



CITY OF NORTH MIAMI BEACH
Public Budget Hearing Meeting
City Hall, Commission Chambers, 2nd Floor
17011 NE 19th Avenue
North Miami Beach, FL 33162
Wednesday, September 25, 2024
6:00 PM

Mayor Evan S. Piper
Vice Mayor Phyllis S. Smith
Commissioner Jay R. Chernoff
Commissioner McKenzie Fleurimond
Commissioner Daniela Jean
Commissioner Michael Joseph
Commissioner Fortuna Smukler

City Manager Mario A. Diaz
City Attorneys Greenspoon Marder LLP
City Clerk Andrise Bernard, MMC

Notice to All Lobbyists

Any person who receives compensation, remuneration or expenses for conducting lobbying activities is required to register as a Lobbyist with the City Clerk prior to engaging in lobbying activities before City Boards, Committees, or the City Commission.

Public Budget Hearing Agenda

1. **ROLL CALL OF CITY OFFICIALS**
2. **LEGISLATION**

**2.1. Resolution No. R2024-108 Final Millage Rate for Fiscal Year 2025
(Sheron Stewart, Budget Administrator)**

A RESOLUTION OF THE MAYOR AND COMMISSION OF THE CITY OF NORTH MIAMI BEACH, FLORIDA, ESTABLISHING AND ADOPTING THE FINAL LEVYING OF AD VALOREM TAXES FOR THE CITY OF NORTH MIAMI BEACH FOR THE FISCAL YEAR 2024-2025 YEAR COMMENCING OCTOBER 1, 2024 AND ENDING SEPTEMBER 30, 2025 IN THE AMOUNT OF 6.1000 MILLS, WHICH IS 9.62% HIGHER THAN THE ROLLED-BACK RATE, TO BALANCE THE GENERAL FUND; ESTABLISHING THE ROLLED BACK RATE TO BE 5.5647 MILLS; ESTABLISHING THE DEBT SERVICE MILLAGE RATE AT 0.2232 MILLS; PROVIDING FOR IMPLEMENTATION; PROVIDING FOR CONFLICTS; PROVIDING

**FOR SCRIVENER'S ERRORS; PROVIDING FOR SEVERABILITY;
AND PROVIDING FOR AN EFFECTIVE DATE.**

**2.2. Resolution No. R2024-109 Adopting the Final Fiscal Year 2025
Budget (Sheron Stewart, Budget Administrator)**

A RESOLUTION OF THE COMMISSION OF THE CITY OF NORTH MIAMI BEACH, FLORIDA, ADOPTING THE FINAL ANNUAL BUDGET FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2024 AND ENDING SEPTEMBER 30, 2025; AUTHORIZING THE EXPENDITURE OF FUNDS APPROPRIATED IN THE FINAL BUDGET; ACKNOWLEDGING THE LEVY AND COLLECTION OF TAXES ON REAL AND PERSONAL PROPERTY AND OTHER REVENUES NECESSARY TO MEET THE EXPENDITURES PROVIDED IN THE FINAL BUDGET; PROVIDING FOR THE AUTHORIZATION TO RE-APPROPRIATE CAPITAL OUTLAY LINE ITEMS AND ENCUMBERED PURCHASES IN THE 2023-2024 FISCAL YEAR TO THE 2024-2025 FISCAL YEAR; PROVIDING FOR TRANSMITTAL BY THE CITY CLERK; CONFIRMING ADDITIONAL POWERS AND CONDITIONS; AUTHORIZING ENCUMBRANCES AND CARRY FORWARD; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

3. ADJOURNMENT



**Legislation
2.1.**

City of North Miami Beach
17011 NE 19 Avenue
North Miami Beach, FL 33162
305-947-7581
www.citynmb.com

MEMORANDUM

TO: Mayor and City Commission
FROM: Mario A. Diaz, City Manager
VIA:
DATE: September 25, 2024

RE: Resolution No. R2024-108 Final Millage Rate for Fiscal Year 2025 (Sheron Stewart, Budget Administrator)

Description

This purpose of this resolution is to establish the final millage rates for both the operating and debt service requirements of the city of North Miami Beach for the Fiscal Year beginning on October 1, 2024 and ending on September 30, 2025.

The resolution includes the following final rates; the millage rate of 6.1000 is 9.62 %, or 0.5353 mills higher than the rolled-back rate of 5.5647

Final Millage Rate:	6.1000 mills
Rolled-Back Rate:	5.5647 mills
Increase over Rolled Back:	05353 mills
Percentage over Rolled Back (%):	9.62%

**BACKGROUND
ANALYSIS:**

The debt service millage rate for fiscal year 2024-2025 as established in accordance with the provisions of law pursuant to Chapter 200, Florida Statutes is at 0.2232 mills.

The aggregate final millage rate is 6.3232 (a combined total millage of 6.1000 mills for operating and 0.2232 mills for debt service).

The final public budget is scheduled for:

September 25, 2024
6:00 PM
City of North Miami Beach
17011 NE 19th Avenue
Commission Chambers, 2nd Floor
North Miami Beach, FL 33162

RECOMMENDATION: Staff recommends approval of the resolution to adopt the final millage.

FISCAL/ BUDGETARY An operating millage rate of 6.1000 mills will result in approximately
IMPACT: \$30,930,175 of Ad Valorem revenue.

A debt service millage rate of .2232 will result in approximately \$1,132,974
of Ad Valorem revenue.

ATTACHMENTS:

Description

- ▣ Final Millage Resolution

RESOLUTION NO. R2024 XXXX

A RESOLUTION OF THE MAYOR AND COMMISSION OF THE CITY OF NORTH MIAMI BEACH, FLORIDA, ESTABLISHING AND ADOPTING THE FINAL LEVYING OF AD VALOREM TAXES FOR THE CITY OF NORTH MIAMI BEACH FOR THE FISCAL YEAR 2024-2025 YEAR COMMENCING OCTOBER 1, 2024 AND ENDING SEPTEMBER 30, 2025 IN THE AMOUNT OF 6.1000 MILLS, WHICH IS 9.62% HIGHER THAN THE ROLLED-BACK RATE, TO BALANCE THE GENERAL FUND; ESTABLISHING THE ROLLED BACK RATE TO BE 5.5647 MILLS; ESTABLISHING THE DEBT SERVICE MILLAGE RATE AT 0.2232 MILLS; PROVIDING FOR IMPLEMENTATION; PROVIDING FOR CONFLICTS; PROVIDING FOR SCRIVENER’S ERRORS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, on September 10, 2024, the City Commission held a public hearing to consider any adjustment of its proposed millage rate, to adopt a tentative millage rate, and to adopt a tentative operating budget for Fiscal Year 2024-2025 (“FY 2024-2025”), in accordance with Section 200.065(2)(c), Florida Statutes and

WHEREAS, on September 25, 2024, the City Commission held a public hearing to consider any adjustment of its tentative millage rate, to adopt a final millage rate, confirm its rolled-back rate and to adopt a final operating budget for FY 2024-2025, in accordance with Section 200.065(2)(d), Florida Statutes; and

WHEREAS, the gross taxable value for operating purposes not exempt from taxation within City has been certified by the County Property Appraiser.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COMMISSION OF THE CITY OF NORTH MIAMI BEACH, FLORIDA:

Section 1. Recitals. The above Recitals are confirmed, adopted, and incorporate herein and made a part hereof by this reference.

Section 2. Adopted Final Millage. The Fiscal Year 2024-2025 final operating millage rate for the City of North Miami Beach to balance the City Budget for Fiscal Year 2024-2025 is

hereby established at 6.100 mills, which is \$6.1000 per \$1,000.00 of assessed property within the City.

Section 3. Rolled-Back Rate Established. The rolled-back rate for the City is hereby established at 5.5647 mills. The final millage rate is 6.1000 mills, or 9.62% higher than the rolled-back rate.

Section 4. Adopted Voted Debt Service Millage. The Fiscal Year 2024-2025 voted debt service millage for the City of North Miami Beach is hereby established at 0.2232 mills.

Section 5. Aggregate Millage. The aggregate final millage rate is hereby established at 6.3232 (a combined total millage of 6.1000 mills for operating and 0.2232 mills for debt service).

Section 6. Implementation. The City Manager, City Attorney, and City Clerk are hereby authorized to take such further action as may be necessary to implement the purpose and provision of this Resolution.

Section 7. Effective Date. This Resolution will take effect immediately upon its adoption.

The motion to adopt the final Millage Rate and Debt Service Millage Rate was offered by _____, seconded by _____.

[SIGNATURE PAGE TO FOLLOW]

APPROVED AND ADOPTED by the City Commission of the City of North Miami Beach, Florida at the second and final Public Budget Hearing assembled on this **25th day of September 2024**.

ATTEST:

ANDRISE BERNARD, CMC
CITY CLERK

EVAN S. PIPER
ACTING MAYOR

(CITY SEAL)

APPROVED AS TO FORM AND LEGAL
SUFFICIENCY FOR THE USE
AND RELIANCE OF THE CITY OF NORTH
MIAMI BEACH:

GREENSPOON MARDER LLP

BY: _____
CITY ATTORNEYS

Sponsored By: Mayor & Commission



MEMORANDUM

TO: Mayor and City Commission
FROM: Mario A. Diaz, City Manager
VIA:
DATE: September 25, 2024

RE: Resolution No. R2024-109 Adopting the Final Fiscal Year 2025 Budget (Sheron Stewart, Budget Administrator)

Description

Budgeting is one of the most important activities undertaken by governments. The annual operating budget is a plan of financial operations that includes estimates of proposed expenditures and the proposed means of financing them during a fiscal year.

The budget serves as the primary tool in allocating financial resources to programs and services. In addition, the budget serves as a means of guidance for policy making, as a communication device, and as a benchmark for performance and financial management.

Because of its importance, a budget process that involves all stakeholders – elected officials, citizen’s groups, business leaders, governmental administrators, and employees – will lead to a more efficient and accepted government.

BACKGROUND ANALYSIS:

Section 166.241, Florida Statutes provides specific requirements to which municipalities must comply with regard to budgets and budget amendments. The Statute requires that budgets are balanced and adopted annually; the adoption must be by resolution or ordinance, unless otherwise specified by Charter. It also includes provisions relating to the methods and timing of budget amendments.

The objective of the fiscal year 2024-2025 budget is to continue the implementation of the strategic plan, which was developed by Mayor and Commission with the input of City staff. This plan created the City’s mission, which is the foundation for this year’s budget:

To Provide EXCEPTIONAL MUNICIPAL SERVICES in a FINANCIALLY RESPONSIBLE AND ENVIRONMENTALLY RESPONSIBLE manner, while ENGAGING OUR RESIDENTS AND BUSINESSES.

Finally, the fiscal year 2024-2025 budget focus is on investment in key initiatives that are perfectly aligned with the strategic plan. The emphasis is on a cleaner, safer and more beautiful NMB.

RECOMMENDATION: Staff recommend adoption fiscal year 2024-2025 budget as presented.

FISCAL/ BUDGETARY IMPACT:

FUNDS	EXPENSES	REVENUE
GENERAL FUND	79,902,236	(79,902,236)
SPECIAL REVENUE FUNDS	19,012,943	(19,012,943)
DEBT SERVICE	3,036,438	(3,036,438)
CAPITAL PROJECT FUND	9,813,300	(9,813,300)
ENTERPRISE FUNDS	84,437,156	(84,437,156)
INTERNAL SERVICE FUNDS	16,167,573	(16,167,573)
TOTAL BUDGET	\$ 212,369,646	\$ (212,369,646)

ATTACHMENTS:

Description

- Final Budget Resolution
- Presentation

- ↳ FY 2025 Exhibit for Resolution
- ↳ Budget Book

RESOLUTION NO. 2024 XXXX

A RESOLUTION OF THE COMMISSION OF THE CITY OF NORTH MIAMI BEACH, FLORIDA, ADOPTING THE FINAL ANNUAL BUDGET FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2024 AND ENDING SEPTEMBER 30, 2025; AUTHORIZING THE EXPENDITURE OF FUNDS APPROPRIATED IN THE FINAL BUDGET; ACKNOWLEDGING THE LEVY AND COLLECTION OF TAXES ON REAL AND PERSONAL PROPERTY AND OTHER REVENUES NECESSARY TO MEET THE EXPENDITURES PROVIDED IN THE FINAL BUDGET; PROVIDING FOR THE AUTHORIZATION TO RE-APPROPRIATE CAPITAL OUTLAY LINE ITEMS AND ENCUMBERED PURCHASES IN THE 2023-2024 FISCAL YEAR TO THE 2024-2025 FISCAL YEAR; PROVIDING FOR TRANSMITTAL BY THE CITY CLERK; CONFIRMING ADDITIONAL POWERS AND CONDITIONS; AUTHORIZING ENCUMBRANCES AND CARRY FORWARD; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, pursuant to Chapter 166, *Florida Statutes* and Section 1.4 of the Charter of the City of North Miami Beach (“City”), the City shall have all available governmental, corporate, and proprietary powers and may exercise them except when prohibited by law; and

WHEREAS, pursuant to Section 200.065, *Florida Statutes*, the Miami-Dade County Property Appraiser has certified the taxable value within the City for the year 2024, which includes all real property within the City; and

WHEREAS, the Notice of Proposed Property Taxes (“TRIM Notice”) advertised the Tentative Budget public hearing for September 10, 2024, at 6:00 P.M.; and

WHEREAS, the City, on September 10, 2024, held the Tentative Budget hearing to consider any adjustment Tentative Budget proposed by the City Manager and to adopt a Tentative Budget for FY 2024-2025, in accordance with Section 200.065, *Florida Statutes*; and

WHEREAS, during that Public hearing the City Commission reviewed the Tentative Budget for FY 2024-2025, considered an estimate of the necessary expenditures contemplated in the Tentative Budget, and calculated that a tentative millage rate levy of 6.1000 mills would provide the necessary funds for such expenditures; and

WHEREAS, the Notice of Proposed Property Taxes (“TRIM Notice”) advertised the Final Budget Public Hearing for September 25, 2024, at 6:00 P.M., which hearing was held as advertised; and

WHEREAS, the City Manager has submitted to the City Commission a Final Budget for Fiscal Year 2024-2025) showing estimates of revenues and expenditures, together with the character and object of expenditures and an estimate of all municipal projects pending or to be undertaken; and

WHEREAS, copies of said Final Budget have been made available for public inspection on the City’s website pursuant to Section 166.241, *Florida Statutes*; and

RESOLUTION NO. R2024-XXXX

WHEREAS, the Final Budget, attached as Exhibit “A,” sets forth the appropriations, transfers, and revenue estimates for the General Fund FY 2024-2025 in the amount of \$79,902,236 and

WHEREAS, the amount of funds available from taxation and other non-ad valorem revenues equals the total appropriations for expenditures and reserves in the Final Budget; and

WHEREAS, from time to time during the normal conduct of the City’s operations, situations arise requiring amendments or modifications of the City’s annual adopted budget; and

WHEREAS, the City Commission desires to allow the City Manager the flexibility to adjust the City’s annual adopted budget, when necessary, without further action by the City Commission, subject to the limitations in State law, the City Charter, the City code, and as contained herein; and

WHEREAS, the Mayor and City Commission determine it is in the best interests of the City to approve the Final Budget as set forth herein.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COMMISSION OF THE CITY OF NORTH MIAMI BEACH, FLORIDA, AS FOLLOWS:

Section 1. The foregoing whereas clauses are true and correct and adopted as the legislative and administrative findings of the City Commission and made a specific part of this Resolution; all exhibits attached hereto are made a specific part of this Resolution.

Section 2. The FY 2024-2025 Final Budget of the City commencing October 1, 2024, and ending September 30, 2025, inclusive of the Public Utilities Budget, attached as Exhibit “A” is approved and adopted. Copies of the Final Budget have been made available for public inspection on the City’s website pursuant to Section 166.241, Florida Statutes

Section 3. Funds appropriated in the Final Budget may be expended by and with the approval of the City Manager and/or the Mayor and Commission, as applicable, in accordance with the provisions of the City Charter and Code and applicable law. Funds of the City shall be expended in accordance with the appropriations provided in the Final Budget adopted by this Resolution and shall constitute an appropriation of the amounts specified therein. The City Manager is hereby granted the authority to transfer funds from one division to another as the necessity may occur. Appropriations to a department for a specific use may be used for any lawful purpose of the department with the consent of the City Manager when not needed for the purpose for which appropriated.

Section 4. The sums for the expenditures in the Final Budget shall be raised by a tax levy upon all non-exempt taxable property, both real and personal, within the limits of the City, in addition to the amounts raised from fines and forfeitures, business tax receipts, utility taxes, franchise fees, and all other miscellaneous sources of authorized revenues, as may be necessary to meet the expenditures required for the Final Budget.

Section 5. The City Clerk is directed to forward certified copies of this Resolution to the Miami-Dade Property Appraiser, Miami-Dade Tax Collector, and the Florida Department of Revenue.

RESOLUTION NO. R2024-XXXX

Section 6. The provisions of this Resolution shall not be deemed to be a limitation on the powers granted to the City Commission by State law, the City Charter and Code which relate to the fiscal management of the City's funds.

Section 7. Capital Outlay items contained in the Capital Improvement Program (CIP) and authorized as part of the FY 2023-2024 budget shall be re-appropriated in the FY 2024-2025 Final Budget. The amounts allocated to capital outlay line items contained in the CIP are specific authorizations for each line item and may be expended only for that specific purpose. The amount allocated to each line item may not be exceeded, increased, or decreased or funds transferred to or from line items without specific City Commission authorization by a duly enacted Resolution or Ordinance effecting such amendment or transfer. All outstanding encumbered General Fund non-capital purchases that were not received by September 30, 2024, shall be re-appropriated in FY 2024-2025. Encumbered non-capital funds shall be temporarily placed in a new Assigned Fund Balance: Non-capital Encumbrances. A budget amendment with all these items will be submitted to the City Commission at its first meeting of the new fiscal year to authorize the appropriation of these items in the new fiscal year. Any funding for re-appropriated non-capital purchase items that has not been spent by January 1, 2025, shall be moved from Assigned Fund Balance: Non-capital Encumbrances to Unassigned Fund Balance and new purchase orders will be issued utilizing FY 2024-2025 budgeted funds.

Section 8. When the City receives a grant or donation from any private or public source with a condition of acceptance limiting the use of the grant or donation, the funds received are not required to be reflected in the Final Budget as money received or as an amendment to the expenditures; said grant or donation shall only be disbursed and applied toward the purposes for which the funds were received. To ensure the integrity of the Final Budget, and the integrity of the grant or donation received by the City, all monies received must, upon receipt, be segregated and accounted for based upon generally accepted accounting principles and where appropriate, placed into separate and individual trust and/or escrow accounts from which any money drawn may only be disbursed and applied within the limitations placed upon same.

Section 9. The Mayor and City Commission authorize the City Manager to amend, modify, or otherwise adjust the FY 2024-2025 Final Budget in accordance with the spending limitations as established by State law, City Charter, and City Code.

Section 10. The City Manager, City Attorney, City Clerk, or designees are hereby authorized to take such further action as may be necessary to implement the purpose and provision of this Resolution.

Section 11. This Resolution shall take effect immediately upon its adoption and implemented on October 1, 2024.

APPROVED AND ADOPTED by the City Commission of the City of North Miami Beach, Florida at the second and final Public Budget Hearing assembled on this **25th day of September 2024**.
ATTEST:

ANDRISE BERNARD, MMC
CITY CLERK

EVAN S. PIPER
MAYOR

RESOLUTION NO. R2024-XXXX

(CITY SEAL)

APPROVED AS TO FORM AND LEGAL
SUFFICIENCY FOR THE USE
AND RELIANCE OF THE CITY OF NORTH
MIAMI BEACH:

GREENSPOON MARDER LLP

BY: _____
CITY ATTORNEYS

Sponsored By: Mayor & Commission



Understanding the City Budget
Second Budget Hearing
September 25, 2024

How Are Your North Miami Beach Tax Dollars Calculated?



A millage rate is the tax rate used to calculate local property taxes. The millage rate represents the amount taxed per every \$1,000 of a property's taxable value.



Calculation of Property Tax – Taxes are levied on per \$1,000.

For example:

Taxable Value: \$100,000

Millage Rate: 6.1 Mill

Taxes: $\$100,000 / \$1,000 \times 6.1 = \$610$

Proposed Millage Rates

Millage Rate Recommendation

	FY2023 Adopted	FY2024 Adopted	FY2025 Recommendation
Operating Millage Rate	6.1000	6.1000	6.1000
Debt Millage Rate	0.4743	0.4111	0.2232
Total Millage Rate	6.5743	6.5111	6.3232
Roll Back Rate	5.4930	5.4204	5.5647

Category	FY2023-24	FY2024-25	Difference	Monthly Difference
Total Millage	6.1	6.1	0	
Taxable Assessed Value 1	\$150,000	\$154,500	\$4,500	
Property Tax Bill 1	\$915.00	\$942.45	\$27.45	\$2.29
Taxable Assessed Value 2	\$350,000	\$360,500	\$10,500	
Property Tax Bill 2	\$2,135.00	\$2,199.05	\$64.05	\$5.34
Taxable Assessed Value 3	\$500,000	\$515,000	\$15,000	
Property Tax Bill 3	\$3,050.00	\$3,141.50	\$91.50	\$7.63
Taxable Assessed Value 4	\$1,000,000	\$1,030,000	\$30,000	
Property Tax Bill 4	\$6,100.00	\$6,283.00	\$183.00	\$15.25
Taxable Assessed Value 5	\$5,000,000	\$5,150,000	\$150,000	
Property Tax Bill 5	\$30,500.00	\$31,415.00	\$915.00	\$76.25

Millage Rate Impact on Estimated Average Homeowner

- Assessed value capped by the Save our Homes Amendment. 'Save our Homes' is an amendment to the Florida constitution that took effect in 1995. It limits the annual increase in the assessed value of homesteaded properties to 3% or the change in the National Consumer Price Index (CPI), whichever is less.

FY 24 Accomplishments

Building Department

- Digital Transformation: e-PERMITTING/e-PLAN REVIEW system
- File Modernization: Transition to a paperless system

Community Development

- Flood Vulnerability Assessment: CRS rating improvement (Class 8 to 7)
- Urban Tree Canopy Plan: Flood mitigation and walkability
- Night Sweeps Program: Enhanced safety and city appeal

Parks and Recreation

- Mishcon Field Renovation: New artificial turf field
- Afterschool Program: Engaging 280 children weekly

Library

- Community and Literacy Programs: Knitting community, early literacy programs
- Digital Service Innovations: Integrated Library System (ILS)

Finance

- Socrata Open Finance Tool: Real-time financial transparency
- Distinguished Awards: Excellence in Financial Reporting (35th consecutive year)
- New Financial Policies: Community project funding and fund balance increase

Human Resources

- Evergreen Pay Study: Improved pay plans for non-bargaining employees

- Leadership Development: Enhanced skills in communication and performance
- 98-0 vote to approve new CBA from General Employees

NMB Water

- Septic to Sewer Conversion: Improved public health and safety
- Charity Golf Classic: Raised \$30,000 for 'We Care to Share' program

Economic Development

- Home Rehab, Business Grants, NMB Scholarships: Expanded public services

Police

- Hired 8 new Officers with ongoing recruitment efforts.
- Graduated 4 Cadets from the Academy, with 3 currently attending.
- Received and outfitted 33 new vehicles.
- Responded to 86,824 calls for service.
- Successfully apprehended a serial business burglar responsible for over 15 burglaries, with additional crimes outside our jurisdiction.
- Achieved coverage of 5 out of 6 zones with Community Partnership Detectives.
- Enrolled over 300 children in the Police Athletic League and Police Explorers programs.
- All Community Patrol and Crime Prevention officers obtained their Crime Prevention Through Environmental Design (CPTED) certification.

BUDGETARY PRESSURES - EXPENDITURES

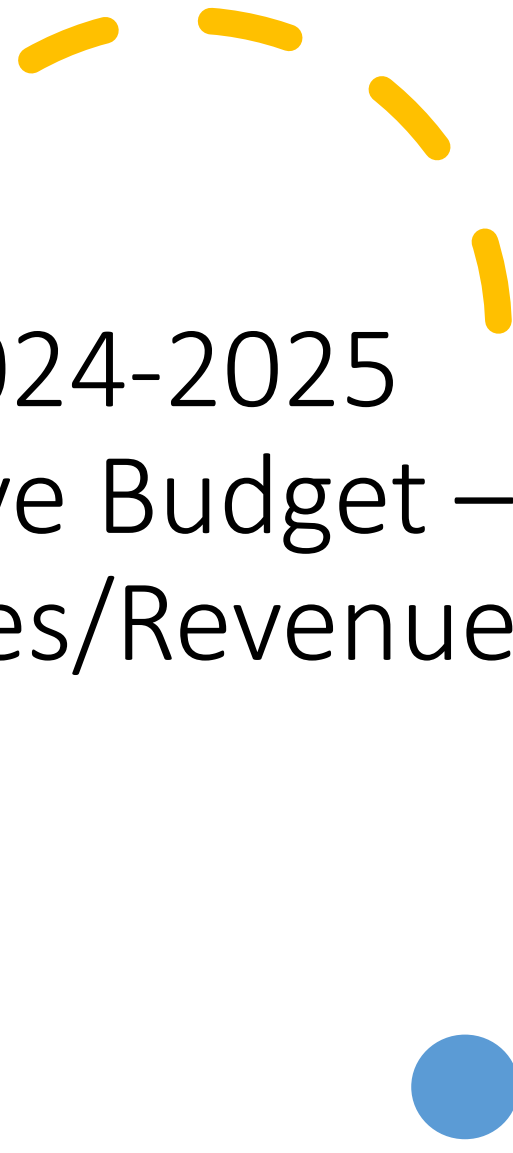
- Personnel services (Salaries, Benefits, Medical) increased by \$3.0M
- Estimated Interfund transfer decrease (General Fund to Water Department)
- Police additional pension contribution of \$4.3M to meet the required 70% funding level
- Lawsuit Settlement of approximately \$9M
- General liability insurance premiums increase by approximately \$500k
- Washington Park project (inclusive of the Water & Sewer project)



BUDGETARY HIGHLIGHTS — REVENUES

- Taxable value of properties: Increased from \$4.76B to \$5.34B or 12%
- Unassigned Fund Balance potential increase to approximately \$27M due to FY 23 carryover
 - Approximately \$4m will be needed for budget amendments in FY 24
- Increase in ad-valorem revenue of \$3.1M
- Increase in Grants and Aide
 - Congresswoman Frederica Wilson \$4.0M
 - Washington Park
 - Traffic Calming
 - Miam-Dade County \$1.25M
 - Florida Department of Environmental Protection (FDEP) \$200K
 - FDOT Transit Service Grant (On-Demand services) \$600k

Description	Expenses	Revenue	Difference
GENERAL FUND	79,902,236.00	(79,902,236.00)	0.00
LIABL SELF-INSURANCE	4,938,363.00	(4,938,363.00)	0.00
WORK COMP SELF-INSURANCE	1,051,000.00	(1,051,000.00)	0.00
GOVERNMENTAL IMPACT FUND	682,010.00	(682,010.00)	0.00
TRANSIT SURTAX FUND	4,362,942.00	(4,362,942.00)	0.00
COMMUNITY REDEVELOPMENT FUND	12,084,983.00	(12,084,983.00)	0.00
LOCAL OPTION GAS TAX	798,208.00	(798,208.00)	0.00
35TH AVE GUARDHOUSE-OPERATIONS	805,696.00	(805,696.00)	0.00
164TH ST GUARDHOUSE-1ST ADDITI	279,104.00	(279,104.00)	0.00
2013 BONDS AKA 2003B	0.00	0.00	0.00
2005C BOND DEBT SERVICE	0.00	0.00	0.00
CRA 2007A BOA DEBT SERVICE	0.00	0.00	0.00
SERIES 2011 JPM CHASE DEBT SVC	1,236,438.00	(1,236,438.00)	0.00
SERIES 2012 JPM CHASE DEBT SVC	0.00	0.00	0.00
2024 BANKNOTE	800,000.00	(800,000.00)	0.00
2024 SPECIAL OBLIGATION BOND	1,000,000.00	(1,000,000.00)	0.00
ALLEY RESTORATION PROGRAM	0.00	0.00	0.00
SPECIAL OBLIGATION BOND FY2024	0.00	0.00	0.00
GENERAL CAPITAL PROJECTS FUND	9,813,300.00	(9,813,300.00)	0.00
STORMWATER MANAGEMENT UTILITY	3,315,621.00	(3,315,621.00)	0.00
WATER OPERATIONAL FUND	45,377,168.00	(45,377,168.00)	0.00
FIRE FLOW FUND	4,082,039.00	(4,082,039.00)	0.00
WATER INPLANT FUND	3,529,000.00	(3,529,000.00)	0.00
SEWER OPERATIONAL FUND	15,964,128.00	(15,964,128.00)	0.00
SEWER INPLANT FUND	214,400.00	(214,400.00)	0.00
BUILDING PERMIT FUND	5,890,159.00	(5,890,159.00)	0.00
GARBAGE/SOLID WASTE DISPOSAL	6,064,641.00	(6,064,641.00)	0.00
INFORMATION TECHNOLOGY FUND	6,016,179.00	(6,016,179.00)	0.00
UTILITY CUSTOMER SERVICE FUND	4,162,031.00	(4,162,031.00)	0.00
Total	212,369,646.00	(212,369,646.00)	0.00



FY 2024-2025
Tentative Budget –
Expenses/Revenue

Department Budgets

General Fund Expenditure By Department				
Department	FY 2024-2025 Proposed	FY 2023-2024 Adopted	\$ Change	% Change
Legal	870,000	870,000	-	0.0%
City Clerk	937,742	828,747	108,995	13.2%
Mayor & Commission	1,476,478	1,229,377	247,101	20.1%
Governmental Non - Departmental	18,290,779	11,788,088	6,502,691	55.2%
City Manager	1,397,175	1,676,499	(279,324)	-16.7%
Communications	372,729	501,721	(128,992)	-25.7%
Economic Development*	81,407	-	81,407	100.0%
Procurement	783,455	621,096	162,359	26.1%
Planning & Zoning	1,407,410	1,053,546	353,864	33.6%
Code Compliance	793,307	679,728	113,579	16.7%
Business Tax Receipt	401,759	208,526	193,233	92.7%
Human Resources	1,018,395	705,379	313,016	44.4%
Finance	2,664,932	2,047,418	617,514	30.2%
Police	30,940,533	28,722,592	2,217,941	7.7%
Library	2,527,151	1,988,801	538,350	27.1%
Parks & R.E.C.	6,720,631	6,446,988	273,643	4.2%
Public Works	9,218,353	7,913,943	1,304,410	16.5%
TOTAL	\$ 79,902,236	\$ 67,282,449	\$ 12,619,787	18.76%
* New division previously reported in the City Manager's Office				

Events calendar

Parks and Recreation Events (\$275,500):

- Monster Bash
- Snowfest & Holiday/Tree Lighting
- Menorah Lighting Ceremony
- Veterans Day Ceremony
- Memorial Day Ceremony
- Summer Camp
- Police presence
- Heritage day

Police & PAL Events(\$27,000):

- Domestic Violence Awareness 5k Run
- Golden Ticket Toy Giveaway
- Teen Summit on Gun Violence
- National Night Out
- PAL Dance Recital
- PAL Thanksgiving Turkey Giveaway
- PAL Holiday Party
- Shop with a Cop
- PAL 8th Annual Golf Tournament
- Coffee with a Cop
- PACT Meeting
- Club Law & Order

Library Events (\$71,314):

- Independence Day Celebration "Americana"
- Cultural Celebration
- End of Summer
- Hispanic Heritage Month Art Exhibit

- Art Exhibit
- Author Events (3)
- Earth Day Celebration / Arbor Day
- Jewish American
- Mother's Day
- Haitian Heritage Month
- Summer Reading Kick off
- Asian American Heritage
- Holocaust Remembrance Day
- Chinese New Year
- Black History Month
- Dr. Seuss Birthday

Mayor & Commission

- Farm Share
- Thanksgiving Food Distribution (Meals Only)
- **Heart Health Walk**
- **Bike 305**
- **Back to School**
- **Small Business expo**



PROJECTED UNASSIGNED FUND BALANCE GENERAL FUND

Estimated FY 2023-2024 Unassigned Fund Balance	\$19,000,000
Potential FY 2023 Carryover	\$8,000,000
Unassigned Fund Balance Target (20%) of Estimated Revenues/ Expenditures	(\$14,000,000)
FY 24 Budget Amendments (additional appropriations)	\$4,000,000
Estimated Unassigned Fund Balance for CIP and other commission-assigned expenditures (Recommended Cap of 6.1mills)	\$7,654,499

- **Note:** The majority of the excess fund balance is allocated to fund City Capital Improvement Projects (CIP), aligning with our commitment to sustainable infrastructure development and long-term community benefits. It is recommended to maintain levels above the minimum 20% incase there are department overruns throughout the year (i.e. overtime, legal, etc.)



Fiscal Year
2024-2025
Budget
Accomplishments

- **Enhance Public Safety**
 - Increase for Overtime, Dispatchers, record clerk, and officers
 - Applied for COPS grant of 8 police officers
 - Increased investment in equipment, rescue vehicles, marine patrol boats, software, and other resources
 - Awaiting ratification of CBA with IUPA
 - innovative training with new equipment, and surrounding law enforcement and fire agencies.
 - Data-driven strategy implementation for proactive policing.
- **Investing in NMB Employees and Positions**
 - Matching market conditions for pay ranges and reclassifying positions to better meet community and organizational needs
 - Implement a new electronic system for training and communication engagement of current and prospective employees. Allowing for the development of safety training and professional development of our workforce, and
 - Identify and provide training opportunities for department staff to develop the skills and knowledge required for successful performance in the public sector.
 - Create and maintain strategic partnerships with educational institutions to generate reduced pricing on programs for City employees.
 - Providing Supervisor Development and Training Programs for first-time supervisors.



Fiscal Year
2024-2025
Budget
Accomplishments

- **Investing in the Community**
 - ARPA Phase II community programs
 - Infrastructure projects Parks, Library, PD, Citywide Traffic Calming/Safe Streets
 - Maintenance of Public Spaces & Facilities
 - Kicking off State mandate Comprehensive Study
- **Investing in Technology**
 - Implement comprehensive management systems, including Fleet, Operations Work Orders, and CIP Program Software, to streamline services.
 - Upgrade hardware, software, and phone systems to improve customer service and enhance cybersecurity by consolidating IT operations.
 - Develop digital tools like Performance Dashboards, revamped Public Works Website, and Resident Apps for better public engagement.
 - Expand Smart City services to deliver innovative digital solutions and improve city-wide operational measurement.



Fiscal Year
2024-2025
Budget
Accomplishments

- **Improve Community Aesthetics and Functionality**
 - Creating new beautification projects to improve right-of-way maintenance, enhance aesthetics, and reduce flooding
 - Develop and Implement a swale ordinance
 - Adding additional Code Compliance Officer positions
 - Actively completing citywide pavement and sidewalk condition assessment
- **Increased Focus on Economic Development (ED)**
 - Finalize and implement Economic competitive analysis and plan that involves community stakeholders to update priorities
 - New Grant Coordinator position
 - Additional Customer Service position for BTR, Planning and Code
 - New Inspector for Business Tax Receipts
- **Improved Transparency and Relevance to the Community**
 - Consolidated cost centers to better manage and track expenses
 - Addition of Department Key Performance Indicators (KPI) and dashboards to better track operations/investments
 - Finalize and implement strategic planning that involves community stakeholders to update community priorities
 - Implementing priority-based budgeting to reflect community priorities better
 - Finalizing Capital Improvement Projects Online dashboard and project updates



Fiscal Year
2024-2025
Budget
Accomplishments

- **Insourcing of More Government Activities**
 - Several new positions created in will help add additional revenue while improving service
 - Finalize the solid waste insourcing study
- **Improved Risk Management**
 - Creating a Risk Manager position with expertise to advise NMB better, reduce our risk, and find more cost-effective options
 - Improvement in self-insurance reserves confidence levels with contingency increase

NMB
Discovery
Library
Department
Budget
Summary

Total Budget FY24:
\$1,988,402.00

Total Budget Requested FY25:
\$2,507,151.00

Total FTE Requested FY 25: 15

Previous Year FTE Approved
FY24: 12

NMB Discovery Library FY 25 Department Staffing

- Librarian I Trainee to grow professionals from within
- Library Media Coordinator to expand the Media Lab / increase job opportunities to high school students
- Administrative Aide to provide clerical assistance and assist with Saturday schedules
- Fill vacancy- Hire a Deputy Library Director in April of 2025
- Fill vacancy – Librarian II in April 2025
- Hire part-timers- Interns that can support special skills needed such as Financial Technology, Graphics, Web Design, etc.

NMB Discovery Library Key Performance Indicators

- Library Service Delivery Hours
- Number of Holdings per capita
- Library Circulation/ Item Usage for physical and electronic materials
- Number of Library Programs
- Library Program Attendance
- Library visitors per year
- Number of Books processed
- Number of English Language Learners
- Number of Citizenship class attendees and Swearing Ins
- Number of Website visitors
- Number of Videos created
- Number of Computer sessions
- Learning outcome percentage for classes
- Number of Passports- Income Generating Service
- Number of Promotions/ Outreach Created

NMB Discovery Library FY 25 Services

- Provide passport services 2 evenings a week
- Provide Saturday passport services when open
- Increase Passport Staffing to increase revenue
- Increase Teen Program Participation through after-school pickup
- Re-establish homebound senior service delivery
- Open Teen Area in November 2024
- Implement Library App in December 2024
- Archives storage and digitization project with the outlook of the Centennial celebration
- Establish Fin-Tech implementation team
- Implement Anti-Bullying and Cyberbullying prevention technology training
- Staff leadership training
- Open Saturdays beginning April-May 2025

NMB Discovery Library CIP Projects

- Hotspots for Circulation purposes
 - Provide Internet Access to the Community
- Enhancing Facility Use – Ongoing Projects
 - Air Conditioning Study
 - Impact Windows and Doors
 - Back up Generator

NMB Discovery Library Department Opportunities /Challenges

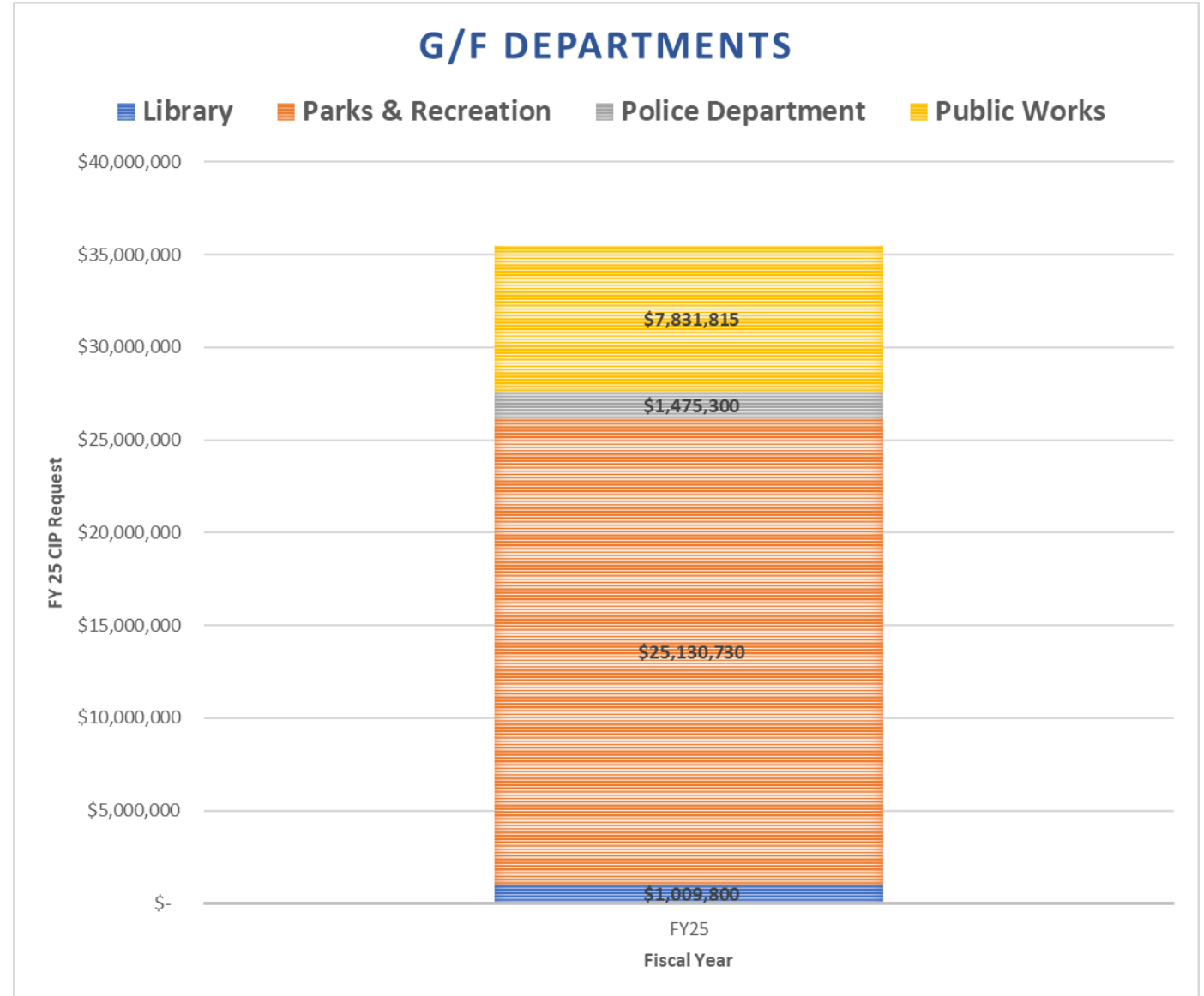
- We are hiring full-time professional staff that can create learning opportunities for our residents that will result in increased career choices or jobs and earning opportunities
- We streamlined educational services
- We are conducting research for the Impact fee study. Its establishment will result in the ability to continue to grow as the community grows.
- **We look forward to growing to Saturdays incrementally and adding Sundays the following year.**

GF Budget Changes

- Back-to-school - ↑ \$18,000
- Bike 305 - ↑ \$18,000
- Heart Health Walk- ↑ \$18,000
- Heritage Day- ↑ \$8,000
- Small Business Expose- ↑ \$18,000
- Library Educational Programs– ↑ \$18,000
- Communications Contract Services– ↓ \$100,000
- Police Pension Contribution - ↑ \$2.15m

Capital Improvement Projects

Total Citywide Project Values \$ 73,130,333



Capital Improvement Projects

Total Citywide Project
Values \$ 73,130,333

Building Department		\$ 225,000.00
	PSA New Workstation Cubicles (PSA Space Optimization)	\$ 225,000.00
C.R.A.		\$ 60,000.00
	CRA Code Compliance Truck	\$ 60,000.00
Information Technologies		\$ 125,000.00
	Cloud based Phone System	\$ 125,000.00
Library		\$ 1,009,800.00
	Asset Purchase - Library Exterior Lighting Upgrade (2024)	\$ 19,800.00
	Construction - Library Impact Windows (2024)	\$ 330,000.00
	Library - AHU-2 Replacement	\$ 200,000.00
	Library Generator (Study & Design)	\$ 160,000.00
	Library Parking Lot Plaza	\$ 200,000.00
	Library Restroom Remodel (Study)	\$ 100,000.00
Parks & Recreation		\$ 25,130,730.00
	Allen Park Gym - RTU 1 Replacement	\$ 200,000.00
	Allen Park Gym - RTU 2 Replacement	\$ 200,000.00
	Allen Park Gym - RTU 3 Replacement	\$ 200,000.00
	Allen Park Gym - RTU 4 Replacement	\$ 200,000.00
	Allen Park Gym - Split Unit #1	\$ 200,000.00
	Barry Silverman Park Upgrade	\$ 900,000.00
	Julius Littman Theater for the Performing Arts Lighting Equipment Replacement	\$ 50,000.00
	Kevin R. Sims Aquatic Center at Victory Park Lighting Upgrade to LED	\$ 125,000.00
	McDonald Center Room Divider Replacement & Sound System Upgrade	\$ 220,000.00
	Mishcon Park Phase II Upgrades Site Improvements	\$ 95,000.00
	Snyder Tennis Center Improvements Design	\$ 350,000.00
	Taylor Park Community Based Improvement Plan (Study & Design)	\$ 500,000.00
	Washington Park Community Center Project (Building & Park Construction)	\$ 21,890,730.00
Police Department		\$ 1,475,300.00
	Asset Purchase - Police Radios 5 Year Replacement Plan (Out of Life) (2025)	\$ 433,300.00
	Police Department 1st Floor Lobby Elevator	\$ 150,000.00
	Radio Consoles (Replace, End of Life)	\$ 92,000.00
	Vehicle Lease (New) - Police Vehicles	\$ 800,000.00

Capital Improvement Projects

Total Citywide Project
Values \$ 73,130,333

NMB Sewer		\$ 6,700,000.00
	Construct Bell Gardens Force Main Replacement	\$ 3,000,000.00
	Construct Cravero Force Main Replacement	\$ 700,000.00
	Construct Master PS #4 Force Main Re-routing	\$ 3,000,000.00
NMB Water		\$ 30,648,688.00
	DIGITAL TWIN IMPLEMENTATION	\$ 755,500.00
	Equipment Purchase (New) - NMB Water Back Hoes (John Deer)	\$ 170,000.00
	METER VAULT REPAIR & MAINTENANCE	\$ 50,000.00
	Norwood Old High Speed Pump RM AC replacement	\$ 160,000.00
	Norwood Plant - Roof Top AC Units	\$ 98,460.00
	Norwood Plant A/C Controls	\$ 109,808.00
	Norwood Plant System Security	\$ 187,890.00
	PROCESS AREA TRENCH DRAIN REPAIR	\$ 525,000.00
	Septic to Sewer - Corona Del Mar Phase III	\$ 1,450,000.00
	UTILITY BILLING SOFTWARE	\$ 500,000.00
	Washington Park Pump Station & Force Main	\$ 3,559,270.00
	WELL PUMP & MOTOR REPLACEMENT	\$ 1,661,926.00
	WIFIA - Design & Construct SCADA and Radio Telemetry System Upgrades	\$ 1,000,000.00
	WIFIA - System-wide Transmission & Distribution Watermains Replacement Program	\$ 3,605,834.00
	WIFIA-Design & Construct Norwood WTP Improvements Phase 2	\$ 16,815,000.00

Capital Improvement Projects

Total Citywide Project
Values \$ 73,130,333

Public Works	\$ 7,131,815.00
163rd Street Tree Planting	\$ 350,000.00
165th Street Tree Planting - Tree Canopy (between Singer Building and Library)	\$ 250,000.00
Air Purifiers For City Buildings	\$ 19,000.00
City Hall 1st Floor Renovations	\$ 273,000.00
City Hall Club House Exterior Restoration	\$ 94,000.00
City Wide Restriping and resurfacing	\$ 524,200.00
Citywide Air Handler Unit Replacement	\$ 15,000.00
Citywide Backflow Recertification	\$ 20,000.00
Citywide Neighborhood Beautification	\$ 500,000.00
Construction - City Hall 3rd and 4th FL Restroom (2025)	\$ 150,000.00
Eastern Shores Neighborhood Traffic Calming (FY25)	\$ 700,000.00
Traffic Calming - Texas U-turn Study (163rd & 35th Ave)	\$ 700,000.00
Equipment Replacement - Beautification Dump Truck #4716 Out of Life	\$ 160,000.00
Facilities Shop - Upgrade to warehouse exhaust system & carpenter shop	\$ 20,000.00
Highland Village Drainage Improvements	\$ 1,200,000.00
Modification of Mechanic Bay Shop	\$ 15,000.00
NMB Line Mobile App + ETA Screens + Smart City Initiative (Dynamic Trackers)	\$ 76,000.00
PSA Roof Repair	\$ 28,300.00
Sidewalk and ADA Upgrades	\$ 100,000.00
Traffic Calming - NE 153 St - 157St & NE 13 AVE (2024)	\$ 900,000.00
Traffic Calming - NE 160-163 ST & NE 9 CT (2025)	\$ 74,040.00
Traffic Calming - NE 163-165 St & NE 26 Ave (2024)	\$ 179,675.00
Traffic Calming - NE 168 ST & NE 20 AVE (2025)	\$ 250,000.00
Traffic Calming - NE 180 & NE 12 AVE (2024)	\$ 111,600.00
Traffic Calming - NE 2 AVE (2024)	\$ 70,000.00
Traffic Calming - Pan Uleta -651 NE 168th St (2024)	\$ 220,000.00
Traffic Calming - Roadway Resurfacing (2024)	\$ 150,000.00
Traffic Engineering Services	\$ 45,000.00
Vehicle Purchase (New) - Beautification - Master Plan - 1 of 2 new F-350 (New Employees)	\$ 75,000.00
Vehicle Purchase (New) - Beautification Master Plan -1 of 2 new RAM 1500	\$ 100,000.00
Vehicle Purchase (New) - Beautification Master Plan -1 of 6 new F-250 Trucks	\$ 87,000.00
Vehicle Purchase (New), Qty 2, Stormwater F250 Trucks for new staff	\$ 175,000.00
Vehicle Purchase (New), Qty 2, Ford F-250, PW Solid Waste, Clean team expansion Litter Picking & Code Enforcement	\$ 125,000.00
Wayfinding Signs	\$ 75,000.00

Capital Improvement Projects

Total Citywide Project
Values \$ 73,130,333

Washington Park

Project Total: \$25,450,000

Building Construction: \$21,890,730

Pump Station & Force Main: \$3,559,270

WP Fund Source FY25-26:

Grants: \$4,450,000

HUD/F.W. Grant: \$3,000,000

FDEP Grant: \$200,000

MDC Build Back Grant: \$750,000

MDC ARPA: \$500,000

General Fund FY25 Impact: \$1Mil

Loan: \$25,000,000

Future Year Loan Payments from General Fund

ARPA Projects

PHASE TWO

As of September 17, 2024

TASK	NAME	REVISED BUDGET
CMO	MORTGAGE & RENT ASSISTANCE	221,960.36
CMO	HOME REHABILITATION	1,200,000.00
CMO	BUSINESS ASSISTANCE GRANT	50,000.00
CMO	WORKFORCE TRAINING & SCHOLARSH	75,000.00
CMO	STRATEGIC PLANNING	150,000.00
CMO	ECONOMIC DEVELOPMENT STUDY AND	40,000.00
COMM DEV	RAPID TRANSIT ZONE COUNTY RQM	55,000.00
COMM DEV	HOUSING ANALYSIS REPORT	50,000.00
COMM DEV	SUSTAINABILITY MASTER PLAN	132,401.25
COMM DEV	FEE STRUCTURE ANALYSIS	15,000.00
COMM DEV	PUBLIC BENEFITS ORDINANCE	15,000.00
COMM DEV	151 TOD PLAN-BRIGHTLINE	45,000.00
COMM DEV	PUBLIC ARTS ORDINANCE	10,000.00
COMM DEV	TEMPORARY USE ORDINANCE	10,000.00
COMM DEV	COMPREHENSIVE PLAN OVERHAUL	350,000.00
COMM DEV	WATER PLAN UPDATE	25,000.00
COMM DEV	COMMUNITY DEVELOPMENT VEHICLES	85,000.00
INFO TECH	PROJECT MANAGEMENT SOFTWARE	85,500.00
INFO TECH	COMPUTER EQUIP. (NON CAPITAL)	185,000.00
INFO TECH	LEGACY SYST. CONVERT TO LASER	57,000.00
INFO TECH	BACKUP SOLUTIONS	45,600.00
INFO TECH	CISCO SWITCHES UPGRADE CITYWID	57,000.00
INFO TECH	REAL TIME CLOSED CAPTIONING	34,200.00
INFO TECH	CLEAR TOUCH	5,700.00
INFO TECH	ELECTRONIC MARQUEE	0.00
INFO TECH	MUNIS SYS.BUS. AUTOMATIONS	195,096.00

TASK	NAME	REVISED BUDGET
LIBRARY	GENERATOR	160,000.00
LIBRARY	BOOK SCANNER FOR HISTORIC RE	31,350.00
LIBRARY	LAPTOP SELF CHECKOUT	14,250.00
LIBRARY	BATHROOM REMODEL	100,000.00
LIBRARY	RFID-IMPLEMENT SELF CHECKOUT	18,000.00
LIBRARY	LED LIGHTING IN PARKING LOT	42,000.00
LIBRARY	IMPACT WINDOWS	330,000.00
PARKS	NEW VICTORY POOL REPLACEMENT H	30,000.00
PARKS	FOOD DISTRIBUTION	139,750.00
PARKS	LITTMAN THEATRE OVERHEAD STAGE	0.00
PARKS	HIGHLAND VILLAGE SPLASHPAD DES	240,000.00
PARKS	GENERAL PARK AMENITIES	50,000.00
PARKS	MISHCON PARK -PHASE 11 PER MA	145,000.00
PARKS	LITTMAN THEATER OVERHEAD STAGE	35,000.00
PARKS	SIMS AQUATIC CENTER NEW OUTDOO	6,000.00
PARKS	SIMS AQUATIC CENTER LITTLE LAG	75,000.00
PARKS	CHALLENGER PARK SHADE STRUCTUR	126,000.00
PARKS	TAYLOR PARK/AQUA BOWL FOUNTAIN	14,000.00
PARKS	PARK RESTORATION (ARBOR DAY)	60,000.00
PARKS	PARKS & REC VEHICLES	123,000.00
PARKS	BUS PURCHASE	100,000.00
PARKS	VICTORY POOL DECK FURNITURE	10,000.00
PARKS	PLAYGROUND PARTS, DECK EQUIPME	25,000.00
PARKS	REPLACE POOL PUMPS	9,450.00
PARKS	FURNITURE TVS, ELECTRONIC	10,000.00
PARKS	PLAYGROUND SURFACE RECOATING	10,000.00
PARKS	UPDATED SIGNAGE	2,500.00
PARKS	BUFFER-STRIPPER PURCHASE	2,500.00
PARKS	4 DOGGIE STATIONS	2,500.00

TASK	NAME	REVISED BUDGET
POLICE	LICENSE PLATE READER	150,000.00
POLICE	POLICE VEHICLES	369,000.00
POLICE	BALLISTIC SHIELDS- ROAD PATROL	362,198.10
POLICE	ELEVATOR REPLACEMENT -PD LOBBY	150,000.00
POLICE	CRIMEVIEW ANALYTICS	40,000.00
POLICE	SHOTSPOTTER RENEWAL AND NEW PU	100,000.00
POLICE	OVERTIME FOR CRIME TREND DETAI	225,000.00
POLICE	POLICE RADIOS	66,000.00
POLICE	REPLACE K-9	18,700.00
POLICE	OFFICE FURNITURE	30,000.00
POLICE	TRAINING INSTRUCTURE	14,750.00
POLICE	BODY ARMOR REPLACEMENT	60,000.00
POLICE	TASER REPLACEMENT	54,000.00
POLICE	NEW BODY CAMERAS	60,000.00
POLICE	VESTS, HELMETS, ASP PADS	90,000.00
PUB WORKS	FLEET MANAGEMENT SOFTWARE	42,750.00
PUB WORKS	CITY WIDE ROOF REPLACEMENTS	799,000.00
PUB WORKS	CITY WIDE EXTERIOR FACILITIES	526,500.00
PUB WORKS	AHU REPLACEMENTS CITY WIDE	190,400.00
PUB WORKS	ELEVATOR COMPLIANCE UPGRADE	63,854.00
PUB WORKS	GENIE ELECTRIC SCISSOR LIFT	28,000.00
PUB WORKS	ONE MAN AERIAL LIFT	15,000.00
PUB WORKS	TWO PORTABLE LIGHT TOWERS	28,000.00
PUB WORKS	CITY HALL 1ST FLOOR CNSTRN	429,000.00
PUB WORKS	FLEET MANAGEMENT VEHICLES	110,000.00
PUB WORKS	FACILITIES MANAGEMENT VEHICLES	45,000.00
PUB WORKS	PAVEMENT CONDITION INDEX (PCI)	60,000.00
PUB WORKS	OPERATIONS CENTER DRAINAGE IMP	350,000.00
PUB WORKS	FACILITIES AIR PURIFIERS	102,131.00
PUB WORKS	VACTOR & SWEEPER	567,390.00

TASK	NAME	REVISED BUDGET
PUB WORKS	VACTOR & SWEEPER	567,390.00
PUB WORKS	ROAD RESURFACING PROJECTS	109,000.00
PUB WORKS	NE 154 ST ROADWAY IMPROVEMENT	410,000.00
PUB WORKS	COUNTY - ILA SIGN REPLACEMENT	10,000.00
UTILITIES	SUBSIDIZE UTILITY INCREASE	250,000.00
UTILITIES	WE CARE TO SHARE	250,000.00
	TOTAL	11,281,430.71

NEW PROJECT LINES AS APPROVED

TASK	NAME	REVISED BUDGET
CMO	ARPA ADMIN FEES- DRS, INC.	11,000.00
POLICE	BEAR CAT	380,000.00
PARKS	PORTABLE MISTING FANS	25,000.00
PUB WORKS	165TH STREET PAVING	250,000.00
PARKS	NEW PARK SIGNS	25,000.00
PARKS	BASKETBALL COURT SPRUCE UP (BEHIND PD)	10,000.00
PARKS	INCREASED BEAUTIFICATION- WP, HV	27,335.00
POLICE	MARINE VESSEL AND MOTOR VEHICLES	280,000.00
CMO	FAÇADE GRANT	100,000.00
PARKS	PUBLIC ART IN PARKS	75,000.00
CMO	ECONOMIC DEVELOPMENT PROGRAMMING	14,000.00
	TOTAL	1,197,335.00

Water Fund

- **FY 24 Revised \$41,239,040**
- **FY 25 Proposed \$45,377,168**
- Fund balance in the amount of \$ 3,406,493 used to balance the budget
- General Fund contributed \$400K in revenues to assist with renewal and replacement expenses
- No fee increase in the proposed FY 2025 budget
- Increases in IT and Insurance costs
- Currently seeking to employ predictive maintenance tools powered by AI such as IBM's Watson and Maximo, to analyze operational data in real-time.
- Digital transformation will also be implemented in water and sewer models to predict leaks and breaks before their occurrence
- Cost increases offset by reduced short-term need to invest in water plant machinery and equipment – long-term investment very much needed
- Continue working on a transition plan to bring more Engineering and PM in-house including using water and city staff on all CIP programming.
- Impact and other fees currently being re-evaluated
- Collection efforts ongoing anticipate commission award in December 2024

Sewer Fund

- **FY 24 Adopted \$18,173,032**
- **FY 24 Revised \$18,884,255**
- **FY 25 Proposed \$15,964,128**
- Significant reduction in the budget in capital expenditures due to the 5 -year plan for projects coming to an end and two Pos in FY 2024 will carry forward in FY 2025
- Projects are Force Main Replacement and Master Pump Station 4

Solid Waste Fund

- **FY 24 Revised \$6,064,641**
- **FY 25 Proposed \$6,064,641**
- Budget revenues have remained consistent with previous years' projections, showing no significant changes
- Coastal Waste collection contract is budgeted at \$ 5.0M



Stormwater Fund

- **FY 24 Revised \$2,894,436**
- **FY 25 Proposed \$3,315,621**
- FY 2025 Proposed labor = \$1,978,070 (24.5 FTE)
- Municipal Service Workers added to the budget assigned to Beautification for improved ROW maintenance and Inspection Manager
- Additional increases in insurance and IT costs



CITT Fund

- **FY 24 Revised \$3,497,699**
- **FY 25 Proposed \$4,362,942**
- Freebie:
 - \$600k match grant
- Trolley Operation & Lease
- Salary and Operating
- Optimization Study
- Bus Shelter Installation
- Repair & Maintenance of Bus Shelters
- Wrapping of Donated Buses:
- SS4A Grant Matching Funds
- Traffic Calming Projects
 - NE 160-163 ST & NE 9th Ct
 - NE 163-165 ST & NE 26 Ave
 - NE 180 & NE 12 Ave
 - NE 2 Ave
 - 651 NE 168th St – Pan Uleta
 - Traffic Engineering Professional Services
 - Traffic Calming Studies

Local Option Gas Tax (LOGT)

- **FY 24 Revised \$620,670**
- **FY 25 Proposed \$798,208**

- City Wide Restriping and Resurfacing
- Traffic Engineering Services
- Traffic Calming Projects
 - NE 168th & NE 20 Ave
 - 651 NE 168th St
 - NE 163-165 & NE 26th Ave



Debt Service Fund

- Fund 223 – 2024 Bank Note to budget loan payment for Miami Gardens Litigation \$(800K)
- Fund 224 - 2024 Special Obligation fund to budget payment for Washington Park Loan(\$1.0M)



Community Redevelopment Agency

- **FY 24 Revised \$10,278,540**
- **FY 25 Proposed \$12,084,983**

Capital Improvement Highlights

Singer Building - CRA Office Building Purchase &/or Rehab	\$2,000,000
Snake Creek Canal Improvements Design	\$300,000
Library Art Plaza	\$400,000
Taylor Park Phase I	\$250,000
Tennis Center Enhancements Design	\$180,000

Building Fund

- **FY 24 Revised \$5,709,786**
- **FY 25 Proposed \$5,890,159**

- New Building and Code Compliance Manager – (.70 FTE)

- New Permit Aide -1.0 (FTE)

- Requested \$230,000 digitization project,

- \$416,000 capital improvement (PSA space reconfiguration)



FY 25 Disclosures

- The Water Fund uses a Water Surcharge Transfer from the General Fund to balance the budget.
- Police Pension is short \$ 4.3 million. The City is smoothing over by contributing an additional \$2.15 million over the regular contribution of \$7 million.
 - A new evaluation is conducted in late October and the City will have a better view of next year's fund requirement. The city must ensure the fund is funded at 70%, with a total budget impact of approximately \$9.15 million (as of 9-25-24, \$7 million regular contribution, and \$2.15 million additional) in FY26.
- Washington Park is financed over 15 years requiring approximately \$1 million per year per year funded through the General Fund
- Miami Gardens Settlement is financed over 10 years with approximately \$800,000 for year one funded through the General Fund
- The majority of the excess fund balance is allocated to fund City Capital Improvement Projects (CIP), aligning with our commitment to sustainable infrastructure development and long-term community benefits. Maintaining levels above the minimum 20% is recommended in case there are department overruns throughout the year (i.e. overtime, legal, etc.)

Summary

- **Enhance Public Safety – New equipment**
 - Increase for Overtime, Dispatchers, record clerk, and officers
 - Rescue Vehicle, Marine Patrol Boat
 - New Radio systems, body armor
 - Data-driven strategy implementation for proactive policing.
- **Investing in NMB Employees and Positions**
 - 13.5 new positions- 1.5 BTR inspectors, 1 Building Aide, 1 Urban Forester, 1 Grant Coordinator, 1 Community Development Clerk, 3 Library positions, 1 finance/HR support, 1 IT, 3 Parks department
 - Training –Safety, regulatory, career development
 - Mayor & Commission Aides 7 P/T direct hires
- **Investing in the Community**
 - State Mandated Comprehensive Plan
 - ARPA Phase II community programs
 - Infrastructure projects Parks, Library, PD, Citywide Traffic Calming/Safe Streets
- **Investing in Technology**
 - Implement comprehensive management systems, Dashboards including Fleet, Operations Work Orders, resident Apps, and CIP Program Software, to streamline services.
 - Upgrade hardware, software, and phone systems to improve customer service and enhance cybersecurity by consolidating IT operations.
- **Improve Community Aesthetics and Functionality**
 - Creating new beautification projects to improve right-of-way maintenance, enhance aesthetics, and reduce flooding
 - Actively completing citywide pavement and sidewalk condition assessment
- **Increased Focus on Economic Development (ED)**
 - Finalize and implement Economic competitive analysis and plan that involves community stakeholders to update priorities
- **Improved Transparency and Relevance to the Community**
 - Consolidated cost centers to better manage and track expenses
 - Addition of Department Key Performance Indicators (KPI) to better track operations/investments and CIP Projects Online dashboard and project updates
 - Finalize and implement strategic planning that involves community stakeholders to update community priorities



**CITY OF NORTH MIAMI BEACH
FY 2024 - 2025
FINAL OPERATING BUDGET**

EXHIBIT "A"

Fund	Description	Expenses	Revenue	Difference
010	GENERAL FUND	79,902,236.00	(79,902,236.00)	0.00
030	LIABL SELF INSURANCE	4,938,363.00	(4,938,363.00)	0.00
050	WORK COMP SELF INSUR	1,051,000.00	(1,051,000.00)	0.00
060	GOVERNMENTAL IMPACT FUND	682,010.00	(682,010.00)	0.00
103	TRANSIT SURTAX FUND	4,362,942.00	(4,362,942.00)	0.00
104	COMMUNITY REDEVELOPMENT FUND	12,084,983.00	(12,084,983.00)	0.00
108	LOCAL OPTION GAS TAX	798,208.00	(798,208.00)	0.00
135	35TH AVE GUARDHOUSE-OPERATIONS	805,696.00	(805,696.00)	0.00
164	164TH ST GUARDHOUSE-1ST ADDITI	279,104.00	(279,104.00)	0.00
220	SERIES 2011 JPM CHASE DEBT SVC	1,236,438.00	(1,236,438.00)	0.00
223	2024 BANK NOTE	800,000.00	(800,000.00)	0.00
224	2024 SPECIAL OBLIGATION BOND	1,000,000.00	(1,000,000.00)	0.00
399	GENERAL CAPITAL PROJECTS FUND	9,813,300.00	(9,813,300.00)	0.00
400	STORMWATER MANAGEMENT UTILITY	3,315,621.00	(3,315,621.00)	0.00
410	WATER OPERATIONAL FUND	45,377,168.00	(45,377,168.00)	0.00
420	FIREFLOW FUND	4,082,039.00	(4,082,039.00)	0.00
430	WATER INPLANT FUND	3,529,000.00	(3,529,000.00)	0.00
450	SEWER OPERATIONAL FUND	15,964,128.00	(15,964,128.00)	0.00
460	SEWER INPLANT FUND	214,400.00	(214,400.00)	0.00
471	BUILDING PERMIT FUND	5,890,159.00	(5,890,159.00)	0.00
474	GARBAGE/SOLID WASTE DISPOSAL	6,064,641.00	(6,064,641.00)	0.00
500	INFORMATION TECHNOLOGY FUND	6,016,179.00	(6,016,179.00)	0.00
510	UTILITY CUSTOMER SERVICE FUND	4,162,031.00	(4,162,031.00)	0.00
Total		\$ 212,369,646.00	\$ (212,369,646.00)	0.00

City of North Miami Beach



**FISCAL
YEAR
2025**



**PROPOSED
BUDGET**



Proposed Budget Fiscal Year 2024-2025

CITY OF NORTH MIAMI BEACH, FLORIDA

Proposed Budget Fiscal Year 2024-2025

**Presented By:
Mario Diaz, City Manager**

**Prepared By:
Sheron Stewart, Budget Administrator**



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A READER'S GUIDE

The Fiscal Year 2025 Proposed Budget consists of eleven major sections: General, Budget Overview, Policies and Procedures, Financial Schedules, General Fund, Special Revenue Funds, Debt Service Funds, Capital Projects Fund, Enterprise Funds, Internal Service Funds and the City-Wide Capital Improvement Program (CIP). Every effort has been made to make this book as easy as possible to read, but it can still be difficult to find specific data in such a complex document. This Reader's Guide is followed by a table of contents for locating specific sections. Charts, graphs and narratives are used throughout the book to clarify and enhance data. Finally, a summary of the separate sections follows:

General Section: This section contains the City Manager's Message for the FY 2025 Proposed Budget. The message is a discussion of budget development, new initiatives, current and future challenges, a summary of accomplishments from last fiscal year and goals for the new fiscal year.

Budget Overview, Policies and Procedures Section: This section provides key components of the FY 2025 Budget. It contains information about the budget process, the strategic plan, the capital improvement program (CIP), budgetary and financial policies that guide the adopted budget, and overviews of each fund.

Financial Schedules Section: This section includes a description of the City's major sources of revenues and the government-wide schedules and graphs, including actual results for FY 2023, the FY 2024 Adopted Budget, FY 2024 estimated actual results and the FY 2025 Proposed Budget.

General Fund: Tables and graphs are presented in this section to illustrate the activity of the City's General Fund. This section also provides an overview of each General Fund department. Each department is presented with an organizational chart, description of core services in relation to the Strategic Plan, and a three-year financial comparison, which includes the FY 2025 budget. Key Performance Indicators (KPIs) are included to benchmark and measure departmental effectiveness.

Special Revenue Funds: This section provides an overview of the Governmental Impact Fees Fund, the Transit Surtax Fund, the Community Redevelopment Agency (CRA) and Eastern

Shores Guard House Special Taxing District Funds. The funds are designed to account for revenues that are restricted for a particular purpose.

Debt Service Funds: This section lists the governmental long-term debt obligations. The section includes a list of the individual debt instruments.

Capital Project Fund: The Alley Restoration Program is a capital project fund used to report improvements to the City's alleys. These improvements ensure adequate traffic flow of solid waste equipment, stormwater run-off and trash collection throughout the City.

Enterprise Funds: This section provides information on the various enterprise funds of the City, including Stormwater, Water, Wastewater, Building Permits, Solid Waste and Enterprise Impact Fees.

Internal Service Funds: These funds are used to report on activities where services are provided to other funds. Information Technologies, Utility Customer Services, Worker's Compensation and General Liability Self-Insurance are the internal service funds.

City-Wide Capital Improvement Plan (CIP): Capital assets are tangible items with a useful life greater than one year that cost more than \$5,000. The CIP identifies assets to be acquired or replaced within a 6-year time horizon. The expenses are designated by the fiscal year and fund of expected acquisition.

Appendix A: Appendix and Glossary of term

GENERAL INFORMATION



CITY OF NORTH MIAMI BEACH, FLORIDA
CITY MANAGER'S BUDGET MESSAGE
FISCAL YEAR ENDING SEPTEMBER 30, 2025



September 10, 2024

MISSION:

The City of North Miami Beach is committed to fostering sustained growth, prosperity, and engagement while serving the people and businesses of our community, preserving the ongoing quality of life and becoming the model and city of choice.

GOALS:

- Safe, Clean, and Beautiful Community
- Elevate the Quality of Life for Residents by Improving Resilience, Sustainable, and Affordable Placemaking
- Provide Innovative Digital Services
- Maintain a High Performing City Organization Focused on Excellent Customer Service
- Advance Culture & The Arts
- Revitalize Downtown and Major Corridors
- Financially Sound City Government

Dear Mayor and City Commissioners of the City of North Miami Beach:

It is my privilege to present the Proposed Budget for Fiscal Year (FY) 2024-2025. This budget, spanning from October 1, 2024, to September 30, 2025, represents more than just a financial plan; it is a comprehensive roadmap designed to navigate our city through an era of growth, innovation, and resilience. It reflects our unwavering commitment to fiscal responsibility, strategic foresight, and the continuous enhancement of the quality of life for our residents.

Reflecting on FY 2024: A Year of Achievement and Progress

As we look forward, it is essential to acknowledge the significant strides we have made in the past fiscal year. FY 2024 was a year marked by innovation, community engagement, and substantial improvements across all city departments. These accomplishments have laid a strong foundation for the strategic direction we are taking in FY 2025. The following are just some of these accomplishments.

1. Building Department:

- a. Digital Transformation: The implementation of the e-PERMITTING/e-PLAN REVIEW system has revolutionized our permit review process, reducing turnaround times and improving accessibility for our residents and businesses.
- b. File Modernization: Moving towards a paperless system, the department's digitalization project has not only improved efficiency but also enhanced document management.

CITY OF NORTH MIAMI BEACH, FLORIDA
CITY MANAGER'S BUDGET MESSAGE (continued)
FISCAL YEAR ENDING SEPTEMBER 30, 2025

2. Community Development:

- a. The North Miami Beach Vulnerability Assessment, a flood modeling study, identified areas at higher flood risk, allowing the city to plan for future capital improvements and better resource allocation during storms. This assisted the City in improving our FEMA Community Rating System (CRS) Program class from an 8 to a 7, giving residents a 15% discount on flood insurance premiums.
- b. Urban Tree Canopy Plan: This initiative has not only improved the city's aesthetic appeal but also contributed to flood mitigation and increased walkability, aligning with our goals of sustainability and resilience.
- c. Night Sweeps Program: Since its inception, this program has significantly enhanced community safety and the city's visual appeal during evening hours.

3. Parks and Recreation:

- a. Infrastructure Enhancements: The transformation of Mishcon Field into a state-of-the-art artificial turf field and the installation of modern exercise equipment along the Snake Creek Canal are testaments to our commitment to providing high-quality recreational spaces.
- b. The Afterschool Program provided safe and enriching afterschool programs at four key facilities, engaging an average of 280 children weekly.

4. Library:

- a. The library has also made strides in community building and literacy programs, creating a knitting community and increasing early literacy programming. These initiatives, partially funded by The Children's Trust and in collaboration with Hispanic Unity, have promoted community engagement and literacy.
- b. Innovative digital services have been a key focus, with implementing an Integrated Library System (ILS) with a Discovery Layer, providing multiple language interfaces and digital audio/visual access. These projects have improved user experience and service delivery and begun to prepare the library infrastructure for various smart components the library will continue to add as we process the services provided to the community in the future.

5. Information Technology and Finance:

- a. The Socrata Open Finance (financial transparency portal on our website) tool provides data access and analysis tools to enhance financial transparency, reduce redundancy, and provide real-time data insights. This initiative was led by the Finance and the Information Technology team.

CITY OF NORTH MIAMI BEACH, FLORIDA
CITY MANAGER'S BUDGET MESSAGE (continued)
FISCAL YEAR ENDING SEPTEMBER 30, 2025

- b. The city was awarded the Distinguished Budget Award for Excellence in Reporting for the seventh consecutive year and the Certificate of Achievement for Excellence in Financial Reporting for the 35th consecutive year, recognizing the outstanding efforts of the Finance Department.
- c. The Commission also adopted various financial policies ensuring community project funding is allocated and minimum fund balance thresholds are increased.

A Vision for FY 2025: Strategic Financial Growth and Resilience

As we prepare for the challenges and opportunities that lie ahead, this budget is designed to be a catalyst for transformation, aligning with our Economic Competitive Analysis, Strategic Plan, and the priorities established by the City Commission. We envision a North Miami Beach that is not only resilient in the face of adversity but also thrives as a beacon of innovation, sustainability, and community engagement.

Expanded Financial Overview

The Citywide budget for FY 2024-2025 is set at \$212,369,646 marking a substantial increase of \$34,523,048 from the previous fiscal year. This growth is a testament to our strategic focus on expanding services, modernizing infrastructure, and ensuring the long-term financial health of our city.

General Fund:

- General Fund: The \$79,902,236 allocation represents a well-balanced approach to maintaining and enhancing the quality of life for our residents without compromising our fiscal integrity. Notable increases in this fund include:
 - Public Safety: Continued investment in our Police Department is a priority, with additional funding directed toward technology upgrades, staffing, and community policing programs.
 - Parks and Recreation: Building on the accomplishments of FY 2024, this budget further enhances our commitment to creating vibrant community spaces with additional funding for park improvements and recreational programming.
 - Public Works: Significant resources are allocated for the maintenance and upgrading of city infrastructure, including streets, stormwater systems, and public buildings.

Capital Improvement Program (CIP)

The FY 2024-2025 budget allocates approximately \$72,381,333 to the CIP, central to our long-term strategy of revitalizing and modernizing North Miami Beach.

- Infrastructure Upgrades: Continuing from FY 2024's successful projects, this year's CIP prioritizes critical infrastructure improvements such as traffic calming initiatives, water infrastructure improvements, and sidewalk improvements.

CITY OF NORTH MIAMI BEACH, FLORIDA
CITY MANAGER'S BUDGET MESSAGE (continued)
FISCAL YEAR ENDING SEPTEMBER 30, 2025

- **Public Facility Enhancements:** Building on the progress in FY 2024, we are allocating funds for the renovation and expansion of public facilities, including the library and community centers, especially to kickstart the long-awaited construction of the Washington Park renovations.
- **Green Initiatives:** Investments in green infrastructure, such as urban tree planting and renewable energy projects, will continue to be a focus as we strive to make North Miami Beach a more sustainable and resilient city.

Revenue Projections

The budget is supported by a revenue base projected to total \$79,902,236 for FY 2024-2025.

- **Ad Valorem Taxes:** Property taxes, driven by a 12.35% increase in property values, continue to be the largest revenue source, reflecting the city's growth and development.
- **Utility Service Taxes and Franchise Fees:** These stable revenue sources contribute significantly to the General Fund.
- **State and Local Shared Revenue:** These revenues, indicative of the broader economic recovery, are projected to increase modestly.

Strategic Investments and Cost Management

The budget reflects a careful balance between making strategic investments in our community and managing costs to ensure long-term financial sustainability.

- **Personnel Costs:** This budget accommodates necessary salary adjustments while maintaining a focus on efficiency and sustainability.
- **Debt Management:** Prudent debt management continues, with all obligations fully funded within the budget.
- **Reserves and Contingency Planning:** Provisions have been made to bolster the city's reserves, better preparing us for unforeseen challenges and opportunities.

Leveraging Grants and Partnerships

We recognize that the future of North Miami Beach is not something we can build alone. This budget reflects our commitment to fostering strong partnerships—with our residents, businesses, community organizations, and county, state, and federal government agencies. By working together, we can leverage resources, share knowledge, and amplify our impact, ensuring that our collective efforts contribute to a brighter, more prosperous future for all.

A key strategy in this budget is the continued pursuit of external funding opportunities. For FY 2024-2025, we have secured commitments for more than \$9 million in grant funding to support youth development, after school and summer programs, park redevelopment, and the on-demand transit rideshare extension.

CITY OF NORTH MIAMI BEACH, FLORIDA
CITY MANAGER'S BUDGET MESSAGE (continued)
FISCAL YEAR ENDING SEPTEMBER 30, 2025

The FY 2024-2025 budget is a forward-looking financial plan that builds on the successes of the past year, aligns with the city's strategic priorities, and ensures sustainable growth. It is designed to keep North Miami Beach financially strong while making the necessary investments to secure a prosperous and resilient future.

I express my deepest gratitude for the opportunity to serve as your City Manager. I would like to personally thank Mayor Evan Piper, Commissioner Jay Chernoff, Commissioner McKenzie Fleurimond, Commissioner Daniela Jean, Commissioner Michael Joseph, Commissioner Phyllis Smith, and Commissioner Fortuna Smukler for your continued guidance, support, and leadership during this process to accomplish so much on behalf of our residents, businesses, and the entire North Miami Beach community. I am very proud of how staff continue to lead by example by coming together for our community. Together, we will ensure that North Miami Beach remains a city of choice—a place where residents thrive, businesses grow, and everyone can enjoy a high quality of life.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'M. Diaz', is positioned above the typed name of the City Manager.

Mario A. Diaz, MPA
City Manager



City of North Miami Beach Strategic Plan

VISION To strengthen employee engagement and morale, facilitate internal and external partnerships, sustain exponential economic growth, strengthen and streamline processes, and leadership development.

MISSION To foster sustained growth, prosperity, and engagement while serving the people and businesses of our community; preserving the ongoing quality of life and becoming the model and city of choice.

GOALS

- Safe, Clean, and Beautiful Community
- Elevate the quality of life for residents by improving resilience, sustainable, and affordable placemaking
- Provide innovative digital services
- Maintain a high performing City Organization that is focused on excellent customer service
- Advance Culture & The Arts
- Revitalize Downtown and Major Corridors

CITY OF NORTH MIAMI BEACH, FLORIDA

STRATEGIC PLAN OVERVIEW (continued)

FISCAL YEAR ENDING SEPTEMBER 30, 2025

The City of North Miami Beach strategic plan serves as a roadmap to making NMB a city of choice for residents and businesses to live and thrive. The City’s strategic plan reflects six (6) goals identified as strategic to the City’s success. In the coming year, our priority goals will remain our foundation plan and basis for which each department will align their business.

From these goals, the administration will work with staff and residents to align services and initiatives to these goals. To ensure plan fidelity and feasibility, the City Manager’s Office will conduct cross-departmental work sessions with department leadership to further define objectives annually.

City Vision

To enhance employee engagement and morale, facilitate internal and external partnerships, sustain exponential growth, strength and streamline processes, and leadership development.

City Mission

To foster sustained growth, prosperity, and engagement while serving the people and businesses of our community, preserving the ongoing quality of life, and becoming the model and city of choice.

Goals & Objectives



For each goal there are guiding objectives that have been defined to guide the administration and staff in the delivery of city services.

Goal 1: Safe, Clean, and Beautiful Community

- Citywide sewer services
- Upgrade City parks and leisure facilities serving the community’s needs
- Improved mobility and connectivity in North Miami Beach and the surrounding region.
- More walkability/bikeable community with resurfaced roadways
- Attractive, beautiful streetscapes, waterways, tree canopy and landscaping throughout the City.
- Maintain a safe community

CITY OF NORTH MIAMI BEACH, FLORIDA
STRATEGIC PLAN OVERVIEW (continued)
FISCAL YEAR ENDING SEPTEMBER 30, 2025

Goal 2: Elevate the Quality of Life for Residents by Improving Resilience, Sustainable, and Affordable Placemaking

- Maintain existing parks at high service levels
- Improve city infrastructure to fortify against climate change occurrences
- Maintain a safe community
- Add new housing inventory to NMB to provide housing options for residents

Goal 3: Provide Innovative Digital Services

- Streamlined City processes and systems focusing on service outcome
- City evaluating operations and continuously exploring ways to increase productivity, to reduce the cost-of-service delivery and enhance customer service

Goal 4: Maintain a High Performing City Organization that is focused on Excellent Customer Service

- Maintain top quality and engaged City workforce dedicated to serving the North Miami Beach community.
- Enhance communications with residents and businesses
- Listen to and understanding the service needs of residents and families
- Invest in the maintenance and upgrade of NMB infrastructure
- Sense of pride in NMB services and facilities
- Timely response to calls for services
- Easy access to city services and staff to answer inquires

Goal 5: Advance Culture and The Arts

- More quality restaurants, entertainment venues, and expand Arts District including breweries and distillers
- Attract entertainment and special events that exposes diversity
- Activate entertainment districts

Goal 6: Revitalize Downtown and Major Corridors

- Upgrade West Dixie Highway corridor
- Transit-oriented development (TOD) around transportation hubs
- 19th Avenue revitalization
- 159th Street widening and enhancement
- Miami Gardens Drive Corridor revitalization

Goal 7: Financially Sound Government

- City services delivered in the most cost-effective manner
- Maintained/embraced bond rating: AA- or better
- Explore revenue options to leverage City resources

CITY OF NORTH MIAMI BEACH, FLORIDA
STRATEGIC PLAN OVERVIEW (continued)
FISCAL YEAR ENDING SEPTEMBER 30, 2025

- Use debt in a financially responsible manner, and reduce debt liability wherever possible
- Effective financial planning and reporting systems
- City investing in well planned, well maintained and upgraded city infrastructure, technology, facilities, and buildings
- Adequate resources to support defined City services and levels of service while building reserves.

Major Projects Fiscal Year 2025

**Goal 1: Safe, Clean, and Beautiful |
Community
(Enhancing Public Safety and Mobility)**

- Advanced Public Safety Equipment Modernization
- Smart Pedestrian Safety Enhancements
- Comprehensive Traffic Calming and Neighborhood Safety Initiative
- Street Sweeping Fleet Expansion

**Goal 2: Elevate the Quality of Life for
Residents
(Revitalizing Community Spaces)**

- Next-Generation Park and Recreational Space Revitalization
- Sustainable Aquatic Facility Enhancements
- Streamlined Development Facilitation through Planning Modernization

**Goal 3: Provide Innovative Digital Services
(Digital Transformation and Innovation)**

- Strategic IT Infrastructure Upgrades
- Implementation of Intelligent Management Software for Enhanced Operations

**Goal 4: Maintain Excellent Customer Service
(Elevating Resident Engagement and Service
Delivery)**

- Customer-Centric Redesign of City Hall's First Floor Service Hub
- Transforming the City Line Newsletter for the Digital Age

**Goal 5: Advance Culture & The Arts
(Cultural and Community Engagement
Enhancement)**

- Reimagining the City Theater Experience
- Integrated Community Event Coordination for Maximum Impact

**Goal 6: Revitalize Roadways
(Sustainable Infrastructure and Economic
Growth)**

- Strategic Corridor Infrastructure Improvement Program
- Accelerated Economic and Community Development Initiatives

**Goal 7: Financially Sound Government
(Fiscal Responsibility and Strategic Planning)**

- Modernization of City Fiscal Policy for Sustainable Growth
- Comprehensive Review and Update of City Fee Structure
- Enhanced Oversight of Capital Improvement Projects

CITY OF NORTH MIAMI BEACH, FLORIDA
DISTINGUISHED BUDGET PRESENTATION AWARD
FISCAL YEAR ENDING SEPTEMBER 30, 2025



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished Budget
Presentation Award*

PRESENTED TO

**City of North Miami Beach
Florida**

For the Fiscal Year Beginning

October 01, 2023

Christopher P. Morrill

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Budget Presentation to the City of North Miami Beach, Florida for its annual budget for the fiscal year beginning October 1, 2023. To receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device. This is the 7th consecutive year that the City has received this prestigious award.

CITY OF NORTH MIAMI BEACH, FLORIDA

CITY PROFILE

FISCAL YEAR ENDING SEPTEMBER 30, 2025



Evan Piper
Mayor



Jay R. Chernoff
Commissioner



Daniela Jean
Commissioner



Fortuna Smukler
Commissioner



McKenzie Fleurimond
Commissioner



Phyllis Smith
Commissioner



Michael Joseph
Commissioner

CITY OF NORTH MIAMI BEACH, FLORIDA

CITY PROFILE (continued)

FISCAL YEAR ENDING SEPTEMBER 30, 2025

The City of North Miami Beach was incorporated on October 4, 1926 and operates under a Commission-Manager form of government. The City Commission is comprised of the Mayor and six Commissioners. Together they are responsible for enacting ordinances, resolutions and regulations governing the City as well as appointing the members of various advisory boards, the City Manager, City Attorney and City Clerk. As Chief Administrative Officer, the City Manager is responsible for the enforcement of laws and ordinances and appoints and supervises the department directors of the City.

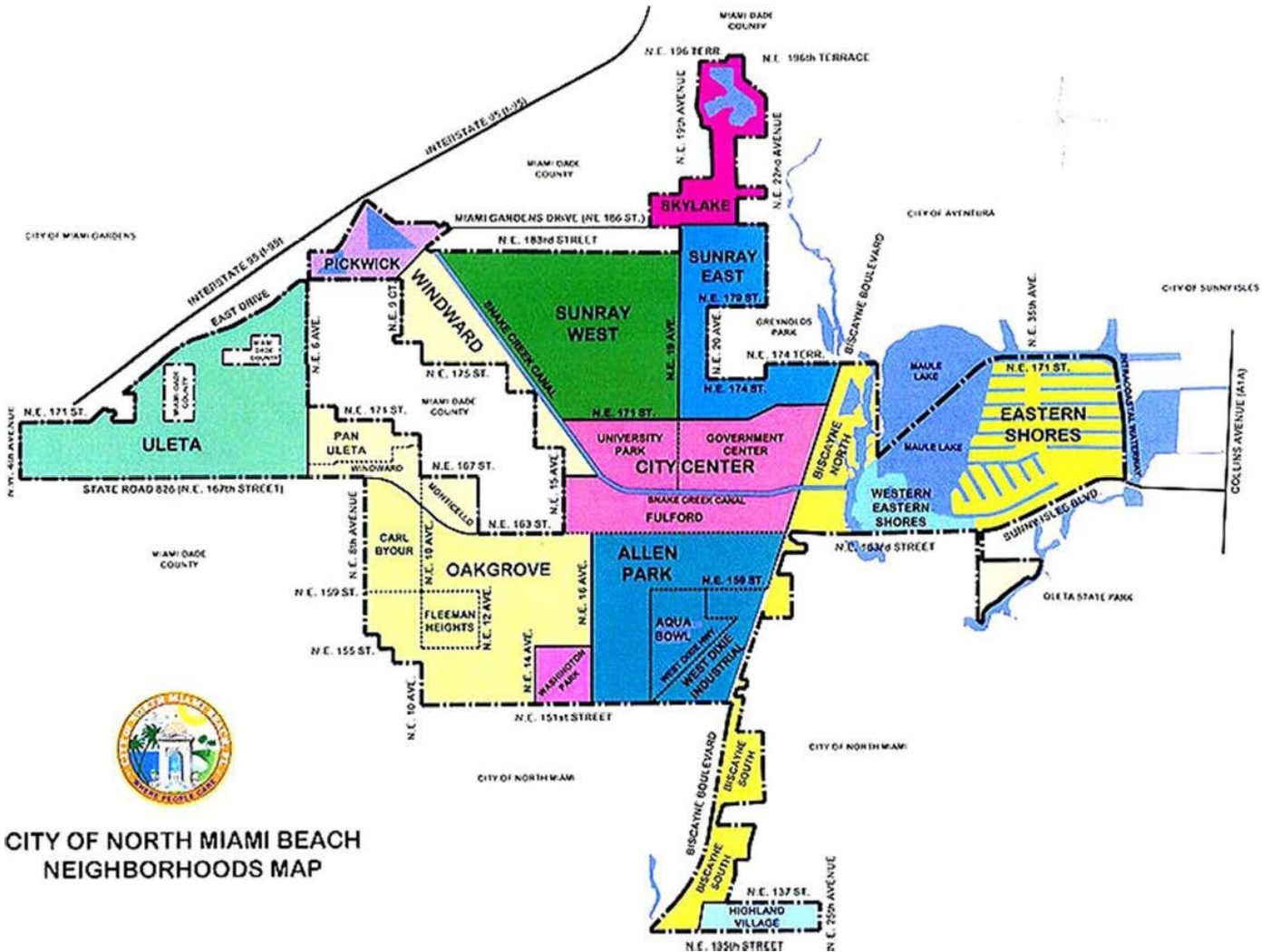
The City of North Miami Beach is a first-tier suburb covering an area of five and one third square miles located in northeastern Miami-Dade County, which is in the southeastern part of Florida. Located midway between Miami and Fort Lauderdale with excellent regional highway access. Adjacent to the Golden Glades Interchange where I-95, Florida's Turnpike, and the Palmetto Expressway meet, North Miami Beach is truly at the "Crossroads of South Florida. Primarily a residential and shopping community, North Miami Beach easy access has made the City one of South Florida's best known regional areas. A variety of diverse dining opportunities exist in the City, including various waterfront dining options. Single-family and multi-family residential uses amount to 38 percent and 12 percent, respectively, of the City's land area. Commercial uses represent 15 percent of the City's land area. Industrial development occupies five percent of the City's land area. Actual manufacturing activities are limited to a few small fabricating enterprises. Recreational uses represent 10 percent of the City's land area. Oleta State Park, Ancient Spanish Monastery, Miami Dade County's Greynolds Park and the clear, blue waters of the Atlantic Ocean are a short bike ride away. The City of North Miami Beach is home to Nova Southeastern University North Miami Beach Campus.



CITY OF NORTH MIAMI BEACH, FLORIDA

CITY PROFILE (continued)

FISCAL YEAR ENDING SEPTEMBER 30, 2025



The City of North Miami Beach has a tropical climate typical of Miami and the rest of the surrounding South Florida metropolitan area. Summers are hot and humid with high temperatures averaging between 87° and 91°. Winters are mild, with low temperatures ranging from 57° to 64°. The City's wet season lasts from May to October.

During the warm season, which lasts from the end of May to the beginning of October, there is a 61% average chance that precipitation will occur. When precipitation does occur, it is most often in the form of thunderstorms (39%), heavy rain (26%), light rain (23%), and moderate rain (12%). During the cold season, which lasts from December to March, there is a 28% average chance that precipitation will be observed at some point during a given day. When precipitation does occur, it is most often in the form of light rain (58%), heavy rain (18%), moderate rain (17%), and thunderstorms (7%). The official hurricane season for the Atlantic basin starts on June 1st and ends November 30th.

CITY OF NORTH MIAMI BEACH, FLORIDA

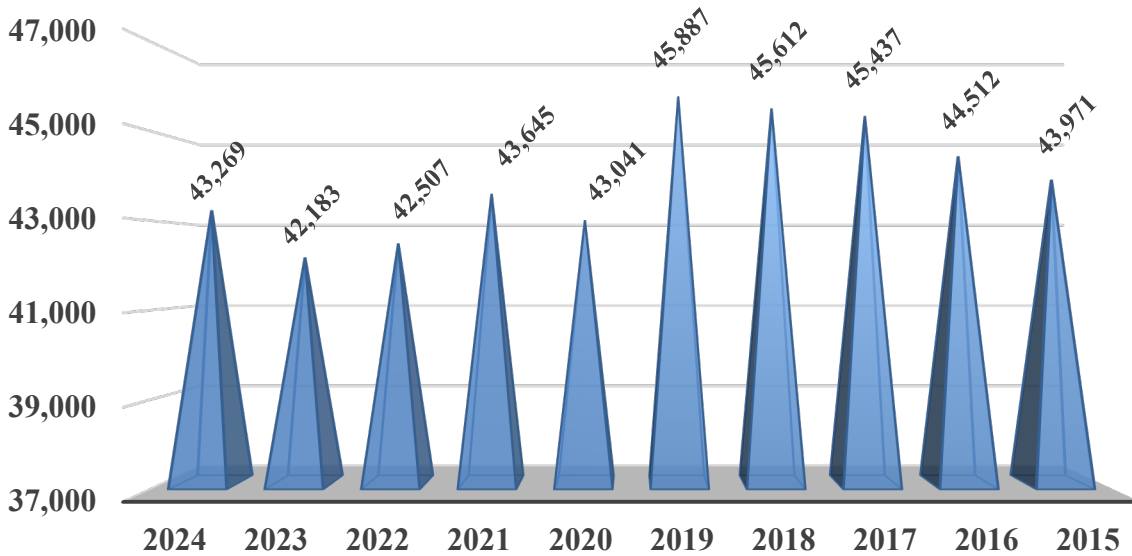
CITY PROFILE (continued)

FISCAL YEAR ENDING SEPTEMBER 30, 2025

City of North Miami Beach Demographics

According to the State of Florida Office of Economic and Demographic Research, the population of the City is 43,269 as of July 1, 2024. The following graph displays the population changes over the past ten years.

Population Trend



Comparisons between the City of North Miami Beach and the State of Florida reveal several characteristics of the City. The City is a densely and diverse population. This diversity is celebrated in the uniqueness of shops, dining opportunities and personalities experienced when enjoying the parks or local businesses. With the median income below the State average, housing prices, while increasing in value over the past few years, are largely affordable compared to elsewhere in Miami Dade County.

Population Comparisons	City	State
Population Density	8,932	414
Male population	49.0%	49.2%
Female population	51.0%	50.8%
Married population	44.9%	49.8%
Foreign born	54.0%	21.7%
Median Age	38.1	42.7
Owner-occupied units	50.3%	67.2%
Average household size	2.9	2.5
Median household income	\$56,122	\$ 69,303
Below poverty level	13.5%	12.7%

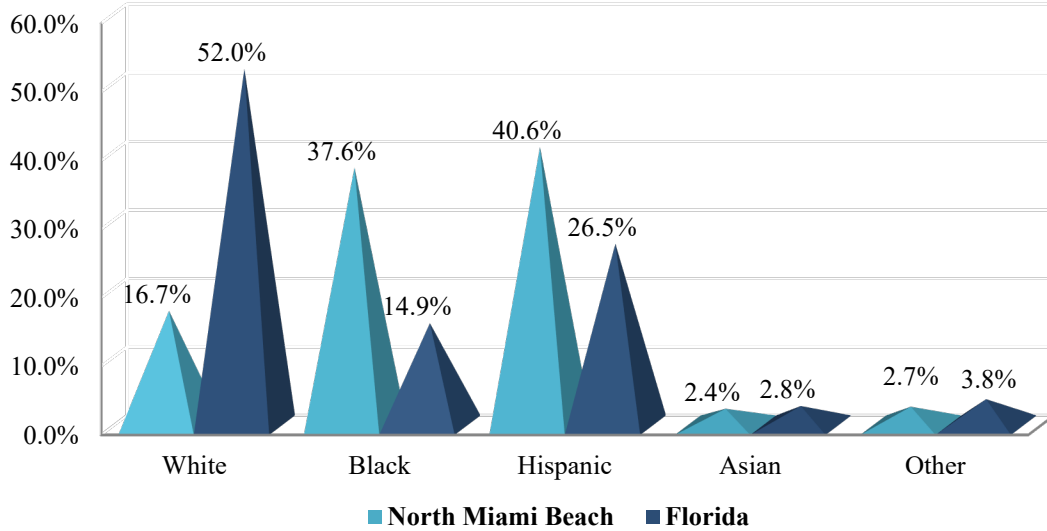
**Source: Census Reporter*

CITY OF NORTH MIAMI BEACH, FLORIDA

CITY PROFILE (continued)

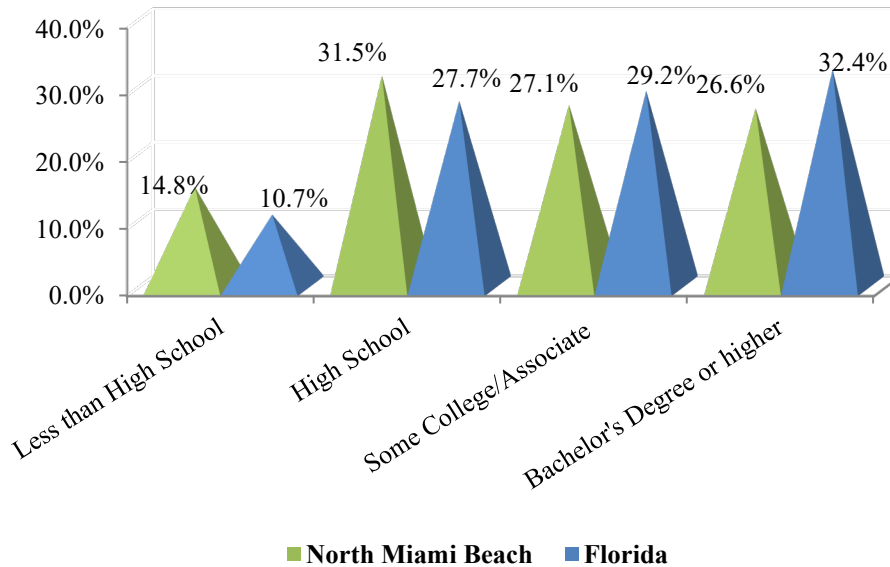
FISCAL YEAR ENDING SEPTEMBER 30, 2025

Ethnicity



*Source: Census Reporter

Education



**Source: Census Reporter

CITY OF NORTH MIAMI BEACH, FLORIDA

CITY PROFILE (continued)

FISCAL YEAR ENDING SEPTEMBER 30, 2025

The City's *principal employers* are consistent with the residential nature of the area.

The City's Principal Employers

Employer	Number of Employees	Employer	Number of Employees
Vitas Innovative Hospice Care	1,224	Target	180
Jackson North Medical Center	1,200	Douglas Gardens A.C.L.F	165
City of North Miami Beach	600*	P.F.Chang's	125
Bryant Security Corporation	338	TJ Maxx	85
Publix Super Markets	330	T.G.I. Friday's	80

Source: City of North Miami Beach Annual Comprehensive Financial Report
for the Fiscal Year Ended September 30, 2023

(* Total for City of North Miami Beach Includes Full Time & Part Time Employees)

Principal Property Taxpayers

Taxpayer	Type of Business	2023		
		Taxable Assessed Value	Rank	Percent of Total Taxable Assessed Value
Florida Power & Light	Utility	\$ 93,991	1	2.58%
North MB Owner LLC	Multi-Family Units	61,349	2	1.68%
Dezer Intracoastal Mall LLC	Retail	53,165	3	1.46%
Biscayne Commons (Edens) LLC	Retail	35,110	4	0.71%
CK Prive Group 1800 LLC	Retail	31,990	5	0.88%
Oleta Partners Biscayne	Retail	26,030	6	0.71%
2150 Aventura Realty LLC	Real Estate	23,480	7	0.64%
Target Corp	Retail	21,286	8	0.58%
BKDL LP	Commercial Real Estate	19,977	9	0.55%
Dezer NMB Campus LLC	University Campus	19,410	10	0.53%

The City of North Miami Beach provides a full range of municipal services for its citizens. These include public safety (fire protection is provided by Miami-Dade County), water, sewer, and stormwater utilities, sanitation services, public works, parks and recreation facilities, public library, code compliance, planning and zoning, and economic development.

CITY OF NORTH MIAMI BEACH, FLORIDA

CITY PROFILE (continued)

FISCAL YEAR ENDING SEPTEMBER 30, 2025

Parks and Recreational Facilities

The City operates and maintains numerous parks and the following community facilities:

Allen Park/DeLeonardis Youth Center	Lucenda Neal Park
Barry Silverman Park	Martin Luther King Park
Bill Carter Tyree Jr. Park	Milton Littman Park
Challenger Park	Patricia A. Mishcon Athletic Field
Corporal Howard B. Hinson Park For Fallen War Heroes	Philippe Derosé Int'l Flowering Tree Garden
Dieffenbach Preserve	Schenkenberger Park
Dolphin Park	Schreiber Promenade
Donald E. Bonhan Sr. Park	Senator Gwen Margolis Amphitheater
Eastern Shores Tot Lot	Snake Creek Canal Trail/Bike Path
Fulford Park	Taylor Park East
Hazel Fazzino Park	Taylor Park West/ Aqua Bowl Lake
Highland Village Community Center	Uleta Park Community Center
Hosea C. Sauls Mr. AND Mrs. Harry Sauls Park	Victory Park/Government Center
Jack Chaiken Park	Washington Park
Judge Arthur I. Snyder Tennis Center	Yes Center/ McDonald Center

Public Schools

Miami-Dade Public Schools located in the City and in close proximity include:

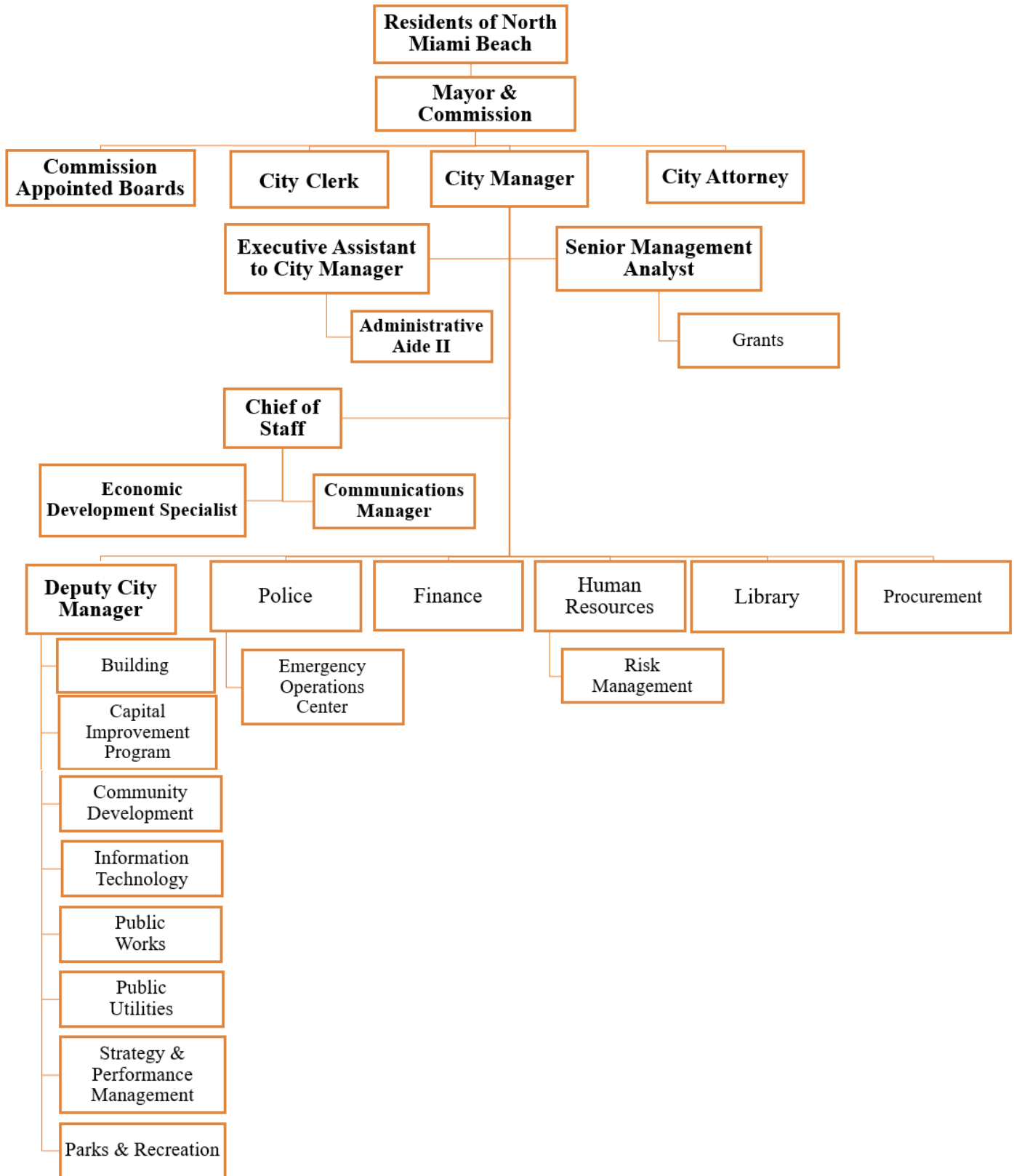
North Miami Beach Senior High	Greynolds Park Elementary
John F. Kennedy Middle School	Madie Ives Community Elementary
Linda Lentin K-8 Center	Sabal Palm Elementary
Fulford Elementary	Ojus Elementary School



The *North Miami Beach Community Redevelopment Agency (CRA)* was created by the Mayor and City Commission on December 21, 2004 by adopting a resolution declaring the Mayor and City Commission to be the Agency in accordance with Section 163.357 of the Florida Statutes under the Community Redevelopment Act of 1969, enacted by the Florida Legislature. The City Commission acts as the CRA's Board of Directors, with the Mayor serving as Chairman. The purpose of the CRA is the elimination and prevention of blight conditions within the designated community redevelopment area. The CRA is a special revenue fund of the City of North Miami Beach and, therefore, has been included as a blended component unit and integral part of the attached budget.

CITY OF NORTH MIAMI BEACH, FLORIDA

ORGANIZATION CHART





CITY OF NORTH MIAMI BEACH, FLORIDA

CITY ORGANIZATION

FISCAL YEAR ENDING SEPTEMBER 30, 2025

The City’s organization chart and staffing summary represent management’s interpretation of the labor elements necessary to implement the directives and guidance provided by the Mayor and Commission. That guidance has been formed into a strategic plan that details the Commission’s Vision and Priorities. The plan is further refined into a set of goals and initiatives that can be converted into measurable actions. Those actions are then implemented and monitored to determine the progress toward achievement of those goals. The following chart contains a list of the Commission priorities and the departments that are taking action to achieve the desired goal.

Fund Type	Departments	Financially Sound City Government	The Place to Live: Beautiful, Safe and Livable	High Performing City Organization Providing Great Customer Services	Revitalized Downtown and Major Corridors
General Fund	Mayor & Commission	X	X	X	X
General Fund	City Clerk	X		X	
General Fund	City Attorney	X		X	
General Fund	City Manager	X	X	X	X
General Fund	Communications	X	X	X	
General Fund	Economic Development	X	X	X	X
General Fund	Procurement	X		X	
General Fund	Community Development	X	X	X	X
General Fund	Human Resources & Risk Management	X		X	
General Fund	Finance	X		X	
General Fund	Police	X	X	X	
General Fund	Library	X	X	X	
General Fund	Parks and Recreation	X	X	X	
General Fund	Public Works	X	X	X	X
Special Revenue Fund	Community Redevelopment Agency	X	X	X	X
Enterprise Fund	Stormwater	X	X	X	
Enterprise Fund	Water	X	X	X	
Enterprise Fund	Wastewater	X	X	X	
Enterprise Fund	Building Permit Fund	X	X	X	
Enterprise Fund	Solid Waste	X	X	X	

CITY OF NORTH MIAMI BEACH, FLORIDA

STAFFING SUMMARY

FISCAL YEAR ENDING SEPTEMBER 30, 2025

Full Time Equivalent (FTE)

DEPARTMENT / FUND	FY 2023 ADOPTED BUDGET	FY 2024 ADOPTED BUDGET	FY 2025 PROPOSED BUDGET
Mayor & Commission	1	3	1
City Clerk	4	4	4
City Attorney	0	0	0
City Manager	7.36	8	8
Communications	4	2	1
Economic Development	0	0	1
Procurement	6	6	6
Community Development	18.7	19.45	21.30
Human Resources/Risk Management	8	8	8.5
Finance	15	16	16.5
Police	152	150	150
Library	8	8.6	14.25
Parks & Recreation	30	30	34
Public Works	40.5	45	45
Community Redevelopment Agency (CRA)	4.89	3	3
Stormwater Fund	5.5	20	25
Water Operations Fund Public Utilities	94	100	100
Building Permit Fund	24.27	24.30	25.00
Garbage/Solid Waste Disposal Fund	1	1	1
Information Technology	7.25	12	12
Non-Departmental	0	0	0.5
Customer Service	31.53	29	29
TOTAL	463	489.35	506.05

CITY OF NORTH MIAMI BEACH, FLORIDA
STAFFING SUMMARY (continued)
FISCAL YEAR ENDING SEPTEMBER 30, 2025

DEPARTMENT / FUND	FTE	NEW POSITIONS
Building	1	Permit Aide
Business Tax Receipts	1.5	Business Tax Inspector
Business Tax Receipts/Planning & Zoning	1.0	Customer Service Assistant 50% Business Tax Receipts & 50% Planning & Zoning
City Manger	1	Grants Coordinator
Finance	0.5	Enterprise Resource Planning Support shared with Human Resources
Human Resources	0.5	Enterprise Resource Planning Support shared with Finance
IT	0.5	General Services IT Technician shared with Non Departmental
Library	1	Librarian I
Library	1	Library Media
Library	1	Administrative Assistant
Non Departmental	0.5	General Services IT Technician shared with Non Departmental
Parks & Recreation	2	Parks Maintenance Municipal Worker I
Parks & Recreation	1	Theater Technician
DEPARTMENT / FUND		STAFFING CHANGES
Building	-	Building and & Code Compliance Officer was split 70% Building and 30% Code Compliance
City Manager	-	Assistant City Manager remains unfunded since FY 2024
City Manager	-	Economic Development Specialist was moved to Economic Development
Code Compliance	-	Building and & Code Compliance Officer was split 30% Code Compliance and 70% Building
Finance	-	Director of Finance remains unfunded since FY 2024
Human Resources	-	Risk Manager was reclassified to Assistant Director of Human Resources
Parks & Recreation	-	Recreation Manager remains unfunded since FY 2024
Public Works Administration	-	Capital Program Manager reclassified to Capital Improvement Program Director
Public Works Administration	-	Engineer II moved to Capital Improvement Program
Public Works Administration	-	Construction Coordinator was salaries was split 50% Public Works Administration and 50% Capital Improvement
Information Technology	-	Program Analyst reclassified to Assistant Director of Information Technology
Information Technology	-	Reclassified Systems Analyst to Technical Operations Manager Information Technology
Information Technology	-	Reclassified Network Administrator to Information Technology Police Systems Supervisor
Information Technology	-	Reclassified from Information Technology Office Manager to Information Technology Office & Finance Manager
Information Technology	-	Reclassified GIS Analyst to Senior Systems Analyst
Mayor and Commission	-	Aide to Mayor and Commission position was transferred to Public Works
Mayor and Commission	-	Eliminated Administrative Aide II Mayor and Commission
Communications	-	Marketing/Special Events Specialist moved to Parks and Recreation
Planning and Zoning	-	Planning & Zoning Technician moved to Building



BUDGET OVERVIEW



CITY OF NORTH MIAMI BEACH, FLORIDA

BUDGET OVERVIEW

FISCAL YEAR ENDING SEPTEMBER 30, 2025

A budget is a financial plan that allocates resources to deliver priority services, facilities and equipment. Budgeting is an extensive process that results in a budget document, an accounting ledger, a spending plan and a system to review progress in meeting goals and to define and quantify new and updated goals.

The proposed budget document is the City's spending policy created through recommendations by the City Manager to the Mayor and Commission. The Commission and the City Manager have been engaged in ongoing dialogue about services throughout the year. Additionally, the community is engaged through a series of budget workshops and budget hearings where Commission provides budgetary instructions in advance of formal budget presentation. The City Manager and team develop the budget to meet the goals, objectives and strategies expressed by the Commission who represent the interests of all City residents and businesses. Upon adoption by Commission, which is the only body that can make it law, the City Manager is authorized to make certain expenditures in order to accomplish the goals established by the Commission.

Certain steps are common to sound budgeting processes:

- Policy Development
- Financial Planning
- Service or Operations Planning and
- Communications

Operating budgets for all funds adhere to the modified accrual basis of accounting. In accordance with this convention, recognition of revenues occurs when they become available and measurable. Expenses are recognized in the period goods and services are received or when liabilities have been incurred. Expenditures for capital outlay are budgeted rather than depreciation expense. Likewise, debt issuance is recognized as revenue and debt service payments as expenses. Unrestricted net assets/unreserved fund balances (residual liquid assets resulting from prior operations) are appropriated when necessary and included as revenue on a budgetary basis but are eliminated for financial reporting.

The City adopts a balanced budget so that expenditures approved for City purposes will not exceed the estimate of income expected from all sources, including available balances from prior years. This policy applies to expenditures and revenues within each fund, such that each fund is a self-balancing set of accounts.

Budgetary control is legally maintained at the department level. The City Manager is authorized to amend, modify, or otherwise adjust the City's annual budget in accordance with the spending limitations as established by Chapter 3 *Purchasing* of the North Miami Beach Code of Ordinances pursuant to the Budget Resolution. Other amendments to the budget require authorization by the City Commission. The City's united approach to tasks to be performed during the fiscal year is based on the vision, mission and goals as laid out in this adopted plan and is evidenced in every project, initiative, and line item.

CITY OF NORTH MIAMI BEACH, FLORIDA
ANNUAL BUDGET PROCEDURES AND CALENDAR
FISCAL YEAR ENDING SEPTEMBER 30, 2025

Florida Statutes (Chapter 200.65), known as TRIM (Truth In Millage) require that all city governments prepare, approve, adopt and execute an annual budget for such funds as may be required by law or by sound financial practices and generally accepted accounting principles. Accordingly, the following procedures have been established for budget adoption:

Truth In Millage

The City is required to hold two public hearings for adoption of a property tax rate and budget. The first public hearing is advertised by the Property Appraiser mailing to each property owner a TRIM notice. In addition to notification of this first public hearing, the TRIM notice contains the following information:

1. Prior year millage rate.
2. Current year proposed millage rate.
3. Current year rolled-back rate.
4. The date, time and meeting place of the Tentative Budget Hearing.

The second public hearing is advertised by means of a newspaper advertisement summarizing the revenues and expenditures in the budget tentatively approved at the first public hearing.

The calendar represents the annual budget process as previously described.

- | | |
|--------------------|--|
| March | Departments submit operating and 5-year capital improvement projects budget requests to the Finance Department |
| April/May | Departmental meetings with Finance and the Budget Review Committee to review and revise budget requests. |
| June | Final adjustments are made and the proposed balanced budget is submitted to the City Manager for final review. |
| July/August | The proposed operating and 5-year capital improvement projects budgets are presented to Mayor and Commission through a series of public workshops. The workshops were held On July 30th, August 15th, & August 21st, 2024. |
| September | Two budget hearings were conducted to set the millage rate and adopt the budget. |
| October | The adopted budget becomes effective on October 1. Compliance with Chapter 200, F.S. is certified to the Florida Department of Revenue. |

Public hearings on the Fiscal Year 2025 budget will be held at:
City of North Miami Beach City Hall, City Commission Chambers 2nd Floor
September 10, 2024 at 6:00 PM &
September 25, 2024 at 6:00 PM

CITY OF NORTH MIAMI BEACH, FLORIDA
BASIS OF ACCOUNTING AND BUDGETING
FISCAL YEAR ENDING SEPTEMBER 30, 2025

Basis of Accounting & Budgeting

The City uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance, and to aid financial management by segregating transactions related to certain government functions or activities.

A fund is defined by Generally Accepted Accounting Principles (GAAP) as "a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities and balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations."

Funds are classified into three categories: governmental, proprietary, and fiduciary. Each category, in turn is divided into separate "fund types."

Governmental funds are used to account for all or most of a government's general activities, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of general fixed assets (capital project funds) and the servicing of long-term debt (debt service funds). The general fund is used to account for all activities of the general government not required to be accounted for in another fund.

Proprietary funds are used to account for activities similar to those found in the private sector, where the determination of net income is necessary or useful to sound financial administration. Goods or services from such activities can be provided either to outside parties (enterprise funds) or to other departments or agencies primarily within the government (internal service funds).

Fiduciary funds are used to account for assets held on behalf of outside parties, including other governments or on behalf of other funds within the government. When these assets are held under the terms of a formal trust agreement, the fiduciary funds are classified as pension trust funds, nonexpendable trust funds or expendable trust funds. The terms "nonexpendable" and "expendable" refer to whether or not the government is under an obligation to maintain the trust principle. Agency funds generally are used to account for assets that the government holds on behalf of others as their agent. The City does not adopt budgets for any Fiduciary funds.

All governmental fund types, expendable trust funds and agency funds use the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures, other than interest on long-term debt, are recorded when the liability is incurred.

CITY OF NORTH MIAMI BEACH, FLORIDA

FUND DESCRIPTIONS

FISCAL YEAR ENDING SEPTEMBER 30, 2025

The City uses the following fund types:

GOVERNMENTAL FUND TYPES

Governmental Funds are those through which most governmental functions of the City are financed. The acquisition use and balances of the City's expendable financial resources and the related liabilities (except those accounted for in proprietary funds) are accounted for through governmental funds. The measurement focus is upon determination of changes in financial position, rather than upon net income determination. The following are the City's governmental fund types that are budgeted:

General Fund - The General Fund is the City's primary operating fund. It accounts for all of the financial resources of the general government, except for those required to be accounted for in another fund.

Special Revenue Funds - Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than expendable trusts, or major capital projects) that are legally restricted to expenditures for specified purposes. The City budgets the following Special Revenue Funds:

Governmental Impact Fees - This fund represents revenues from charges imposed on new development representing a total or partial reimbursement for the cost of additional public safety, beautification and Parks and Recreation facilities or services necessary as the result of new development. This fund is combined with the General Fund for financial statement presentation.

Community Redevelopment Agency (CRA) - This fund is a blended component unit and exists to account for monies received from Tax Increment Financing (TIF) from the City of North Miami Beach and Miami-Dade County to eliminate slum and blight conditions in the area designated as the CRA which was created in 2004 in accordance with Section 163.357, Florida Statutes under the Community Redevelopment Act of 1969.

Eastern Shores First Addition Security Guard Special Taxing District – This fund is used to account for the activities related to the guardhouse located at the 164th Street entrance to the Eastern Shores subdivision. The Special Taxing District was created on April 7, 1994 for the purpose of providing security for the area. Residents are levied a non-ad valorem assessment on their tax bill to fund the activities of the district. Responsibility for the administration of the district was transferred from Miami-Dade County to the City of North Miami Beach on February 2, 2018.

Eastern Shores Security Special Taxing District – This fund is used to account for the activities related to the guardhouse located at the 35th Avenue entrance to the Eastern Shores subdivision. The Special Taxing District was created on November 21, 1995 for the purpose of providing security for the area. Residents are levied a non-ad valorem assessment on their tax bill to fund the activities of the district. Responsibility for the administration of the district was transferred from Miami-Dade County to the City of North Miami Beach on February 2, 2018.

CITY OF NORTH MIAMI BEACH, FLORIDA
FUND DESCRIPTIONS (continued)
FISCAL YEAR ENDING SEPTEMBER 30, 2025

Transit Surtax Fund - This Fund receives revenues based on a one half of one percent discretionary sales surtax on all transactions occurring in Miami-Dade County. Sales, use, rentals, admissions and other transactions are subject to the state tax. Surtax proceeds may only be expended for transportation and transit purposes.

Capital Project Funds - Capital Project Funds are used to account for the acquisition or construction of capital assets.

Debt Service Funds – Debt Service Funds are used to account for the resources accumulated and payments made for principal and interest on long-term debt obligations of governmental funds. The debt service funds have been combined for presentation in this document. Series 2007A is combined with the CRA for financial statement presentation.

The City budgets for the following Debt Service Funds:

Series 2011 – This fund is used to account for the principal and interest payments relating to the \$14,835,000 promissory note issued to defease the Series 2000B bonds originally issued to fund improvements related to the 'Proud Neighborhood' plan. This is a general obligation bond funded by a voted debt millage. In FY2022, the City refunded a General Obligation Note, Series 2022, in the amount of \$9,190,000.

2024 Bank Note – This fund was created to process debt service issued to pay lawsuit settlement.

2024 Special Obligation Bond – This fund is used to account for principal and interest payments relating to the Washington Park capital project



CITY OF NORTH MIAMI BEACH, FLORIDA

FUND DESCRIPTIONS (continued)

FISCAL YEAR ENDING SEPTEMBER 30, 2025

Debt Service Funds (continued)

Chase Bank, N.A.

Promissory Note Series 2022	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2024	960,000	118,104	1,078,104
2025	985,000	103,322	1,088,322
2026	1,000,000	88,236	1,088,236
2027	1,025,000	72,846	1,097,846
2028	1,040,000	57,152	1,097,152
2029-2031	3,240,000	74,480	3,314,480
	<u>\$ 8,250,000</u>	<u>\$ 514,140</u>	<u>\$ 8,764,140</u>

Series 2012 – This fund is used to account for the debt service of the \$8,190,000 promissory note issued to defease the Series 2002A Series Capital Appreciation and Term Bonds. The 2002A bond proceeds were used to defease the Series 1994 bonds originally issued to fund the expansion of the police station and various neighborhood improvements. This is a general obligation bond funded by a voted debt millage.

Chase Bank, N.A.

Promissory Note Series 2012	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2024	760,000	19,212	779,212
	<u>\$ 760,000</u>	<u>\$ 19,212</u>	<u>\$ 779,212</u>

Series 2007A – This fund is used to account for the principal and interest payments relating to a \$3,000,000 CRA loan. The bond proceeds were used to fund infrastructure improvements in the CRA area. TIF revenue is pledged to fund this debt issue.

Bank of America, CRA Non-taxable

Series 2007A	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2024	166,667	20,346	187,013
2025	166,667	15,414	182,081
2026	166,667	3,699	170,366
2027	41,666	2,775	44,441
	<u>\$ 541,667</u>	<u>\$ 42,234</u>	<u>\$ 583,901</u>

CITY OF NORTH MIAMI BEACH, FLORIDA

FUND DESCRIPTIONS (continued)

FISCAL YEAR ENDING SEPTEMBER 30, 2025

PROPRIETARY FUND TYPES

Proprietary Funds are used to account for the City's activities that are similar to those often found in the private sector. The measurement focus is upon determination of net position. Goods or services from such activities can be provided either to other departments or agencies primarily within the government (Internal Service Funds) or to outside parties (Enterprise Funds).

The City budgets for the following **Enterprise Funds**:

The City's Utility Enterprise Funds: Stormwater, Water, Wastewater, and Solid Waste which provide full-service utility services to the community. Revenues are derived from charges to customers and expenditures are made for payroll and cost of operations, as well as capital expenditures.

The Building Permit Fund – This fund accounts for activities as they relate to the issuance of building permits to residences and businesses within the City.

The Proprietary Impact Fees Funds - These funds represent revenues from charges imposed on new development. Such charges represent a total or partial reimbursement for the cost of additional water and wastewater facilities or services necessary as the result of new development. These funds are combined for presentation in this document and are combined with the Water and Wastewater Funds as appropriate for financial statement presentation.

Internal Service Funds are used to account for operations that provide a service to other departments within the City. The costs of centralized services are allocated among the various departments. The City budgets the following internal service funds: Self Insurance, Workers' Compensation, Customer Service and Information Technology. The Self-Insurance Fund and the Workers' Compensation Fund are combined with the General Fund for financial statement presentation. The Customer Service Fund provides services specifically for the Enterprise Funds and is therefore included with the Business-type activities for reporting purposes. The Information Technology Fund activities are allocated between Governmental activities and Business-type activities for reporting purposes.

CITY OF NORTH MIAMI BEACH, FLORIDA

BENCHMARKING

FISCAL YEAR ENDING SEPTEMBER 30, 2025

Each year, the State of Florida publishes financial condition assessment procedures that includes five years of data, financial indicator calculations, and benchmarks with similar governments. The benchmarks are classified in three groups: (1) fund type and population, (2) fund type and property values, or (3) fund type, population and property values. For purposes of this analysis, the City has selected group (3) fund type, population and property values. Other key performance indicators and trend information are listed among the various City departments.

The City's peer group includes 19 Florida municipalities. The rankings indicate at or above average performance regarding twelve of the twenty-five indicators. The City ranks at or above average in 4 of 5 Fund Balance indicators. The City's rankings in all the benchmarking categories are presented on the following page.



CITY OF NORTH MIAMI BEACH, FLORIDA
BENCHMARKING (continued)
FISCAL YEAR ENDING SEPTEMBER 30, 2025

	INDICATOR	WARNING TREND	RANK
1	Change in Net Position / Beginning Net Position	The percent change in net position indicates how the government's position changed during the year (positive or negative) as a result of resource flow.	1
2	Unassigned and Assigned Fund Balance + Unrestricted Net Position (Constant \$)	Declining results may indicate that the local government could have difficulty maintaining a stable tax and revenue structure or adequate level of services. Deficits may indicate a financial emergency.	2
3	Unassigned and Assigned Fund Balance / Total Expenditures - General Fund	Percentages decreasing over time may indicate unstructured budgets that could lead to future budgetary problems for the local government even if the current fund balance is positive.	3
3	Unassigned and Assigned Fund Balance / Total Expenditures - Governmental Funds		3
4	Current Cash & Investments / Current Liabilities - General Fund	Percentages decreasing over time may indicate that the local government has overextended itself in the long run or may be having difficulty raising the cash needed to meet its current needs.	4
4	Current Cash & Investments / Current Liabilities - Governmental Funds		6
4	Current Cash & Investments / Current Liabilities - Proprietary Funds		4
5	Current Cash & Investments/ Total Expenditures or Total Operating Expenses divided by 12 - Governmental Funds	Percentages decreasing over time may indicate that the local government has overextended itself in the long run or may be having difficulty raising the cash needed to meet its current needs.	4
5	Current Cash & Investments/ Total Expenditures or Total Operating Expenses divided by 12 - Proprietary Funds		5
6	Current Liabilities/ Total Revenues or Total Operating Revenues - Governmental Funds	Increasing results may indicate liquidity problems, deficit spending, or both.	5
6	Current Liabilities/ Total Revenues or Total Operating Revenues - Proprietary Funds		6
7	Long-Term Debt (Constant\$)/ Population	Results increasing over time may indicate that the local government has a decreasing level of flexibility in how resources are allocated or decreasing ability to pay its long-term debt.	7
8	Excess of Revenues Over (Under) Expenditures/ Total Revenues	Decreasing surpluses or increasing deficits may indicate that current revenues are not supporting current expenditures.	8
9	Operating Income(Loss)/ Total Operating Revenues	Decreasing income or increasing losses may indicate that current revenues are not supporting current expenses.	9
10	Intergovernmental Revenues/ Total Revenues or Total Operating Revenues - Governmental Funds	Percentages increasing over time indicate a greater risk assumed by the local government due to increased dependence on outside revenues.	10
11	Unassigned and Assigned Fund Balances or Unrestricted Net Position / Total Revenues or Total Operating Revenues - Governmental Funds	Decreasing results may indicate a reduction in the local government's ability to withstand financial emergencies or its ability to fund capital purchases without having to borrow.	11
11	Unassigned and Assigned Fund Balances or Unrestricted Net Position / Total Revenues or Total Operating Revenues - Proprietary Funds		11
12	Total Revenues (Constant\$)/ Population	Decreasing results indicate that the local government may be unable to maintain existing service levels with current revenue sources.	12
13	Debt Service/ Total Expenditures	Percentages increasing over time may indicate declining flexibility the local government has to respond to economic changes.	13
14	Total Expenditures (Constant \$)/ Population	Increasing results may indicate that the cost of providing services is outstripping the local government's ability to pay (i.e., the local government may be unable to maintain services at current levels).	14
15	(Accumulated Depreciation / Capital Assets) - Governmental Funds	This is the percentage of assets depreciated. A increasing trend suggests that a local government is not systematically investing in its capital assets which may indicate increasing deferred replacement or maintenance costs.	15
15	(Accumulated Depreciation / Capital Assets) Proprietary Funds		15
16	Pension Plan Ratio - General Employees	Ideally the Plan Fiduciary Net Position as a Percentage of Total Pension Liability ratio should be increasing over time. Decreasing trend may indicate an increasing burden on the tax base and/or poor plan management.	16
16	Pension Plan Ratio - Police & Fire Combined		16
18	Millage Rate	Millage rates approaching the statutory limit may indicate that the local government has a reduced ability to raise additional funds when needed.	18

CITY OF NORTH MIAMI BEACH, FLORIDA
FINANCIAL POLICIES
FISCAL YEAR ENDING SEPTEMBER 30, 2025

Capitalization Policy

Capital assets are defined by the City as assets with an initial, individual cost of more than \$5,000 for tangible capital assets, \$30,000 for software and \$75,000 for easements. Outlays for capital assets and improvements including design, engineering, installation and similar costs are budgeted in all funds. Periodically throughout the year, capital outlay accounts in the proprietary funds are transferred into capital asset accounts. Available budget amounts are not restored during this process. Capital assets are depreciated using the straight-line method over the following useful lives:

<u>Asset</u>	<u>Years</u>
Buildings and utility plant	30-50
Improvements other than buildings	20
Furniture, fixtures, machinery and equipment	5-10
Infrastructure	30

Depreciation and amortization expenses are not included in the operational budgets because they are non-cash transactions.

Reserve Policy

It is the City's policy to maintain an amount equal to at least twenty percent (20%) of total budgeted revenues of the General Fund as originally adopted as unassigned fund balance in the General Fund. The Unassigned fund balance represents the funds available to balance future budgets. Reserve amounts may be included in the operational budgets of the Water and Wastewater Funds to provide for future repair, replacement and improvement needs of the utilities.

Contingency amounts can be included in the operational budgets of the various funds to provide for unexpected and emergency purchases during the fiscal year.

Investment Policy

The City's investment policy was designed to safeguard the City's surplus funds, provide for the availability of operating and capital funds when needed, and promote an investment return competitive with comparable funds and financial market indices. In an effort to accomplish these objectives, the investment policy identifies various portfolio parameters addressing classes of investment instruments, issue diversification, maturity and duration limits, investment ratings and liquidity. In addition, in accordance with Section 218.415, Florida Statutes, the City's investment policy applies to all cash and investments held or controlled by the City not otherwise classified as restricted assets requiring segregation.

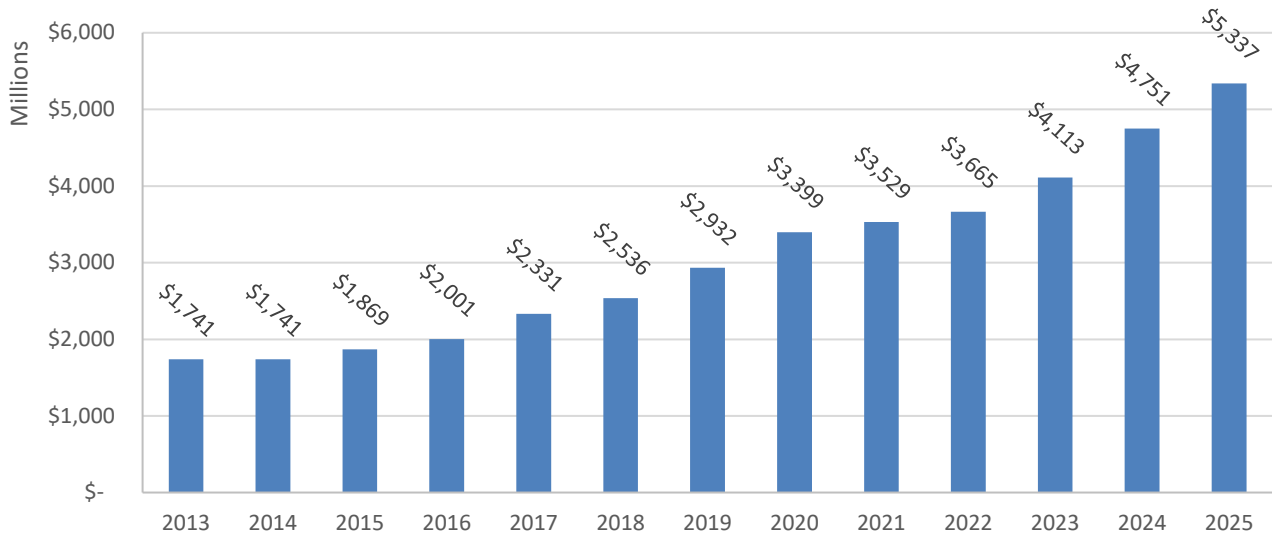
CITY OF NORTH MIAMI BEACH, FLORIDA

REVENUE FORECASTING

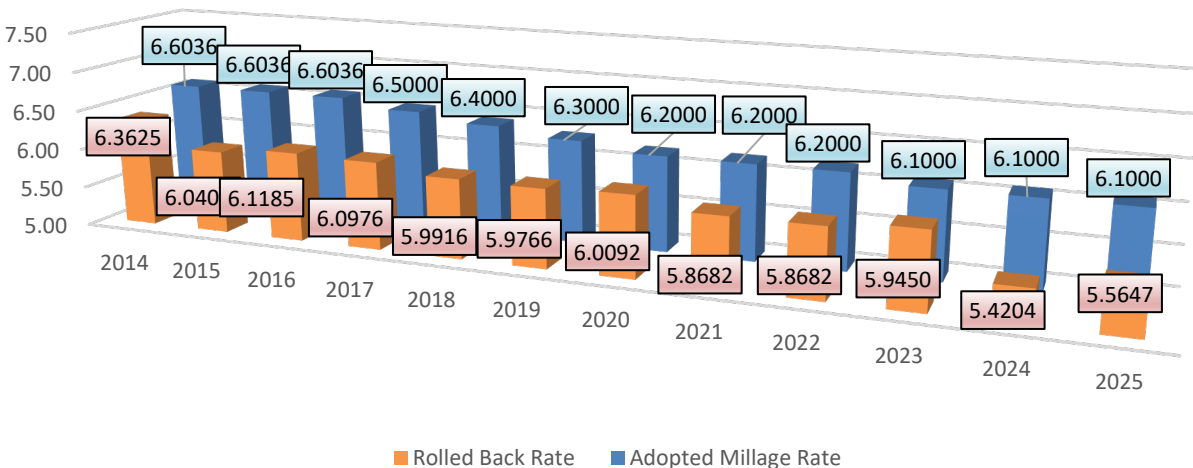
FISCAL YEAR ENDING SEPTEMBER 30, 2025

During budget development, the City forecasts revenues using a variety of techniques. Many of the revenue estimates are provided to the City by outside entities, such as Miami- Dade County, in the case of the taxable property values upon which the City's millage rate will be applied; and the State of Florida in the case of revenues that are collected by the State and allocated to the various counties and municipalities. Examples of those revenue sources are state shared sales taxes, communication services taxes and local option gas taxes. Another technique used to forecast revenues is to examine the trend of the revenue stream over the past several years. This is a useful technique for franchise fees and utility taxes. The final forecasting method bases the revenue on estimated usage of an item or service. This technique is useful for estimating charges for services and licenses and permits. The following graphs display the trends of taxable property values and millage rates over the past ten years.

Taxable Property Value




Millage Rate Comparison



CITY OF NORTH MIAMI BEACH, FLORIDA

REVENUE FORECASTING (continued)

FISCAL YEAR ENDING SEPTEMBER 30, 2025

Fiscal Impact on Average Homestead Property			
Based on the average taxable value of the City of North Miami Beach			
	Fiscal Year 2024	Fiscal Year 2025	Change
Assessed Property Taxable Value	\$150,187	\$159,720	\$9,533
Millage Rate	6.1000	6.1000	0.0000
Property Tax: <i>(Assessed Property Taxable Value ÷ 1,000 x Millage rate)</i>	\$916	\$974	\$58

Note: Assessed Property Taxable Value (Source: Miami-Dade County Property Appraiser)

- An increase of \$55 annually or \$4.83 monthly



FINANCIAL SCHEDULES



CITY OF NORTH MIAMI BEACH, FLORIDA
MAJOR REVENUE SOURCES
FISCAL YEAR ENDING SEPTEMBER 30, 2025

GOVERNMENTAL FUNDS

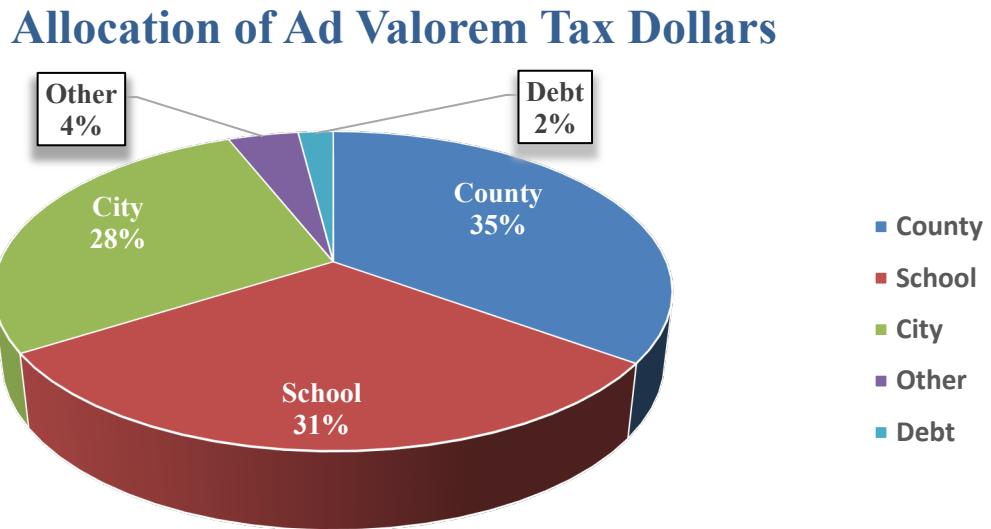
General Fund

Ad Valorem Property Taxes

The City's property tax is levied every October 1st, on the assessed value listed as of the prior January 1, for all real and personal property located in the City. Property taxes are based on a millage rate (one mill is the equivalent of \$1 per \$1,000 of assessed value or 0.001), which is applied to the total taxable value of all real property and certain tangible personal property. The Miami-Dade County Property Appraiser establishes assessed values and delivers the Certified Taxable Value of each property to the City on or before July 1st of each year. The gross taxable value on January 1, 2024, upon which the 2024-2025 levy was based, is approximately \$5.34 billion.

Depending upon policies established by the City Commission, revenue from Ad Valorem taxes may be used to fund both operating costs and capital projects. The City is permitted by state law to levy taxes up to 10 mills of assessed valuation for the General Fund. State constitutional provisions exist for raising the millage rate above the 10-mil cap by local referendum and for debt service or provision of municipal-type services within the City. The adopted operating millage rate for Fiscal Year 2025 is 6.1000 per \$1,000 of taxable value which is the same as the prior fiscal year's operating millage rate. The adopted debt service millage rate is 0.2232 per \$1,000 of taxable value which is a reduction of 0.1879 from Fiscal Year 2024 debt service millage rate of 0.4111.

Besides the City of North Miami Beach, other agencies levy taxes on the property values established by the Property Appraiser. The following graph displays the allocation of property taxes levied by the various agencies for the previous fiscal year.



CITY OF NORTH MIAMI BEACH, FLORIDA
MAJOR REVENUE SOURCES (continued)
 FISCAL YEAR ENDING SEPTEMBER 30, 2025

General Fund (continued)

Where Your Property Tax Dollar Goes



Other Taxes

This line item includes Local Option Gas Taxes, Communication Services Taxes, and Franchise Fees among others. In addition, the General Fund receives 10% of net utility revenues in the form of utility service taxes as authorized by the Florida Constitution under home rule authority.

Licenses and Permits

The City charges its customers a fee to operate a business within the City of North Miami Beach city limits. Also, included are charges for construction permits.

Intergovernmental Revenues

Intergovernmental Revenues are assessed and collected by the State of Florida then allocated and returned to the municipalities and counties. The largest portion of State Shared Revenues is sales tax. The current sales tax rate in Miami-Dade County, Florida is 7.0% and is levied upon retail and motor vehicle sales, rental property, and administration fees to entertainment facilities.

Charges for Services

This line item includes rentals of park facilities, proceeds from admissions to special events, tuition for summer camps, fees charged for public records and public hearings, off duty police officers and similar charges for the performance of specific tasks or the production of specific documents.

Fines and Forfeitures

These revenues reflect the collection of various fines such as those imposed for traffic tickets, parking tickets and code enforcement actions.

CITY OF NORTH MIAMI BEACH, FLORIDA
MAJOR REVENUE SOURCES (continued)
FISCAL YEAR ENDING SEPTEMBER 30, 2025

Other Revenue

Revenues under this line item include lease payments on rental property, proceeds from certain insurance, legal and negotiated settlements, investment income and other miscellaneous revenue.

Interfund Transfers

Unless otherwise noted transfers are made from the enterprise funds to the General Fund to cover the enterprise fund's proportionate share of costs related to administrative services provided by the General Fund.

Special Revenue Funds

Governmental Impact Fees

The city collects these fees during the building permit process. A multiplier of the building square footage is charged to mitigate the impact from new developments. Separate impact fees are charged for Public Safety and Parks and Recreation.

Transit Surtax Fund

Revenues for the fund are based on a one half of one percent discretionary sales surtax on all transactions occurring in Miami-Dade County. Sales, use, rentals, and admissions are subject to the tax. Surtax proceeds may only be expended for transportation and transit purposes.

Community Redevelopment Agency

The CRA is funded using tax increment financing (TIF) which is derived from a portion of county and city ad valorem taxes levied on properties within the designated area. These funds are used to combat neighborhood deterioration and eliminate blight in the designated CRA area.

Debt Service Funds

The revenue for these funds is provided by transfers from other funds, or debt service ad valorem taxes.

Capital Project Fund

The revenue for this fund is provided by transfers from other funds.

PROPRIETARY FUNDS

Enterprise Funds

The enterprise funds derive their operating revenue from user charges. Other revenue sources (non-operating) include investment income, proceeds from certain insurance, legal and negotiated settlements and other miscellaneous revenue.

Internal Service Funds

Internal Service Funds' revenues are derived from allocations from user departments. Every City fund that pays salary and benefits contributes to the Liability Self-Insurance and Workers' Compensation Funds. Costs associated with the Information Technologies (IT) Fund are allocated to user funds based on time and effort expended by the IT Fund.

CITY OF NORTH MIAMI BEACH, FLORIDA
MAJOR REVENUE AND EXPENDITURE FORECASTING
FISCAL YEAR ENDING SEPTEMBER 30, 2025

Financial Forecast

Financial forecasts are the foundation of a long-term financial plan. The City of North Miami Beach prepares a five-year forecast to effectively determine future levels of service, methods of funding and to update both short-term and long-term financial plans to align with the City’s current strategic goals. Although the City legally adopts its budget on an annual basis, the process includes discussions regarding multi-year financial planning based on the City’s Strategic Plan and Capital Improvement Program. This forecast of major General, Special, and Enterprise Fund revenues and expenditures includes the FY 2024 projected actuals through FY 2029. The forecast consists of numerous assumptions such as demographics, economic scenarios, growth rate assumptions, changes in CPI, historical growth trends/actuals, and projected negotiated rates; related to revenues and expenditures/expenses in the current budget year and beyond. The forecast for the first 2 - 4 years is based upon recent trends and specific expectations. The forecast for the remaining years is less tactical and more mathematical and is based primarily upon estimates. As revenue and expenditure trends change overtime adjustments in projections are likely. The City will address these changes annually during the budget development process to ensure continuity of the City’s operation.

Major Revenue Forecasts

General Fund	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
Ad valorem taxes	\$ 27,819,182	\$ 31,255,756	\$ 37,550,787	\$ 40,554,849	\$ 42,582,592	\$ 44,711,722
Other taxes	20,306,817	21,356,505	22,629,566	23,978,515	25,407,874	26,922,438
Licenses and permits	1,097,800	800,430	848,456	899,363	953,325	1,010,524
Intergovernmental	8,062,675	7,501,414	7,726,456	7,958,250	8,196,998	8,442,908
Charges for services	1,636,534	2,296,002	2,296,002	2,296,002	2,296,002	2,296,002
Fines and forfeitures	1,466,918	1,555,300	1,626,008	1,699,931	1,777,214	1,858,011
Special Revenue Funds						
Transit Surtax	\$ 3,138,670	\$ 4,362,942	\$ 4,376,031	\$ 4,389,159	\$ 4,402,326	\$ 4,415,533
Community Redevelopment Agency	9,979,492	12,084,983	12,689,232	13,577,478	14,120,578	14,685,401
Other Revenues	1,562,723	2,565,018	2,577,843	2,590,732	2,603,686	2,616,704
Enterprise Funds						
Stormwater	\$ 2,807,694	\$ 3,315,621	\$ 3,488,033	\$ 3,669,411	\$ 3,860,220	\$ 4,060,952
Water	39,339,226	45,377,168	45,830,940	46,289,249	46,752,142	47,219,663
Wastewater	17,959,612	15,964,128	16,762,334	16,929,958	17,099,257	17,270,250
Building	5,594,049	5,890,159	6,773,683	7,451,051	8,047,135	8,610,435
Solid Waste	5,943,348	6,064,641	6,064,641	6,064,641	6,064,641	6,064,641

Major Expenditure Forecasts

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
General Fund	\$ 65,565,427	\$ 79,820,829	\$ 85,095,344	\$ 88,996,578	\$ 92,631,683	\$ 96,415,266
Special Revenue Funds	14,393,852	19,012,943	19,643,106	20,557,370	21,126,590	21,717,638
Stormwater	2,751,540	3,315,621	3,488,033	3,669,411	3,860,220	4,060,952
Water	38,262,750	45,377,168	45,830,940	46,289,249	46,752,142	47,219,663
Wastewater	17,809,571	15,964,128	16,762,334	16,929,958	17,099,257	17,270,250
Building	5,594,049	5,890,159	6,773,683	7,451,051	8,047,135	8,610,435
Solid Waste	5,943,348	6,064,641	6,064,641	6,064,641	6,064,641	6,064,641

GOVERNMENT-WIDE



CITY OF NORTH MIAMI BEACH, FLORIDA

GOVERNMENT-WIDE REVENUES

FISCAL YEAR ENDING SEPTEMBER 30, 2025

The following pages provide a summary of the governmental-wide revenues and expenses of budgeted funds. Fiscal year 2023 actual values may differ from amounts in the Annual Comprehensive Financial Report because of funds that are not part of the budget.

	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	ESTIMATED ACTUAL FY 2024	PROPOSED BUDGET FY 2025
General Fund				
Ad valorem taxes	\$ 24,310,271	\$ 27,819,182	\$ 27,819,182	\$ 31,255,756
Other taxes	21,193,416	20,306,817	20,306,817	21,356,505
Licenses and permits	1,117,072	1,097,800	1,097,800	800,430
Intergovernmental	8,784,119	8,062,675	8,062,675	7,501,414
Charges for services	1,527,689	1,636,534	1,636,534	2,296,002
Fines and forfeitures	1,544,016	1,466,918	1,466,918	1,555,300
Other revenue	1,627,411	566,435	566,435	629,870
Interfund transfers	6,442,231	6,326,088	6,326,088	6,852,460
Lease proceeds				
Appropriations of prior year balances	-	-	-	7,654,499
Total General Fund	66,546,224	67,282,449	67,282,449	79,902,236
Special Revenue Funds				
Governmental Impact Fees	563,619	682,010	682,010	682,010
Transit Surtax	2,685,199	3,138,670	3,138,670	4,362,942
Community Redevelopment Agency	3,683,153	9,979,492	9,979,492	12,084,983
Local Option Gas Tax	-	-	-	798,208
Eastern Shores Security				
Special Taxing District	630,395	641,593	641,593	805,696
Eastern Shores First Addition Security				
Guard Special Taxing District	211,788	239,120	239,120	279,104
Total Special Revenue Funds	7,774,154	14,680,885	14,680,885	19,012,943
Debt Service Funds				
Property taxes	1,855,774	1,857,369	1,857,369	1,236,438
Intergovernmental	-	-	-	1,800,000
Total Debt Service Funds	1,855,774	1,857,369	1,857,369	3,036,438
Capital Projects Fund				
Interfund transfers	-	-	-	9,813,300
Internal Service Funds				
Liability Self-Insurance	1,851,502	4,860,776	5,522,776	4,938,363
Workers' Compensation	956,954	1,025,000	1,025,000	1,051,000
Information Technology	3,449,470	5,336,853	5,336,853	6,016,179
Utility Customer Service	4,016,625	4,044,060	4,044,060	4,162,031
Total Internal Service Funds	10,274,551	15,266,689	15,928,689	16,167,573

CITY OF NORTH MIAMI BEACH, FLORIDA
GOVERNMENT-WIDE REVENUES (continued)
 FISCAL YEAR ENDING SEPTEMBER 30, 2025

	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	ESTIMATED ACTUAL FY 2024	PROPOSED BUDGET FY 2025
Enterprise Funds				
Stormwater				
Charges for services	\$ 1,486,879	\$ 1,581,959	\$ 1,581,959	\$ 1,543,959
Other revenue	77,485	16,000	16,000	25,000
Appropriations of prior year balances	-	1,209,735	1,209,735	1,746,662
Total Stormwater	1,564,364	2,807,694	2,807,694	3,315,621
Water				
Charges for services	41,583,216	38,661,431	38,661,431	40,577,380
Other revenue	1,123,056	382,191	382,191	1,097,691
Appropriations of prior year balances	-	295,604	295,604	3,702,097
Total Water	42,706,271	39,339,226	39,339,226	45,377,168
Wastewater				
Charges for services	10,657,108	10,485,000	10,275,300	10,881,065
Other revenue	977,415	186,000	182,280	598,000
Transfers In	-	-	-	-
Appropriations of prior year balances	-	7,502,032	7,502,032	4,485,063
Total Wastewater	11,634,523	18,173,032	17,959,612	15,964,128
Proprietary Impact Fees	1,998,728	6,666,400	6,333,080	7,825,439
Building Permits				
Charges for services	5,496,927	3,528,370	3,477,648	5,534,125
Other revenue	534,354	80,950	59,486	115,950
Appropriations of prior year balances	-	2,098,893	2,056,915	240,084
Total Building	6,031,280	5,708,213	5,594,049	5,890,159
Solid Waste				
Charges for services	4,854,215	5,090,901	4,990,063	5,090,901
Other revenue	922,290	973,740	953,285	973,740
Transfers	-	-	-	-
Appropriations of prior year balances	-	-	-	-
Total Solid Waste	5,776,505	6,064,641	5,943,348	6,064,641
Total Enterprise Funds	69,711,671	78,759,206	77,977,009	84,437,156
TOTAL ALL FUNDS	\$ 156,162,375	\$ 177,846,598	\$ 181,817,482	\$ 212,369,646

CITY OF NORTH MIAMI BEACH, FLORIDA

GOVERNMENT-WIDE EXPENSES

FISCAL YEAR ENDING SEPTEMBER 30, 2025

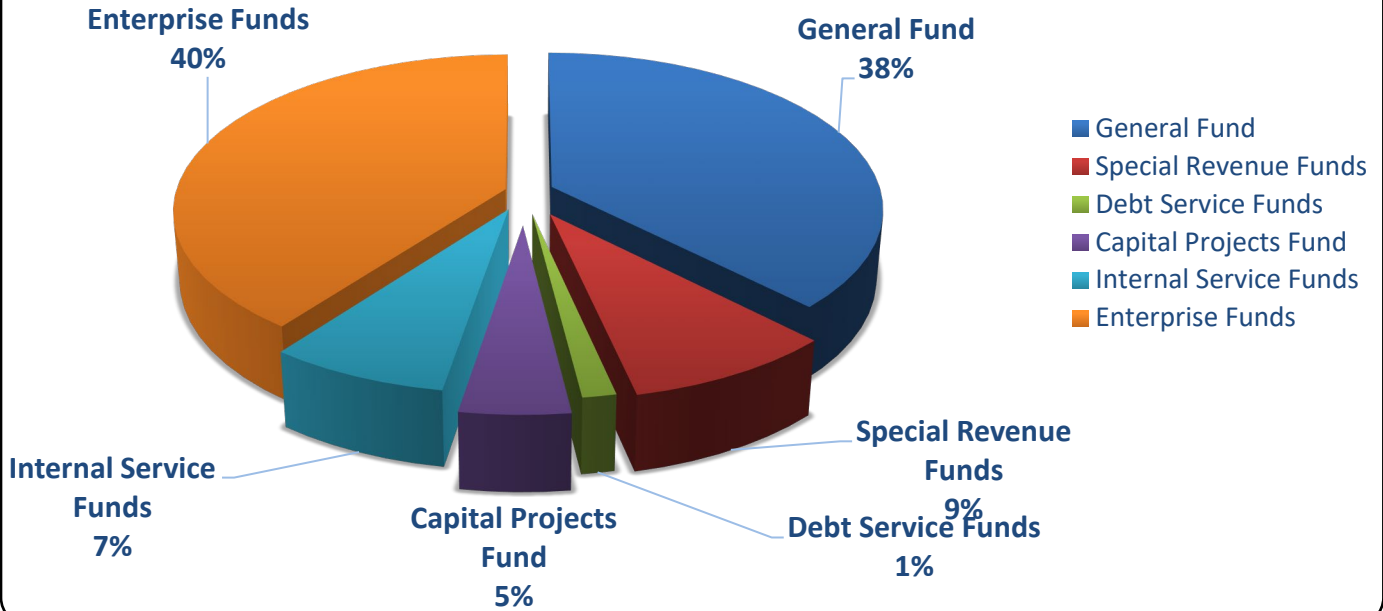
	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	ESTIMATED ACTUAL FY 2024	PROPOSED BUDGET FY 2025
General Fund				
Mayor & Commission	\$ 1,110,975	\$ 1,229,377	\$ 1,125,144	\$ 1,404,478
City Clerk	593,209	828,747	812,172	937,742
City Attorney	1,479,764	870,000	870,000	870,000
City Manager	1,365,850	1,676,499	1,642,969	1,397,175
Public Affairs & Community Engagement	530,316	501,721	491,687	472,729
Procurement	527,129	621,096	608,674	783,455
Planning and Zoning	1,058,299	1,053,546	1,032,475	1,525,932
Code Compliance	582,319	679,728	666,133	772,988
Business Tax Receipts	47,314	208,526	204,355	540,144
Human Resources	724,415	705,379	691,271	1,018,395
Finance	1,680,805	2,047,418	1,725,028	2,664,932
Police	28,797,227	28,722,592	28,148,140	30,440,533
Library	1,532,694	1,988,801	1,949,025	2,507,151
Parks and Recreation	6,511,130	6,446,988	6,315,854	6,712,631
Public Works	9,215,828	7,913,943	7,623,854	9,218,353
Non-Departmental	6,772,063	11,788,088	11,658,644	18,635,598
Total General Fund	62,529,337	67,282,449	65,565,427	79,902,236
Special Revenue Funds				
Governmental Impact Fees	28,675	682,010	682,010	682,010
Transit Surtaxes	2,046,442	3,138,670	3,075,897	4,362,942
Local Option Gas Tax	-	-	-	798,208
Community Redevelopment Agency	2,648,565	9,979,492	9,772,846	12,084,983
Eastern Shores Security				
Special Taxing District	683,564	641,593	628,761	805,696
Eastern Shores First Addition Security				
Guard Special Taxing District	193,705	239,120	234,338	279,104
Total Special Revenue Funds	5,600,952	14,680,885	14,393,852	19,012,943
Debt Service Funds				
Principal	2,434,999	1,720,000	1,720,000	1,133,116
Interest and other charges	189,669	137,369	137,369	1,903,322
Other Debt Services Costs	-	-	-	-
Total Debt Service Funds	2,624,668	1,857,369	1,857,369	3,036,438
Capital Project Fund				
Capital outlay	-	-	-	9,813,300
Internal Service Funds				
Liability Self-Insurance	2,497,770	4,860,776	3,850,602	4,938,363
Workers' Compensation	460,567	1,025,000	1,025,000	1,051,000
Information Technology	901,077	5,336,853	5,230,116	6,016,179
Utility Customer Service	4,923,511	4,044,060	3,963,179	4,162,031
Total Internal Service Funds	8,782,925	15,266,689	14,068,896	16,167,573

CITY OF NORTH MIAMI BEACH, FLORIDA
GOVERNMENT-WIDE EXPENSES (continued)
 FISCAL YEAR ENDING SEPTEMBER 30, 2025

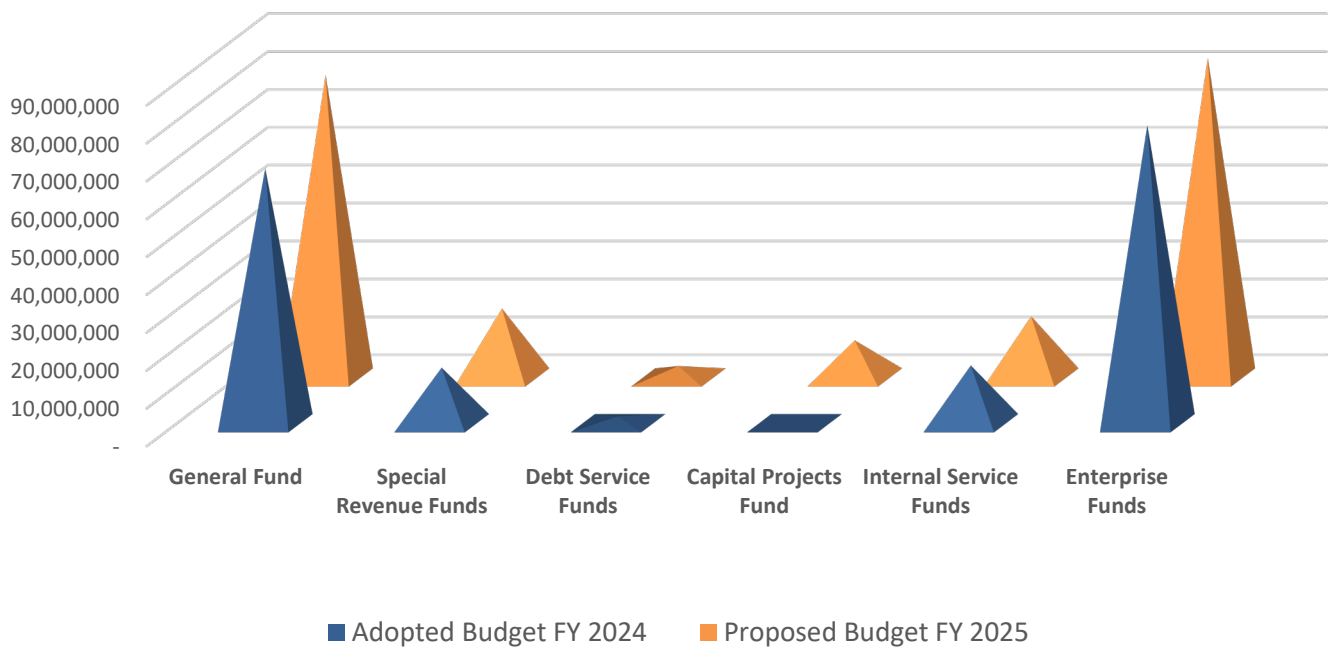
	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	ESTIMATED ACTUAL FY 2024	PROPOSED BUDGET FY 2025
Enterprise Funds				
Stormwater				
Personnel	\$ 381,238	\$ 1,432,500	\$ 1,403,850	\$ 1,978,070
Operating costs	325,206	1,022,567	1,002,116	974,210
Non-operating costs	372,039	352,627	345,574	363,341
Total Stormwater	1,078,483	2,807,694	2,751,540	3,315,621
Water				
Personnel	13,931,782	8,282,565	8,116,914	8,233,485
Operating costs	15,323,618	23,241,880	22,777,042	26,820,507
Capital outlay	534,285	992,104	682,570	3,345,316
Non-operating costs	8,054,910	6,822,677	6,686,223	6,977,860
Total Water	37,844,595	39,339,226	38,262,750	45,377,168
Wastewater				
Personnel	2,430,505	1,927,891	1,889,333	2,934,442
Operating costs	6,288,186	7,248,414	7,103,446	10,031,328
Capital outlay	(74,581)	6,736,343	6,601,616	700,000
Non-operating costs	2,308,883	2,260,384	2,215,176	2,298,358
Total Wastewater	10,952,994	18,173,032	17,809,571	15,964,128
Proprietary Impact Fees	162	6,666,400	6,533,072	7,825,439
Building Permits				
Personnel	2,417,869	2,112,715	2,070,461	2,761,136
Operating costs	428,213	1,494,685	1,464,791	1,216,618
Capital outlay	4,116	983,000	963,340	587,000
Non-operating costs	605,553	1,117,813	1,095,457	1,325,405
Total Building	3,455,750	5,708,213	5,594,049	5,890,159
Solid Waste				
Personnel	(2,110,204)	414,204	405,920	156,020
Operating costs	4,947,762	5,055,373	4,954,266	5,284,146
Capital outlay	1,502	60,000	58,800	60,000
Non-operating costs	629,733	535,064	524,363	564,475
Total Solid Waste	3,468,793	6,064,641	5,943,348	6,064,641
Total Enterprise Funds	56,800,777	78,759,206	76,894,330	84,437,156
TOTAL ALL FUNDS	\$ 136,338,659	\$ 177,846,598	\$ 172,779,874	\$ 212,369,646

CITY OF NORTH MIAMI BEACH, FLORIDA
GOVERNMENT-WIDE SUMMARY
 FISCAL YEAR ENDING SEPTEMBER 30, 2025

REVENUE SOURCE



EXPENDITURE COMPARISON



CITY OF NORTH MIAMI BEACH, FLORIDA
SUMMARY OF CHANGES IN FUND BALANCES
 FISCAL YEAR ENDING SEPTEMBER 30, 2025

The following summary represents the estimated changes in fund balances of all budgeted funds

	Actual		FY 2024		FY 2024		Estimated
	Net Position/ Fund Balance	FY 2024	Estimated	FY 2024	Estimated	Estimated	Estimated
	@ 9/30/2023	Expected	Appropriations	Expected	Change in	Net Position/ Fund Balance	Net Position/ Fund Balance
		Revenues	of Net Position/ Fund Balance	Expenditures	Fund Balance	@ 9/30/2024	
GOVERNMENTAL FUNDS							
General Fund	\$ 47,987,570	\$ 67,282,449	\$ -	\$ 65,565,427	\$ 1,717,022	\$ 49,704,592	
Governmental Impact Fee Fund	2,048,511	682,010	-	682,010	-	2,048,511	
Transit Surtax Fund	1,601,462	2,688,670	450,000	3,075,897	(387,227)	1,214,235	
Community Redevelopment Agency	5,829,638	5,185,139	4,794,353	234,338	4,950,801	10,780,439	
Debt Service Funds - Consolidated	(575,538)	1,857,369	-	1,857,369	-	(575,538)	
Capital Project Fund	220,961	-	-	-	-	220,961	
ENTERPRISE FUNDS							
Stormwater Fund	5,508,795	1,597,959	1,209,735	2,751,540	(1,153,581)	4,355,214	
Water Fund	118,060,096	39,043,622	295,604	38,262,750	780,872	118,840,968	
Wastewater Fund	34,119,988	10,457,580	7,502,032	17,809,571	(7,351,991)	26,767,997	
Building Permit Fund	13,835,772	3,537,134	2,056,915	5,594,049	(2,056,915)	11,778,857	
Solid Waste Fund	(1,486,428)	5,943,348	-	5,943,348	-	(1,486,428)	
INTERNAL SERVICE FUNDS							
Liability Self-Insurance Fund	852,538	5,522,776	-	3,850,602	1,672,174	2,524,712	
Workers' Compensation Fund	2,838,994	1,025,000	-	1,025,000	-	2,838,994	
Customer Service	904,710	4,044,060	-	3,963,179	80,881	985,591	
Information Technology	18,586	5,336,853	-	5,230,116	106,737	125,323	

GENERAL FUND



CITY OF NORTH MIAMI BEACH, FLORIDA

GENERAL FUND SUMMARY

FISCAL YEAR ENDING SEPTEMBER 30, 2025

	ACTUAL	ADOPTED	ESTIMATED	PROPOSED
	FY 2023	BUDGET	ACTUAL	BUDGET
	FY 2023	FY 2024	FY 2024	FY 2025
Revenues				
Ad Valorem taxes	\$ 24,310,271	\$ 27,819,182	\$ 27,819,182	\$ 31,255,756
Other taxes	21,193,416	20,306,817	20,306,817	21,356,505
Licenses and permits	1,117,072	1,097,800	1,097,800	800,430
Intergovernmental	8,784,119	8,062,675	8,062,675	7,501,414
Charges for services	1,527,689	1,636,534	1,636,534	2,296,002
Fines and forfeitures	1,544,016	1,466,918	1,466,918	1,555,300
Other revenue	1,627,411	566,435	566,435	629,870
Interfund transfers	6,442,231	6,326,088	6,326,088	6,852,460
Appropriations of prior year balances	-	-	-	7,654,499
TOTAL REVENUES	\$ 66,546,224	\$ 67,282,449	\$ 67,282,449	\$ 79,902,236
Expenditures				
Mayor & Commission	\$ 1,110,975	\$ 1,229,377	\$ 1,125,144	\$ 1,404,478
City Clerk	593,209	828,747	812,172	937,742
City Attorney	1,479,764	870,000	870,000	870,000
City Manager	1,365,850	1,676,499	1,642,969	1,397,175
Public Affairs & Community Engagement	530,316	501,721	491,687	472,729
Procurement	527,129	621,096	608,674	783,455
Planning and Zoning	930,215	1,053,546	1,032,475	1,444,525
Code Compliance	582,319	679,728	666,133	772,988
Business Tax Receipts	47,314	208,526	204,355	540,144
Human Resources	724,415	705,379	691,271	1,018,395
Finance	1,680,805	2,047,418	1,725,028	2,664,932
Police	28,797,227	28,722,592	28,148,140	30,440,533
Library	1,532,694	1,988,801	1,949,025	2,507,151
Parks and Recreation	6,511,130	6,446,988	6,315,854	6,712,631
Public Works	9,215,828	7,913,943	7,623,854	9,218,353
Non-Departmental	6,772,040	11,788,088	11,658,644	18,635,598
TOTAL EXPENDITURES	\$ 62,401,231	\$ 67,282,449	\$ 65,565,427	\$ 79,820,829

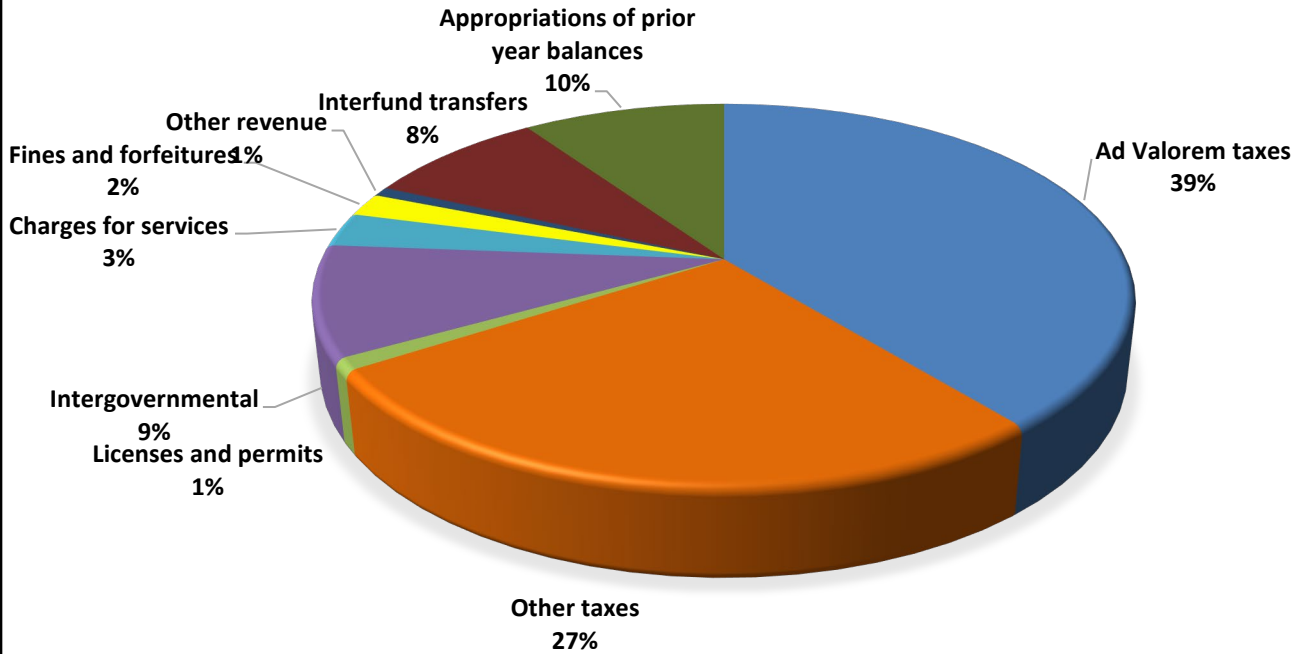
FY 2025 Proposed Ad Valorem Millage Rate: 6.1000

CITY OF NORTH MIAMI BEACH, FLORIDA

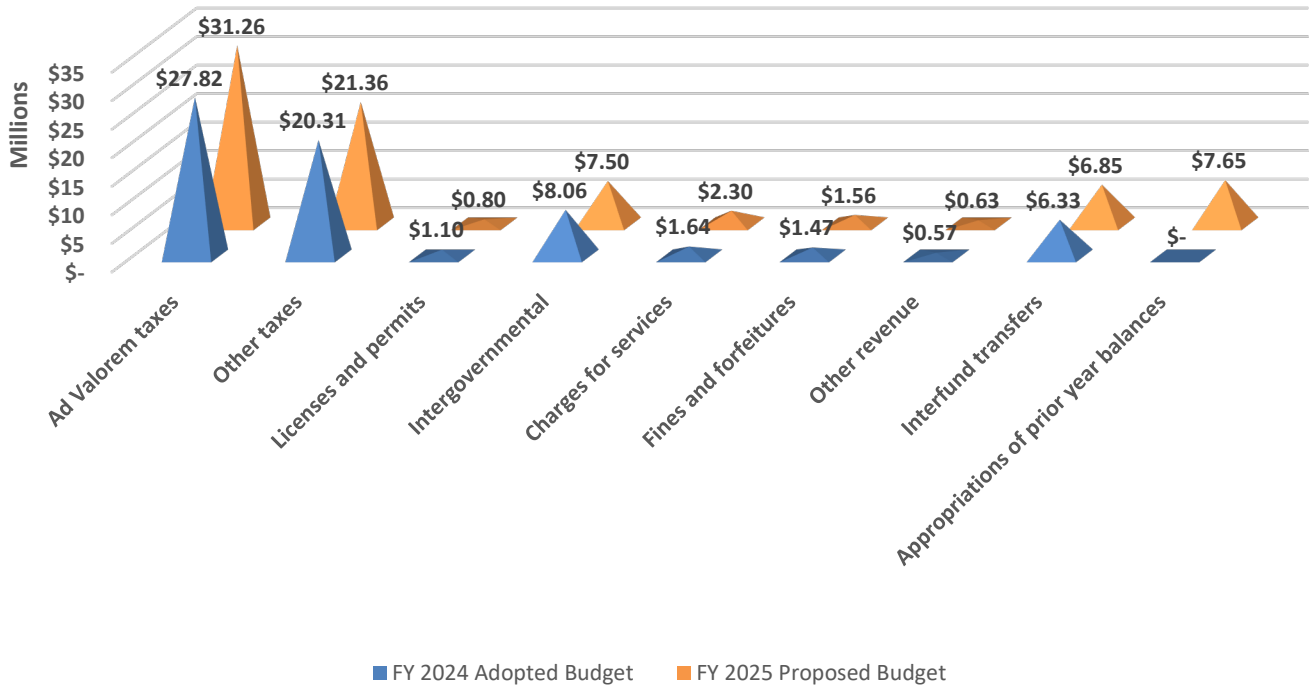
GENERAL FUND REVENUES

FISCAL YEAR ENDING SEPTEMBER 30, 2025

FY 2025 GENERAL FUND REVENUES

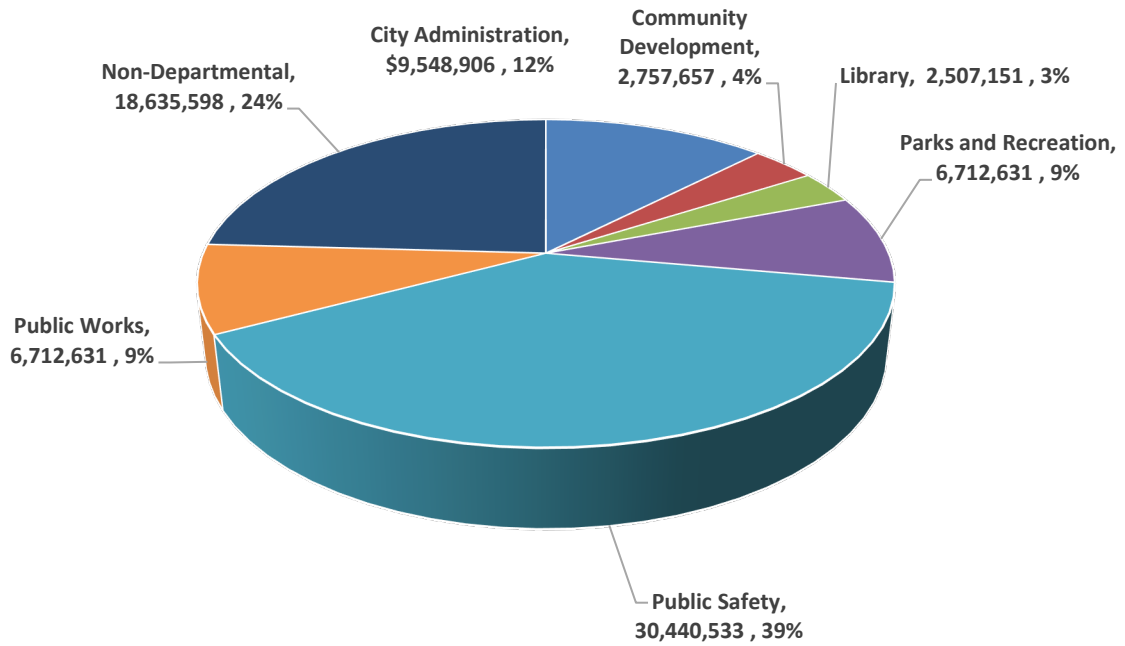


REVENUE COMPARISON FY 2024 VS FY 2025

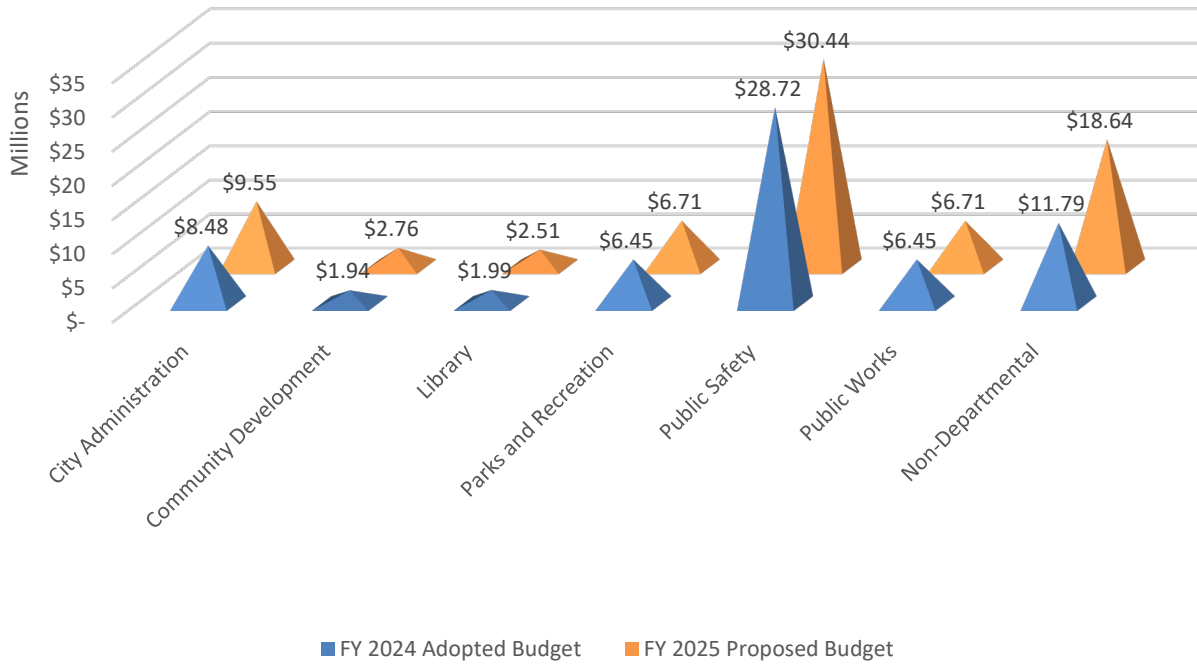


CITY OF NORTH MIAMI BEACH, FLORIDA
GENERAL FUND EXPENDITURES
 FISCAL YEAR ENDING SEPTEMBER 30, 2025

GENERAL FUND EXPENDITURES BY FUNCTION



GENERAL FUND EXPENDITURE COMPARISON





DEPARTMENTAL BUDGETS



CITY OF NORTH MIAMI BEACH, FLORIDA

MAYOR AND COMMISSION

FISCAL YEAR ENDING SEPTEMBER 30, 2025

SERVICES, FUNCTIONS AND ACTIVITIES

The City of North Miami Beach is governed by a Mayor, and six City Commission members who are elected on a non-partisan basis. They are elected at large by all qualified electors of the City. The elections are held every two years in November. The terms are for four years and limited to two terms. The Vice-Mayor designation is rotated on a quarterly basis.

The Mayor presides over all City Commission meetings, has a voice and vote in the proceedings, and serves as chair of the Commission. In the absence of the Mayor, the Vice-Mayor assumes the Mayor's responsibilities. The City Commission enacts local legislation, adopts budgets, determines policies, and appoints the personnel required by the charter.

Regular City Commission meetings are held on the third Tuesday of each month at 6:00 p.m. The public is welcome and encouraged to participate in all public meetings.

GOALS AND MEASUREMENTS

Great Place to Live: Beautiful, Safe and Livable

Create pride in the community so that families want to live in North Miami Beach by protecting or enhancing property values and providing a sense of safety in homes, in neighborhoods and throughout the community. Promote green initiatives.

Financially Sound City Government

Provide an affordable City for families by acting in a financially responsible manner and planning for a sustainable future by engaging a quality workforce dedicated to serving the North Miami Beach community and to delivering services in a cost effective and efficient manner in order to provide the most value for the cost of taxes and fees.

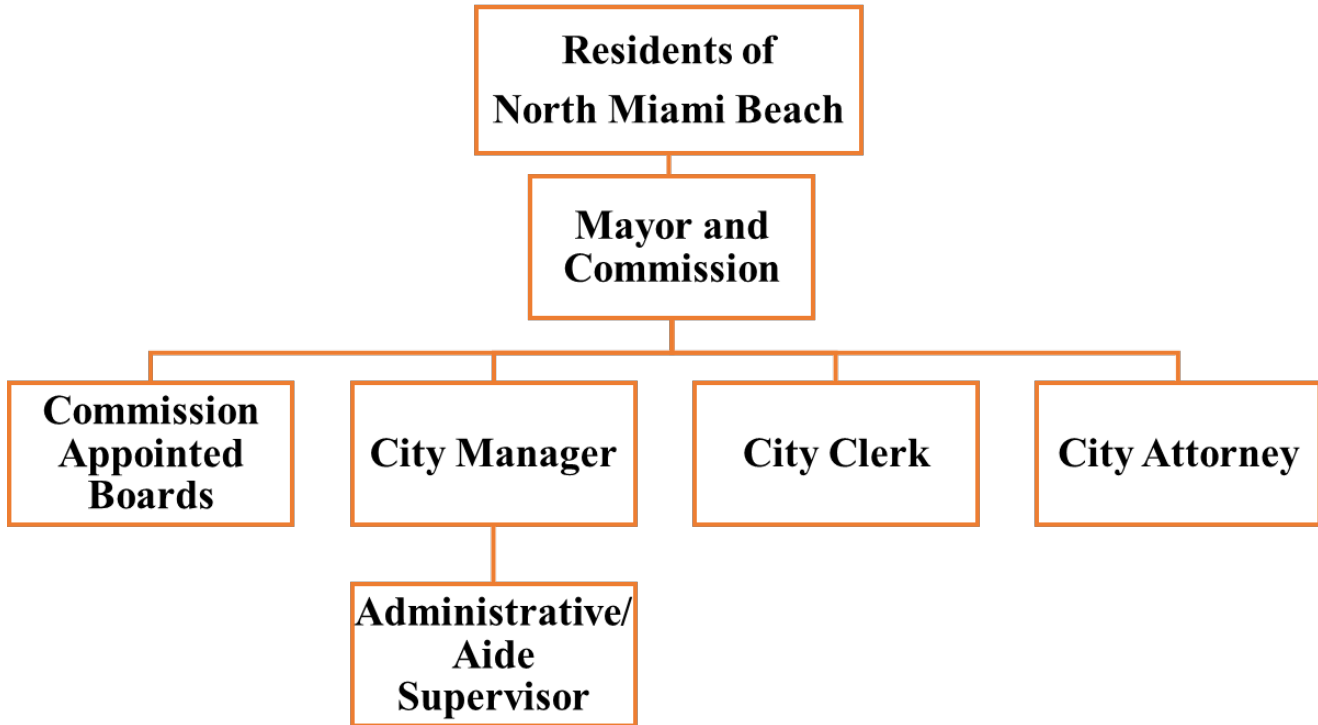
High Performing City Organization Providing Exceptional Customer Services

Provide top quality, responsive and reliable services to customers by listening to community needs, focusing on personal service delivery, utilizing efficient and effective systems and processes and evaluating the level of satisfaction with services. Deliver consistent messages, actions and services across all City departments.

Vibrant Downtown and Major Corridors

Become a destination for residents, retail, restaurants and entertainment by protecting property values, providing business opportunities, creating beautiful and inviting areas that are convenient for services and shopping and promote pride in the community.

CITY OF NORTH MIAMI BEACH, FLORIDA
MAYOR AND COMMISSION (continued)
 FISCAL YEAR ENDING SEPTEMBER 30, 2025



DIVISION NUMBER	ACCOUNT DESCRIPTION	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	ESTIMATED ACTUAL FY 2024	PROPOSED BUDGET FY 2025
100	SALARIES & BENEFITS	\$ 789,759	\$ 881,412	\$ 863,784	\$ 899,713
	OPERATING EXPENSES	321,216	253,465	168,750	410,265
	CAPITAL OUTLAY	-	-	-	-
	NON-OPERATING	-	94,500	92,610	94,500
	MAYOR AND COUNCIL TOTAL	\$ 1,110,975	\$ 1,229,377	\$ 1,125,144	\$ 1,404,478

CITY OF NORTH MIAMI BEACH, FLORIDA

CITY CLERK

FISCAL YEAR ENDING SEPTEMBER 30, 2025

SERVICES, FUNCTIONS AND ACTIVITIES

The North Miami Beach Office of the Clerk serves as the central administrative hub within the city providing critical support to the City's elected officials, various departments, and residents. It is responsible for a wide range of essential functions to support the efficient operation of local government.

As the primary point of contact for official records, legislative processes, elections, and public inquiries, the Office of the Clerk plays a pivotal role in promoting transparency, accountability, and civic engagement. It maintains the impartial liaison between the City Commission, City staff, and the public while providing high quality, effective and efficient public service to ensure the office integrity and public trust.

Department Description

The office of the Clerk is the custodian of public records. It maintains records of all proceedings of the City Commission and official documents of the City, and provides information to the public or upon request of those documents. It keeps documentation filed for compliance with state and county ethics laws and ensures accessibility to public records to all under Florida Sunshine Law.

The Office directs the records management program for all City records and is essentially the Records Management Liaison Officer for the City while assisting all persons, upon request, in accessing nonexempt City records, regardless of actual custodian of said City records, in conformance with the State of Florida Public Records Law, Chapter 199, Florida Statutes.

As per the City Charter, Section 3.12, the City Clerk is the custodian of the seal. The Clerk is also responsible for giving notice of meetings of the City Commission, keeping minutes of its proceedings, authenticating by signatures on record in full in the book, or another acceptable permanent record format, for the purpose of recording Ordinances and Resolutions of the Commission.

Additionally, the City Clerk's office assists departments and appointed boards with respect to the proper conduct of public meetings. The City Clerk's Office also supports the City Commission and conducts City elections in administrative matters, supervises municipal elections and performs such duties as required by the City Chapter, by Ordinance or City Commission.

Administration Division

Fiscal year 2024 Major Projects and Initiative

- Coordinated xx (xx) appointments to City Boards/Committees
- Published agenda items timely (xxxx)
- Maintained our Florida Certified Records Manager (FCRM) designation from the Florida Records Management Association (FRMA).
- Participated in virtual courses through Udemy.com that covered topics including leadership, management, emotional intelligence, and customer service.
- Distributed information to the Department Record Coordinators, to keep them abreast of the latest developments in the world of municipal records. We communicate with every Department to ensure compliance with Records Management law.
- Adjudicate Special Magistrate Red light Camera Cases (xxx).
- Recorded Release of Liens – Highland Village Sewer (xxx)

CITY OF NORTH MIAMI BEACH, FLORIDA

CITY CLERK (continued)

FISCAL YEAR ENDING SEPTEMBER 30, 2025

Fiscal year 2025 Major Project Projections

- Laserfiche Electronic Records Management - Laserfiche is the leading global provider of intelligent content management and business process automation. It enables organizations drastically transform them into digital businesses.
- Upgrade the public records request platform, JustFOIA. To enable electronic payment of requests and efficient processing of requests for emails.

City Wide Strategic Plan Alignment				
Strategic Plan Goal	Core Programs	Performance Measures	Division	Reporting Frequency
Maintain a High Performing City Organization that is Focused on Excellent Customer Service	Public Records Requests and Records Keeping (Public Information and Transparency)	Volume of public records requests received and processed	Office of the City Clerk	FY/ Annually
	Elections Administration	Notification of election dates and times and polling locations		FY/ Annually
	Meeting Management and Legislative Support	Frequency of Commission meetings/workshops		FY/ Annually
		Number of resolutions and ordinances passed		FY/ Annually
	Notary Services and Document Certification	Notarized documents		FY/ Annually
		Attestations (official municipal documents)		FY/ Annually
	Oaths of Office and Ceremonial Roles	Oaths of office and ceremonial events		FY/ Annually
Adjudication of Red-Light Camera Hearings	Attended scheduled hearings and entering/processing adjudicated of cases	FY/ Annually		
Financially Sound Government	Budget Against Actual	Actual budget vs. budgeted		FY/ Annually

CITY OF NORTH MIAMI BEACH, FLORIDA

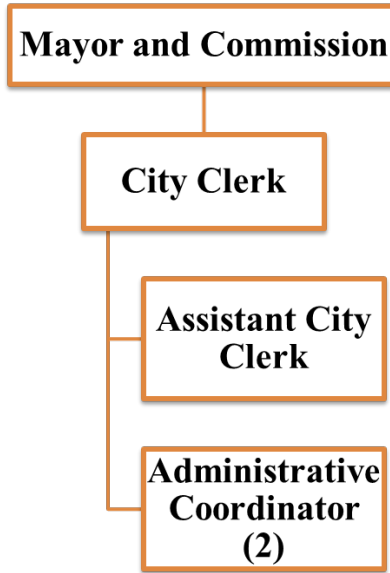
CITY CLERK (continued)

FISCAL YEAR ENDING SEPTEMBER 30, 2025

Performance Measure:	Actual 2020	Actual 2021	Actual 2022	Actual 2023	Target 2024
Public Records Requests Volume (in JustFOIA)	N/A	536	1034	1,343	1,400 - 1,600
Public Records Request Response Time (days)	N/A	N/A	14.5	17.25	9.25
Commission Meetings	13	17	10	14	12
Special Commission Meetings	18	9	3	0	1 – 5
Commission Conference Meetings	3	7	8	7	1 – 12
Commission Workshops	5	2	0	9	1-5
Budget Workshops	4	2	1	2	2
Budget Hearings	2	2	2	2	2
Notarized documents	N/A	N/A	38	76	50-100
Oats of Office	N/A	N/A	N/A	23	12-25
Number of Hearings attended	2	7	12	12	12
Number of Cases entered	62	399	140	157	150-170



CITY OF NORTH MIAMI BEACH, FLORIDA
CITY CLERK (continued)
 FISCAL YEAR ENDING SEPTEMBER 30, 2025



ACCOUNT DESCRIPTION	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	ESTIMATED ACTUAL FY 2024	PROPOSED BUDGET FY 2025
SALARIES & BENEFITS	\$ 435,220	\$ 496,527	\$ 486,596	\$ 612,722
OPERATING EXPENSES	157,766	332,220	325,576	325,020
CAPITAL OUTLAY	-	-	-	-
NON-OPERATING	223	-	-	-
CITY CLERK TOTAL	<u>\$ 593,209</u>	<u>\$ 828,747</u>	<u>\$ 812,172</u>	<u>\$ 937,742</u>

CITY OF NORTH MIAMI BEACH, FLORIDA

CITY ATTORNEY

FISCAL YEAR ENDING SEPTEMBER 30, 2025

SERVICES, FUNCTIONS AND ACTIVITIES

The City Attorney is appointed by the City Commission and has the following duties and powers:

- Act as the legal advisor for the City and all its officers in all matters relating to their official powers and duties.
- Prepare or review all ordinances, resolutions, contracts, bonds and other documents in which the City is concerned and shall endorse on each his/her approval of the form, language, and execution.
- Prosecute or defend on behalf of the City, all complaints, suits, and controversies in which the City is a party, before any administrative body, court, or other legally constituted tribunal.
- Attend all meetings of the City Commission and designated Boards and Committees.
- Recommend to the City Commission for adoption, such measures as he/she may deem necessary or expedient.
- Render opinions and/or reports on legal matters affecting the City.
- Perform such other professional duties as may be required by Charter, ordinance, resolution, or direction of the City Commission.
- Manage the City Attorney's Office.
- With City Commission approval, retain outside counsel in any matter in which the City of North Miami Beach has an interest, and pay the compensation of such counsel.

As part of the scope of services, the firm receives and investigates claims filed against the City, participates in meetings for the City Commission, Planning and Zoning Board, Code Enforcement Board, Public Utilities Commission, and Technical Review Advisory Committee. The City Attorney's office reviews all contracts and transactional documents for legal sufficiency, coordinates litigation handled by outside counsel, and works with staff of all Departments of the City on day-to-day matters involving the operations of the City. The City Attorney prepares resolutions and ordinances to implement legislative policies and goals of the City Commission.

ACCOUNT DESCRIPTION	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	ESTIMATED ACTUAL FY 2024	PROPOSED BUDGET FY 2025
OPERATING EXPENSES	\$ 1,479,764	\$ 870,000	\$ 870,000	\$ 870,000
CITY ATTORNEY TOTAL	\$ 1,479,764	\$ 870,000	\$ 870,000	\$ 870,000

CITY OF NORTH MIAMI BEACH, FLORIDA

CITY MANAGER

FISCAL YEAR ENDING SEPTEMBER 30, 2025

Executive Summary

The City Manager's Office of North Miami Beach is committed to leading the city towards a brighter future by prioritizing the well-being of our residents, fostering a resilient and adaptable economy, and enhancing the experiences of businesses and visitors. With a dedicated team of eight full-time employees and a budget of \$1,394,175, our mission is to provide strategic leadership, effective departmental coordination, and robust implementation of City Commission policies.

Our approach centers around five key initiatives:

1. **Strategic Planning for a Thriving Community:** We are focused on long-term community well-being by collaborating with stakeholders to ensure that essential services, vibrant communities, and healthy living options reflect the priorities of our residents.
2. **Communications for an Engaged Community:** By employing a multi-channel approach, we aim to enhance transparency and foster a sense of ownership among residents, businesses, and visitors through active engagement and clear communication.
3. **Economic Development for Resiliency and Growth:** This initiative is dedicated to attracting diverse businesses, supporting entrepreneurs, and developing a skilled workforce, all of which contribute directly to the economic resilience of North Miami Beach.
4. **Data-Driven Performance Management:** We utilize data analysis to assess the impacts of our initiatives, ensuring that resources are strategically allocated, and programs are continuously refined to meet the evolving needs of the community.
5. **Financial Sustainability for a Healthy and Thriving Community:** Maintaining financial stability is critical to supporting ongoing investments in essential services and infrastructure, providing a strong foundation for economic development and community well-being.

Our strategic goals include creating a safe, clean, and beautiful community; elevating the quality of life through sustainable and affordable placemaking; providing innovative digital services; and advancing culture and the arts while revitalizing our downtown and major corridors.

Through detailed action plans, performance measures, and stakeholder engagement, the City Manager's Office is dedicated to ensuring that North Miami Beach remains a vibrant and resilient community. Our comprehensive approach ensures that the city continues to thrive, providing a high quality of life for all residents, businesses, and visitors.

CITY OF NORTH MIAMI BEACH, FLORIDA
CITY MANAGER (continued)
FISCAL YEAR ENDING SEPTEMBER 30, 2025

Overview

City Manager's Office Description

The City Manager's Office of North Miami Beach is dedicated to advancing the city's future by ensuring a high quality of life for residents, fostering economic resilience, and creating a welcoming environment for businesses and visitors. With a team of eight full-time employees, our office plays a pivotal role in driving the strategic vision of the city through leadership, coordination, and the effective implementation of City Commission policies.

Mission and Vision

Mission: Our mission is to lead North Miami Beach towards a prosperous future by prioritizing the well-being of residents, enhancing economic resilience, and ensuring sustainable growth. We are committed to efficient governance, strategic planning, and effective resource management to achieve these goals.

Vision: We envision a vibrant, inclusive community where every resident enjoys a high quality of life, and the economy thrives with diversity and innovation. Through collaboration and transparency, we aim to build a resilient city that prospers amidst challenges and opportunities.

Strategic Goals

To achieve our mission and vision, the City Manager's Office is focused on the following strategic goals:

1. **Enhancing Well-Being:** We invest in essential services, infrastructure, and programs that promote health, safety, and community strength, benefiting residents, businesses, and visitors alike.
2. **Building Economic Resilience:** We foster a diverse and dynamic economy by attracting businesses, supporting entrepreneurship, and developing a skilled workforce that meets the needs of our community.
3. **Promoting Sustainable Development:** Our approach integrates social, economic, and environmental sustainability, ensuring that North Miami Beach grows in a balanced and responsible manner.

CITY OF NORTH MIAMI BEACH, FLORIDA
CITY MANAGER (continued)
FISCAL YEAR ENDING SEPTEMBER 30, 2025

Core Responsibilities

The City Manager's Office is responsible for providing strategic direction, overseeing departmental performance, and ensuring the efficient allocation of resources to initiatives that benefit the entire community. Key responsibilities include:

- **Executive Leadership:** The City Manager serves as the Chief Administrative Officer, making strategic decisions that elevate the well-being of residents and bolster economic resilience.
- **Interdepartmental Coordination:** We facilitate collaboration across departments to ensure unified efforts in delivering services and achieving strategic goals.
- **Policy Implementation:** We execute City Commission policies with a focus on tangible benefits, such as promoting environmental sustainability and supporting economic growth.
- **Budget Management:** Our office oversees the city's budget, strategically allocating resources to support essential services and infrastructure development.
- **Public Representation:** We advocate for North Miami Beach on local, regional, and national platforms, securing funding and attracting new businesses to the community.
- **Performance Management:** We ensure that all departments and staff achieve goals aligned with the city's strategic direction, using data-driven approaches to track and enhance performance.

Strategic Initiatives

Aligned with our strategic goals, the City Manager's Office implements a range of initiatives aimed at enhancing well-being and building economic resilience:

1. **Strategic Planning for a Thriving Community:** Focuses on long-term community well-being through stakeholder collaboration and strategic development.
2. **Communications for an Engaged Community:** Enhances transparency and engagement through multi-channel communication strategies.
3. **Economic Development for Resiliency and Growth:** Attracts diverse businesses, develops a skilled workforce, and supports entrepreneurs to strengthen the local economy.
4. **Data-Driven Performance Management:** Uses data analytics to assess the impact of initiatives and ensure effective resource allocation.
5. **Financial Sustainability for a Healthy and Thriving Community:** Maintains financial stability to support ongoing investments in essential services and infrastructure.

CITY OF NORTH MIAMI BEACH, FLORIDA
CITY MANAGER (continued)
FISCAL YEAR ENDING SEPTEMBER 30, 2025

Commitment to the Community

The City Manager's Office is deeply committed to engaging with the community and stakeholders throughout the implementation of these initiatives. We strive to ensure that our efforts align with the needs and aspirations of North Miami Beach's residents, businesses, and visitors, fostering a thriving, resilient, and inclusive community for all.

Departmental Mission, Vision, and Values:

Mission

The mission of the City Manager's Office of North Miami Beach is to lead the city toward a prosperous future by prioritizing the well-being of our residents, fostering economic resilience, and enhancing the overall quality of life. We are committed to efficient governance, strategic planning, and effective resource management to ensure sustainable growth and development for our community.

Vision

Our vision is to create a vibrant, inclusive community where every resident enjoys a high quality of life, and the economy thrives with diversity and innovation. We strive to be a leader in sustainability, economic vitality, and cultural enrichment, attracting diverse businesses and nurturing a skilled workforce. Through collaboration and transparency, we aim to build a resilient city that not only meets today's challenges but also embraces future opportunities.

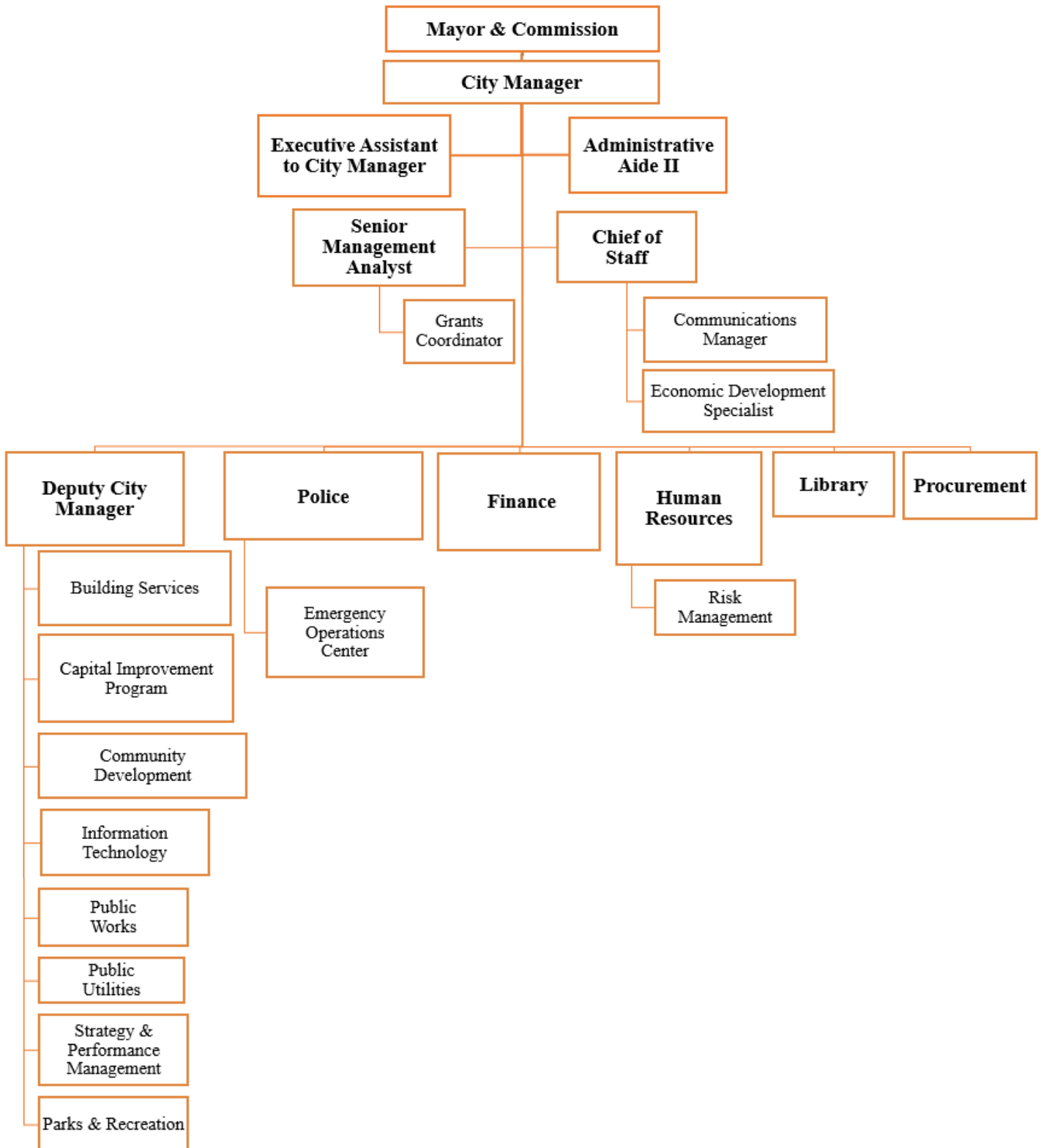
Values

1. **Integrity:** We uphold the highest standards of honesty, transparency, and ethical conduct in all our actions and decisions, ensuring trust and accountability in our governance.
2. **Service Excellence:** We are dedicated to providing responsive, efficient, and high-quality services that meet the needs of our residents, businesses, and visitors, continually striving to exceed expectations.
3. **Collaboration:** We foster strong partnerships within city departments and with external stakeholders, working together to achieve common goals and maximize the positive impact on our community.
4. **Innovation:** We embrace creativity and forward-thinking approaches to address challenges, improve service delivery, and enhance the quality of life in North Miami Beach.
5. **Community Engagement:** We prioritize meaningful engagement with our residents and stakeholders, seeking input and feedback to inform our decisions and ensure that our initiatives reflect the community's needs and aspirations.
6. **Sustainability:** We are committed to environmental stewardship and sustainable practices that promote the long-term health and resilience of our city, ensuring a thriving future for generations to come.

CITY OF NORTH MIAMI BEACH, FLORIDA

CITY MANAGER (continued)

FISCAL YEAR ENDING SEPTEMBER 30, 2025



CITY OF NORTH MIAMI BEACH, FLORIDA
CITY MANAGER (continued)
 FISCAL YEAR ENDING SEPTEMBER 30, 2025

ACCOUNT DESCRIPTION	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	ESTIMATED ACTUAL FY 2024	PROPOSED BUDGET FY 2025
SALARIES & BENEFITS	\$ 1,211,141	\$ 1,158,850	\$ 1,135,673	\$ 1,185,526
OPERATING EXPENSES	152,847	117,649	115,296	111,649
NON-OPERATING	1,862	400,000	392,000	100,000
CITY MANAGER TOTAL	<u>\$ 1,365,850</u>	<u>\$ 1,676,499</u>	<u>\$ 1,642,969</u>	<u>\$ 1,397,175</u>



CITY OF NORTH MIAMI BEACH, FLORIDA

COMMUNICATIONS (continued)

FISCAL YEAR ENDING SEPTEMBER 30, 2025

SERVICES, FUNCTIONS AND ACTIVITIES

The Office of Communications is committed to providing excellent municipal services to the citizens of North Miami Beach through the communication of the City's Strategic Vision in a clear, accurate, and consistent voice engaging residents across multiple communication channels. The Division will work to integrate various department initiatives into marketing plans by building a cohesive message throughout all marketing and communications efforts.

The Division will focus on generating positive messages, enhancing, and implementing city-wide branding strategies, image development, communication efforts, and public information dissemination for all media outlets. Through the centralized information, communications, marketing, and promotions portal, the Division will optimize the City's media capital and identify resources to position North Miami Beach for tourism and business attraction and retention.

GOALS AND MEASUREMENTS

Great Place to Live: Beautiful Safe and Livable

The Division will work to create a sense of pride and showcase the attractive and unique features that make North Miami Beach a premier residential community in South Florida. The Division will develop and present a broad range of community engagement programs and activities designed to provide opportunities for citizens to interact and share an open dialogue with the City via a dynamic digital lobby, a strong social media presence, and variety of multimedia marketing messages in multiple languages to reflect the diversity of the community.

Financially Sound City Government

The Division's goal is to provide financially sound world-class services to the North Miami Beach community, while creating and maintaining strong partnerships with external stakeholders including residents, media, governmental agencies, businesses, and interested opinion leaders.

High Performing City Organization Providing Exceptional Customer Services

The customer service-oriented Division has designed and implemented its operations in response to the City's Strategic Plan. The Division will effectively utilize the City's main communication channels to connect citizens with the City's successful programs and services as well as the overall high-quality of life in the community. The focus is to provide top quality, responsive, and reliable services to customers with a variety of informative and educational tools, including printed materials, the City's website, social media, the electronic reader board, the cable TV Channel 77, and the City's radio station AM 1610.

CITY OF NORTH MIAMI BEACH, FLORIDA
COMMUNICATIONS (continued)
FISCAL YEAR ENDING SEPTEMBER 30, 2025

OBJECTIVES

Public Affairs/Communications/Media:

- To serve as a guide and provide clear procedural parameters and City Communications Policies
- Enhance the City’s media strategy through multilingual content creation including marketing materials, informational flyers and posters, and multi-media content.
- Reinforce credibility and provide honest and responsive communications to help build trust and reliability with audiences.
- Implement brand new broadcast technology and revamp the City’s television station and provide local programming, such as interviews, local business profiles, and relevant documentaries about NMB’s history.
- Publish two editions of the Cityline newsletter.
- Continue to collaborate with branding and public relations firms to brand and market the City locally, statewide, and nationwide.

Social Media

- Incorporate branding elements (logo, descriptive words, colors, and images) into the City’s social media platforms.
- Continue using analytics to gauge when @cityofnmb’s followers are most active and create the most effective posting schedule.
- Increase communications related to events, weather alerts, city cleanup and beautification efforts, development and redevelopment efforts, Census efforts, City milestone achievements and national holidays.

Community Engagement:

- Promote citizen involvement in City government.
- Provide opportunities for residents to learn about City government programs, services, and operations.
- Continue to provide important information regarding events to promote higher levels of engagement.

Sponsorships/Partnerships:

- Continue to foster and grow existing partnerships to enhance the City’s network.

CITY OF NORTH MIAMI BEACH, FLORIDA

COMMUNICATIONS (continued)

FISCAL YEAR ENDING SEPTEMBER 30, 2025



ACCOUNT DESCRIPTION	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	ESTIMATED ACTUAL FY 2024	PROPOSED BUDGET FY 2025
SALARIES & BENEFITS	\$ 360,018	\$ 247,821	\$ 242,865	\$ 99,229
OPERATING EXPENSES	<u>170,298</u>	<u>253,900</u>	<u>248,822</u>	<u>373,500</u>
PUBLIC AFFAIRS & COMMUNITY				
ENGAGEMENT TOTAL	<u>\$ 530,316</u>	<u>\$ 501,721</u>	<u>\$ 491,687</u>	<u>\$ 472,729</u>

CITY OF NORTH MIAMI BEACH, FLORIDA
ECONOMIC DEVELOPMENT
 FISCAL YEAR ENDING SEPTEMBER 30, 2025



DIVISION NUMBER	ACCOUNT DESCRIPTION	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	ESTIMATED ACTUAL FY 2024	PROPOSED BUDGET FY 2025
287	SALARIES & BENEFITS	\$ 72,344	\$ -	\$ -	\$ 71,407
	OPERATING EXPENSES	55,740	-	-	10,000
	ECONOMIC DEVELOPMENT TOTAL	\$ 128,084	\$ -	\$ -	\$ 81,407



CITY OF NORTH MIAMI BEACH, FLORIDA
PROCUREMENT MANAGEMENT
FISCAL YEAR ENDING SEPTEMBER 30, 2025

SERVICES, FUNCTIONS AND ACTIVITIES

The Procurement Management Department is charged with the responsibility of providing service, staff, and line support functions to city departments.

In its service function, the Department is given the power, duty, authority, and responsibility to purchase or contract for all commodities, equipment, and services on behalf of the City of North Miami Beach. The Department also oversees the administration of the Procurement Cards (P-Cards).

In its staff function, the Department provides guidance to city departments, without the connotation of authority, on matters such as but not limited to: cost savings and cost avoidance opportunities, market conditions, and new policies, regulations or legislation that effect the procurement function.

The Department's value-added services include but are not limited to: determining the correct procurement method required, soliciting, opening, evaluating and awarding of bids/RFPs and disposal of surplus, confiscated and/or abandoned equipment.

The Procurement Management Department is dedicated to providing exemplary support to City departments and suppliers without favoritism or arbitrariness. The Department uses a best-value approach while maintaining the highest ethical and legal standards to ensure a fair and transparent process. The Department monitors performance and strives for continuous improvement by implementing best practices and innovative methods with the goal of realizing cost savings and improved operational efficiency. The Department coordinates the preparation of bid specifications, reviews and awards and works closely with the offices of the Charter Officers and City departments to ensure efficient and transparent procurement services in accordance with best practices.

Accomplishments:

- Education / Certification:
 - Received Two Certifications: Certified Public Procurement Buyer & NIGP-Certified Procurement Professional
- Integrated Technology
 - E-Procurement: Amazon
- Established a Purchase Card Quality Assurance Program/Process

Departmental Goals:

GOAL 1 - PROCESS IMPROVEMENT

Objectives:

- Eliminate waste: removing or consolidating any phase of the procurement process that does not add value to the City's key stakeholders will be consideration for elimination to reduce costs and time.

CITY OF NORTH MIAMI BEACH, FLORIDA
PROCUREMENT MANAGEMENT (continued)
FISCAL YEAR ENDING SEPTEMBER 30, 2024

- Reduce City commission change orders
- Strategies: Conduct an analysis of key spend per department for cost and time savings. Develop strong forecasts.
- Update Purchasing and Procedures Manual (March 2015) to reflect latest best practices procurement procedures. Enhance procurement forms for clarity and functionality.
- Focus on incorporating cost effective and goal-oriented processes. The purpose is to eliminate non-value-added activities or those activities that generate zero or negative return on the process and can be eliminated without impairing the process. (e.g., sole source process, change order threshold, requirements analysis for new solicitations and develop City-wide procedure to secure procurement related financial documents such as bid and performance bonds).
- Provide quarterly procurement training to City employees (PMD & NIGP)
- Provide procurement training as an on-boarding tool for all new city employees that will have procurement responsibilities on behalf of their department.

GOAL 2 – Our Goal To Be Proactive, Informative, Transformative And Consistent In How We Carry out Our Procurement Mission

Objectives:

- To modify, develop and implement adaptable purchase card (pcard) policy & procedures, with compliance measures.
- To increase compliance and cost savings by limiting Purchase Card spend.
- To establish SOP's for all purchasing and travel

Strategies:

- Modify, educate and enforce policy and procedures.
- Modify Purchasing and Procedures Manual to reflect latest best practices procurement procedures.
- the Purchase Card Policies to adapt to current City needs, market conditions and technology.
- Implement mandatory Purchase Card training with the Procurement Division prior to card issuance.
- Provide quarterly policy reminders to all PCard holders.
- Record and take corrective action for non-compliant spend patterns.

GOAL 3 – Develop And Utilize E-Procurement/E-Commerce And Technology To Enhance Procurement Efficiencies

Objectives:

To improve each phase of the procurement process by streamlining internal and external processes for efficiency purposes.

Strategies:

- Implement automated vendor registration
- Implement contract management module within MUNIS

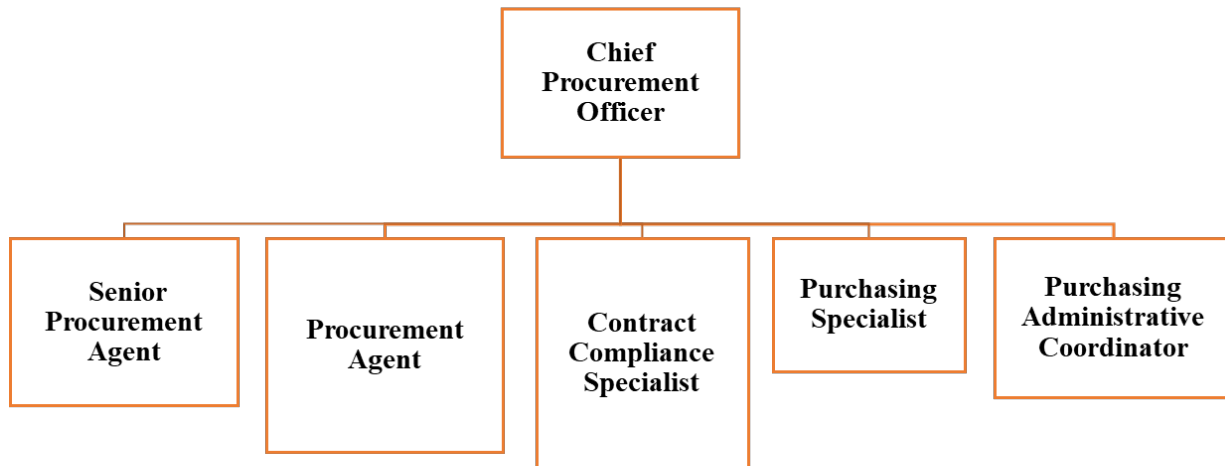
CITY OF NORTH MIAMI BEACH, FLORIDA
PROCUREMENT MANAGEMENT (continued)
 FISCAL YEAR ENDING SEPTEMBER 30, 2024

- Implement “Punch Out” process within ERP system for high volume, important spend (Ex. Amazon, Home Depot, etc)
- Educate and empower departments with online tools
- Provide access to Department Directors or their designee to the contract notification dashboard module so that they can see when contracts warrant renewals, re-solicitations, or cessation.
- Provide department access through Inside NMB to Cooperative purchase opportunities.

City Wide Strategic Plan Alignment				
Strategic Plan Goal	Core Processes/ Program	Performance Measures	Department/ Division	Reporting Frequency
Provide Innovative Digital Services	Seek Procurement enhancements through technology	Number of online vendor registrations completed	Procurement	FY/Annually
		Number of virtual trainings published online (vendor/client department)		FY/Annually
		Number of E-procurement purchase tools implemented		FY/Annually
Maintain a High Performing City Organization that is Focused on Excellent Customer Service	Provide Quality Customer Service & Vendor Management	Number of vendor performance surveys completed through vendor management program		FY/Semi-Annually
		Number of client department trainings and 1-on-1 sessions		FY/Semi-Annually
Financially Sound Government	Establish & Update Policies & Procedures Management, Monitor Procurement Card Activities & Education	Number of modernized policies/procedures		FY/Annually
		Number (Percentage) of Purchase Card transactions vs. alternative purchase options	FY/ Semi-Annually	
		Number of Training Hours Provided	FY/ Quarterly	

CITY OF NORTH MIAMI BEACH, FLORIDA
PROCUREMENT MANAGEMENT (continued)
 FISCAL YEAR ENDING SEPTEMBER 30, 2025

Performance Measures:	Actual 2021	Actual 2022	Actual 2023	Projected 2024	Target 2025
Number of online vendor registrations completed	NEW				
Number of virtual trainings published online (vendor/client department)	NEW				
Number of E-procurement purchase tools implemented	N/A	N/A	N/A	1	2
Number of vendor performance surveys completed through vendor management program	NEW				
Number of client department trainings and 1-on-1 sessions	1	2	3	3	4
Number of modernized policies/procedures	0	0	3	3	5
Number (Percentage) of Purchase Card transactions vs. alternative purchase options	NEW				
Number of Training Hours Provided	No Data	No Data	5	5	5



ACCOUNT DESCRIPTION	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	ESTIMATED ACTUAL FY 2024	PROPOSED BUDGET FY 2025
SALARIES & BENEFITS	\$ 505,514	\$ 582,396	\$ 570,748	\$ 713,755
OPERATING EXPENSES	21,056	38,700	37,926	69,700
NON-OPERATING	559	-	-	-
PROCUREMENT TOTAL	\$ 527,129	\$ 621,096	\$ 608,674	\$ 783,455

CITY OF NORTH MIAMI BEACH, FLORIDA

COMMUNITY DEVELOPMENT

FISCAL YEAR ENDING SEPTEMBER 30, 2025

SERVICES, FUNCTIONS AND ACTIVITIES

The Community Development Department includes three divisions: Planning & Zoning, Code Compliance, and Business Tax Receipts. These divisions work together to ensure compliance with the Zoning & Land Development Code (ZLDC) and the Code of Ordinances. The Community Development Department organizes and manages the development and redevelopment of the City's neighborhoods, engaging in planning efforts to shape, preserve and enhance the existing urban fabric of the community while protecting the public health, safety, and welfare of its citizens through the enforcement of the City's codes.

Planning and Zoning Division

The primary focus of the Planning and Zoning Division is to ensure that growth is orderly and aligns well with the community vision throughout the City of North Miami Beach. The functions of the division include:

- Implementation of the goals, objectives, and policies of the Comprehensive Plan
- Applying the Zoning and Land Development Code regulations for site plan and permit reviews
- Administers the City's Floodplain Management program, including FEMA Community Rating System(CRS) program
- Produces development studies (i.e., affordable housing, sustainability, transportation planning, etc.)
- Coordinates with Public Works on Transportation planning and implementation
- Create and amend code regulations
- Coordinates planning efforts with local, county, and state planning agencies
- Ensuring the provisions of Landscape Codes, Irrigation, and Tree Ordinances are maintained and reviewed during site evaluations
- Provides for Zoning Review during the building permit process
- Administers city's concurrency system, including transportation master planning, park inventory, and others as designated by City Code of Ordinances
- Reviews and implements sustainability and resiliency procedures and policies as appropriate

The Division has processed 10 major site plans for approval and is reviewing approximately 7 others that remain active or pending. Additional applications are pending formal submittal but have undergone the pre-application process. Noteworthy approvals include Lanaar Academy, Univida Medical Center, Palm Aire, May NMB, Citadel Care Center, Uptown Harbor/Intracoastal Mall, Elevate, New Northtown, Washington Park, and La Granja, which once constructed will aid in enhancing the economics and quality of life in the City. Other numerous variances and special conditional use permits were also reviewed, such as for B-Side Liquors and for Howl Nation. Planning and Zoning has continued this year to updates its tracking metrics for site plan applications to ensure transparency and to assist applicants better with a completeness check for all applications, achieving a substantive improvement in completeness checks to within statutorily mandated standards from 7 days to 3.5 days with the improved process.

Other notable accomplishments for the division for this fiscal year include the completion of the Urban Forestry Master Plan, a Citywide Vulnerability Assessment, and annual recertification of our Community Rating Systems (CRS), which then provides insurance cost savings to homeowners located in the special flood hazard areas in the city. The Division also provided for needed updates to the Land Development

CITY OF NORTH MIAMI BEACH, FLORIDA
COMMUNITY DEVELOPMENT (continued)
FISCAL YEAR ENDING SEPTEMBER 30, 2025

SERVICES, FUNCTIONS AND ACTIVITIES

Regulations, preparing amendments to the Handicapped Parking Ordinance, revisions to streetscape standards in the MU/TC District, updates to create new standards for Hanford Boulevard's future streetscape, a Street Trees ordinance to implement the results of the Urban Tree Canopy Master Plan, assisted Public Works with the revisions to Irrigation policies, administrative site plan review policies, updated the zoning use to include Animal Boarding considerations, rules for mobile vendors, and provided for new regulations for Electric Vehicles and charging stations.

Additional efforts during this fiscal year include updates to the Comprehensive Plan and the Zoning and Land Development Regulations in order to meet Miami-Dade County regulations for the Rapid Transit Zone. The division also reported back to the Commission on the potential effects of the Live Local Act, while monitoring the changes from SB 328 this year, and have drafted changes for the Commission's consideration. Staff has also initiated efforts to rezone the future Transit Oriented Development area by 151st Street and Biscayne Boulevard, along with other efforts to reimagine Biscayne Boulevard with an overlay zoning district due to the requirements of the County's Rapid Transit Zone. The Division also began efforts to tackle the issue of affordable housing through an update study, initiated the beginning of a study that will result in a Sustainability Master Plan for the City, an impact fee analysis, and in conjunction with the Building Department, an update to the City's Building and Planning permitting fees. The Division is also leading or assisting in additional updates to the City's ZLDR regarding Temporary Use of Spaces, Outdoor Dining permitting regulations, smoke shop ordinances, sports fencing regulations, and public art regulations, multifamily parking regulations, along with a review of the city's Community Facilities (CF) zoning and an evaluation of the need for specific corridor planning.

For the upcoming year, the division intends to continue to implement policies in line with Miami-Dade County Rapid Transit Zone and Florida's Live Local Act requirements, complete the Sustainability Master Plan process, update Public Benefit and Public Art ordinances, rezone the 151st TOD area, and create affordable housing ordinances. Importantly, the City's Evaluation and Appraisal (EAR) of its Comprehensive Plan, a state-mandated process, is due April 1, 2025. The Division anticipates bringing forward an evaluation of the City's Comprehensive Plan to review new policies and programs related to transportation, station area planning, economic development and redevelopment, architectural development standards, climate change adaptation and mitigation, and other state and federal policies as part of this process. This process also requires that North Miami Beach look into neighborhood planning and update its data. An analysis of park land and concurrency requirements is also needed for the EAR process. As the region updates its Water Supply Plan, currently delayed a year with expectations of completion in Winter 2024, the City is mandated by state statutes on completion of that plan to update its own regulations on water flow, water planning, conservation, and other policies through an update to the Comprehensive Plan, land development regulations, and its 10-year water supply plan.

Sustainability and resiliency are a major consideration for the region and North Miami Beach. This budget proposes a Sustainability and Resiliency Coordinator. This Sustainability and Resiliency Coordinator will be a planner who will review and recommend policies such as green buildings by the Florida Green Building Council, which are some of the same standards being purposefully used by US HUD for disaster recovery grant funding in Florida and support the maintenance and improvement of the City's CRS program, which affects flood insurance rates citywide.

CITY OF NORTH MIAMI BEACH, FLORIDA
COMMUNITY DEVELOPMENT (continued)
FISCAL YEAR ENDING SEPTEMBER 30, 2025

Code Compliance Division

The Code Compliance Division enforces the City Code, ensuring the health, safety, welfare, and quality of life of the residents, business owners, and visitors of North Miami Beach. The Division addresses citizen complaints and reports from other agencies and departments on potential violations of the City's codes and ordinances, conducts investigations into code compliance matters, and provides recommendations for solutions. Code also prepares evidence in support of legal actions; appears in court as necessary; testifies at hearings and in court proceedings as required. The goal of the Division is to achieve voluntary compliance.

The Code Compliance Division includes a code compliance officer (funded by the CRA). The Building Department also provides for partial funding of officers in order to ensure better patrols and coordination regarding building violations. This code compliance officer is restricted to the CRA boundaries to address some of the main corridor's aesthetics in addition to inspecting for current Business Tax Receipts.

Code Compliance is pleased to note that one of our officers passed their Level 4 Officer Safety and Field Application course. The course is designed to help stabilize threatening situations including: how to demonstrate courtesy and respect during times of conflict; understanding of basic individual needs; dealing with the complexities of a diverse population. In addition, the officer learned the basic skills to handle an aggressive animal; how to identify and properly handle situations involving hazardous materials; techniques such as stance and demeanor to remain in control and avoid unnecessarily confrontational situations. Moreover, the officer learned to interact with special needs citizens, recognize physical signs of persons under the influence of drugs, and gain the skills necessary to remain alert and aware of your environment to ensure safety while on the job. The goal is to have every officer certified for Level 4 as the skilled taught in the course is vital to being successful and safe on the field. Level 4 is also the highest level of certification achievable.

The Division has also strived to improve the scheduling of its magistrate hearings this year by ensuring that cases being heard are only ones that need to be heard that day. Over the next year, Code Compliance looks to increase its efforts to be proactive by continuing night sweeps and weekend patrols as possible, and increasing efforts to review the conditions of the city's alleyways and trash. Further, the division will look to increase its efforts in annual inspections for rental units, as well as continued monitoring for short term rentals.

Business Tax Receipts Division

The Business Tax Receipts (BTR) Division is responsible for the issuance of BTRs for all businesses operating within the City limits, including applications, renewals, billing, and collections. The BTR Division ensures that all businesses in the City meet the conditions required by city, county, state, or federal agency regulations, which apply to that business or occupation. Businesses may be subject to zoning, environmental, health, building, or development codes. The Division works with over 3,600 businesses, ensuring licensing is up to date and providing for eligibility for business grants. Over time, the Division should evolve to serve as a liaison between local businesses and economic development opportunities in support of business needs.

Over the course of this Fiscal Year, BTR has gained new staff and has proceeded to update its records and standard operating procedures, including enforcement of Certificate of Use rules as mandated by Miami-Dade County. BTR also assisted in the implementation of the new Mobile Vendor ordinance adopted this year. The Division will over the next year continue to update its records and providing for more outreach to our local businesses, as well as increasing visibility of our new online options for BTR renewal.

CITY OF NORTH MIAMI BEACH, FLORIDA
COMMUNITY DEVELOPMENT (continued)
FISCAL YEAR ENDING SEPTEMBER 30, 2025

In addition, the Division will include newly required regular updates to the County and anticipates that increased coordination with DERM will help ensure continued eligibility of North Miami Beach businesses for available grants. Future efforts anticipated by the BTR division include coordination with economic development efforts and connecting our local businesses with information that will help them succeed. The BTR Division coordinated with Miami-Dade County to audit the practices of the department and to ensure better procedures moving forward.

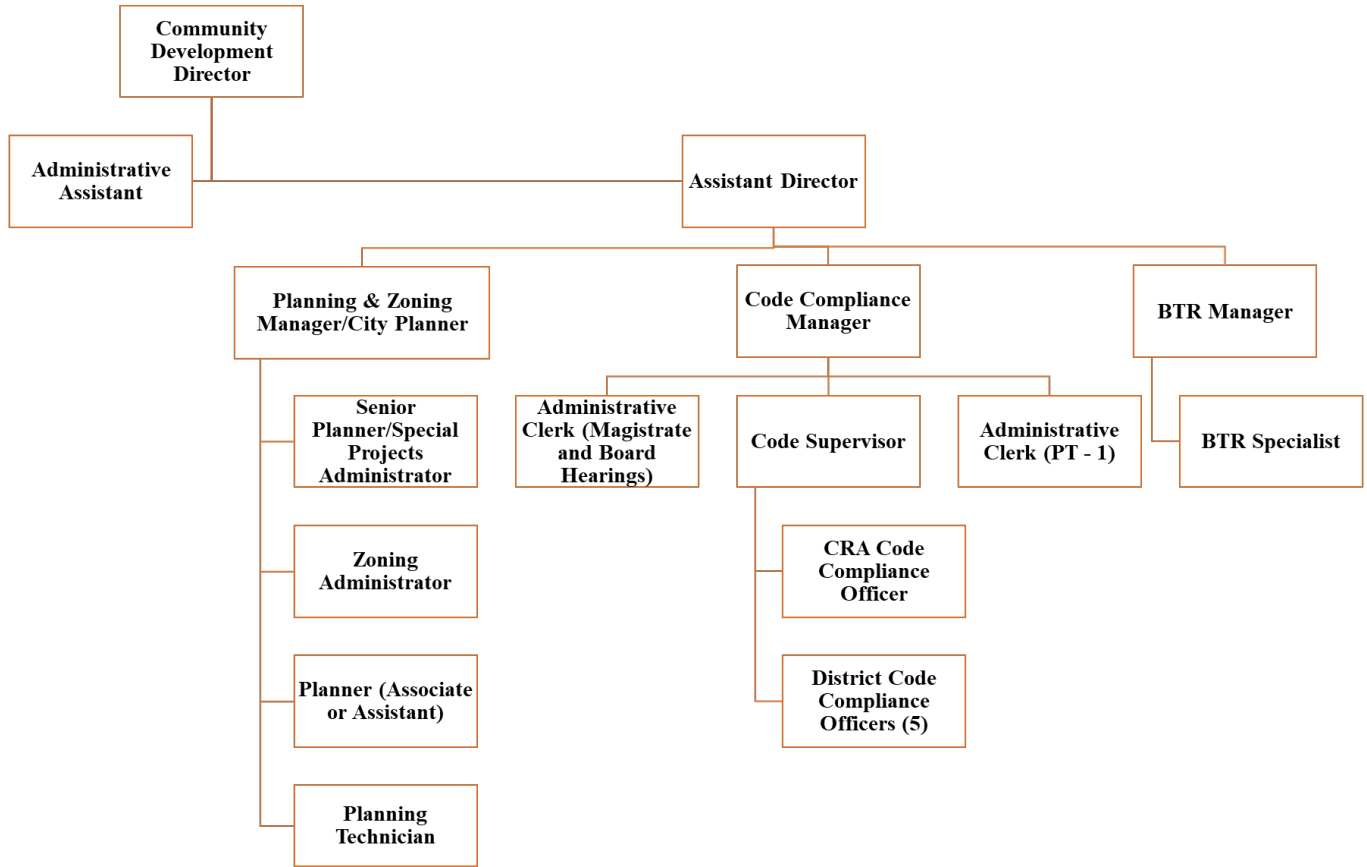


CITY OF NORTH MIAMI BEACH, FLORIDA
COMMUNITY DEVELOPMENT (continued)
FISCAL YEAR ENDING SEPTEMBER 30, 2025

City Wide Strategic Plan Alignment				
Strategic Plan Goal	Core Processes	Performance Measures	Division (Informal)	Reporting Frequency
Safe, Clean, and Beautiful Community	Review plans to be sure of compliance of the Florida Building Code & Issue Permits Accordingly.	Number of Reviews	Review & Inspection	FY/Annually
		Number of Permits Issued		FY/Annually
	Verify/Manage Property Safety Protocols (including Miami-Dade County Fire)	Number of Inspections		FY/Annually
	Building Recertification Compliance	Number of Recertification (PROCESSED)	Violations Administration	FY/Annually
Provide Innovative Digital Services	Modernize the way permitting is conducted. Thru... - E_PLAN Review - Online Permit Submittals - Online Contractor Registration	a. e-PLAN Review o Average Turnaround Time (*)	Permitting & Administration	FY/Annually
		b. Online Permit o Number Submitted		FY/Annually
		c. Online Contractor Registration o Number Submitted o Number Issued		FY/Annually
				FY/Annually
Maintain a High Performing City Organization that is Focused on Excellent Customer Service	Committed to Customers	Number of Returned Customers		FY/Annually
		Revenue generated from Building related activities	Department Wide	FY/Annually

Performance Measures:	Actual 2021	Actual 2022	Actual 2023	Projected 2024	Target 2025
Average Days for Complete Completeness Review to Schedule for TRAD	10	7	3.5	2.2	2
Average days to Clear TRAD	N/A	N/A	205	120	120
# of Permit Applications and Inspections	N/A	1192	*976 (as of 8/9/24)	1200	1200
Total Cases (Proactive/Complaint Driven)	N/A	1986	2040	2100	2100
# of Magistrate Hearings	12	11	10	12	12
# of Code Board Hearings	12	10	9	10	10
Total Business Tax Receipts	N/A	N/A	3011	4000	4200
Business Tax Receipts – Capture rate	N/A	N/A	21%	60%	85%
Annual On Time Renewals (%)	NA	NA	15%	60%	85%
Field Inspections Completed	0	300	150	1500	2500
% Compliance with DERM and County Requirements	30%	30%	20%	100%	100%
Average Days to Process New Applications	N/A	N/A	12	5	3
% of Renewals Done Online	N/A	N/A	N/A	30%	50%
CRS	8	7	7	7	7
Tree Canopy	NA	NA	30%*	30*	30*

CITY OF NORTH MIAMI BEACH, FLORIDA
COMMUNITY DEVELOPMENT (continued)
 FISCAL YEAR ENDING SEPTEMBER 30, 2025



DIVISION NUMBER	ACCOUNT DESCRIPTION	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	ESTIMATED ACTUAL FY 2024	PROPOSED BUDGET FY 2025
280	SALARIES & BENEFITS	\$ 604,208	\$ 940,002	\$ 921,202	\$ 1,025,081
	OPERATING EXPENSES	326,007	113,544	111,273	419,444
	PLANNING & ZONING TOTAL	\$ 930,215	\$ 1,053,546	\$ 1,032,475	\$ 1,444,525
285	SALARIES & BENEFITS	\$ 531,514	\$ 618,202	\$ 605,838	\$ 690,668
	OPERATING EXPENSES	50,805	61,526	60,295	82,320
	CODE COMPLIANCE TOTAL	\$ 582,319	\$ 679,728	\$ 666,133	\$ 772,988
286	SALARIES & BENEFITS	\$ 42,786	\$ 189,826	\$ 186,029	\$ 528,644
	OPERATING EXPENSES	4,527	18,700	18,326	11,500
	BUSINESS TAX RECEIPTS TOTAL	\$ 47,314	\$ 208,526	\$ 204,355	\$ 540,144
	COMMUNITY DEVELOPMENT TOTAL	\$ 1,559,848	\$ 1,941,800	\$ 1,902,964	\$ 2,757,657

CITY OF NORTH MIAMI BEACH, FLORIDA

HUMAN RESOURCES

FISCAL YEAR ENDING SEPTEMBER 30, 2025

SERVICES, FUNCTIONS AND ACTIVITIES

The Human Resources Department plays a crucial role as a strategic collaborator to all organizational departments. Its primary aim is to offer a comprehensive array of services that contribute to achieving organizational goals concerning employees, culture, and productivity. These services encompass talent acquisition, talent management, employee relations, labor relations, classification and compensation management, records management, organizational development and learning, succession planning, legal compliance, and litigation avoidance.

In our capacity as strategic partners, we collaborate closely with each department, ensuring that the City cultivates, sustains, and continuously improves a positive work environment that promotes excellence, productivity, and camaraderie across all organizational levels.

Talent Acquisition and Employment Division

Talent acquisition refers to the strategic and ongoing process of identifying, attracting, and acquiring skilled individuals to meet an organization's current and future workforce needs. This involves activities such as recruitment, sourcing, interviewing, and onboarding to ensure the organization attracts and retains top talent.

Key Aspects of Talent Acquisition:

1. **Recruitment:** Actively seeking and attracting candidates for job openings through various channels.
2. **Sourcing:** Identifying potential candidates through our applicant tracking system, networking, and other means.
3. **Interviewing:** Assessing candidates through interviews and evaluations to determine their suitability for the organization.
4. **Onboarding:** Integrating new hires into the organization through orientation and training programs.
5. **Succession Planning:** A strategic process that organizations employ to identify, nurture, and develop individuals within the organization to fill key leadership roles when they become vacant. The goal is to ensure a smooth transition of leadership and maintain organizational continuity.

Employment Administration: Employment administration involves the management of various tasks related to the employment lifecycle, ensuring compliance with regulations and the smooth functioning of HR processes. It encompasses activities including hiring, onboarding processes, orientation and maintaining personnel records. Maintaining accurate and up-to-date employee records, including personal information, performance evaluations, and training history.

CITY OF NORTH MIAMI BEACH, FLORIDA
HUMAN RESOURCES (continued)
FISCAL YEAR ENDING SEPTEMBER 30, 2025

Employee and Labor Relations Division

Employee and labor relations administration involves managing the relationships between employers and employees, addressing workplace issues, and ensuring compliance with labor laws and regulations. The Human Resources Department Description Talent Acquisition and Employment Administration Description Employee and Labor Relations Description 4 focus is on fostering positive employer-employee relationships, resolving conflicts, and maintaining a fair and productive work environment.

Key aspects of employee and labor relations administration include:

1. **Communication:** Establishing effective communication channels between management and employees to facilitate understanding, transparency, and collaboration.
2. **Policy Development and Compliance:** Creating, revising, and enforcing workplace policies in accordance with labor laws, ensuring a fair and consistent approach to employment practices.
3. **Conflict Resolution:** Addressing workplace conflicts and disputes through mediation, negotiation, or formal grievance procedures to maintain a harmonious work environment.
4. **Collective Bargaining:** Managing negotiations between employers and labor unions to establish terms and conditions of employment, such as wages, benefits, and working hours.
5. **Workplace Investigations:** Conducting thorough investigations into complaints of harassment, discrimination, or other workplace misconduct to ensure a safe and respectful work environment.
6. **Employee Representation:** Working with employee unions or civil service board, to address concerns and/or negotiate employment terms on behalf of the workforce.
7. **Dispute Resolution:** Implementing processes for resolving disputes, whether through internal procedures, alternative dispute resolution methods, or legal avenues when necessary.

By effectively managing employee and labor relations, organizations can create a positive work environment, reduce the risk of disputes, and enhance overall productivity. This involves a combination of proactive communication, adherence to legal standards, and fair resolution of conflicts to foster a collaborative and respectful workplace culture.

Employee Development and Training Division

Employee development and training administration involve the strategic planning, coordination, and implementation of programs to enhance the skills, knowledge, and abilities of employees within an organization. The goal is to foster professional growth, improve performance, and align individual development with organizational objectives.

Key aspects of employee development and training administration include:

1. **Needs Assessment:** Identifying the skills and knowledge gaps within the workforce through assessments, performance evaluations, and feedback mechanisms.
2. **Strategic Planning:** Aligning training initiatives with organizational goals and objectives to ensure that employee development contributes to overall business success.

CITY OF NORTH MIAMI BEACH, FLORIDA

HUMAN RESOURCES (continued)

FISCAL YEAR ENDING SEPTEMBER 30, 2025

3. Program Design: Creating structured training programs, workshops, seminars, and online courses that address specific learning objectives and cater to diverse learning styles.
4. Implementation: Coordinating the delivery of training programs, whether through in-house trainers, external resources, or e-learning platforms, ensuring accessibility and effectiveness.
5. Skill Development: Focusing on enhancing both technical and soft skills, including leadership, communication, problem-solving, and industry-specific competencies.
6. Career Development: Providing resources and opportunities for employees to plan and advance in their careers within the organization, including mentorship and coaching programs. Employee Development and Training Description 5
7. Evaluation and Feedback: Assessing the effectiveness of training programs through participant feedback, performance metrics, and key performance indicators to continuously improve and tailor future initiatives.
8. Technology Integration: Leveraging technological tools and e-learning platforms to streamline training administration, track progress, and provide accessible learning resources.
9. Compliance Training: Ensuring that employees receive necessary training to comply with industry regulations, safety standards, and legal requirements.
10. Succession Planning Integration: Aligning training and development efforts with succession planning to prepare employees for future leadership roles within the organization.

Effective employee development and training administration contribute to a skilled, engaged, and adaptable workforce, leading to improved organizational performance and employee satisfaction. It is an essential element of talent management and supports the continuous learning and growth of individuals within the workplace.

Accomplishments:

- Implemented digitalization for Employee Requisition Forms, replacing the previous paper-based process sent through inter-office mail. The entire procedure is now streamlined through NEOGOV – Human Resources Information System.
- Introduced the digitalization of Applicant Offer Letters, transitioning from traditional paper forms to a streamlined process processed and sent through E-Offers a NEOGOV – Human Resources Information System.
- Acquired OnBoard, a supplementary platform within NEOGOV – Human Resources Information System. This platform digitizes the onboarding process traditionally conducted on the first day of employment. With this software, applicants can complete all new hire documents from any location with internet access. This enables them to simply arrive at their work location on the first day and commence their tasks.
- City recruitments were divided between two Human Resource Generalists, contributing to a reduction in the backlog of pending postings.
- Utilizing a piggyback contract, we have access to a pool of 14 executive recruitment forms, aiding in the hiring process for high-level positions, especially given the nationwide challenge in recruitment.
- Implemented the Evergreen Pay and Classification Study for non-bargaining employees, incorporating an improved pay plan with designated pay grades assigned to each position.

CITY OF NORTH MIAMI BEACH, FLORIDA
HUMAN RESOURCES (continued)
FISCAL YEAR ENDING SEPTEMBER 30, 2025

- Enhancing employee appreciation and fostering a positive culture, the Human Resources Department organized various events throughout the year, such as National Pancake Day, Holiday Lunch, and Valentines Day Sundae Social. These occasions provided opportunities for employees to gather, mingle, and feel valued.
- Collaborating with AARP on a partnership related to their Senior Community Service Employment Program. This collaboration could be beneficial for the library and other areas requiring administrative assistance.
- Implemented a NMB Leadership Development Program for Directors that is four (4) months long. The included topics:
 - Session 1: Communication Mastery with MBTI Insights
 - Session 2: Leadership Mastery
 - Session 3: Mastering Crucial Dialogues: Navigating Conflict with Confidence
 - Session 4: Performance Optimization
- Initiated Mandatory Compliance Trainings encompassing Diversity and Inclusion, Workplace Harassment, Ethics, and Workplace Violence. This initiative aims to foster a work environment aligned with all required policies, laws, and regulations.
- Conducted an Employee Education Fair to connect employees with College, Universities, and technical schools.
- Revise our Tuition Reimbursement Policy.
- Initiated a Conflict Resolution class to assist departments coming together and working as a team.
- Successfully negotiated a 3-year contract with AFSCME that assists in our efforts to come up to market value within the organization and allows employees to grow within the organization.
- Ongoing efforts in enhancing and updating the Personnel Policies and Procedure Manual to align with current HR trends and new legislative developments.

Departmental Goals:

- Ongoing efforts to enhance processes by procuring and deploying the Tyler Munis and NEOGOV integration, aiming to improve efficiency and reduce errors when entering new hires or making changes in the system of record.
- Continue to better utilize our current HR systems enhancing and simplifying the end-user experience by incorporating workflow automation technologies that support the entire employee lifecycle.
- Implement a new electronic system for training and communication with employees and applicants. These systems will allow for development of safety training and professional development of our workforce, and the efficient dissemination, acknowledgement, and engagement of current and prospective employees.
- Develop, promote, and retain the most qualified and motivated individuals to perform the duties and responsibilities required to make the City of North Miami Beach the best in class.
- Identify and provide training opportunities for department staff to develop the skills and knowledge required for successful performance in public sector human resources.

CITY OF NORTH MIAMI BEACH, FLORIDA

HUMAN RESOURCES (continued)

FISCAL YEAR ENDING SEPTEMBER 30, 2025

- Create a HRIS (Human Resources Information System) position that will assist in implementing and optimizing the HR software's and HR module of Tyler Munis.
- Add a Human Resources Generalist who will be 75% of the time assigned to NMB Water for all HR needs.
- Develop and implement departmental job fairs with on-site interviews.
- Implement PERFORM our Performance Management Platform as part of the organization's initiative to re-establish a citywide Performance Evaluation process.
- Implement our TRAIN module in NeoGov that will allow for training and tracking of training hours.
- Create and maintain strategic partnerships with educational institutions to generate reduced pricing on programs for City employees.
- Providing Supervisor Development and Training Programs for first-time supervisors.
- Implement succession planning program to identify employees that are planning to retire and to coordinate cross-training efforts between the incumbent and successor.
- Collaborating with Miami Dade College to create a program that allows our employees to obtain their Commercial Drivers License (CDL) through an accelerated class.
- Promote Coaching and Mentoring:
 - Pair employees with experienced mentors or coaches who can provide guidance, support, and feedback on their professional development journey.
 - Encourage mentorship relationships that foster knowledge sharing, skill transfer, and career guidance.
- Establish Open Communication Channels:
 - Implement an open-door policy where employees feel comfortable expressing their concerns.
 - Provide multiple channels for employees to communicate their concerns, such as one-on-one meetings, suggestion boxes, and anonymous feedback systems.
- Provide Timely Feedback and Support:
 - Regularly check in with employees to solicit feedback on their work experiences and address any concerns proactively.
 - Offer ongoing support and guidance to employees facing challenges, providing resources and assistance as needed.
- Address Issues Promptly and Effectively:
 - Take prompt action to address employees' concerns, investigating issues thoroughly and implementing appropriate solutions.
 - Involve relevant stakeholders, such as HR or senior management, in resolving more complex or sensitive concerns.
- Foster a Culture of Trust and Transparency:
 - Build trust with employees by being transparent about decisions, policies, and organizational changes.
 - Encourage open dialogue and honest communication, creating a culture where employees feel valued and respected.
- Provide Training and Development Opportunities:
 - Offer training sessions on effective communication, conflict resolution, and emotional intelligence to both managers and employees.

CITY OF NORTH MIAMI BEACH, FLORIDA

HUMAN RESOURCES (continued)

FISCAL YEAR ENDING SEPTEMBER 30, 2025

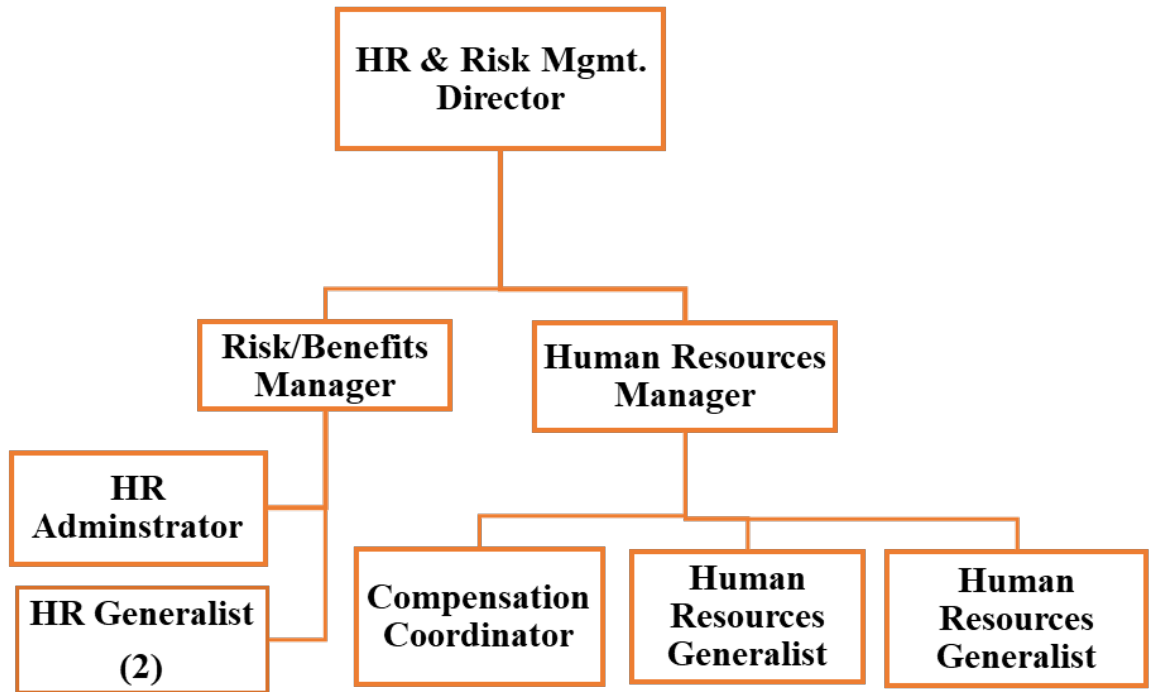
- Recognize and Appreciate Employees:
 - Recognize employees' contributions and efforts in addressing concerns and contributing to a positive work environment.
 - Celebrate achievements and milestones, reinforcing a culture of appreciation and recognition.

City Wide Strategic Plan Alignment				
Strategic Plan Goals Alignment	Core Programs	Performance Measures	Division	Reporting Frequency
High Performing City Organization providing Great Customer Services	Attract and Retain Talent	Average number of working days to complete an active recruitment	Talent Acquisition & Employment Administration	FY/Annually
		Percentage of those hired who have successfully completed their initial probationary period		FY/Annually
		Citywide vacancy rate		FY/Annually
High Performing City Organization providing Great Customer Services	Train Employees	Citywide percent of employees receiving compliance training	Employee Development and Training	FY/Annually
		Average number of training hours per employee		FY/Annually
High Performing City Organization providing Great Customer Services.	Manage Employees' Concerns	Percentage of Grievances Hearings resolved before passing from management control	Employee and Labor Relations	FY/Annually

Performance Measures:	Actual 2021	Actual 2022	Actual 2023	Projected 2024	Target 2025
Average number of working days to complete an active recruitment	71 days	72 days	35 days	35 days	30 days
Percentage of those hired who have successfully completed their initial probationary period	77.6%	63.4%	72.7%	70%	75%
Citywide vacancy rate	11.8%	12.1%	17.7%	15%	10%
Citywide percent of employees receiving compliance training*	N/A	N/A	N/A	50%	75%
Average number of training hours per employee*	N/A	N/A	N/A	4 hours	15 hours
Percentage of Grievances Hearings resolved before passing from management control *	N/A	N/A	N/A	100%	100%

*This is a new performance measure; historical data is not available

CITY OF NORTH MIAMI BEACH, FLORIDA
HUMAN RESOURCES (continued)
 FISCAL YEAR ENDING SEPTEMBER 30, 2025



ACCOUNT DESCRIPTION	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	ESTIMATED ACTUAL FY 2024	PROPOSED BUDGET FY 2025
SALARIES & BENEFITS	\$ 444,709	\$ 515,129	\$ 504,826	\$ 686,145
OPERATING EXPENSES	279,706	190,250	186,445	332,250
CAPITAL OUTLAY	-	-	-	-
NON-OPERATING	-	-	-	-
HR & RISK TOTAL	\$ 724,415	\$ 705,379	\$ 691,271	\$ 1,018,395

CITY OF NORTH MIAMI BEACH, FLORIDA
FINANCE DEPARTMENT
FISCAL YEAR ENDING SEPTEMBER 30, 2025

SERVICES, FUNCTIONS AND ACTIVITIES

The Finance Department provides financial management and policy support, analytical services, and financial information to the City Manager, departments, the public, and other agencies. Finance monitors spending and ensures appropriate use of city funds. Finance provides management oversight of key financial services involving budget preparation and compliance, financial accounting and reporting, payroll, accounts payable, treasury management, accounts receivable, special projects, and grants accounting. Finance also complies with applicable regulatory and governing bodies.

Financial Administration Division

Finance Administration provides the department's strategic direction, ensures efficient management of the City's financial resources, and serves as a bridge between departments, City officials, and external stakeholders. Finance Administration protects and enhances the city's financial well-being and provides sound financial support of city decision-making

Budget Division

Budget Administration ensures sound financial practices with the strategic allocation and utilization of resources. Budget Administration also serves as a focal point between departments in the preparation of the City's Annual Operating and Capital Improvement budgets

Accounting, Reporting, and Revenue Enhancement Division

Accounting, Reporting, and Revenue Enhancement provides accurate, complete, and timely recording of financial data, ensures that City resources are collected, invested, and distributed as required for payroll, debt management, accounts payable, other City obligations, tracks and maintains accounting records, tracks physical assets purchased by the city, and collects and processes cash receipts

Grants and Special Projects Management

Grants and Special Projects Management provides city-wide support for grant opportunities

Accomplishments:

- Timely completion of financial reporting
- Implemented financial management and reporting systems to include:
 - DebtBook
 - ACFR Statement Builder (Annual Comprehensive Financial Reporting). Electronic financial reports are created in the accounting system therefore allowing reports to be generated timelier and eliminating use of excel worksheets.
 - SOCRATA
 - ResourceX
 - ACH vendor payment. Vendor payments are processed through the Automatic Clearing House (ACH) direct deposit verses generating paper checks reducing the potential for fraud.

CITY OF NORTH MIAMI BEACH, FLORIDA
FINANCE DEPARTMENT (continued)
FISCAL YEAR ENDING SEPTEMBER 30, 2025

- Awarded the Certificate of Achievement for Excellence in Financial Reporting for the FY2023 Annual Comprehensive Financial Reporting (ACFR) from the Government Finance Officers Association.
- Successfully processed 52 payrolls for approximately 500 employees.
- Completed quarterly IRS 941 Payroll Tax Returns
- Processed over 1000 invoices for vendor payments
- Issued IRS W2 Forms to employees
- Issued IRS 1099-M Forms to vendors
- Issued IRS 1099-R Distribution forms to retirees for pensions, annuities, and retirement
- Submitted the quarterly State Unemployment Report (RT-6)
- Conducted trainings on the Accounts Payable (AP) process
- Implemented Program-Based Budgeting
- Directed the business plans development process
- Instituted a revenue forecasting process which incorporates the active involvement of departmental leaders, a missing element under the previous methodology

Departmental Goals:

Financially Sound City Government

The Finance Department will promote public trust and safeguard the fiscal integrity of the City by providing financial transparency through the implementation and control of the approved budget and the preparation and disclosure of the Annual Comprehensive Financial Report and quarterly financial reports. The department also has monthly meetings with the investment consultant to manage the City's investment portfolio to facilitate a fiscally sound city government. In addition, the Finance Department will be working on the following projects for fiscal year 2024:

- Streamline City processes and services by improving workflows in MUNIS
- Implementation of financial software for annual and quarterly reporting.
- Updating the lease accounting software to meet reporting mandates required by Governmental Accounting Standards Boards statement No. 96.

High Performing City Organization Providing Exceptional Customer Services

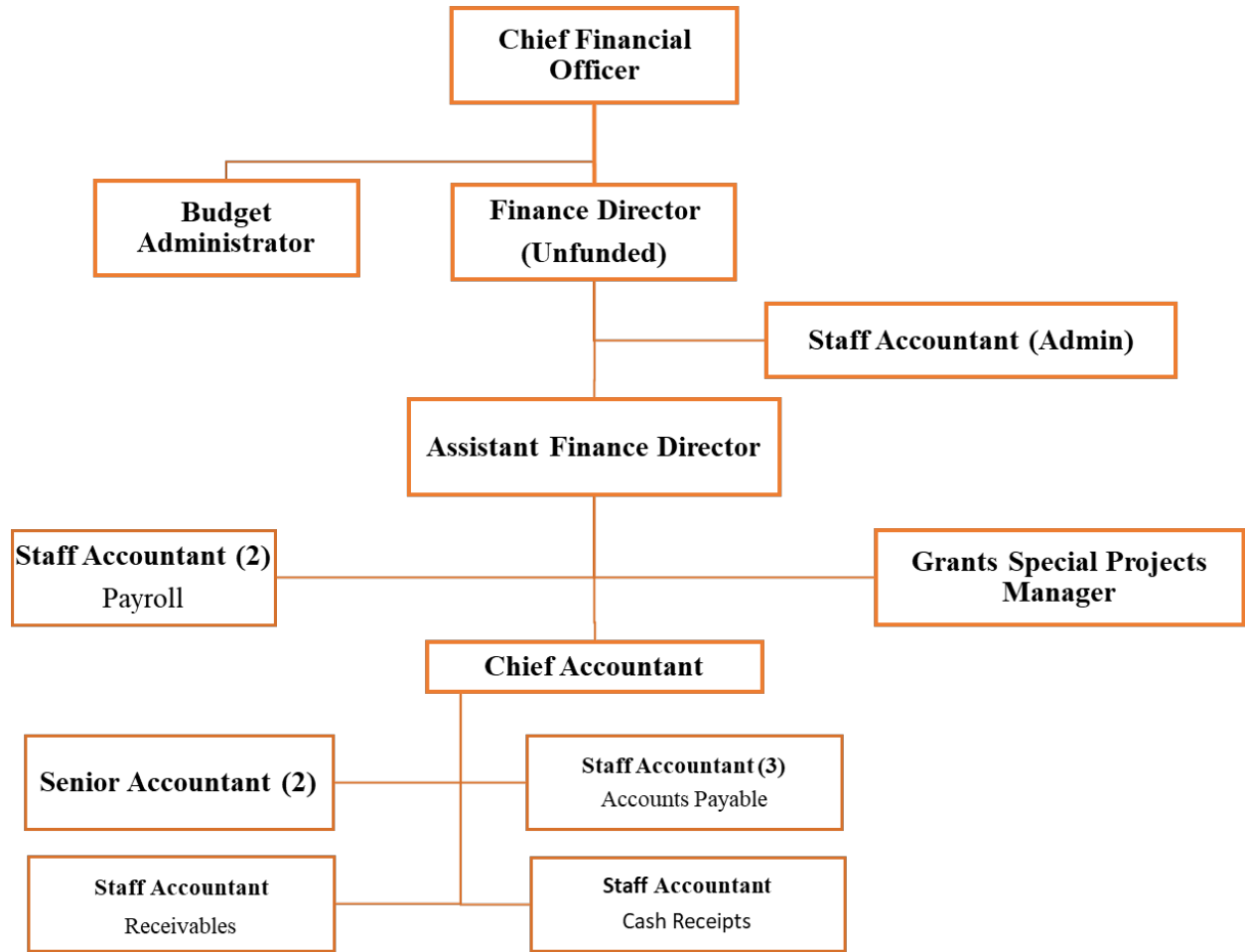
The Finance Department ensures compliance with all applicable regulations and laws through the adoption and application of policies and procedures that limit physical access; segregate the duties of initiation, processing and approval of transactions; clearly define levels of authority; and require continuing professional education. The Finance Department also provides financial management and policy support, analytical services and financial information to the City Manager, departments, the public and other agencies.

CITY OF NORTH MIAMI BEACH, FLORIDA
FINANCE DEPARTMENT (continued)
 FISCAL YEAR ENDING SEPTEMBER 30, 2025

City Wide Strategic Plan Alignment				
Strategic Plan Goals Alignment	Core Processes/ Programs	Performance Measures	Department/ Division	Reporting Frequency
Financially Sound Government	Financial Administration	Timeliness of financial reporting	Finance Administration	Quarterly / Annually
		Unqualified audit opinion		Annually
		Certificate of Achievement for Excellence in Financial Reporting	Accounting, Reporting, and Enhancement Division Grants & Special Projects	Annually
		Financial health (Emergency reserves to accommodate unforeseen expenses)		Annually
		Public records request		Bi-weekly
	Budget Administration	Budgetary compliance	Budget Administration	Annually & Continuous
		· Timely annual operating budget		
		· Efficient allocation of financial resources		
	(Truth in Millage) TRIM compliance reporting	Annually		
	Accounting, Reporting, and Revenue Enhancement		Vendor payment processing and revenue recording	Finance Administration

Performance Measures:	Actual 2020	Actual 2021	Actual 2022	Actual 2023	Projected 2024	Target 2025
Timeliness of Financial Reporting	1	1	1	100%	100%	100%
Unqualified Audit Opinion	1	1	1	100%	100%	100%
Certificate of Achievement for Excellence in Financial Reporting	1	1	1	100%	100%	100%
Financial Health	1	1	1	100%	100%	100%
Public Records Request	N/A	N/A	N/A	100%	100%	100%

CITY OF NORTH MIAMI BEACH, FLORIDA
FINANCE DEPARTMENT (continued)
 FISCAL YEAR ENDING SEPTEMBER 30, 2025



ACCOUNT DESCRIPTION	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	ESTIMATED ACTUAL FY 2023	PROPOSED BUDGET FY 2025
SALARIES & BENEFITS	\$ 1,487,830	\$ 1,749,618	\$ 1,714,626	\$ 2,263,832
OPERATING EXPENSES	192,976	297,800	291,844	401,100
FINANCE TOTAL	<u>\$ 1,680,805</u>	<u>\$ 2,047,418</u>	<u>\$ 1,725,028</u>	<u>\$ 2,664,932</u>

CITY OF NORTH MIAMI BEACH, FLORIDA

POLICE DEPARTMENT

FISCAL YEAR ENDING SEPTEMBER 30, 2025

SERVICES, FUNCTIONS AND ACTIVITIES

The North Miami Beach Police Department (NMBPD) is a professional law enforcement organization that prides itself on delivering the highest level of quality service possible to more than 43K residents (per United States Census) and nearly 4K businesses. The NMBPD will continue to work in partnership with various departments within the City and with community leaders. The NMBPD will also strive to ensure a safe environment for all residents, visitors, and business owners within the City's jurisdiction. The NMBPD is committed to accomplishing its mission to protect the lives and properties of all citizens within the jurisdiction by treating every citizen with courtesy, professionalism, and respect. The NMBPD is also committed to enforcing the laws impartially, fighting crime both through deterrence and the relentless pursuit of criminals.

In order to build public trust and legitimacy, the NMBPD is establishing a culture of transparency and accountability. In addition, the NMBPD has made great strides to mirror the community we serve. Our belief is that a multicultural law enforcement agency that can understand and connect with the diversity of issues in a community is more effective at policing.

Since 1991, the NMBPD has had a longtime commitment to professional accreditation when NMBPD was first accredited by the Commission on Accreditation for Law Enforcement Agencies, Inc., (CALEA). The NMBPD was the first agency in Miami-Dade County to achieve this award and has since maintained professional excellence through the Commission for Florida Law Enforcement Accreditation, Inc., (CFA).

Today, the Excelsior Recognition Program recognizes some of the finest criminal justice agencies in the State of Florida and demonstrates a level of commitment to the Florida accreditation process, unparalleled in the criminal justice profession. With the continued hard work and commitment involved in the accreditation process, the NMBPD is proud to be the ONLY law enforcement agency that has been recognized with attaining the Excelsior status four (4) consecutive times.

Administration Division

The Administration Division (AD) of the NMBPD takes on multiple and diverse tasks at our agency. The AD encompasses the Office of the Chief which directs the activities of the North Miami Beach Police Department (NMBPD).

The Training Division is responsible for ensuring officers complete all mandatory courses required by the Florida Criminal Justice Standards and Training Commission, Florida State Statutes, the Florida Department of Law Enforcement and the NMBPD. The training division is responsible for recruiting, training and developing the employees of NMBPD.

The finance section is responsible for the coordination of NMBPD's fiscal management; including the procurement of assets department wide, Budgeting, Accounts Payable, Payroll and Off-Duty management. In addition, members of the AD are responsible for police communications, records management, false alarms, fleet management, asset forfeiture, firearms, building maintenance, body worn cameras equipment, police radio systems, red light camera program, special taxing districts, accreditation, mental health counseling, grants management and property quartermaster and internal affairs.

CITY OF NORTH MIAMI BEACH, FLORIDA
POLICE DEPARTMENT (continued)
FISCAL YEAR ENDING SEPTEMBER 30, 2025

Operations Division

The Operations Division encompasses road patrol along with many other specialty units. The Specialty Units included within the operations division are the Special Response Team (SRT), K9 Unit, Field Training Officer (FTO) Program, Rapid Deployment Squad (RDS), Honor Guard, Reserve Officer Program, and the Crisis Negotiation Team (CNT). These units are trained and equipped to respond to and/or handle simple calls for service and can effectively handle complex situations where more specialized training is required.

The Operations Division is made up of one (1) Major, two (2) Captains, eight (8) Sergeants, forty-two (45) officers. Road patrol is broken down into three (3) separate shifts which include dayshift (7 AM to 5 PM), afternoon shift (2 PM to 12 AM), and midnight shift (9:30 PM to 7:30 AM). The shift hours allow for a transition period before a complete shift change. Currently, the road patrol officer minimum requirement is six (6) officers per shift which allows for 1 officer to be assigned to each of the 6 zones. That officer is responsible for anything that occurs in that zone for the duration of their tour of duty. This also includes being knowledgeable of all crime trends within their assigned zone.

Officers are provided with a daily roll call briefing where they are educated on current events within the city of North Miami Beach. Officers' uniform and equipment are inspected prior to the commencement of their shift. Officers are then assigned their respective zones and released to start their tour of duty.

Community Partnership Division

It is the policy of the North Miami Beach Police Department (NMBPD) to maintain an ongoing awareness of community needs and enhance the quality of life for those who live and work in the community. This is done by maintaining liaison with the citizenry, identifying/resolving community problems, and designing/implementing innovative projects.

The NMBPD Community Partnership Division (CPD) focuses on fostering collaboration and building relationships with various stakeholders, including residents, community organizations and businesses. The primary goal of the CPD is to enhance public safety, address community concerns, and promote positive relationships between law enforcement and the community they serve.

The members of the CPD are responsible for the Community Policing Unit, Traffic Unit, Traffic Homicide Investigations, Marine Patrol, Dive Underwater Search & Recovery, Bike Patrol, Mobile Command Post, Crime Prevention, Police Athletic League (PAL), Police Explorers, Critical Incident Stress Management (CISM) Unit, Peer Support, Risk Protection Orders (RPO), Police Chaplaincy Program, Social Media Unit, City Events, School Crossing Guard Program, City Security Guard Program.

Investigation Division

The Investigations Division (ID) of the NMBPD is composed of the Detective Unit, Criminal Analysis Unit, Victim/Witness Section, Tactical Investigations Unit, Crime Scene Unit, and various Task Forces. The function of the ID is to provide administrative and operational programs that result in efficient and effective criminal investigations. The role and responsibility of the ID is to conduct preliminary, follow-up, and special subject investigations, as conditions require.

CITY OF NORTH MIAMI BEACH, FLORIDA
POLICE DEPARTMENT (continued)
FISCAL YEAR ENDING SEPTEMBER 30, 2025

This process includes establishing an information based on criminal activity, encompassing the identification and apprehension of offenders.

The Detective Unit specializes in handling a wide range of cases, including homicides, sexual batteries, robberies, general investigations, auto thefts, economic crimes, child abuse, domestic/dating violence, missing persons, and bomb/arson cases. Their duties involve conducting thorough investigations, gathering evidence, interviewing witnesses, and collaborating with other units to bring perpetrators to justice, ensuring the safety and security of the community.

The Criminal Analysis Unit supports the Detective Unit by providing strategic insights and investigative leads through in-depth analysis of criminal activities and patterns. Additionally, they meticulously track crime statistics to inform resource allocation and optimize law enforcement efforts, enhancing overall effectiveness in addressing community safety concerns.

The Victim/Witness Advocate is responsible for providing comprehensive support and resources to victims of domestic and dating violence, sexual battery, and child abuse; ensuring their needs are addressed and their rights are protected throughout legal proceedings. The Victim Advocate offers emotional support, facilitate access to services, and guide victims through the criminal justice system, empowering them to navigate the process with dignity and understanding.

The Tactical Investigations Unit (TIU) is tasked with proactively addressing crime patterns by employing surveillance, stakeouts, and directed patrol techniques to apprehend criminals or displace criminal activity. Specializing in addressing street-level crimes such as prostitution, gambling, and narcotics dealing, the TIU also collaborates with other units, including the Tactical Apprehension Team (TAT), to combat organized crime and racketeering while utilizing specialized equipment and tactics for effective investigations.

The Crime Scene Unit is responsible for processing crime scenes according to standard operating procedures and the Florida Department of Law Enforcement Crime Laboratory guidelines. The crime scene technicians guide officers on the evidentiary value of items, collect and preserve evidence utilizing proper techniques and equipment, and ensure the chain of custody is maintained through appropriate documentation and storage procedures. Additionally, they collect known samples for comparison, create detailed crime sketches and photographs, mark evidence for identification, and complete property receipts listing all collected items for further analysis.

Task Force Detectives are integral to multi-agency collaborations, including the Drug Enforcement Agency, Federal Bureau of Investigations, Secret Service, Department of Homeland Security, Internal Revenue Service, and the Miami-Dade State Attorneys' Office

Human Trafficking Task Force. Their duties encompass conducting joint investigations, sharing intelligence, and coordinating efforts to combat various criminal activities such as drug trafficking, human trafficking, financial crimes, and threats to national security, ensuring practical interagency cooperation and maximizing law enforcement impact.

CITY OF NORTH MIAMI BEACH, FLORIDA
POLICE DEPARTMENT (continued)
 FISCAL YEAR ENDING SEPTEMBER 30, 2025

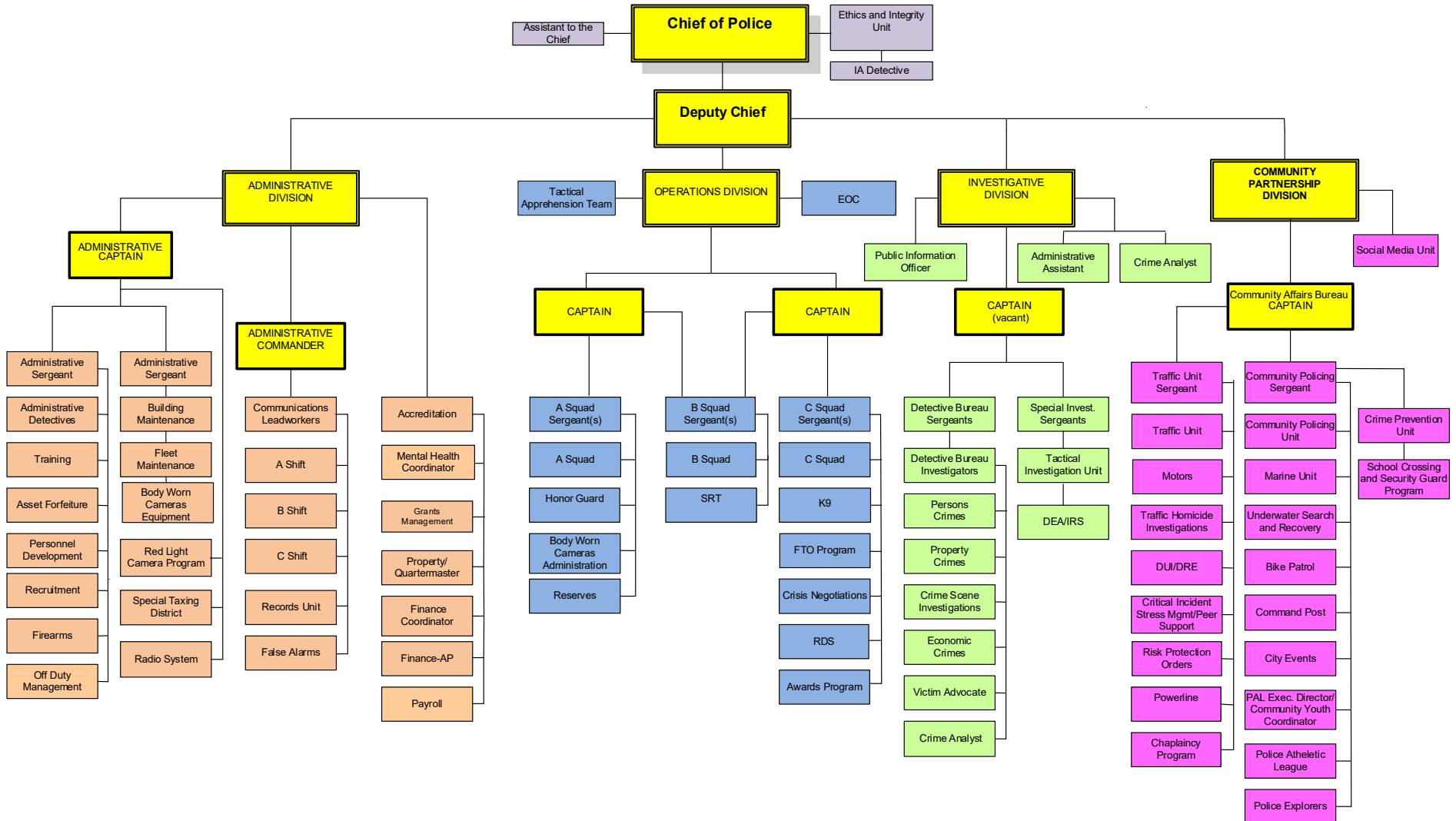
City Wide Strategic Plan Alignment				
Strategic Plan Goal	Core Processes/ Program	Performance Measures	Division	Reporting Frequency
Safe, Clean and Beautiful Community	Reduce Crime	Priority Calls	Operations, Investigations and Community Partnership	FY/Annually
		Crime Rate	Operations and Investigations	FY/Annually
Safe, Clean and Beautiful Community	Solve Cases through active investigations to improve public safety	Crime Clearance Rate	Investigations	FY/Annually
Safe, Clean and Beautiful Community	Ensure safe and secure environment for residents, visitors and business	Citations	Operations and Community Partnership	FY/Annually
		Arrests	Operations, Investigations and Community Partnership	FY/Annually
		Calls for Service (CFS)	Operations	FY/Annually
Maintain a High Performing City Organization that is Focused on Excellent Customer Service	Hire, train, retain, Staff to ensure public safety	Vacancy Rate (Sworn Personnel)	Administration	FY/Annually
		Vacancy Rate (Professional Staff)	Administration	FY/Annually

Performance Measures:	Actual 2021	Actual 2022	Actual 2023	Projected 2024	Target 2025
Response Time Priority Calls	3.25	3.39	3.25	≥4%	≥2%
Crime Clearance Rate	10.7	10.7	20.8	22%	22%
Crimes Against Persons	697.2 (UCR)	625.0 (UCR)	1,932.70	1,800.00	1,800.00
Citations	5,616	4,328	3,495	30%	30%
Arrests	1,025	896	839	N/A	N/A
Calls for Service	86,253	89,122	96,920	N/A	N/A
Hiring Sworn Personnel	10	9	12	≥10	≥10
Hiring Professional Staff	5	0	3	1	1

CITY OF NORTH MIAMI BEACH, FLORIDA

POLICE DEPARTMENT (continued)

FISCAL YEAR ENDING SEPTEMBER 30, 2025



CITY OF NORTH MIAMI BEACH, FLORIDA

POLICE DEPARTMENT (continued)

FISCAL YEAR ENDING SEPTEMBER 30, 2025

DIVISION NUMBER	ACCOUNT DESCRIPTION	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	ESTIMATED ACTUAL FY 2024	PROPOSED BUDGET FY 2025
500	SALARIES & BENEFITS	\$ 7,679,282	\$ 9,562,979	\$ 9,371,719	\$ 4,494,227
	OPERATING EXPENSES	938,989	789,608	773,816	854,483
	POLICE ADMINISTRATION TOTAL	\$ 10,289,618	\$ 10,352,587	\$ 10,145,535	\$ 5,348,710
510	SALARIES & BENEFITS	10,595,142	10,400,480	10,192,470	14,915,935
	OPERATING EXPENSES	811,153	687,454	673,705	883,714
	UNIFORM SERVICES TOTAL	\$ 11,406,295	\$ 11,087,934	\$ 673,705	\$ 15,799,649
511	SALARIES & BENEFITS	609,558	628,294	615,728	587,218
	OPERATING EXPENSES	173,711	231,178	226,554	243,800
	CRIME PREVENTION & COMM TOTAL	\$ 783,270	\$ 859,472	\$ 842,283	\$ 831,018
512	SALARIES & BENEFITS	1,458,833	1,397,114	1,369,172	1,708,782
	OPERATING EXPENSES	9,367	12,750	12,495	12,950
	COMMUNICATIONS TOTAL	\$ 1,468,200	\$ 1,409,864	\$ 1,381,667	\$ 1,721,732
530	SALARIES & BENEFITS	2,690,980	2,722,427	2,667,978	3,672,411
	OPERATING EXPENSES	14,609	18,900	18,522	20,900
	DETECTIVE BUREAU TOTAL	\$ 2,705,589	\$ 2,741,327	\$ 2,686,500	\$ 3,693,311
531	SALARIES & BENEFITS	296,899	\$ 330,287	\$ 323,681	\$ 371,432
	OPERATING EXPENSES	5,512	7,400	7,252	7,400
	CRIME SCENE TOTAL	\$ 302,411	\$ 337,687	\$ 330,933	\$ 378,832
533	SALARIES & BENEFITS	1,586,713	1,598,605	1,566,633	2,315,637
	OPERATING EXPENSES	5,142	8,000	7,840	8,000
	SPECIAL INVESTIGATION TOTAL	\$ 1,591,854	\$ 1,606,605	\$ 1,574,473	\$ 2,323,637
555	SALARIES & BENEFITS	17,817	50,316	49,310	66,844
	OPERATING EXPENSES	232,174	276,800	271,264	276,800
	RED-LIGHT CAMERA TOTAL	\$ 249,991	\$ 327,116	\$ 320,574	\$ 343,644
	SALARIES & BENEFITS	24,935,224	26,690,502	26,156,692	28,132,486
	OPERATING EXPENSES	2,190,656	2,032,090	1,991,448	2,308,047
	CAPITAL OUTLAY	1,667,410	-	-	-
	NON-OPERATING	3,937	-	-	-
	TOTAL POLICE DEPARTMENT	\$ 28,797,227	\$ 28,722,592	\$ 28,148,140	\$ 30,440,533

CITY OF NORTH MIAMI BEACH, FLORIDA

LIBRARY

FISCAL YEAR ENDING SEPTEMBER 30, 2025

SERVICES, FUNCTIONS AND ACTIVITIES

The Lafe Allen Public Library (NMB Discovery Library) provides access to services and programs that promote literacy, learning, education, arts, cultural and recreational activities, training, existing and new technologies, and life-long learning, each of which serves to enrich the lives of North Miami Beach residents. NMB Discovery Library, delivers services and programs via 1 physical location, 1 mobile location and access to online services via the internet that allows usage of digital content.

NMB Discovery Library is the learning hub for the community. It is a place for the community to come discover, create, grow, gain critical skills, cultural, nurture health, information, financial, personal development and various types of literacy skills. It is also a place to connect with community through civil engagement that provides a sense of well-being and belonging to its community members.

Its mission is to “Inspire and provide the tools for success!” - Inspire Lifelong Learning, Advance Knowledge, the Arts, Technology Innovation, Community Well-being and Creating surprising and extraordinary spaces, educational and services opportunities that strengthen and enriches the life of the community through literacy and discovery.” While being the catalyst for innovation, culture, arts, education, and personal success.

Administration Division

The administration of the NMB Discovery Library encompasses a wide range of tasks essential for the effective operation and management of the library, requiring strong leadership, organizational skills, and a commitment to serving the needs of the community. This involves managing the library's budget, allocating funds for various activities such as acquisitions, programs, and staff salaries, and ensuring financial sustainability.

It provides Library Services. This includes public services such as selecting, acquiring, cataloging, and maintaining library materials such as books, periodicals, electronic resources, and multimedia items to ensure that the collection meets the needs and interests of the community.

Technology Management: Administrators oversee the implementation and maintenance of technology infrastructure, including computers, software systems, online catalogs, databases, and digital resources. The administrators ensure staff is knowledgeable in innovative technology and implement ALA measures that maintains staff professional development. They ensure that the library's technology meets the needs of patrons and staff.

Policy Development and Implementation: Administrators develop library policies and procedures related to areas such as circulation, collection development, program development, patron behavior, privacy, technology implementation and internet access. They ensure that policies are communicated effectively and followed consistently.

Strategic Planning: Administrators participate in long-term strategic planning to set goals, define priorities, and guide the future direction of the library based on ALA and Florida Public Library Standards. They continuously conduct community needs assessments, gather input from stakeholders, and develop strategic initiatives to ensure services meet the needs of the changing concerns and demographics in the community.

CITY OF NORTH MIAMI BEACH, FLORIDA

LIBRARY (continued)

FISCAL YEAR ENDING SEPTEMBER 30, 2025

Partnerships and Collaborations: Administrators establish and maintain partnerships with other organizations, such as schools, community groups, chambers of commerce, academic organizations, museums and businesses, to leverage resources, expand services, and enhance the impact of the library.

Compliance and Reporting: Administrators ensure that the library complies with relevant laws, regulations, Florida Public Library Standards and ALA accreditation standards. They also prepare reports for funding agencies, State of Florida Library Division, Florida Department of State, Institute of Museums and Library, other government bodies, and stakeholders.

Community Outreach and Programming: Administrators develop and coordinate library programs, events, and outreach activities to engage the community and promote literacy, education, community classes, surveys, passport services and cultural enrichment.

Facilities Management: This involves overseeing the maintenance, cleanliness, and security of the library building and grounds. This function includes space planning and renovations to optimize the use of library space.

The library also provides relevant engagement mandated by federal department of IMLS including; Arts culture, education and health.

The Special Facilities and Administration Division provides the leadership and framework to acquire, operate, and maintain the City's system of public places, including its beach, parks, open spaces, and medians for neighbors and visitors. Core services include the administration of grants and special projects, as well as managing staffing and payroll.

Library Services

The Library Department strives to enhance the quality of life of the residents of North Miami Beach by offering a welcoming, safe, accessible clean and comfortable environment that is conducive to personal study, entrepreneurial development, a safe third space, child development and perusing through reading and learning materials as well as programming, displays and programming that enhances engagement. The library is responsible for providing year-round educational, cultural, health and cognitive driven programs, technology and informational programs that respond to the needs of toddlers to youth, parents and seniors, that is all age groups. The Department collaborates with academic institutions to provide academic development, USCIS to support New Americans programs and with ALA and IMLS to ensure that its cultural programs deliver educational components that elevate the culture represented and builds understanding and cohesion in the community. Programs must also deliver opportunities that are not accessible to all the community due to distance or economic disparities. The coordination of special events by the library must include these components as well as outreach opportunities that increase the library exposure and information of offerings of educational and cultural programs. Library services should be open to the public during hours that are convenient to the various age and needs groups. From morning hours for small children, older adults, home schooled and two session schools and entrepreneurs to after school support, student tutoring, teen engagement and evening classes and services for families and working adults. Libraries partner with FEMA and the State department during emergencies to ensure access to connectivity and on-hand support for applicants in need. Library facilities include the stand-alone city library, Book Mobile, and the joint use amphitheater facility maintained by the Parks Department.

CITY OF NORTH MIAMI BEACH, FLORIDA

LIBRARY (continued)

FISCAL YEAR ENDING SEPTEMBER 30, 2025

City Wide Strategic Plan Alignment				
Strategic Plan Goals Alignment	Core Processes/ Programs	Performance Measures	Division/ Program	Reporting Frequency
Elevate the quality of life of our residents by Improving resilience, sustainability and affordable placemaking	Provide Adequate library books and materials to the collection	Collection size and age	Professional Services/ Public Services	FY/Annually
		Cataloging Process and Reserves Delivery	Professional Services and Public Services	FY/Quarterly
		Book Mobile stops in the community and events per month.	Outreach and Marketing/ Public Services/ Professional Services	FY/Annually
		Increase eContent for remote access	Professional Services/ Public Services	FY/Annually
		Number of Library Visitors	Professional Services/ Outreach Marketing and Cultural Programming/ Public Services	FY/Annually
Maintain a High Performing City Organization that is focused on Excellent Customer Service	Provide quality classes, workshops, services, cultural experiences and access through in person and online service opportunities	Class Attend, Learning Outcomes or Satisfaction Survey	Professional Services and Satisfaction Surveys	FY/Annually
		Computer and WiFi Sessions	Public Services, Professional Services/ IT	FY/Annually
		Provide Inviting and User Accessible Library Webpage and increase Access and Online presence by measuring visitors to the page and engagement	Professional Services/Public Services	FY/Annually
		Library of Things implementation and circulation of items that increase ROI of library services.	Professional Services/ Public Services	
		Circulation of Library Collection numbers and ROI to the community	Professional Services/ Public Services/ Outreach Marketing and Cultural Programming	
		Number of Library located in the designated downtown and major corridor area and City Hosted Cultural events hosted by a cultural entity (Library) that promotes the arts and access to cultural programming.	Library Outreach Marketing and Cultural Events Programming/ Professional Services	FY/Annually
		Measure ROI based on expenses and attendance		
Advance Culture and the Arts Build a Healthy and Engaging Community Revitalize Downtown and Major Corridors Financially Sound Government	Provide Library/ City hosted Cultural Events that promote the arts and appreciation of our multicultural community as per federal mandates-IMLS	Collaborative programs and in-kind services with cultural entities that result in programs within our city and within easy access to our residents. Number of Inter-Library Loans, Number of exhibits and programming in collaboration with other cultural entities.	Professional Services/ Outreach Marketing and Cultural Events Programming	
	Collaborate with other Museum and Academic Facilities to Deliver IMLS recognized programs and materials that improve cultural arts access to the community	Number of Library Outreach and Marketing campaigns to increase engagement, information and library users. Engagement numbers.	Library Outreach Marketing and Cultural Events Programming	FY/Annually

CITY OF NORTH MIAMI BEACH, FLORIDA

LIBRARY (continued)

FISCAL YEAR ENDING SEPTEMBER 30, 2025

City Wide Strategic Plan Alignment				
Strategic Plan Goals Alignment	Core Processes/ Programs	Performance Measures	Division/ Program	Reporting Frequency
Build a Healthy and Engaging Community	Provide Outreach programming and marketing services at various venues, schools and fairs to increase awareness of library services	Provide Pop up Library Services throughout the community and educational facilities. Service Delivery	Public Services/ Professional Services/ Outreach Marketing and Cultural Events Programming	
	Meet the Community where they are	Social Media Engagement and followers	Professional Services/ Public Services/ Outreach and Marketing and Cultural Events Programming	
		Electronic, Electrical Board, and In person Marketing of Library Services and programming- material creation	Professional Services/ Outreach and Marketing and Cultural Programming Services	
		Laptop and tablet circulation program- number of users	Public Services, Professional Services	
		Technology, Media Lab Classes and Content Creation that results in improved connectivity and employable skills- Class attendance and satisfaction.	Professional Services/ Outreach Services/ Special Projects	
Provide Innovative Digital Services	Provide innovative technology access and education that delivers digital equity	Online access to library services, databases, Digitized Archives and streaming services.	Professional Services/ IT	
		Digitization classes and technology for community access to preservation. Access count	Professional Services/ Public Services	
		Digitize, safeguard, and create searchable accessible files from Historical Archives- material processed	Professional Services	
		Individualize support for technology, government services, job application and personal needs service application. Contact Count	Public Services	
		Implement Library App and Use Instruction- Usage Count	Professional Services/ Public Services	
		Professional Support for the community measure by staff per capita as per FL Library Standards- .2	Professional Services	
		Hot-Spot Lending Program- Circulation numbers	Public Services, Professional Services	
		Supporting Professionals and paraprofessional staff FTE to support library services as per FL Library Standards - .4 per capita	Public Services/ Outreach Marketing and Cultural Services/ Special Projects	
		Library Public Service Hours of 55 or more hours per week with morning, evening and weekend hours.	Professional Services/ Public Services/ Outreach Services	

CITY OF NORTH MIAMI BEACH, FLORIDA

LIBRARY (continued)

FISCAL YEAR ENDING SEPTEMBER 30, 2025

City Wide Strategic Plan Alignment				
Strategic Plan Goals Alignment	Core Processes/ Programs	Performance Measures	Division/ Program	Reporting Frequency
<p>Elevate the quality of life for residents by improving resilience, sustainable and affordable place making.</p> <p>Maintain a High Performing City Organization that is focused on Excellent Customer Service</p>	<p>Provide Access to Library Services</p>	Library Facility, sustainable, outdoor natural spaces, meeting spaces within easy access to the community- Under 2 miles	Professional Services/ Public Services/ Facilities	
		Passport Services with less than 2 weeks waiting period- Service Count	Public Services	
		Facility Parking Access for Library and Programming Use as per FL Library Standards Facility Size .8 per capita	Professional Services/ Facilities	
		200 parking spaces during all service hours.		
		Surveys and Feedback that result in customer satisfaction with access, facility and services	Professional Services/ Customer Services/ Outreach and Cultural Events.	
		Surveys, comments and maintenance supervision- Outcome and observation measures	Public Services	
		Number of searches and support to the community	Professional Services	
<p>Maintain a High Performing City Organization that is focused on Excellent Customer Service</p> <p>Safe, Clean, and Beautiful Community</p>	<p>Provide Excellent Customer Service</p>	Provide services in a manner that results in high customer service ratings for inhouse and online services. Provide sufficient staffing to meet the demands of the community services provided.	Professional Services, Public Services and Outreach Marketing and Cultural Events Programming	
	<p>Maintain a manicured, inviting and clean facility</p>	A high traffic public facility conducts preventative maintenance and upkeep to ensure safety and cleanliness are part of our community services. Number of times public areas and bathroom facilities are cleaned.	Public Services	
	<p>Reference, Entrepreneurial and Research Services</p>	Provide professional services to small businesses, researchers and entrepreneurs that support economic development, market analysis and information that provide wellbeing in the community. Numbers of queries served.	Professional Services	

CITY OF NORTH MIAMI BEACH, FLORIDA

LIBRARY (continued)

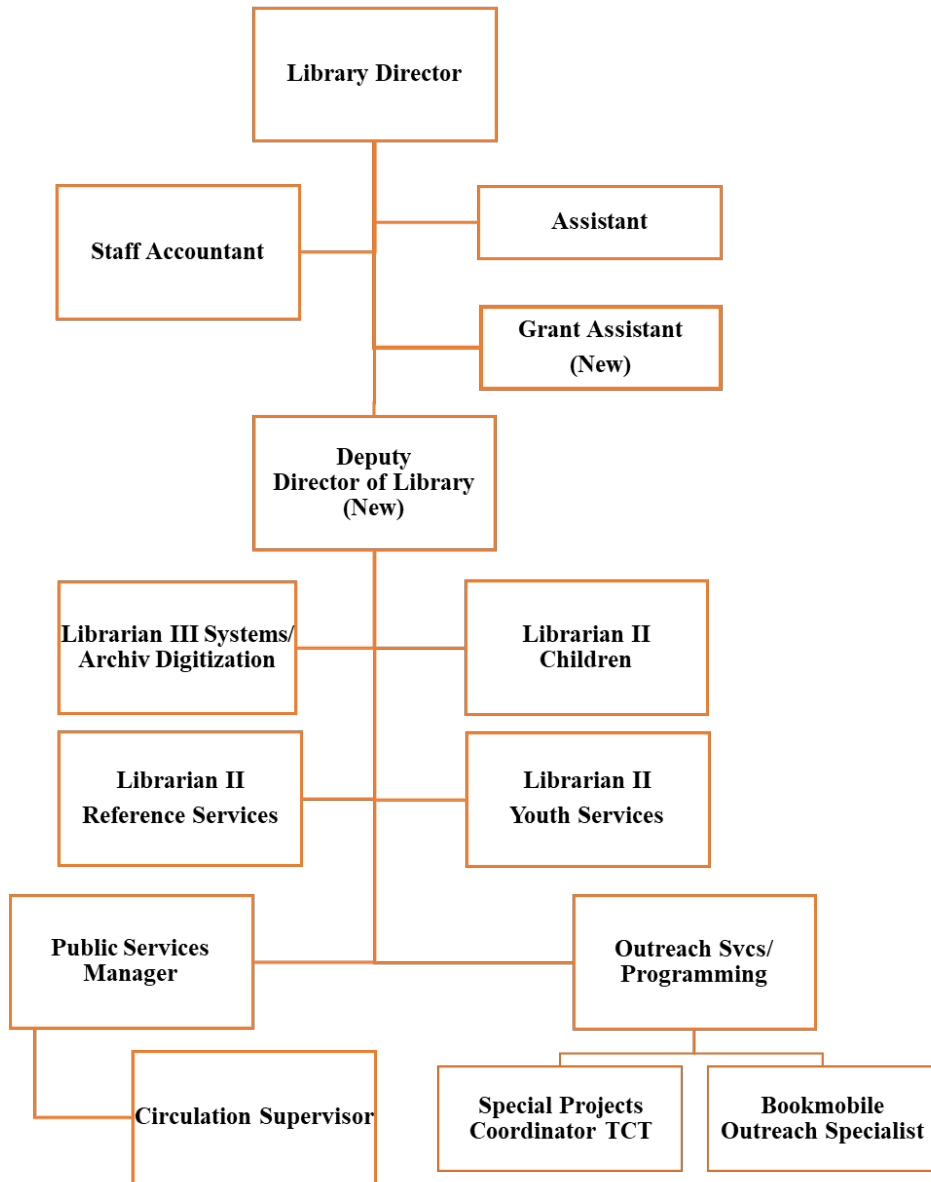
FISCAL YEAR ENDING SEPTEMBER 30, 2025

Performance Measures:	Actual 2021	Actual 2022	Actual 2023	Projected 2024	Target 2025
Collection Statistics - Size		45,135	45,135	60,932	
Collection Statistics - Digital collection				56	
Collection Statistics - Turnover rate	12	10	8.9	8.5	8
Electronic Databases		57	56	65	66
WIFI and Computer Sessions		41,854			
Cataloging Services provided			306,392	306,392	261,000
Visitors Statistics - Workshops attendance				54,963	87,500
Visitors Statistics - Hours open to public			50	48	60
Visitors Statistics - Bookmobile stops per week				0	1
C Library Webpage Statistics				6,896	TBD
Parking Access Provided	62	60	50	48	50
Number of Passports Issued and Waiting period	93%	82%	2,488	2,360	≥94%
Times cleaning rotations are completed	100	100	100	99	90
Satisfaction Survey			88%	≥88%	≥94%
Reference and Entrepreneurial Research Services count	93%	82%	88%	≥88%	≥94%

CITY OF NORTH MIAMI BEACH, FLORIDA

LIBRARY (continued)

FISCAL YEAR ENDING SEPTEMBER 30, 2025



ACCOUNT DESCRIPTION	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	ESTIMATED ACTUAL FY 2024	PROPOSED BUDGET FY 2025
SALARIES & BENEFITS	\$ 1,058,693	\$ 1,416,495	\$ 1,388,165	\$ 1,791,064
OPERATING EXPENSES	417,335	497,306	487,360	636,087
CAPITAL OUTLAY	56,667	75,000	73,500	80,000
LIBRARY TOTAL	\$ 1,532,694	\$ 1,988,801	\$ 1,949,025	\$ 2,507,151

CITY OF NORTH MIAMI BEACH, FLORIDA
PARKS AND RECREATION DEPARTMENT
FISCAL YEAR ENDING SEPTEMBER 30, 2025
SERVICES, FUNCTIONS AND ACTIVITIES

The Parks and Recreation Department offers a wide range of parks, programs, and activities to meet the health, recreation, and leisure needs of the community. The Department promotes health and fitness, stimulates social interaction, and fosters community engagement to enhance quality of life.

The Parks and Recreation Department's Mission Statement:

We are committed to providing excellent customer service, recreational opportunities, and beautiful parks and facilities that enhance the quality of life, to all who live, work, and play in our diverse, vibrant, and historic community.

The Parks and Recreation Department's Vision:

- Provide beautiful, vibrant, and dynamic parks and facilities
- Provide safe quality recreational opportunities for all ages
- Maintain a highly skilled and trained workforce
- Work as a team with One Vision, One Mission, and as One City

The Parks and Recreation Department's Values:

- Maintain Parks & Recreation as a world-class department
- Conduct business with honesty, integrity, and dedication
- Serve with respect and dignity
- Work together as a team of well-trained professionals
- Make a positive difference with a can-do attitude

Administration Division

The Parks and Recreation Administration Division provides the leadership and framework to acquire, operate, and maintain the City's system of public places, including its parks, open spaces, community centers, ball fields, playgrounds, programs, maintenance, capital projects and more. The Parks and Recreation Administration also houses the Special Events Division that provides city-wide, internal, and external, events and marketing, including departmental event and marketing needs.

Recreation Division

The Recreation Division strives to enhance the quality of life in North Miami Beach by offering a wide variety of high quality, safe, accessible, and affordable recreational activities to meet the year-round leisure needs of the community and visitors of all ages. The Division is responsible for conducting youth,

adult, senior, athletic, teen, programs and provides licensed after-school care programs, summer camps, adult fitness and wellness programs. In addition, the Division manages the Highland Village, Washington Park, and Uleta Park community centers as well as the YES and McDonald Centers and provides support for community and special event coordination and management of the City's recreation programs.

CITY OF NORTH MIAMI BEACH, FLORIDA
PARKS AND RECREATION DEPARTMENT (continued)
FISCAL YEAR ENDING SEPTEMBER 30, 2025

Aquatic Division

The Aquatics Division plays a crucial role in managing and maintaining aquatic facilities at the Kevin R. Sims Aquatic Center at Victory Park, The Washington Park Pool, and the Uleta Park Pool. The aquatic division oversees the operation, maintenance, and safety of all aquatic facilities. This includes ensuring pools are properly maintained and equipped with necessary safety measures. The division also develops and implements programs such as learn to swim classes, recreational and competitive swimming teams, water fitness activities and more.

Culture, Marketing & Events Division

The Culture, Marketing and Events Division is responsible for the management of the Julius Littman Theater and the Senator Margolis Amphitheater providing well-maintained and accessible facilities for the public. The Culture, Marketing and Events Division also organizes and promotes various events including but not limited to recreation programs, art exhibitions, theater performances, concerts, and city sponsored events as well as put together city-wide special events. The Division aims to enrich the community's cultural life and provide opportunities for residents to engage in the arts and all forms of parks and recreation opportunities.

Maintenance Division

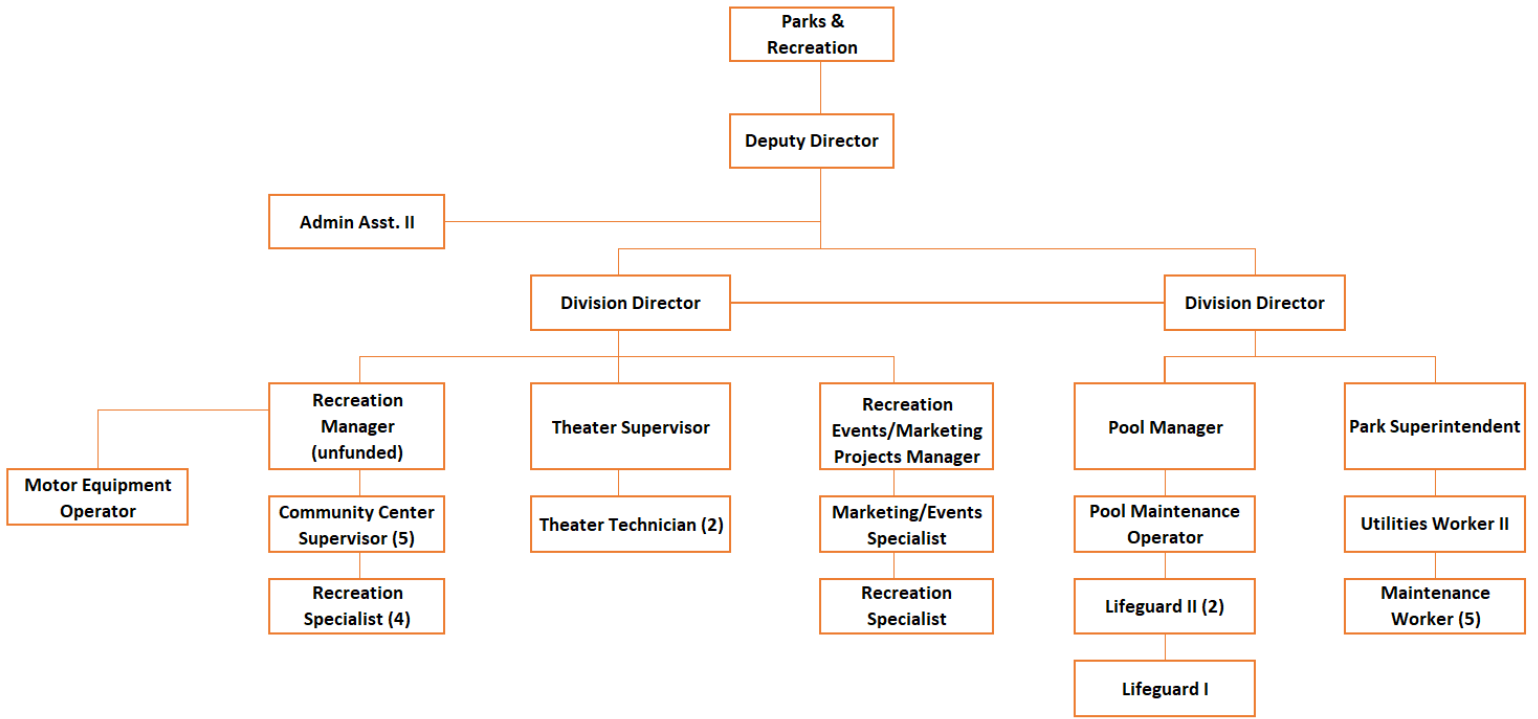
The Maintenance Division plays a crucial role in ensuring the upkeep, cleanliness, and safety of our public parks and recreational facilities. The division is responsible for ensuring all park facilities are clean, functional, and safe for the public. The Maintenance Division is tasked with but not limited to inspections, repair and maintenance of park equipment including playgrounds, benches, fences, fields, trash and litter removal, overseeing tree trimming, landscaping and more. The Maintenance Division provides emergency response services when required and is a crucial part of city-wide events, providing logistics and the set up and breakdown of event equipment.

CITY OF NORTH MIAMI BEACH, FLORIDA
PARKS AND RECREATION DEPARTMENT (continued)
 FISCAL YEAR ENDING SEPTEMBER 30, 2025

City Wide Strategic Plan Alignment				
Strategic Plan Goals Alignment	Core Processes/ Programs	Performance Measures	Division/ Program	Reporting Frequency
Safe, Clean, and Beautiful Community	Community Recreation Initiative	Afterschool and Summer Camp Participation Numbers	Recreation	FY/Annually
Elevate the Quality of Life for Residents by Improving Resilience, Sustainable, and Affordable Placemaking		Swim Lessons Participation Numbers	Aquatics	FY/Annually
Safe, Clean, and Beautiful Community	Park Beatification and Maintenance	Park Maintenance Report Card Index	Maintenance	FY/Annually
Elevate the Quality of Life for Residents by Improving Resilience, Sustainable, and Affordable Placemaking.				
Advance Culture and the Arts.	Cultural Enrichment Initiatives	Total reservations for the Julius Littman Theater and Gwen Margolis Amphitheater	Cultural Programs: Theater	FY/Annually

Performance Measures:	Actual 2023	Projected 2024	Target 2025	Target 2026
The total number of Afterschool Program participants compared to the total number previous year participants	253	TBD	≥5%	≥10%
The total number of Summer Camp Program participants compared to the total number previous year participants	465	TBD	≥5%	≥10%
Aquatic Lessons Engagement Growth Metric: Measures the effectiveness of aquatic lesson programs by tracking the percentage growth in the number of participants.	New KPI	5% Percent Increase	≥5%	≥10%
Park Maintenance Report Card Index: Will measure Cleanliness, Landscaping, Amenities and Overall Appearance for each Facility.	New KPI	2	2	<2.0
Follower Growth Rate: Measures the percentage increase in our social media followers when compared to last fiscal year	New KPI	10% Percent Improvement	≥10%	≥15%
Availability Index: Measure the number of total reservations for the Julius Littman Theater and Gwen Margolis Amphitheater	New KPI	≥10% Increase	≥10% Increase	≥10% Increase

CITY OF NORTH MIAMI BEACH, FLORIDA
PARKS AND RECREATION DEPARTMENT (continued)
 FISCAL YEAR ENDING SEPTEMBER 30, 2025



CITY OF NORTH MIAMI BEACH, FLORIDA
PARKS AND RECREATION DEPARTMENT (continued)
 FISCAL YEAR ENDING SEPTEMBER 30, 2025

DIVISION NUMBER	ACCOUNT DESCRIPTION	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	ESTIMATED ACTUAL FY 2024	PROPOSED BUDGET FY 2025
710	SALARIES & BENEFITS	\$ 711,439	\$ 781,577	\$ 765,945	\$ 1,088,568
	OPERATING EXPENSES	484,828	557,840	546,683	404,540
	CAPITAL OUTLAY	839,320	-	-	-
	ADMINISTRATION TOTAL	\$ 2,035,587	\$ 1,339,417	\$ 1,312,629	\$ 1,493,108
712	SALARIES & BENEFITS	\$ 602,177	\$ 738,140	\$ 723,377	\$ 798,831
	OPERATING EXPENSES	285,845	240,502	235,692	255,802
	AQUATICS TOTAL	\$ 888,023	\$ 978,642	\$ 959,069	\$ 1,054,633
713	OPERATING EXPENSES	73,477	69,150	65,693	69,150
	TENNIS CENTER TOTAL	\$ 73,477	\$ 69,150	\$ 65,693	\$ 69,150
714	SALARIES & BENEFITS	\$ 508,768	\$ 455,716	\$ 446,602	\$ 516,046
	OPERATING EXPENSES	75,273	82,962	81,303	65,962
	MCDONALD/SILVER YES CENTERS TOTAL	\$ 584,040	\$ 538,678	\$ 527,904	\$ 582,008
717	OPERATING EXPENSES	\$ 4,381	\$ 3,988	\$ 3,789	\$ 3,988
	RESOURCE CENTERS TOTAL	\$ 4,381	\$ 3,988	\$ 3,789	\$ 3,988
721	SALARIES & BENEFITS	\$ 453,691	\$ 489,982	\$ 480,182	\$ 550,584
	OPERATING EXPENSES	875,353	986,790	967,054	849,750
	BUILDING MAINTENANCE TOTAL	\$ 1,329,044	\$ 1,476,772	\$ 1,447,237	\$ 1,400,334
722	SALARIES & BENEFITS	\$ 236,652	\$ 237,725	\$ 232,971	\$ 336,761
	OPERATING EXPENSES	35,966	45,500	44,590	45,500
	CULTURAL PROGRAMS TOTAL	\$ 272,618	\$ 283,225	\$ 277,561	\$ 382,261
730	SALARIES & BENEFITS	\$ 329,063	\$ 360,893	\$ 353,675	\$ 255,779
	OPERATING EXPENSES	48,479	52,050	51,009	60,050
	ALLEN PARK TOTAL	\$ 377,542	\$ 412,943	\$ 404,684	\$ 315,829
731	SALARIES & BENEFITS	\$ 227,725	\$ 149,390	\$ 146,402	\$ 137,986
	OPERATING EXPENSES	29,144	31,752	31,117	58,352
	HIGHLAND VILLAGE TOTAL	\$ 256,869	\$ 181,142	\$ 177,519	\$ 196,338

CITY OF NORTH MIAMI BEACH, FLORIDA
PARKS AND RECREATION DEPARTMENT (continued)
 FISCAL YEAR ENDING SEPTEMBER 30, 2025

DIVISION NUMBER	ACCOUNT DESCRIPTION	ACTUAL FY 2022	ADOPTED BUDGET FY 2023	ESTIMATED ACTUAL FY 2023	ADOPTED BUDGET FY 2024
732	SALARIES & BENEFITS	\$ 204,870	\$ 307,686	\$ 301,532	\$ 342,921
	OPERATING EXPENSES	72,214	71,182	69,758	71,182
	ULETA TOTAL	\$ 277,084	\$ 378,868	\$ 371,291	\$ 414,103
733	SALARIES & BENEFITS	\$ 157,740	\$ 158,083	\$ 154,921	\$ 174,799
	OPERATING EXPENSES	24,835	43,972	43,093	43,972
	WASHINGTON PARK TOTAL	\$ 182,575	\$ 202,055	\$ 198,014	\$ 218,771
741	SALARIES & BENEFITS	\$ 36,654	55,068	\$ 53,967	55,068
	OPERATING EXPENSES	7,059	9,960	9,761	9,960
	B.L.A.S.T AFTERSCHOOL PROGRAM TOTAL	\$ 43,713	\$ 65,028	\$ 63,727	\$ 65,028
744	SALARIES & BENEFITS	\$ -	33,716	\$ 33,042	33,716
	OPERATING EXPENSES	100	3,000	2,940	3,000
	C.A.R.E. AFTERSCHOOL PROGRAM TOTAL	\$ 100	\$ 36,716	\$ 35,982	\$ 36,716
745	SALARIES & BENEFITS	\$ 14,491	\$ 114,159	\$ 111,876	\$ 114,159
	OPERATING EXPENSES	1,583	3,000	2,940	3,000
	S.T.A.R. AFTERSCHOOL PROGRAM TOTAL	\$ 16,074	\$ 117,159	\$ 114,816	\$ 117,159
746	SALARIES & BENEFITS	\$ 87,137	\$ 219,154	\$ 214,771	\$ 219,154
	OPERATING EXPENSES	12,409	17,700	17,346	17,700
	Y.E.S. AFTERSCHOOL PROGRAM TOTAL	\$ 99,546	\$ 236,854	\$ -	\$ 236,854
747	SALARIES & BENEFITS	2,359	24,351	23,864	24,351
	OPERATING EXPENSES	68,098	102,000	99,960	102,000
	SENIOR CENTER TOTAL	\$ 70,457	\$ 126,351	\$ 123,824	\$ 126,351
PARKS AND RECREATION DEPARTMENT					
	SALARIES & BENEFITS	\$ 3,572,766	\$ 4,125,640	\$ 4,043,127	\$ 4,648,723
	OPERATING EXPENSES	2,099,044	2,321,348	2,272,727	2,063,908
	CAPITAL OUTLAY	839,320	-	-	-
	TOTAL PARKS & RECREATION	\$ 6,511,130	\$ 6,446,988	\$ 6,315,854	\$ 6,712,631

CITY OF NORTH MIAMI BEACH, FLORIDA
PUBLIC WORKS DEPARTMENT
FISCAL YEAR ENDING SEPTEMBER 30, 2025

SERVICES, FUNCTIONS AND ACTIVITIES

The Public Works Department consists of nine divisions with a total of 80 FTEs in FY25 (includes 11 new positions and reclassification of 4 positions) with an operating budget of \$24,172,166 (\$10,019,536 General Fund, and \$9,721,129 Enterprise Funds (Solid Waste & Stormwater), and \$4,431,501 Special Revenue such as Local Option Gas Tax (LOGT), and Citizen’s Independent Transportation Trust (CITT)).

The Public Works Department takes pride in providing essential services to approximately 43,500 City residents using applied best management practices and modern technology. We take into consideration the well-being and quality of life of our residents and strive to ensure environmental protection through efficient and cost-effective project management. The Public Works Department is responsible for:

- Maintenance of Streets, Roadways, Bridges and Alleys
- Maintenance of all Public Right-of-Ways and all Public Facilities
- Management of Citywide Beautification Projects in the right-of-way
- Stormwater Utility Management
- Management of all Citywide Capital Improvement Projects (except Water & Sewer)
- Management of NMB Line Trolley and on-demand transportation services (Freebie)
- Maintenance of all Citywide Fleet & Equipment assets

The stormwater utility is managed by Public Works under the municipal separate storm sewer system permit. The Florida Department of Environmental Protection oversees the city’s compliance with the National Pollutant Discharge Elimination System (NPDES) Stormwater Program.

The department is responsible for managing and administering Engineering permits, which include driveway, paving, and right-of-way permits. The department is committed to delivering excellent level of service to meet the expectations of residents and business owners.

The Department looks to increase resource capacity and improve performance in the Beautification, Solid Waste, Stormwater, Fleet Maintenance, Facilities Maintenance, and Administration Divisions.

The General Fund divisions are Administration (includes Engineering, Permit & Customer Service), Facilities Maintenance, Fleet, Streets, Beautification. The Enterprise Funds are Solid Waste & Stormwater. Special Revenue Funds are Transit, Transportation & LOGT. Lastly, the Capital Improvement Program division, which oversees citywide Capital Improvements Program (CIP), currently is funded by the General Fund. The department has a FY25 goal to implement a 5-Year Municipal Bond funded program (MBFP). The benefits of a MBFP includes having a fixed stable approved budget and funds financed over 30 years. Additionally, it identifies the projects in the program through completion.

CITY OF NORTH MIAMI BEACH, FLORIDA
PUBLIC WORKS DEPARTMENT (continued)
FISCAL YEAR ENDING SEPTEMBER 30, 2025

Administration Division

The Administration division manages all the Public Works Divisions, and it includes the City Engineer position approved in FY24 that was moved to the Capital Improvement Program (CIP) Division. The Administration division oversees Right-of-Way Permit Processing, Department Budget, Customer Service, Strategic Planning, Performance Management, and Grant Management. FY25 Operating Budget and split the Construction Coordinator position to the between Administration and Capital Improvement Program division.

The department has a goal to roll the collection of the Stormwater and Solid Waste utility charges into the property tax bill.

The FY25 proposed budget is in alignment with the City's strategic goals:

- Goal 1 - Safe, Clean, and Beautiful Community
- Goal 2 - Elevate the Quality of Life for Residents by Improving Resilience, Sustainable, and Affordable Placemaking
- Goal 3 - Provide Innovative Digital Services
- Goal 4 - Maintain a High Performing City Organization that is Focused on Excellent Customer Service
- Goal 5 - Advance Culture and the Arts
- Goal 6 - Revitalize Downtown and Major Corridors
- Goal 7 - Financially Sound Government Legal/Regulatory/Compliance

Capital Improvement Division

The CIP Division is responsible for the City's multi-million-dollar capital improvement program. The division oversees projects that include Facility Renovation and Improvements, Stormwater Management, Roadways, Bridges, Traffic Calming Improvements, Landscape and Beautification, Parks, Community Centers, and Masterplan updates. Division responsibilities include program management, design development, permitting, construction management and construction inspection of all city capital projects minus water and sewer projects.

The CIP Division contributes to the City's Strategic goals while partnering with Miami-Dade County Department of Transit and Public Works, Florida Department of Transportation, South Florida Water Management District, Florida Power and Light, adjacent Municipalities and all utilities that service the city for the betterment of the city.

CITY OF NORTH MIAMI BEACH, FLORIDA
PUBLIC WORKS DEPARTMENT (continued)
FISCAL YEAR ENDING SEPTEMBER 30, 2025

Prior to FY24, the City's Capital Improvement Program budget was budgeted from the balance of the expected revenue minus the proposed FY budget. In FY25 CIP project balances will carry over thanks to Resolution R2023-108. The department has a FY25 goal to implement a 5-Year Municipal Bond funded program (MBFP). The benefits of a MBFP includes having a fixed stable approved budget and funds financed over 30 years. Additionally, it identifies the projects in the program through completion. This MBFP will require updates to existing master plans, identify and prioritize projects within a program budget. Adoption of a dedicated bond repayment plan to cover the interest payments would require Ordinance approval. Having a secured 5-Year capital funded program will increase the probabilities of receiving grants.

FY25 Capital Improvement Program Strategic Plan includes:

1. Create a 5-Year Bond/Loan funded Capital Improvement Program paid over 30 years.
2. Continue to build and expand online project portfolios and dashboard
3. Develop & Defined Change Management Policy & Procedure.
4. Adapt an NMB Prioritization Matrix for CIP Projects.
5. Update Master Plans for CIP 5-year Plan.
6. Mitigate project risks using Quality Assurance and Quality Control best practices.
7. Training for all project management staff.
8. Increase program transparency using dashboards, weekly and monthly updates.

Beautification Division

Beautification Program manager oversees the day-to-day operation of:

- Tree Trimming
- Mulching
- Fertilization
- Irrigation Repairs
- Weed Control
- Planting of Flowers
- Code Violation Initiated Bulk Trash Pick-up
- Dead Animal Pickup in the R/W
- Sod Installation/Replacement
- Tree Stump Grinding
- Special Events support
- Provide 24-hour emergency on-call support for traffic accident debris removal.

CITY OF NORTH MIAMI BEACH, FLORIDA
PUBLIC WORKS DEPARTMENT (continued)
FISCAL YEAR ENDING SEPTEMBER 30, 2025

The beautification program aims to reduce Stormwater runoff. Stormwater runoff is a major source of pollution. It contains high levels of sediments, suspended soils, nutrients (phosphorus and nitrogen), heavy metals, pathogens, toxins, oxygen-demanding substances (organic material) and floatable pollutants that decrease water quality. The threat posed by these pollutants can impair recreational activities such as fishing and swimming. They can also have devastating effects on aquatic species.

As part of hurricane preparedness, citywide removal of coconuts from the coconut palms occurs and year-round tree trimming is performed.

FY25 Beautification Strategic Plan includes:

1. Recruit 5 additional FTE to execute the level of service proposed to support the Beautification Citywide Master Plan & neighborhood cleanup activities. The Division is currently recruiting and training team #3 which was approved in FY24. A fourth team is proposed for FY25. Below is the masterplan “Scheduled” services with the ideal frequency to increase level of service from 38% to 90% (16 FTEs to 21 FTEs):
 - Tree Trimming – biannual
 - Mulching – biannual
 - Fertilization –biannual
 - Irrigation Repairs – As Needed
 - Weed Control – 4 times/year
 - Bulk Trash Pickup - once a week
 - Dead Animal Pickup - As Needed
 - Seasonal Planting (flowers) – biannual
 - Sod (New/Replace) - As Needed
 - Support Litter Picking- As Needed
 - Stump Grinding – As Needed
2. Continue implementing the FY24 Street and Alleyway Clean-up Plan.
3. Litter pick-up by City staff instead of vendors.
4. Continue with tree trimming, mulching and right-of-way maintenance.
5. Staff all three bucket trucks with crews appropriately to service the entire city.

Our residents and businesses are partners in enhancing the overall cleanliness of the City’s corridors and neighborhoods an achieving our goal of clean and prosperous City.

Streets Division

Streets division is funded from the General Fund. The division’s primary responsibilities include maintenance of the City’s sidewalks, streets, bridges, including pavement, striping and signage.

CITY OF NORTH MIAMI BEACH, FLORIDA
PUBLIC WORKS DEPARTMENT (continued)
FISCAL YEAR ENDING SEPTEMBER 30, 2025

FY25 Strategic Plan to improve services include:

- Complete citywide assessment of sidewalks and pavement condition (began FY24)
- Prioritize repair locations from citywide sidewalk and pavement assessment results
- Pavement Striping for Traffic Calming Projects.

Facilities Maintenance Division

The Public Works Department will continue its assessment of City facilities with a deliberate approach to addressing infrastructure improvements.

FY25 Strategic Plan to improve services include:

1. Continue to use new integrated electronic work order system to route work orders to appropriate staff, track work orders and measure performance
 - Adjust workflow to collect billing charge account information
 - Include asset specific preventative maintenance work orders
2. Work with all departments to consolidate Pest Control Services under Facilities Maintenance division (in FY24 Housekeeping was consolidated successfully).
3. Work with HR to reclassify and update three job descriptions. Recruit and fill all open positions.
4. Succession Planning & restructure to mitigate risk of labor loss (retirement, health conditions).
5. Train level I staff in missing skill trades, advance to Level II.
6. Develop a master plan for replacement and repair of Building Assets (HVAC, roof, etc.) and continue replacement of ARPA funded assets.
 - Roof (condition assessment completed, working on masterplan)
 - Exterior water proofing
 - Air Handlers
 - Elevators
 - Plumbing and Electrical (need professional services for FY25)
7. Purchase one Cargo Van, one Utility Truck and lease one vehicle.
8. Purchase pressure cleaning trailers, Trailer Mounted Generator for Events & Emergencies.
9. Develop warehouse model for public works division & consumables for housekeeping
10. Work with procurement to secure a single service contract per vendor for the city

CITY OF NORTH MIAMI BEACH, FLORIDA
PUBLIC WORKS DEPARTMENT (continued)
FISCAL YEAR ENDING SEPTEMBER 30, 2025

Fleet Maintenance Division

We recognize the safety of a driver is continuously balancing guidance and navigation. Therefore, we handle repairs and maintenance on all equipment, machinery, and vehicles with the upmost importance. Fleet Maintenance Division performs repair duties on specific systems including engine repair, brake repair, electrical system repair, air conditioning and heating systems.

Fleet Division operates various types of equipment, machinery, precision instruments and specialized tools such as hydraulic hose machine, jacks, lifts, air and power tools, pressure gauges, various welding and fabricating machines to repair equipment, and parts.

Vehicles serviced vary between light trucks, and vans, to heavy-duty trucks and specialized heavy equipment. Fleet Division operations constitute repairs, preventive maintenance, emergency callouts, inspection of vehicles and equipment, parts inventory, and purchasing fuel. While most day-to-day services are performed in house, some requests require specific technical expertise and equipment requiring work to be outsourced.

FY25 Strategic Plan to improve fleet services include:

1. Continue developing a master vehicle assets/equipment list including department ownership, VIN number, mileage, and condition.
2. Purchase a pool of fleet vehicles for general fund departments to use while vehicles are being serviced.
3. Purchase equipment to diagnose vehicles including Bosch diagnostic tool for cars/light duty trucks, and J-Pro diagnostic tool for heavy duty equipment.
4. Develop a parts inventory master & create storage Space for tires and parts.
5. Integrate a software solution to manage work orders and schedule PMs that links parts inventory and equipment use.
6. Upload parts inventory in new software and establish contracts for critical parts, preventative maintenance parts and repair shops.
7. Electric Vehicle Charging Stations (Develop plan for purchase & installation of infrastructure)
8. Introduce star employee recognition program (employee of the month).
9. Participate in Conferences and development training including technical certifications and cross-train staff.
10. Replace part time positions with 1 full-time Mechanic II

CITY OF NORTH MIAMI BEACH, FLORIDA

PUBLIC WORKS DEPARTMENT (continued)

FISCAL YEAR ENDING SEPTEMBER 30, 2025

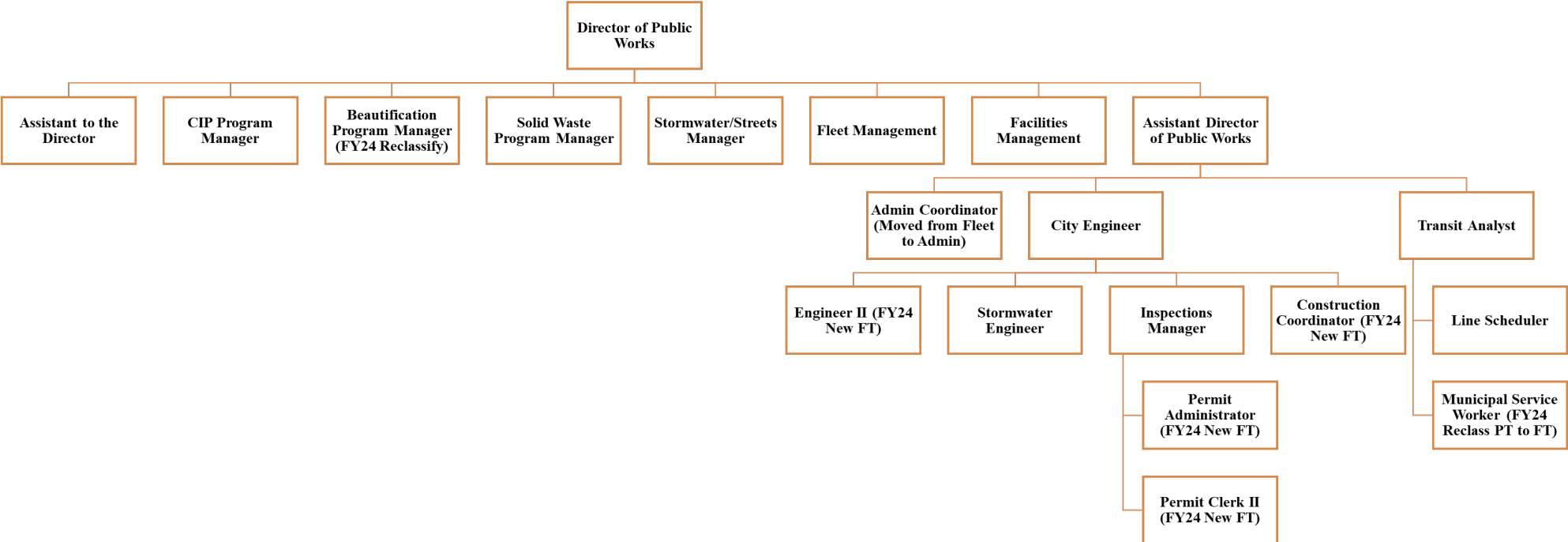
City Wide Strategic Plan Alignment				
Strategic Plan Goals Alignment	Core Processes/ Programs	Performance Measures	Division/ Program	Reporting Frequency
Safe, Clean and Beautiful	Beautification - Citywide Street and Alleyway Clean-up	# of Missed Pick Ups	Solid Waste	FY/Monthly
		# of Shopping Carts Removed	Beautification	FY/Monthly
		# Bags of Litter Picked Up	Beautification	FY/Monthly
		# of Trees Trimmed	Beautification	FY/Monthly
		Street Miles Swept	Streets	FY/Quarterly
	Flood Prevention	% of Drain & Catch Basin Cleaning/Inspections Completed	Stormwater	FY/Quarterly
	Safe Streets	Condition Assessment Metrics (% Good, Fair, Poor) Replaced + # Serviced	Fleet	FY/Quarterly
		# of Traffic Calming Projects Completed	Transportation	FY/Every 3 Years
Elevate Quality of Life/Affordable Placemaking	Elevate Quality of Life/Affordable Placemaking	Number of Bus Shelters serviced (graffiti removal, cleaned, repaired)	Transit	FY/Monthly
		NMB Line & Freebee Ridership Counts	Transit	FY/Monthly
	Sustainability/Zero emissions	Number of Electric/Hybrid Vehicles	Fleet	FY/Annually
Provide innovative digital services	Fleet Management Systems, Operations Work Order Systems, Updated Public Works Website, Transparency of Information to Public, Innovate Digital Solutions, Data Driven Operation, Strategic Plans, KPIs and performance dashboards	Number of integrated applications. Measure Operational Cost Avoidance. Customer Service Survey(s)	Administration	FY/Annually
Maintain a high performing City Organization that is focused on excellent customer service	Resident programs, Service/Operations/Public Right-of-Way/Buildings/Community Signage/Housekeeping of City Facilities	Customer Service Survey (internal & external customers)	Administration	FY/Annually
		# of PW Complaints	Administration	FY/Monthly
		# Service Work Orders Completed	Facilities Maintenance	FY/Monthly

CITY OF NORTH MIAMI BEACH, FLORIDA
PUBLIC WORKS DEPARTMENT (continued)
 FISCAL YEAR ENDING SEPTEMBER 30, 2025

Performance Measures:	Actual 2021	Actual 2022	Actual 2023	Projected 2024	Target 2025
Linear feet of drain cleaned	16,171	15,000	4,615	6,000	7,000
Miles of Street Swept	Unavailable	673	836	500	840
# of Neighborhood or Community Clean-up Activities	Unavailable	673	836	950	1,400
# of Traffic Calming Projects Completed	Unavailable	Unavailable	Unavailable	3	5
NMB Trolley Ridership Count	79,410	129,143	153,586	155,000	160,000
Freebie Ridership Count	N/A	33,000	40,666	43,000	46,000
% Fleet Good Condition	Unavailable	Unavailable	Unavailable	14%	20%
% of Trees Trimmed	Unavailable	Unavailable	1,031	1,200	1,300



CITY OF NORTH MIAMI BEACH, FLORIDA
PUBLIC WORKS DEPARTMENT (continued)
 FISCAL YEAR ENDING SEPTEMBER 30, 2025



CITY OF NORTH MIAMI BEACH, FLORIDA
PUBLIC WORKS DEPARTMENT (continued)
FISCAL YEAR ENDING SEPTEMBER 30, 2025

DIVISION NUMBER	ACCOUNT DESCRIPTION	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	ESTIMATED ACTUAL FY 2024	PROPOSED BUDGET FY 2025
800	SALARIES & BENEFITS	\$ 525,444	\$ 1,128,429	\$ 1,105,860	\$ 1,322,637
	OPERATING EXPENSES	1,018,454	317,390	311,042	42,090
	NON-OPERATING	19,465	-	-	-
	ADMINISTRATION DIVISION TOTAL	\$ 1,563,364	\$ 1,445,819	\$ 1,416,903	\$ 1,364,727
820	SALARIES & BENEFITS	\$ 166,792	\$ 185,848	\$ 182,131	\$ 196,911
	OPERATING EXPENSES	710,336	972,300	952,854	952,300
	STREETS & ALLEYS DIVISION TOTAL	\$ 877,128	\$ 1,158,148	\$ 1,134,985	\$ 1,149,211
831	SALARIES & BENEFITS	\$ 429,600	\$ -	\$ -	\$ -
	OPERATING EXPENSES	970,722	855,753	838,638	1,247,350
	BEAUTIFICATION DIVISION TOTAL	\$ 1,400,322	\$ 855,753	\$ 838,638	\$ 1,247,350
850	SALARIES & BENEFITS	\$ 1,021,146	\$ 1,215,056	\$ 1,190,755	\$ 1,511,403
	OPERATING EXPENSES	660,425	1,108,513	1,086,343	1,319,679
	CAPITAL OUTLAY	64,100	-	-	-
	NON-OPERATING	19,035	-	-	-
	FACILITY MANAGEMENT DIVISION TOTAL	\$ 1,764,706	\$ 2,323,569	\$ 2,277,098	\$ 2,831,082
860	SALARIES & BENEFITS	\$ 244,908	\$ 360,822	\$ 353,606	\$ 593,547
	OPERATING EXPENSES	24,999	134,500	-	336,000
	CAPITAL OUTLAY	1,994,834	131	128	131
	CAPITAL IMPROVEMENTS DIVISION TOTAL	\$ 2,264,741	\$ 495,453	\$ 353,734	\$ 929,678
890	SALARIES & BENEFITS	\$ 537,423	\$ 684,225	\$ 670,541	\$ 771,047
& 899	OPERATING EXPENSES	610,549	950,976	931,956	925,258
	CAPITAL OUTLAY	197,595	-	-	-
	FLEET MANAGEMENT DIVISION TOTAL	\$ 1,345,566	\$ 1,635,201	\$ 1,602,497	\$ 1,696,305
	SALARIES & BENEFITS	\$ 2,925,313	\$ 3,574,380	\$ 3,502,892	\$ 4,395,545
	OPERATING EXPENSES	3,995,486	4,339,432	4,120,833	4,822,677
	CAPITAL OUTLAY	2,256,529	131	128	131
	NON-OPERATING	38,500	-	-	-
	TOTAL PUBLIC WORKS DEPARTMENT	\$ 9,215,828	\$ 7,913,943	\$ 7,623,854	\$ 9,218,353

CITY OF NORTH MIAMI BEACH, FLORIDA
NON-DEPARTMENTAL
FISCAL YEAR ENDING SEPTEMBER 30, 2025

The Governmental Non-Departmental account is a General Fund (GF) ‘catch-all’ account that contains expenses that are not specific to any one department. Expenses are shared by several or all General Fund departments. The following are the key expenses in this account:

- In-house mail delivery services
- GF employees leave payouts
- Various GF employee retirement contributions
- Small Business Expo
- City advisory board support
- Utility costs for City Hall
- City donations
- Consolidated Information Technology costs
- Ad valorem transfer to the Community Redevelopment Agency
- GF insurance costs
- GF employee Classification and Compensation Study pay range change
- GF employee education reimbursements

DIVISION NUMBER	ACCOUNT DESCRIPTION	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	ESTIMATED ACTUAL FY 2024	PROPOSED BUDGET FY 2025
105	SALARIES & BENEFITS	\$ 2,558,486	\$ 3,012,311	\$ 2,952,065	\$ 1,464,460
	OPERATING EXPENSES	2,300,751	3,459,874	3,390,677	3,841,222
	CAPITAL OUTLAY	-	-	-	-
	NON-OPERATING	1,912,803	5,315,903	5,315,903	13,329,916
	NON-DEPARTMENTAL TOTAL	\$ 6,772,040	\$ 11,788,088	\$ 11,658,644	\$ 18,635,598

SPECIAL REVENUE FUNDS



CITY OF NORTH MIAMI BEACH, FLORIDA
GOVERNMENTAL IMPACT FEES FUND
 FISCAL YEAR ENDING SEPTEMBER 30, 2025

The Governmental Impact Fees Fund is used to account for the fees required of developers to pay for their proportionate share of the cost of capital facilities necessary to accommodate their development. The fees are collected for the City’s Parks and Recreation and Police Departments and may only be spent on capital improvements for those departments. This fund is consolidated into the General Fund for financial statement presentation.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	ESTIMATED ACTUAL FY 2024	PROPOSED BUDGET FY 2025
<u>REVENUES</u>					
300100	PRIOR YEAR CARRYOVER	\$ -	\$ 676,825	\$ 676,825	\$ 676,825
324100	PUBLIC SAFETY IMPACT FEES	-	3,400	-	3,400
324110	PUBLIC SAFETY IMPACT FEE-RESID	57,706	-	-	-
324120	PUBLIC SAFETY IMPACT FEE-COMME	21,848	-	-	-
324600	PARKS IMPACT FEES	484,064	1,785	-	1,785
	TOTAL REVENUES	\$ 563,619	\$ 682,010	\$ 676,825	\$ 682,010
<u>EXPENSES</u>					
521640	POLICE MACHINERY AND EQUIPMENT	\$ -	\$ 14,400	\$ 14,400	\$ 14,400
539630	BEAUTIFICATION IMPROVEMENTS	-	422,610	422,610	422,610
572630	PARKS IMPROVEMENTS OTHER THAN BLDG	28,675	185,000	185,000	185,000
572640	PARKS MACHINERY AND EQUIPMENT	-	60,000	60,000	60,000
	TOTAL EXPENSES	\$ 28,675	\$ 682,010	\$ 682,010	\$ 682,010



CITY OF NORTH MIAMI BEACH, FLORIDA
LOCAL OPTION GAS TAX FUND (LOGT)
 FISCAL YEAR ENDING SEPTEMBER 30, 2025

ACCOUNT DESCRIPTION	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	ESTIMATED ACTUAL FY 2024	PROPOSED BUDGET FY 2025
<u>REVENUES</u>				
LOCAL OPT GAS TAX 1-6 CENT	-	-	-	798,208
TOTAL REVENUES	\$ -	\$ -	\$ -	\$ 798,208
<u>EXPENSES</u>				
CIP PROJECTS FROM LOGT	-	-	-	798,208
TOTAL EXPENSES	\$ -	\$ -	\$ -	\$ 798,208

This fund was newly created and was originally part of the General Fund



CITY OF NORTH MIAMI BEACH, FLORIDA
TRANSIT SURTAX FUND
FISCAL YEAR ENDING SEPTEMBER 30, 2025
SERVICES, FUNCTIONS AND ACTIVITIES

Transit Division (part of Public Works)

The Transit Surtax Fund is a special revenue fund used to account for the City’s portion of the Miami-Dade County one-half percent sales tax approved by voters in November 2002. The funds are for Transit and Transportation related expenses. At least twenty percent of the funds must be used for transit purposes.

The NMB Line offers five trolley routes, providing free, reliable and comfortable transportation, six days per week to access desired destinations in the city and immediate hotspots such as Aventura Mall, Golden Glades Interchange, Florida International University (Biscayne campus) and more.

All NMB Line trolleys are in full compliance with American with Disabilities Act requirements.

Pro Transportation Inc is contracted to provide coordination, management, operation, and maintenance of the City’s fixed route trolley transportation services, including fleet maintenance, fuel and physical facilities including office facilities and garage required for operation and maintenance of the service.

Freebee is contracted to provide on-demand free transportation services for the residents and visitors. Five Freebee vehicles (Tesla Model X) and one wheelchair accessible vehicle (GEM e6) are provided. For FY25 an additional five Freebee vehicles are included for a total of 10 (Tesla Model X). The expansion is possible thanks to a FDOT Public Transit Service Development Program Grant.

The FY25 Transit division service level will be more reliable, with the ability to track the status of each trolley along their specific route in real time. The division seeks to add new technology in FY25 that will provide real-time estimated time of arrival “ETA” for trolleys as well as Wi-Fi service at five (5) bus shelters.

FY25 Strategic Plan to improve services include:

1. Aim to provide reliable on-time arrival trolley services at each stop. Purchase and install Five Dynamic Trackers for Trolleys, one for each route including GPS, cameras, ETA, passenger counter, Wi-Fi, and Geo Fencing.
2. Bus shelters maintenance & litter picking surrounding the shelter by advertising vendor.
3. Ensure trolleys are clean by performing weekly inspections.
4. Implementation of transit route and trolley stop optimization study including public outreach
 - Update operator agreement with route modifications, signs and flyer updates
 - Update Interlocal Agreements with the County and adjacent Municipalities.
5. Repair and wrapping of donated buses
6. Add 5 additional Freebie vehicles

CITY OF NORTH MIAMI BEACH, FLORIDA
TRANSIT SURTAX FUND (continued)
FISCAL YEAR ENDING SEPTEMBER 30, 2024

Transportation Division (part of Public Works)

The Transit Surtax Fund is used to account for the City's portion of Transportation related expenses. The transportation projects include traffic calming studies, design, permitting and construction.

For FY25 a citywide traffic calming master plan will be implemented thanks to a U.S. Department of Transportation Federal Highway Administration Safe Streets for All Grant. (\$200,000 with \$50,000 match)

In addition, thanks to State Appropriation Request, FDOT will administer funds to secure traffic studies and determine appropriate traffic calming solutions for areas with high volume of accidents and speeding. Permitting and construction of the proposed traffic calming project. (\$700,000 with \$700,000 match)

FY25 Strategic Plan to improve the safety of our streets include:

1. Implementation of Safe Streets for All Safety Plan (Citywide Traffic Calming Study)
 - After the Study, Design & Permit of traffic calming projects, prior to Construction.
2. Urban SDK platform: traffic speed data and traffic volumes citywide for asset deployment for law enforcement, safety planning, justification for future traffic calming projects, pre- and post-implementation analysis, states, and local crash data will be integrated into the platform.
3. Traffic calming project design, permit and construction.

The Division will collaborate with the Police Department to review actual speed & volume data via Urban SDK platform for traffic speed data and traffic volumes to support Traffic Calming Project Justification and police enforcement.

(Strategic goals and performance measures can be found under Public Works)



CITY OF NORTH MIAMI BEACH, FLORIDA

TRANSIT SURTAX FUND (continued)

FISCAL YEAR ENDING SEPTEMBER 30, 2024G SEPTEMBER 30, 2024

ACCOUNT DESCRIPTION	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	ESTIMATED ACTUAL FY 2024	PROPOSED BUDGET FY 2025
<u>REVENUES</u>				
CARRYOVER FROM PRIOR YEARS	\$ -	\$ 450,000	\$ 450,000	\$ 769,767
TRANSIT SYSTEM SURTAX	2,685,199	2,688,670	2,688,670	2,594,685
TRF FROM OTHER SPEC REV FUNDS	-	-	-	998,490
TOTAL REVENUES	\$ 2,685,199	\$ 3,138,670	\$ 3,138,670	\$ 4,362,942
<u>EXPENSES</u>				
<u>TRANSPORTATION</u>				
OPERATING COSTS	\$ 98,386	\$ 600	\$ 588	\$ 180,600
CAPITAL OUTLAY	368,031	504,265	494,180	441,820
NON-OPERATING COSTS	131,949	134,434	131,745	134,434
TRANSPORTATION TOTAL	598,366	639,299	626,513	756,854
<u>TRANSIT</u>				
SALARIES & BENEFITS	\$ 67,408	140,426	\$ 137,617	150,132
OPERATING EXPENSES	1,380,668	2,358,945	2,311,766	3,455,956
TRANSIT TOTAL	1,448,076	2,499,371	2,449,384	3,606,088
TOTAL EXPENSES	\$ 2,046,442	\$ 3,138,670	\$ 3,075,897	\$ 4,362,942



CITY OF NORTH MIAMI BEACH, FLORIDA
COMMUNITY REDEVELOPMENT AGENCY (CRA)
 FISCAL YEAR ENDING SEPTEMBER 30, 2025

SERVICES, FUNCTIONS AND ACTIVITIES

Section to be updated after budget meeting on September 10, 2024

In 2005, the City created the Community Redevelopment Agency (CRA), a dependent special district governed by Florida Statute Chapter 163, Part III, Chapter 189, the CRA Redevelopment Plan, and the interlocal agreement between the CRA, City, and the Miami-Dade County Board of County Commissioners (BCC). The CRA’s goals are to improve property values, eliminate and prevent the spread of blight, improve infrastructure, and reduce incidents of crime within the Redevelopment Area. The work program for the CRA is defined in the Community Redevelopment Plan (Plan) where comprehensive strategies were formulated to promote redevelopment and rehabilitation of the commercial and neighborhood areas. The Plan provides for a series of activities over the life-span of the CRA that should be catalysts for the revitalization of the area into a more prosperous part of the City.

The Redevelopment Area consists of approximately 468 acres and contains commercial, institutional, recreational, mixed-use, and multi-family residential uses and single-family residential uses. The commercial-corridor-based boundaries, as well as the planned zoned intensity of the CRA means it receives substantial TIF revenues from the City. The CRA also captures the County’s incremental TIF revenues this area for use within the CRA boundaries for use in redevelopment projects, as planned by the board.

GOALS AND MEASUREMENTS

Projected Revenues

FY 2024 PROJECTED REVENUES

Based on the Countywide Millage of:		4.574
\$757,837,908	- Preliminary 2023 taxable value of Tax Increment District	
<u>\$235,289,177</u>	- Txable value in Base Year – 2004	
<u>\$522,548,731</u>	- Value of increment	
\$2,270,631	- County Revenue	
(\$103,810)	- (Reduction) for 2021 adjustment (detailed below)*	
<u>\$2,166,823</u>	- County Revenue payable to CRA by December 31, 2023	

Based on the City Millage of:		6.100
\$757,837,908	- Preliminary 2023 taxable value of Tax Increment District	
<u>\$235,289,177</u>	- Taxable value in Base Year – 2004	
<u>\$522,548,731</u>	- Value of increment	
<u>\$2,973,316</u>	- City Revenue payable to CRA	

CITY OF NORTH MIAMI BEACH, FLORIDA
COMMUNITY REDEVELOPMENT AGENCY (CRA) (continued)
 FISCAL YEAR ENDING SEPTEMBER 30, 2025

Upcoming Projects and Programs

In 2023 the CRA ramped up its incentive granting and began instituting modern set of Standard Operating Procedures and the City’s procurement procedures, as well as a new interlocal agreement with the City. The CRA will continue to provide financial resources to residential and commercial property owners through its revamped grant incentive programs.

Façade Grants

The CRA provided financial assistance to property and business owners to improve their commercial sites through exterior enhancements, covering elements like windows, doors, paint, and design elements.

Strategic Improvement Program Grants

The SIP program served as a catalyst to stimulate private investment, reduce financial gaps in development projects, and support the growth of new economic generator activities within mixed-use environments. The program covered expenses for impact/building permit fees, site improvements, building improvements, and other brick and mortar tenant improvements.

Wastewater Connection Grants

The program aims to improve older properties on septic by connecting them to the sewer system, thereby increasing property values, public health, and business expansion opportunities.

Strategic Project Implementation

The CRA will implement activities and projects as outlined in its adopted Strategic Finance Action Plan which identifies opportunities of investment and resources in the CRA’s redevelopment area. These projects include:

- Snake Creek Promenade Enhancement
- Hanford Boulevard improvements
- Taylor Park Rehabilitation
- Harriet Tubman Right of Way Improvements
- Art in Public Places
- Housing Affordability programs

Performance Measurements	FY 2022	FY 2023	FY 2024 Projected	FY 2025 Target
Housing Affordability Projects	1	0	TBD	TBD
Small Business Development Workshops	3	8	TBD	TBD
Business Grant Incentive Programs	0	4	TBD	TBD
Capital Improvement Projects	1	0	TBD	TBD

CITY OF NORTH MIAMI BEACH, FLORIDA
COMMUNITY REDEVELOPMENT AGENCY (CRA) (continued)
 FISCAL YEAR ENDING SEPTEMBER 30, 2025



DIVISION NUMBER	ACCOUNT DESCRIPTION	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	ESTIMATED ACTUAL FY 2024	PROPOSED BUDGET FY 2025
REVENUES					
	CARRYOVER FROM PRIOR YEARS	\$ -	\$ 4,794,353	\$ 4,794,353	\$ 6,081,053
	INTERGOVERNMENTAL	3,483,970	5,140,139	5,140,139	5,928,930
	OTHER INCOME	199,183	45,000	45,000	75,000
	TOTAL REVENUES	\$ 3,683,153	\$ 9,979,492	\$ 9,979,492	\$ 12,084,983
EXPENSES					
220	SALARIES & BENEFITS	\$ 397,015	\$ 313,243	\$ 306,978	\$ 322,826
	OPERATING EXPENSES	1,825,873	4,724,367	4,629,880	6,384,608
	CAPITAL OUTLAY	38,440	4,637,350	4,544,603	5,033,607
	NON-OPERATING	387,237	297,332	291,385	343,942
	ADMINISTRATION DIVISION TOTAL	\$ 2,648,565	\$ 9,972,292	\$ 9,772,846	\$ 12,084,983
221	OPERATING COSTS	\$ -	\$ 7,200	\$ 7,200	\$ -
	SOUTH OF THE CANAL TOTAL	\$ -	\$ 7,200	\$ 7,200	\$ -
	COMMUNITY REDEVELOPMENT AGENCY TOTAL	\$ 2,648,565	\$ 9,979,492	\$ 9,772,846	\$ 12,084,983

CITY OF NORTH MIAMI BEACH, FLORIDA
GUARDHOUSE FUNDS (EASTERN SHORES)
 FISCAL YEAR ENDING SEPTEMBER 30, 2025

SERVICES, FUNCTIONS AND ACTIVITIES

The Guardhouse Funds were established to account for revenues and expenditures associated with activities of the Eastern Shores Security Special Taxing District and the Eastern Shores First Addition Security Guard Special Taxing District. During fiscal year 2018, the City assumed responsibility for the administration of the special taxing districts from Miami-Dade County. Fiscal year 2019 is the first full year of operation by the City.

ACCOUNT DESCRIPTION	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	ESTIMATED ACTUAL FY 2024	PROPOSED BUDGET FY 2025
<u>EASTERN SHORES</u>				
35 AVE GUARDHOUSE OPERATIONS				
<u>REVENUES</u>				
CARRYOVER FROM PRIOR YEARS	\$ -	\$ 18,377	\$ 18,377	\$ -
NON AD VALOREM ASSESSMENTS	627,820	620,716	620,716	805,696
OTHER INCOME	2,575	2,500	2,500	-
TOTAL REVENUES	\$ 630,395	\$ 641,593	\$ 641,593	\$ 805,696
<u>EXPENSES</u>				
OPERATING COSTS	\$ 634,780	\$ 641,593	\$ 628,761	\$ 790,258
CAPITAL OUTLAY	48,784	-	-	-
NON-OPERATING COSTS	-	-	-	15,438
TOTAL EXPENSES	683,564	641,593	628,761	805,696
 <u>EASTERN SHORES FIRST ADDITION</u>				
164TH ST GUARDHOUSE OPERATIONS				
<u>REVENUES</u>				
CARRYOVER FROM PRIOR YEARS	\$ -	\$ 30,000	\$ 30,000	\$ 69,044
NON AD VALOREM ASSESSMENTS	205,431	206,560	206,560	206,560
OTHER INCOME	6,357	2,560	2,560	3,500
TOTAL REVENUES	\$ 211,788	\$ 239,120	\$ 239,120	\$ 279,104
<u>EXPENSES</u>				
OPERATING COSTS	\$ 193,705	198,708	\$ 194,734	259,104
CAPITAL OUTLAY	-	-	-	-
NON-OPERATING COSTS	-	40,412	39,604	20,000
TOTAL EXPENSES	\$ 193,705	\$ 239,120	\$ 234,338	\$ 279,104



DEBT SERVICE FUNDS



CITY OF NORTH MIAMI BEACH, FLORIDA
DEBT SERVICE FUNDS - CONSOLIDATED
 FISCAL YEAR ENDING SEPTEMBER 30, 2025

In the government-wide financial statements and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net assets. Long-term obligations related to governmental funds are reported in debt service funds.

FUND NUMBER	ACCOUNT DESCRIPTION	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	ESTIMATED ACTUAL FY 2024	PROPOSED BUDGET FY 2025
218	TRANSFER FROM CRA	-	-	-	-
	TOTAL REVENUES	-	-	-	-
	PRINCIPAL PAYMENTS	749,999		-	-
	INTEREST AND OTHER CHARGES	18,827		-	-
	TOTAL EXPENSES	768,826	-	-	-
	CRA 2007A BOA DEBT SERVICE NET	(768,826)			
220	PROPERTY TAX REVENUE	1,072,727	1,078,157	1,078,157	1,236,438
	TOTAL REVENUES	1,072,727	1,078,157	1,078,157	1,236,438
	PRINCIPAL PAYMENTS	1,685,000	960,000	960,000	1,133,116
	INTEREST AND OTHER CHARGES	170,842	118,157	118,157	103,322
	OTHER DEBT SERVICE COSTS	-	-	-	-
	TOTAL EXPENSES	1,855,842	1,078,157	1,078,157	1,236,438
	SERIES 2011 GOB DEBT SERVICE NET	\$ (783,115)			
221	PROPERTY TAX REVENUE	783,047	779,212	779,212	-
	TOTAL REVENUES	783,047	779,212	779,212	-
	PRINCIPAL PAYMENTS	-	760,000	760,000	-
	INTEREST AND OTHER CHARGES	-	19,212	19,212	-
	TOTAL EXPENSES	-	779,212	779,212	-
	SERIES 2012 GOB DEBT SERVICE NET	\$ 783,047			
223	TRANSFER FROM GENERAL FUND	-	-	-	800,000
	TOTAL REVENUES	-	-	-	800,000
	INTEREST AND OTHER CHARGES	-	-	-	800,000
	TOTAL EXPENSES	-	-	-	800,000
	2024 SPECIAL BANK NOTE	\$ -			
224	TRANSFER FROM GENERAL FUND	-	-	-	1,000,000
	TOTAL REVENUES	-	-	-	1,000,000
	INTEREST AND OTHER CHARGES	-	-	-	1,000,000
	TOTAL EXPENSES	-	-	-	1,000,000
	2024 SPECIAL OBLIGATION BOND	\$ -			

CITY OF NORTH MIAMI BEACH, FLORIDA
DEBT SERVICE FUNDS (continued)
 FISCAL YEAR ENDING SEPTEMBER 30, 2025

Note 10 – Long-term Debt

The following schedule provides a summary of the changes in long-term debt for the fiscal year.

	<u>Beginning Balance*</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balance</u>	<u>Due Within One Year</u>
Governmental activities:					
Bonds and notes payable:					
General obligation bonds and notes	\$ 10,695,000	\$ -	\$ (1,685,000)	\$ 9,010,000	\$ 1,700,000
Notes payable CRA - Nontaxable	749,999	-	(749,999)	-	-
Total bonds and notes payable	11,444,999	-	(2,434,999)	9,010,000	1,700,000
Lease Liability	193,883	-	(169,833)	24,050	12,747
Subscription Liability		3,099,308		3,099,308	1,110,788
Net pension liability	61,817,692	38,217,874	(10,452,563)	89,583,003	-
Estimated claims	2,812,000	1,247,000	(753,000)	3,306,000	1,182,000
Compensated absences	3,070,051	1,306,361	(1,039,833)	3,336,579	627,795
Other post employment benefit liability	4,147,893	1,147,041	(1,359,228)	3,935,706	-
Governmental activities long-term liabilities	<u>\$ 83,486,518</u>	<u>\$ 45,017,584</u>	<u>\$ (16,209,456)</u>	<u>\$ 112,294,646</u>	<u>\$ 4,633,330</u>
	<u>Beginning Balance*</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balance</u>	<u>Due Within One Year</u>
Business-type activities:					
Revenue bonds	\$ 87,570,000	\$ -	\$ (4,090,000)	\$ 83,480,000	\$ 4,170,000
Premium on Revenue bonds	9,199,291	-	(507,850)	8,691,441	507,850
Total revenue bonds payable	96,769,291	-	(4,597,850)	92,171,441	4,677,850
Notes payable - Stormwater	11,576,076	-	(836,016)	10,740,060	857,826
State Revolving Loans - Water	5,019,054	-	(418,217)	4,600,837	426,631
Total bonds and loans	113,364,421	-	(5,852,083)	107,512,338	5,962,307
Subscription liability		2,066,751		2,066,751	764,988
Lease Liability	1,051,971	24,660	(274,836)	801,795	266,582
Net pension liability	7,360,548	12,203,202	(316,601)	19,247,149	-
Compensated absences	584,959	568,231	(483,369)	669,821	187,644
Other post employment benefit liability	790,076	562,427	(575,166)	777,337	-
Business-type activities long-term liabilities	<u>\$ 123,151,975</u>	<u>\$ 15,425,271</u>	<u>\$ (7,502,055)</u>	<u>\$ 131,075,191</u>	<u>\$ 7,181,521</u>

There are several limitations and restrictions contained in the various bond indentures. As of September 30, 2023, the City is in compliance, in all material respects, with significant covenants and restrictions. Interest and principal payments have been made timely on all debt obligations.

CITY OF NORTH MIAMI BEACH, FLORIDA
DEBT SERVICE FUNDS (continued)
FISCAL YEAR ENDING SEPTEMBER 30, 2025

Leases Payable

During the fiscal year ended September 30, 2022, the City entered three equipment leases for copiers and one building. As of September 30, 2023, total equipment leases and related assets are valued at \$45,822 at an imputed rate ranging from .21% to 2.18% and require monthly payments amounting to \$1,062; the latest maturity of the leases is September 30, 2028. The building lease was canceled as of September 30, 2023.

During the fiscal year ended September 30, 2023, the enterprise funds did not enter any new leases. Total leases and related assets are valued at \$1,321,232 at an imputed rate ranging from .21% to 2.18% and require monthly payments amounting to \$13,812. Latest maturity of the leases is December 31, 2033.

Annual debt service requirements to maturity for these leases are as follows:

Year Ending September 30,	Principal Due	Interest Due	Total Debt Service
Governmental activities:			
2024	\$1,110,788	\$ 61,382	\$1,172,170
2025	227,182	25,522	252,704
2026	225,274	18,426	243,700
2027	232,300	11,400	243,700
2028	124,096	4,154	128,250
Total	\$1,919,640	\$ 120,884	\$2,040,524
Business-type activities:			
2024	\$ 764,988	\$ 42,951	\$ 807,939
2025	150,310	17,053	167,363
2026	38,021	11,979	50,000
2027	39,345	10,655	50,000
2028	40,715	9,285	50,000
2029 - 2033	225,861	24,139	250,000
Total	\$1,259,240	\$ 116,062	\$1,375,302



CITY OF NORTH MIAMI BEACH, FLORIDA
DEBT SERVICE FUNDS (continued)
FISCAL YEAR ENDING SEPTEMBER 30, 2025

Bonds Payable

On January 29, 2020, the Water Utility issued \$40,030,000 par amount of Water Revenue Bonds, Series 2020A at a premium of \$10,267,112 and \$39,945,000 par amount of Taxable Water Revenue Refunding Bonds, Series 2020B at coupon rates of 5%. The proceeds of Series A will be used to invest in the Utility's five-year Capital Improvement Plan. The proceeds of Series B were transferred to TD Bank, N.A. to provide for the escrow requirements for the partial redemption of the Water Revenue Refunding Bonds, Series 2012.

On June 25, 2020, the Water Utility was awarded a loan from the United States Government under the Water Infrastructure and Finance Innovation Act (WIFIA) administered by the Environmental Protection Agency. The loan was issued at an amount not to exceed \$44,204,486 and will be used for the Norwood Water Treatment Plant Upgrade and Transmission Main Improvements and Replacement Projects. The loan is secured by the Water Utility operating revenues, requires a 51% match and carries an interest rate of 1.36%. Interest becomes payable upon the first drawdown. The principal payback period begins five years after completion of the project which is estimated to be August 1, 2025. The first of 30 annual installments are due on August 1, 2031.

On February 22, 2022, the City issued a \$9,190,000 General Obligation Refunding Note, Series 2022 for the current refunding of the Series 2021 Bond. The Note bears interest at a fixed rate of 1.52% and matures on September 30, 2030.

Bond issues authorized and outstanding as of September 30, 2023 are summarized as follows:

<u>General Obligation Bonds and Notes</u>	<u>Principal Outstanding</u>
<p>\$8,190,000 General Obligation Refunding Bond, Series 2012 Capital Appreciation and term bonds; secured by revenues pledged from voted debt millage; due in annual installments of \$585,000 to \$760,000 from May 1, 2013 to May 1, 2024; interest at 2.08%. The bond agreement includes a provision that in an event of default all amounts will immediately due and payable including interest to the bondholders.</p>	\$ 760,000
<p>\$9,190,000 TD Bank, N.A., General Obligation Refunding Note, Series 2022, secured by revenues pledged from voted debt millage; due in annual installments of \$940,000 to \$1,100,000 from September 30, 2023 to September 30, 2031; interest at 1.520%. The note agreement includes a provision that in an event of default all amounts will immediately due and payable including interest and the Default Rate.</p>	8,250,000
Total General Obligation Bonds and Notes	\$ 9,010,000

CITY OF NORTH MIAMI BEACH, FLORIDA
DEBT SERVICE FUNDS (continued)
 FISCAL YEAR ENDING SEPTEMBER 30, 2025

Revenue Bonds and Notes

Water Utility System

\$40,030,000 Water Revenue Bonds, Series 2020A; secured by revenues pledged from gross revenues, less operating expenses of the water utility; due in annual installments of \$220,000 to \$3,345,000 beginning August 1, 2021 to August 1, 2049; coupon interest at 5.0%; issued at a premium of \$10,267,112.55. The bond agreement includes a provision that in an event of default all amounts will immediately due and payable including interest to the bondholders. 39,575,000

\$39,945,000 Water Revenue Refunding Bonds, Series 2020B; secured by revenues pledged from gross revenues, less operating expenses of the water utility; due in annual installments of \$980,000 to \$4,250,000 beginning August 1, 2020 to August 1, 2032; interest at 1.816% to 2.656%. The bond agreement includes a provision that in an event of default all amounts will immediately due and payable including interest to the bondholders. 34,755,000

Total Water Utility System Revenue Bonds 74,330,000

Sewer Utility System

\$11,000,000 Sewer Utility Revenue Note, Series 2020; secured by revenues pledged from gross revenues, less operating expenses of the water utility; due in annual installments of \$600,000 to \$885,000 beginning August 1, 2021 to August 1, 2035; interest at 2.820%. The note agreement includes a provision that in an event of default all amounts will immediately due and payable including interest and the Default Rate. 9,150,000

Total Revenue Bonds and Notes \$ 83,480,000





CAPITAL PROJECT FUND



CITY OF NORTH MIAMI BEACH, FLORIDA
CAPITAL PROJECTS FUND
 FISCAL YEAR ENDING SEPTEMBER 30, 2025

ACCOUNT DESCRIPTION	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	ESTIMATED ACTUAL FY 2024	PROPOSED BUDGET FY 2025
<u>REVENUES</u>				
FEDERAL GRANTS - PUBLIC WORKS	\$ -	\$ -	\$ -	\$ 500,000
FEDERAL GRANTS - WASHINGTON PK	-	-	-	3,000,000
STATE GRANTS - WASHINGTON PARK	-	-	-	200,000
WASHINTGON PARK M/D GRANT	-	-	-	750,000
TRF FROM GENERAL FUND	-	-	-	5,363,300
TOTAL REVENUES	\$ -	\$ -	\$ -	\$ 9,813,300
<u>EXPENSES</u>				
<u>PARKS AND RECREATION</u>				
CAPITAL OUTLAY	-	-	-	435,000
PARKS AND RECREATION TOTAL	\$ -	\$ -	\$ -	\$ 435,000
<u>PUBLIC WORKS</u>				
CAPITAL OUTLAY	-	-	-	9,378,300
PARKS AND RECREATION TOTAL	\$ -	\$ -	\$ -	\$ 9,378,300
TOTAL EXPENSES	\$ -	\$ -	\$ -	\$ 9,813,300





ENTERPRISE FUNDS



CITY OF NORTH MIAMI BEACH, FLORIDA

STORMWATER FUND

FISCAL YEAR ENDING SEPTEMBER 30, 2025

SERVICES, FUNCTIONS AND ACTIVITIES

Stormwater management, a part of Public Works, is critical to ensure the protection of natural resources. Stormwater runoff is a major source of pollution. The presence of these pollutants can have devastating effects on aquatic species and may also impact recreational activities. As authorized by the Clean Water Act, the U.S. Environmental Protection Agency (EPA) instituted the National Pollutant Discharge Elimination System (NPDES) to control the level of pollutant loads to surface waters. The Stormwater enterprise fund constructs, maintains and upgrades drainage system according to Best Management Practices (BMP's) to comply with the NPDES standards for stormwater discharges.

To support fiscal sustainability and providing for a sustainable future, the Stormwater Master Plan balances the competing objectives of investment in infrastructure and maintaining reasonable fees. Stormwater division focus is on continuously evaluating operations to increase productivity, reduce costs and enhance customer service. The Department strives for a high level of customer satisfaction and to improve responsiveness to the community.

The Stormwater Enterprise Fund is used to account for the costs associated with the management, construction, maintenance, regulation compliance, and improvements of the Stormwater systems within the City. As an enterprise fund, it must be self-supporting through user fees charged for services. Storm Water Division Primary Responsibilities:

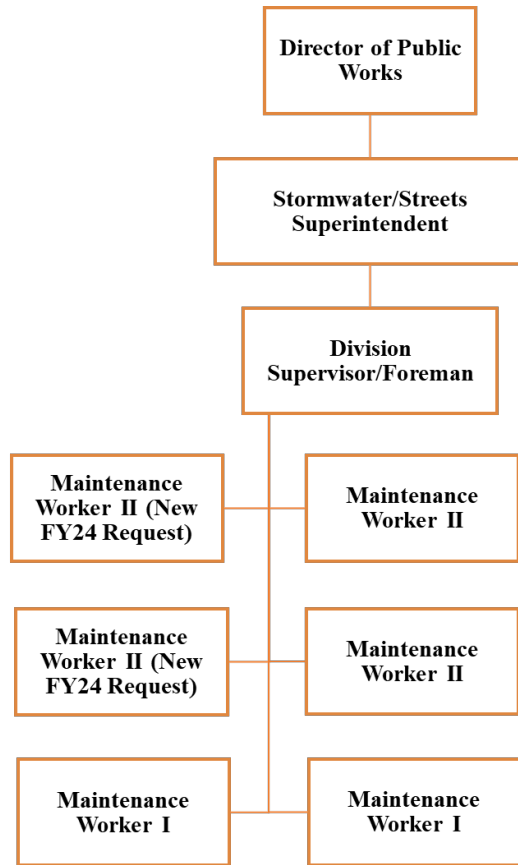
- Street sweeping.
- Storm drain and outfall maintenance.
- Stormwater pump station maintenance and repair.
- Right-of-Way Flood Control.
- Lake Water cleaning and maintenance.
- Maintain an updated and accurate As-built plan using Global Information System (GIS)

FY25 Strategic Plan to improve services include:

1. Rolling the collection of the Stormwater utility charges into the private property tax bill.
2. Continue Technical Training and Cross-Functional Training.
3. Hire and maintain capable staff to fulfill the defined job requirements.
4. Integrate GIS data with existing City Works system to streamline work order process and improve productivity, trackability and data collection.
5. Continue to update GIS stormwater as-built plan metadata.
6. Automate NPDS reports from electronic data collection system
7. Begin construction of Highland Village Stormwater Improvement Project.

(Strategic goal alignment and performance measures can be found within Public Works)

CITY OF NORTH MIAMI BEACH, FLORIDA
STORMWATER FUND (continued)
 FISCAL YEAR ENDING SEPTEMBER 30, 2025



ACCOUNT DESCRIPTION	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	ESTIMATED ACTUAL FY 2024	PROPOSED BUDGET FY 2025
<u>REVENUES</u>				
CARRYOVER FROM PRIOR YEARS	\$ -	\$ 1,209,735	\$ 1,209,735	\$ 1,746,662
SERVICE REVENUES	1,486,879	1,581,959	1,581,959	1,543,959
OTHER INCOME	77,485	16,000	16,000	25,000
TOTAL REVENUES	\$ 1,564,364	\$ 2,807,694	\$ 2,807,694	\$ 3,315,621
<u>EXPENSES</u>				
SALARIES & BENEFITS	\$ 381,238	\$ 1,432,500	\$ 1,403,850	\$ 1,978,070
OPERATING EXPENSES	325,206	1,022,567	1,002,116	974,210
CAPITAL OUTLAY	-	-	-	-
NON-OPERATING	372,039	352,627	345,574	363,341
TOTAL EXPENSES	\$ 1,078,483	\$ 2,807,694	\$ 2,751,540	\$ 3,315,621

CITY OF NORTH MIAMI BEACH, FLORIDA

WATER FUND

FISCAL YEAR ENDING SEPTEMBER 30, 2025

SERVICES, FUNCTIONS AND ACTIVITIES

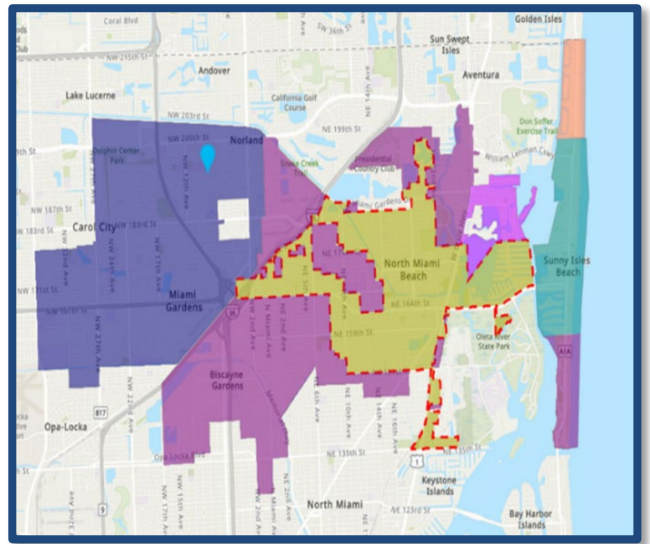
The NMB Water is the water and sewer regional utility owned and operated by the City of North Miami Beach, which provides water to more than 175,000 customers. The utility serves customers in northern Miami-Dade County including North Miami Beach, Miami Gardens, Aventura, Sunny Isles Beach, Golden Beach, and portions of unincorporated Miami-Dade County. In addition, NMB Water provides wastewater collections to a portion of the city and mainly Miami Gardens.

NMB Water's vision is to deliver high-quality, safe, and reliable drinking water and wastewater collection by providing excellent operations and stewardship of utility assets and unequalled responsiveness to customers.

To deliver NMB Water's vision, it is required to prioritize:

- Maintain operational reliability through zero preventable accidents or injuries, no security breaches, preventive maintenance, business continuity planning, emergency preparedness, and response planning.
- Provide 100 percent regulatory compliance and safe reliable drinking water safeguarding public health and the environment.
- Attain satisfied customers through accurate monthly/quarterly billings, educated customers, implemented-as-planned service improvement projects, call center responsiveness.
- Improved organizational development through employee training, career advancement, and succession planning; strategic master planning; water quality engineers; accounting and management systems; SOPs; latest industry best practices across the utility; accurate and timely management reports and accountability.
- Implement advanced technology through digital transformation including smart water quality systems; asset, accounting, and management systems with machine learning capabilities; SCADA; leak detection sensors, and meters.

This is achieved through nine (9) divisions, which are responsible for ensuring water production facilities supply clean and safe water in a reliable manner. The divisions also include a secure collection of wastewater, services to developers that want to construct within the NMB Water service area, and billing and collection for services provided.



CITY OF NORTH MIAMI BEACH, FLORIDA

WATER FUND (continued)

FISCAL YEAR ENDING SEPTEMBER 30, 2025

Water Administration Division

The Water Administration Division formulates and establishes departmental policy; directs overall operations and maintenance. The Division also includes management of the Capital Improvement Program, financial, procurement, operating and capital budget coordination and funding, communication and community outreach and claims and safety.

Quality Control Division

The Quality Control Division is responsible for ensuring compliance with all local, state and federal regulations. This includes sampling for WTP compliance at Norwood, laboratory services for water distribution, and water quality compliance and reporting.

Water Production Division

The Water Production Division is responsible for operating the Norwood Water Treatment Plant located at 19150 NW 8th Avenue, Miami Gardens, Florida 33169. The water treatment plant has a permitted capacity by the Health Department of 41.5 million gallons per day (MGD) (including bypass flows). This water treatment facility has three major treatment processes: lime softening plant (15MGD), Nanofiltration (14MGD) and reverse osmosis (9MGD). The water is supplied through 20 wells installed in the Biscayne and Upper Floridan aquifer. The Biscayne aquifer underlies NMB Water as the local water table aquifer and is the source of groundwater for 16 of NMB Water's wells. Four wells are installed in the Upper Floridan aquifer, a deep confined aquifer. Finally, the Division is responsible for water demand and production for the customer service area.

Utility Control and Maintenance Division

The Utility Control and Maintenance is responsible of system monitoring software, as well as perform preventive and corrective maintenance of equipment used for water production and wastewater collection. The Division is charged with the essential maintenance of the facility's industrial infrastructure, including 20 Raw Water Wells, 3 Lime Silos, 2 Hydrotreaters (10 MGD & 5 MGD), 7 Membrane Skids, 3 Mass Water Storage Tanks (5 MG, 2MG, and 2MG), 5 Static Emergency Generators (2.5 MW, 2.0 MW, 1.5 MW, 750 kW, and 500 kW), and a myriad of pumps, motors, instrumentation equipment, and vehicles. The Supervisory Control and Data Acquisition (SCADA) & Electrical team's assists with Lift Station emergencies and the 24/7 emergency response commitment highlight a comprehensive approach to maintaining water quality and safety. This includes managing a diverse array of chemicals, pumps, pipes, valves, and more, reflecting a commitment to the highest operational standards.

Distribution and Collection Division

The Distribution and Collection Division is responsible for ensuring continuous, reliable potable water service to our customers and for the management and operation of the utility's wastewater collection infrastructure. NMB Water's transmission and distribution system is comprised of more than 550 miles of water mains ranging from 2 to 36-inches of cast or ductile iron, asbestos cement, galvanized steel and more than 2,900 fire hydrants. NMB Water's gravity wastewater collection system is comprised of 37 lift station service areas (basins), over 85 miles of gravity sewer mains, and nearly 1,900 manholes. Of the 37 lift stations in service only ten (10) stations lie within the North Miami Beach city limits. The remaining 25 stations are in Miami Gardens and service the residents and businesses thereof. NMB Water's system also includes a low-pressure wastewater collection and transmission system that consists of 61 grinder pump stations and approximately 4.7 miles of low-pressure force mains. The population served by the wastewater system is approximately 46,500.

CITY OF NORTH MIAMI BEACH, FLORIDA

WATER FUND (continued)

FISCAL YEAR ENDING SEPTEMBER 30, 2025

Engineering and Infrastructure Division

The Engineering and Infrastructure Division is responsible for intake, administering and processing of plans for impact fee assessment/collection and for new utilities connections within the water and wastewater service area; associated Developer agreements and conveyance documents; NMB Water utility locations management (Sunshine 811).

In addition, provides services for GIS management, leakage detection monitoring/planning, hydrant flushing planning, backflow inspections, and provides technical services in project inspections, donations, and impact reviews.

Materials Control & Equipment (Ops Center/Warehouse) Division

The Materials Control and Equipment Division is Responsible of acquiring, storing, and performing inventory control for all the parts, supplies, and equipment utilized by NMB Water. This is also the central location for receiving fuel deliveries from suppliers and distribution of fuel to city employees, such as unleaded gas and diesel fuel.

The utilities department also administers the Customer Service Division. For information on the Customer Service Division please refer to the Customer Service Fund.



CITY OF NORTH MIAMI BEACH, FLORIDA

WATER FUND (continued)

FISCAL YEAR ENDING SEPTEMBER 30, 2025

City Wide Strategic Plan Alignment				
Strategic Plan Goals Alignment	Core Programs	Performance Measures	Division	Reporting Frequency
Safe, Clean, and Beautiful Community	Continuity of clean water and sewer services in the entire customer service area.	Water Quality Parameters	Quality Control	Monthly
		Water into Distribution	Water Production	Monthly
		Water Distribution & Wastewater System Integrity	Distribution and Collection	Monthly
		Water Distribution Maintenance	Utility Control and Maintenance	Monthly
		Infrastructure Coordination	Engineering and Infrastructure	Monthly
		Inventory Accuracy	Warehouse	Monthly
Provide Innovative Digital Services	Advancement of Digital Transformation for the Utility	Utilize advanced diagnostics and predictive maintenance tools powered by AI to foresee and mitigate equipment failures.	Utility Control and Maintenance	Quarterly
		Preventative Hours to Corrective Maintenance Hours	Utility Control and Maintenance	Monthly
Maintain a High Performing City Organization that is Focused on Excellent Customer Service	Continuity of clean water and sewer services in the entire customer service area.	Average call wait time	Customer Services	Monthly
		Customer Service Complaints		Monthly
		Abandoned Call Radio		Monthly
		Billing Accuracy		Quarterly
	Organizational Development	Employee Training	Administration	Monthly
		Health and Safety Severity Rate		Monthly
Staffing Levels		Quarterly		
Financially Sound Government	Financial Stability	Debt Service Coverage Ratio	Administration	Quarterly
		Operating Ratio		Quarterly
		Delinquency Rate	Customer Services	Monthly
		Meter Function		Monthly
		Estimated Billing Rate		Quarterly

CITY OF NORTH MIAMI BEACH, FLORIDA

WATER FUND (continued)

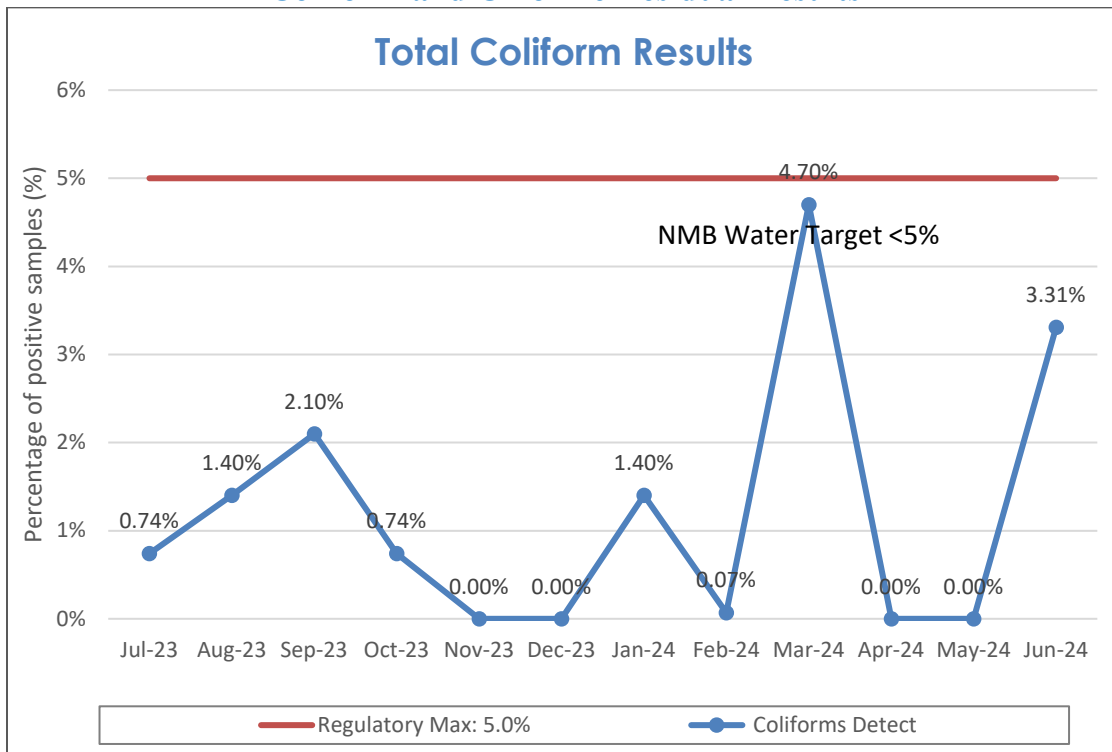
FISCAL YEAR ENDING SEPTEMBER 30, 2025

Key Performance Measures:

Water Quality Metrics

Parameter	Limits	Average	Compliance
pH	8.75-9.2	9	ü
Turbidity	<1 NTU	0.17	ü
Color	<15 NTU	8	ü
Fluoride	0.6-4.0 mg/l	0.6	N/A
Alkalinity	45-70 mg/l	51	ü
Hardness	55-90 mg/l as CaCO ₃	61	ü
Cl ₂ Residual – Norwood	3.8-4.0 mg/l	3.9	ü
Cl ₂ Residual – Golden Beach	min 0.6 – 4.0 mg/l	2.71	ü

Coliform and Chlorine Residual Results

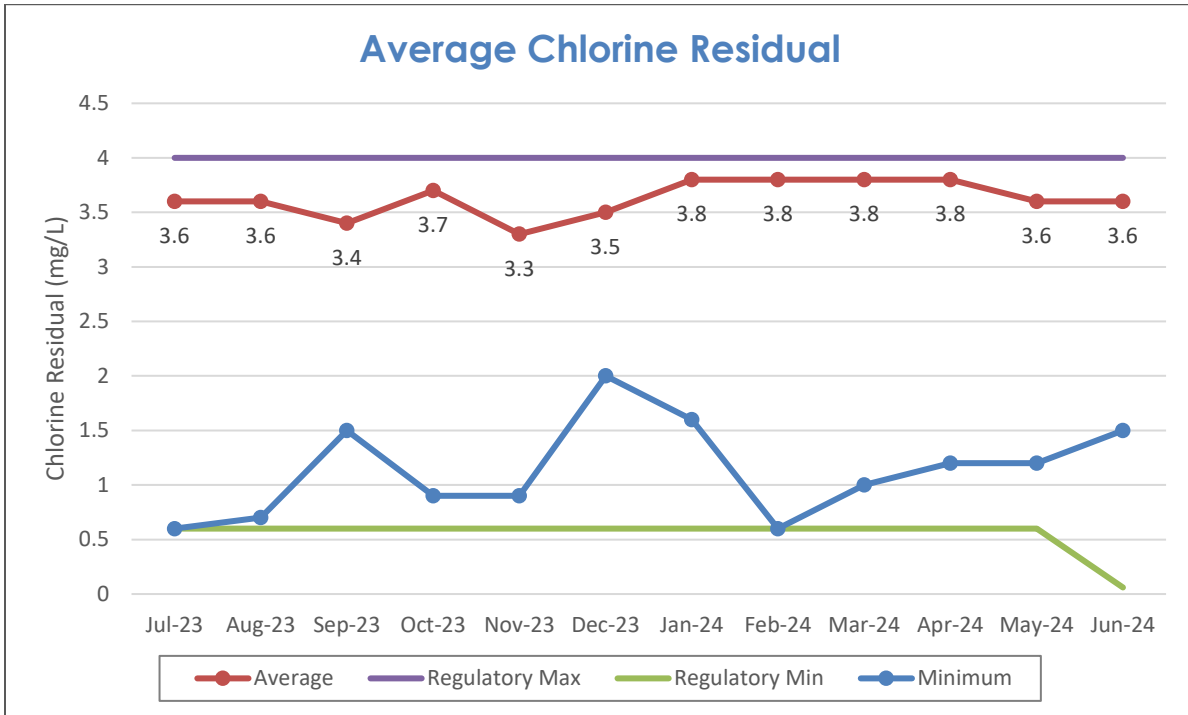


CITY OF NORTH MIAMI BEACH, FLORIDA

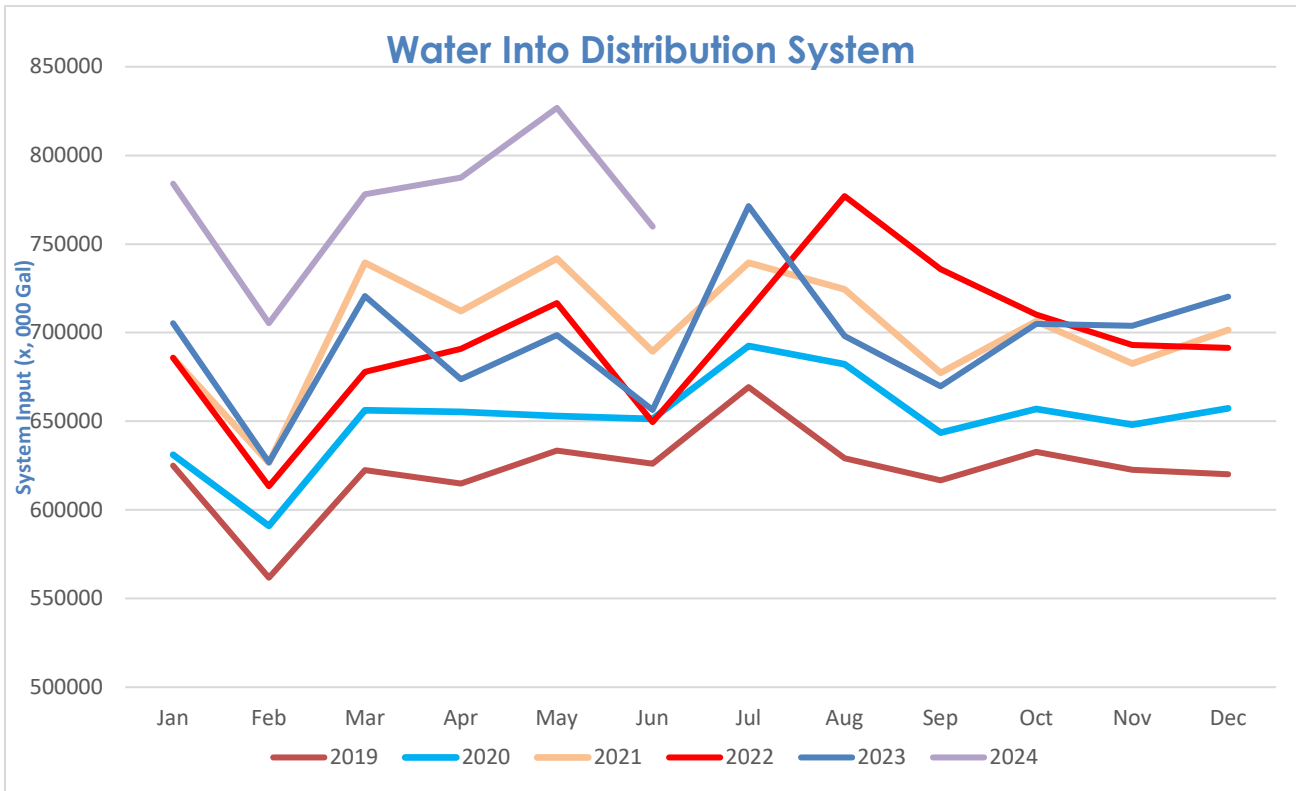
WATER FUND (continued)

FISCAL YEAR ENDING SEPTEMBER 30, 2025

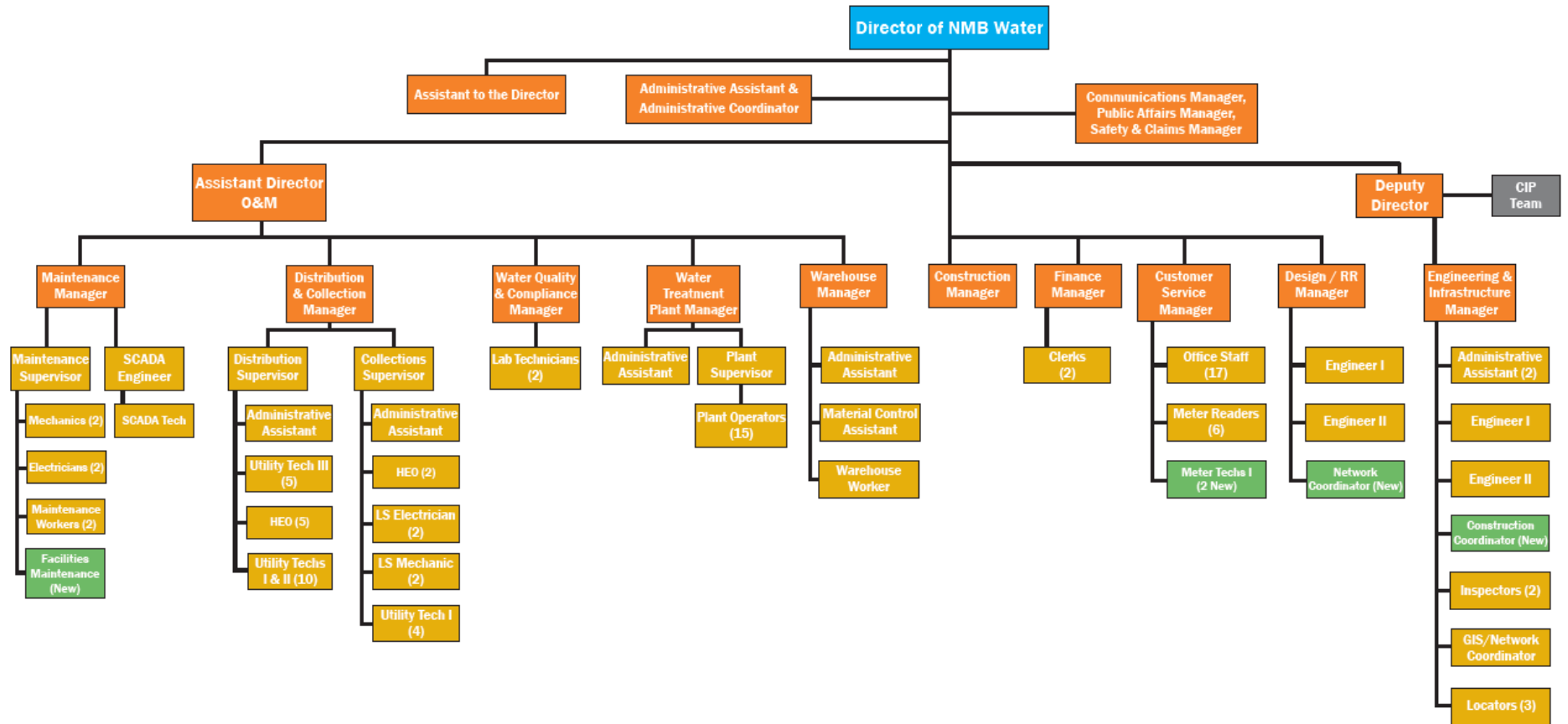
Chlorine Residual Results



Norwood Water Treatment Plant Flows



CITY OF NORTH MIAMI BEACH, FLORIDA
WATER FUND (continued)
FISCAL YEAR ENDING SEPTEMBER 30, 2025



CITY OF NORTH MIAMI BEACH, FLORIDA

WATER FUND (continued)

FISCAL YEAR ENDING SEPTEMBER 30, 2025

DIVISION NUMBER	ACCOUNT DESCRIPTION	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	ESTIMATED ACTUAL FY 2024	PROPOSED BUDGET FY 2025
REVENUES					
	CARRYOVER FROM PRIOR YEARS	\$ -	\$ 295,604	\$ 295,604	\$ 295,604
	SERVICE REVENUES	41,574,793	38,661,431	38,274,817	44,383,873
	OTHER INCOME	1,131,478	382,191	378,369	697,691
	TOTAL REVENUES	\$ 42,706,271	\$ 39,339,226	\$ 38,948,790	\$ 45,377,168
EXPENSES					
900	SALARIES & BENEFITS	8,619,900	2,423,643	2,375,170	2,122,907
	OPERATING EXPENSES	9,725,964	14,560,303	14,269,097	14,911,804
	CAPITAL OUTLAY	310,921	-	-	-
	NON-OPERATING	8,051,249	6,822,677	6,686,223	6,977,860
	WATER ADMINISTRATION TOTAL	\$ 26,708,034	\$ 23,806,623	\$ 23,330,491	\$ 24,012,571
901	SALARIES & BENEFITS	169,611	228,687	224,113	261,088
	OPERATING EXPENSES	95,983	207,900	203,742	131,300
	QUALITY CONTROL TOTAL	\$ 265,594	\$ 436,587	\$ 427,855	\$ 392,388
904	SALARIES & BENEFITS	1,456,022	1,613,730	1,581,455	1,696,091
	OPERATING EXPENSES	4,419,962	6,314,337	6,188,050	8,838,997
	CAPITAL OUTLAY	223,364	585,000	573,300	2,336,926
	NON-OPERATING	96	-	-	-
	WATER PRODUCTION TOTAL	\$ 6,099,443	\$ 8,513,067	\$ 8,342,806	\$ 12,872,014
906	CAPITAL OUTLAY	-	295,604	-	187,890
	PLANT SYSTEM/SECURITY TOTAL	\$ -	\$ 295,604	\$ -	\$ 187,890
908	SALARIES & BENEFITS	1,968,582	2,129,717	2,087,123	1,804,970
	OPERATING EXPENSES	506,415	940,000	921,200	1,696,000
	CAPITAL OUTLAY	-	-	-	50,000
	CONSTRUCTION TOTAL	\$ 2,474,996	\$ 3,069,717	\$ 3,008,323	\$ 3,550,970
909	SALARIES & BENEFITS	678,076	747,219	732,275	980,910
	OPERATING EXPENSES	384,536	685,845	672,128	781,606
	CAPITAL OUTLAY	-	80,000	78,400	755,500
	UTILITY CONTROL SYSTEMS MGMT TOTAL	\$ 1,062,612	\$ 1,513,064	\$ 1,482,803	\$ 2,518,016
912	SALARIES & BENEFITS	833,879	897,066	879,125	1,060,771
	OPERATING EXPENSES	113,144	201,660	197,627	222,300
	CAPITAL OUTLAY	-	18,000	17,640	15,000
	NON-OPERATING	3,565	-	-	-
	ENGINEERING TOTAL	\$ 950,588	\$ 1,116,726	\$ 1,094,391	\$ 1,298,071
915	SALARIES & BENEFITS	205,712	242,503	237,653	306,748
	OPERATING EXPENSES	77,614	331,835	325,198	238,500
	CAPITAL OUTLAY	-	13,500	13,230	-
	MATERIAL S CONTROL & EQUIPMENT TOTAL	\$ 283,327	\$ 587,838	\$ 576,081	\$ 545,248
	SALARIES & BENEFITS	13,931,782	8,282,565	8,116,914	8,233,485
	OPERATING EXPENSES	15,323,618	23,241,880	22,777,042	26,820,507
	CAPITAL OUTLAY	534,285	992,104	682,570	3,345,316
	NON-OPERATING	8,054,910	6,822,677	6,686,223	6,977,860
	WATERFUND EXPENSE TOTAL	\$ 37,844,595	\$ 39,339,226	\$ 38,262,750	\$ 45,377,168

CITY OF NORTH MIAMI BEACH, FLORIDA

WASTEWATER FUND

FISCAL YEAR ENDING SEPTEMBER 30, 2025

SERVICES, FUNCTIONS AND ACTIVITIES

The Wastewater Fund is managed by North Miami Beach Water Utilities. The wastewater collection system dates to the early 1950's. Today, there are 34 wastewater pump stations, 32.52 miles of force mains, 65 grinder pump stations, 4.73 miles of low-pressure force main and over 85 miles of gravity sanitary sewer lines and 1,888 manholes in the wastewater collection system. In addition to the traditional wastewater collection system of gravity lines flowing into a master pumping station. Of the 34 lift stations in service only eight (8) stations lie within the North Miami Beach city limits. The remaining 26 stations are in the City of Miami Gardens and service the residents and businesses thereof. The wastewater collection system is interconnected with Miami- Dade Water and Sewer Department for treatment and disposal.

(Strategic goal alignment and performance measures can be found within Water Fund - Water Utilities)

ACCOUNT DESCRIPTION	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	ESTIMATED ACTUAL FY 2024	PROPOSED BUDGET FY 2025
<u>REVENUES</u>				
CARRYOVER FROM PRIOR YEARS	\$ -	\$ 7,502,032	\$ 7,502,032	\$ 4,485,063
SERVICE REVENUES	10,657,108	10,485,000	10,275,300	10,881,065
OTHER INCOME	977,415	186,000	182,280	598,000
TRANSFER IN	-	-	-	-
TOTAL REVENUES	<u>\$ 11,634,523</u>	<u>\$ 18,173,032</u>	<u>\$ 17,959,612</u>	<u>\$ 15,964,128</u>
<u>EXPENSES</u>				
SALARIES & BENEFITS	\$ 2,430,505	\$ 1,927,891	\$ 1,889,333	\$ 2,934,442
OPERATING EXPENSES	6,288,186	7,248,414	7,103,446	10,031,328
CAPITAL OUTLAY	(74,581)	6,736,343	6,601,616	700,000
NON-OPERATING	2,308,883	2,260,384	2,215,176	2,298,358
TOTAL EXPENSES	<u>\$ 10,952,994</u>	<u>\$ 18,173,032</u>	<u>\$ 17,809,571</u>	<u>\$ 15,964,128</u>

CITY OF NORTH MIAMI BEACH, FLORIDA
PROPRIETARY IMPACT FEES FUNDS
CONSOLIDATED
FISCAL YEAR ENDING SEPTEMBER 30, 2025

The Proprietary Impact Fees Funds are used to account for the fees required of developers to pay for their proportionate share of the cost of capital facilities necessary to accommodate the development. The fees are collected for the City’s water plant, fireflow demand and specific types of wastewater installations and may only be expended for the cost of upgrades and expansion of those systems. The Water In-Plant Fund and the Fireflow Fund are consolidated into the Water Fund for financial statement presentation. The Wastewater In- Plant Fund is consolidated into the Wastewater Fund for financial statement presentation. All three funds have been consolidated for presentation in this document.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	ESTIMATED ACTUAL FY 2024	PROPOSED BUDGET FY 2025
REVENUES					
420-324201	FIREFLOW IMPACT FEE	\$ 944,700	\$ 2,930,300	\$ 2,783,785	\$ 4,082,039
430-324200	INPLANT IMPACT FEE	1,020,431	3,651,100	3,468,545	3,529,000
460-324200	INPLANT IMPACT FEE	33,597	85,000	80,750	214,400
	Total Revenues	\$ 1,998,728	\$ 6,666,400	\$ 6,333,080	\$ 7,825,439
EXPENSES					
420-533630	IMPROVEMENTS OTHER THAN BUILDINGS	\$ -	\$ 2,930,300	\$ 2,871,694	\$ 4,082,039
430-533630	IMPROVEMENTS OTHER THAN BUILDINGS	-	3,651,100	3,578,078	3,529,000
460-535630	IMPROVEMENTS OTHER THAN BUILDINGS	-	85,000	83,300	214,400
460-535590	DEPRECIATION	162	-	-	-
	Total Expenses	\$ 162	\$ 6,666,400	\$ 6,533,072	\$ 7,825,439



CITY OF NORTH MIAMI BEACH, FLORIDA

BUILDING PERMIT FUND

FISCAL YEAR ENDING SEPTEMBER 30, 2025

SERVICES, FUNCTIONS AND ACTIVITIES

The Building Department regulates and manages the administration of building permit applications, issuance of all building and trade permits, verification of compliance with the Florida Building Code and enforcement of codes promulgated by regulatory agencies such as the Hotel and Restaurant Commission, Miami-Dade County Department of Environmental Resources Management (DERM), State Departments of Health and Professional Regulation, Board of Adjustment and the U.S. Army Corp of Engineers. Building, plumbing, electrical and mechanical officials inspect new and existing structures for compliance.

Inspections, Permitting & Administrative:

On a daily basis, the inspectors act as both inspectors and plans-examiners, reviewing architectural plans, surveys and calculations provided for intended construction purposes. There are over 150 reviews conducted each week by the plans-examiners, who are certified in the trades of Structural, Building, Mechanical, Electrical and Plumbing; and who ensures the compliance of the Florida Building Code.

Equally, there are over 200 field inspections conducted weekly by the department's inspectors, who meet with contractors, homeowners and businessowners alike to be sure the plans they approved are followed, as well as the assurance of safety protocols. These inspections are relative to the following construction job types: Buildouts, Interior Remodeling, Demolition, Roofs, New Single-Family Residence, New Commercial Buildings and Multi-Family Occupancies, Signs, Docks/Seawalls, Pool, Fence, Shed, Driveway, Windows & Doors, A/C, etc.

The Permitting team, which strives for a more perfect customer service outcome, screens the permit application packages submitted by NMB customers, and issues permits as they are approved. It also manages the contractor registration, inspection requests, violation administration, building certificates issuance, record requests, etc.

The administrative staff is responsible for recruitment, staff training and development, policies and procedures, fiscal management, payroll, finance and procurement.

Digital Technology & File Management Description

Scanning Equipment & Digital Services

The Building Department and the Information Technology Department (at the start of 2024) introduced a new way of reviewing permit plans, thru Avolve Project Dox, allowing inspectors to digitally review plans and provide customers with a quick response. It allows simultaneous reviews by multiple disciplines having a realistic effect on the turnaround time. Customers can respond digitally, and the permit can be issued equally in the same fashion.

New scanning devices were ordered to help in the digitalization and archiving of hundreds of existing paper files. This will increase the revenue stream, in that the 3rd party companies the department currently uses (MCCI and Thomas Printworks), will no longer be a viable factor in providing service to NMB customers.

CITY OF NORTH MIAMI BEACH, FLORIDA

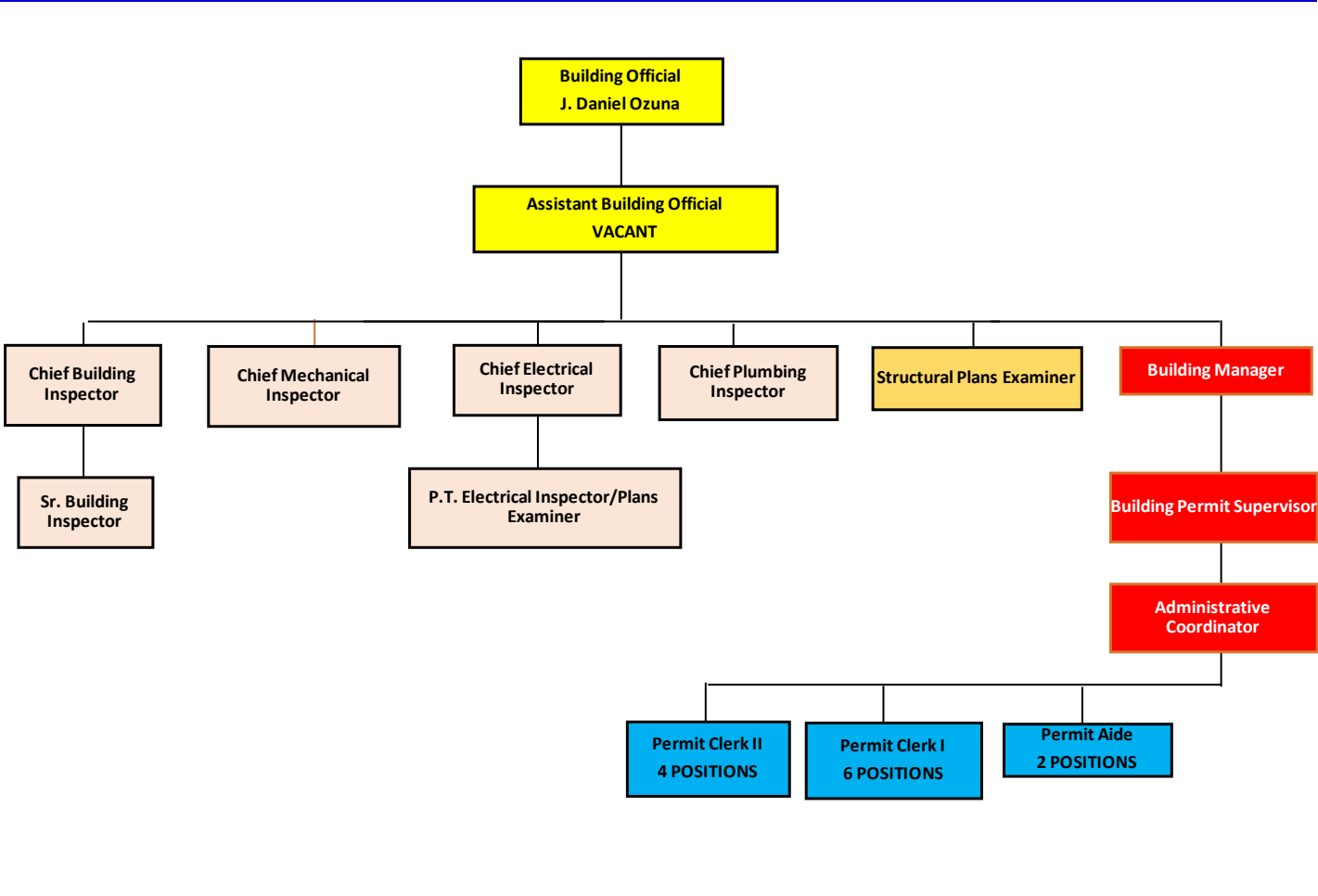
BUILDING FUND (continued)

FISCAL YEAR ENDING SEPTEMBER 30, 2025

City Wide Strategic Plan Alignment				
Strategic Plan Goal	Core Processes	Performance Measures	Division (Informal)	Reporting Frequency
Safe, Clean, and Beautiful Community	Review plans to be sure of compliance of the Florida Building Code & Issue Permits Accordingly.	Number of Reviews	Review & Inspection	FY/Annually
		Number of Permits Issued		FY/Annually
	Verify/Manage Property Safety Protocols (including Miami-Dade County Fire)	Number of Inspections		FY/Annually
	Building Recertification Compliance	Number of Recertification (PROCESSED)	Violations Administration	FY/Annually
Provide Innovative Digital Services	Modernize the way permitting is conducted. Thru... - E_PLAN Review - Online Permit Submittals - Online Contractor Registration	a. e-PLAN Review o Average Turnaround Time	Permitting & Administration	FY/Annually
		b. Online Permit o Number Submitted		FY/Annually
		c. Online Contractor Registration o Number Submitted o Number Issued		FY/Annually
				FY/Annually
Maintain a High Performing City Organization that is Focused on Excellent Customer Service	Committed to Customers	Number of Returned Customers		FY/Annually
		Revenue generated from Building related activities	Department Wide	FY/Annually

Performance Measures:	Actual 2022	Actual 2023	Projected 2024	Target 2025
Number of Reviews	7,643	6,736	3,244	6700
Number of Permits Issued	3,036	2,593	1,296	2500
Number of Inspections	8,433	9,780	4,501	9700
Number of Recertification (PROCESSED)	LEGACY DATA UNAVAILABLE	118	42	80
a. e-PLAN Review o Average Turnaround Time	VARIED	VARIED	SFR: Within 15 Days of Submission	SFR: Within 10 Days of Submission
b. Online Permit Submittals (~): o Number Submitted	N/A	N/A	58	60
c. Online Contractor Registration o Number Submitted o Number Issued	N/A	N/A	799	800
Number of Returned Customers	75%	75%	75%	75%
Revenue generated from Building related activities	\$4,005,638.13	\$6,031,280.21	\$1,578,550.49	\$5,764,193.00

CITY OF NORTH MIAMI BEACH, FLORIDA
BUILDING FUND (continued)
 FISCAL YEAR ENDING SEPTEMBER 30, 2025



CITY OF NORTH MIAMI BEACH, FLORIDA

BUILDING FUND (continued)

FISCAL YEAR ENDING SEPTEMBER 30, 2025

ACCOUNT DESCRIPTION	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	ESTIMATED ACTUAL FY 2024	PROPOSED BUDGET FY 2025
REVENUES				
CARRYOVER FROM PRIOR YEARS	\$ -	\$ 2,098,893	\$ 2,056,915	\$ 240,084
SERVICE REVENUES	5,566,848	3,548,620	3,477,648	5,549,375
OTHER INCOME	464,432	60,700	59,486	100,700
TOTAL REVENUES	<u>\$ 6,031,280</u>	<u>\$ 5,708,213</u>	<u>\$ 5,594,049</u>	<u>\$ 5,890,159</u>
EXPENSES				
SALARIES & BENEFITS	\$ 2,417,869	\$ 2,112,715	\$ 2,070,461	\$ 2,761,136
OPERATING EXPENSES	428,213	1,494,685	1,464,791	1,216,618
CAPITAL OUTLAY	4,116	983,000	963,340	587,000
NON-OPERATING	605,553	1,117,813	1,095,457	1,325,405
TOTAL EXPENSES	<u>\$ 3,455,750</u>	<u>\$ 5,708,213</u>	<u>\$ 5,594,049</u>	<u>\$ 5,890,159</u>



CITY OF NORTH MIAMI BEACH, FLORIDA

SOLID WASTE FUND

FISCAL YEAR ENDING SEPTEMBER 30, 2025

SERVICES, FUNCTIONS AND ACTIVITIES

The Solid Waste Program, a part of Public Works, oversees the Coastal Waste Inc. contract for sanitation services (trash collection, recycling services and bulk trash/yard waste collection) and special events clean-up.

Additional services include removal of shopping carts and illegally dumped trash in the public right-of-way, special events support and routine litter pick-up.

FY25 Solid Waste Program Strategic Plan includes:

1. Rolling the collection of the Solid Waste utility charges into the private property tax bill.
2. Continue implementing the FY24 Street and Alleyway Clean-up Plan.
3. Increase quality control and quality assurance of Coastal Waste and Recycling.
4. Relocate solid waste and recycling pick-ups from alleyways to curbside.
5. Litter pick-up by City staff instead of vendors.

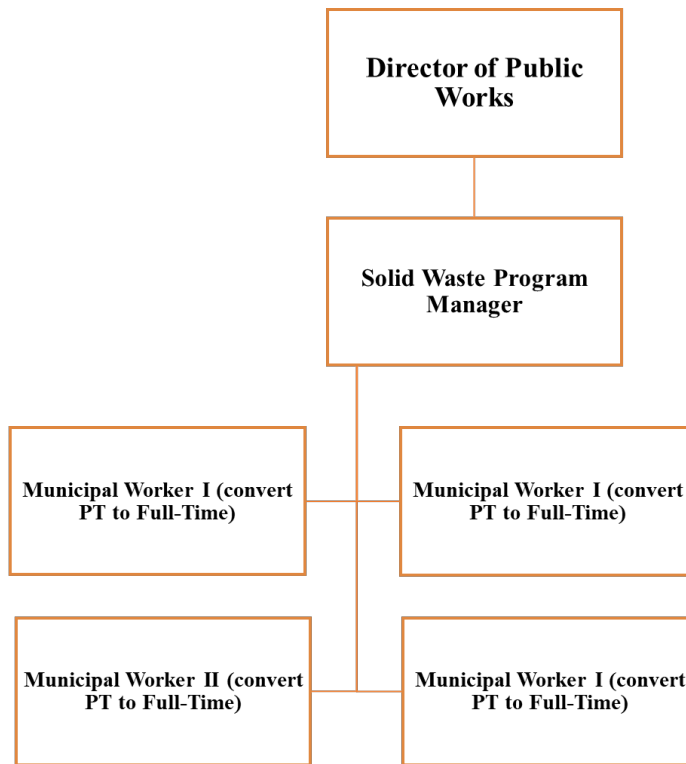
Coastal Waste and Recycling Company of Florida is contracted to provide municipal solid waste, recycling, and bulk material collection and disposal services for the City's residents and businesses. The crews provide residential trash collection twice a week, recycling collection once a week, and yard and bulk collection once a month. For FY25 there will be an increase in quality control and quality assurance of Coastal Waste and Recycling. Also, solid waste and recycling pick-ups will be relocated from alleyways to curbside for all customers.

The city has a Clean Team that provides litter pick-up, illegal dumping response, and quality control monitoring. Enforcement is a key variable in strategically mitigating nuisance activities. Illegal dumping harms the environment and costs our taxpayers millions of dollars in clean-up costs. FY25 budget includes two new dedicated Public Works Code Enforcement officers that will concentrate on recycling, solid waste, and trash regulation compliance. These new resources will investigate every illegal dumping report and will cite and levy fines to deter the activity. The objective is to make the streets & alleyways cleaner creating a safer & cleaner city.

Our residents and businesses are partners in enhancing the overall cleanliness of the City's corridors and neighborhoods an achieving our goal of clean and prosperous City. A thorough public outreach campaign educating the property owners of their responsibility to maintain their swale will be implemented.

(Strategic Plan alignment and Performance Measures can be found within Public Works)

CITY OF NORTH MIAMI BEACH, FLORIDA
SOLID WASTE FUND (continued)
 FISCAL YEAR ENDING SEPTEMBER 30, 2025



ACCOUNT DESCRIPTION	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	ESTIMATED ACTUAL FY 2024	PROPOSED BUDGET FY 2025
<u>REVENUES</u>				
CARRYOVER FROM PRIOR YEARS	\$ -	\$ -	\$ -	\$ -
SERVICE REVENUES	4,864,247	5,091,901	4,990,063	5,091,901
OTHER INCOME	912,258	972,740	953,285	972,740
TOTAL REVENUES	<u>\$ 5,776,505</u>	<u>\$ 6,064,641</u>	<u>\$ 5,943,348</u>	<u>\$ 6,064,641</u>
<u>EXPENSES</u>				
SALARIES & BENEFITS	\$ (2,110,204)	\$ 414,204	\$ 405,920	\$ 156,020
OPERATING EXPENSES	4,947,762	5,055,373	4,954,266	5,284,146
CAPITAL OUTLAY	1,502	60,000	58,800	60,000
NON-OPERATING	629,733	535,064	524,363	564,475
SOLID WASTE MANAGEMENT TOTAL	<u>\$ 3,468,793</u>	<u>\$ 6,064,641</u>	<u>\$ 5,943,348</u>	<u>\$ 6,064,641</u>



INTERNAL SERVICE FUNDS



CITY OF NORTH MIAMI BEACH, FLORIDA
RISK MANAGEMENT
LIABILITY SELF-INSURANCE FUND & WORKERS' COMPENSATION FUND
FISCAL YEAR ENDING SEPTEMBER 30, 2025

SERVICES, FUNCTIONS AND ACTIVITIES

The Risk Management Division is responsible for protecting the physical, financial, and personnel assets of the City of North Miami Beach through the identification and analysis of risk in operations and contracts, the implementation of loss control programs, and the selection of risk transfer and financing techniques. Our primary mission is to support the City in delivering services to our community and our employees by helping to provide a safe environment for them to live, work and play. The Division administers the City's medical, dental, vision, life insurance, and other voluntary insurance options. The Division also administers the insurance programs covering property, liability, and worker's compensation. The Division also administers the City's safety and wellness programs and ensures that the City is in compliance with local, state, and federal laws. The major services provided by the Division include: insurance coverage acquisition, contract review, safety program development, employee safety training and education, claims management, and minimizing loss potentials by advising user groups on risk identification, evaluation, and control.

AREAS OF RISK MANAGEMENT

Workers' Compensation

Workers' compensation is a form of insurance that provides wage replacement and medical benefits to employees who suffer work-related injuries or illnesses. It is designed to protect both employees and employers by covering medical expenses and lost wages for injured workers, while also shielding employers from potential lawsuits related to workplace injuries.

Relating workers' compensation to the Financially Sound Government strategic goal involves several key aspects:

1. **Financial Stability:** By implementing workers' compensation insurance, governments can mitigate the financial risks associated with workplace injuries. This helps maintain stability in government finances by providing a predictable mechanism for handling workplace injury claims without relying solely on budget allocations.
2. **Cost Management:** Effective management of workers' compensation claims and premiums is essential for maintaining a financially sound government. This includes strategies such as proactive risk management, safety training programs, and efficient claims handling to minimize costs associated with workplace injuries.
3. **Compliance:** Adhering to workers' compensation laws and regulations ensures that governments operate within legal boundaries and avoid potential penalties or fines. Compliance with these laws contributes to the overall financial health of the government by preventing costly legal disputes and liabilities.

CITY OF NORTH MIAMI BEACH, FLORIDA

RISK MANAGEMENT

LIABILITY SELF-INSURANCE FUND & WORKERS' COMPENSATION FUND (continued)

FISCAL YEAR ENDING SEPTEMBER 30, 2025

4. Resource Allocation: By appropriately funding workers' compensation programs, governments can Risk Management Division Description Workers' Compensation Description 4 allocate resources efficiently to address the needs of injured workers while also maintaining other essential services and programs. This ensures that financial resources are distributed effectively to support both employees and the broader community.

In summary, workers' compensation plays a crucial role in achieving the Financially Sound Government strategic goal by promoting financial stability, cost management, compliance with laws and regulations, and efficient resource allocation. It helps governments maintain fiscal responsibility while fulfilling their duty to protect the well-being of employees and uphold workplace safety standards.

Insurance Programs

Health insurance is a form of coverage that provides financial protection against medical expenses incurred by individuals due to illness or injury. It typically covers costs such as hospital stays, doctor visits, prescription medications, and preventive care services. Health insurance can be provided by employers, government programs, or purchased individually from private insurers.

Relating health insurance to the Financially Sound Government strategic goal involves several key considerations:

1. Cost Containment: Effective management of health insurance costs is essential for maintaining the financial health of government entities. This includes negotiating favorable terms with insurance providers, implementing cost-saving measures such as wellness programs and preventive care initiatives, and exploring options for controlling healthcare expenditures without compromising the quality of care.
2. Budget Planning: Health insurance premiums represent a significant portion of government expenditures, so careful budget planning is necessary to ensure that funds are allocated appropriately. By accurately forecasting healthcare costs and developing sustainable budgeting strategies, governments can maintain financial stability and avoid unexpected budget shortfalls.
3. Employee Retention and Recruitment: Offering competitive health insurance benefits is crucial for attracting and retaining talented employees in government positions. By providing comprehensive coverage options and promoting employee wellness, governments can enhance job satisfaction and productivity, ultimately reducing turnover and recruitment costs.

CITY OF NORTH MIAMI BEACH, FLORIDA

RISK MANAGEMENT

LIABILITY SELF-INSURANCE FUND & WORKERS' COMPENSATION FUND (continued)

FISCAL YEAR ENDING SEPTEMBER 30, 2025

4. Fiscal Responsibility: Managing health insurance programs responsibly demonstrates a commitment to fiscal accountability and transparency. This involves regularly evaluating the cost-effectiveness of health insurance offerings, identifying opportunities for cost savings or efficiency improvements, and ensuring that taxpayer dollars are spent wisely to meet the healthcare needs of government employees and their families, Safety Training and Awareness

Wellness Program

A wellness program is a coordinated set of activities and initiatives designed to promote the health and well-being of employees. These programs often include elements such as health screenings, fitness challenges, nutrition education, stress management workshops, and incentives for healthy behaviors. The goal of wellness programs is to improve employees' overall health, reduce healthcare costs, increase productivity, and enhance job satisfaction.

Relating wellness programs to the Financially Sound Government strategic goal involves several key aspects

1. Healthcare Cost Reduction: Wellness programs aim to prevent and manage chronic diseases, reduce healthcare utilization, and lower healthcare costs for both employees and employers. By promoting healthy lifestyles and preventive care, governments can mitigate the financial burden of medical expenses and maintain fiscal responsibility.
2. Productivity Improvement: Healthy employees are more productive, engaged, and present at work. Wellness programs can help reduce absenteeism, presenteeism (working while sick), and disability claims by addressing health issues early and providing resources to support employees' physical and mental wellbeing. This leads to increased productivity and cost savings for government agencies.
3. Employee Retention and Recruitment: Offering wellness programs can enhance the attractiveness of government employment and improve employee satisfaction and loyalty. Employees are more likely to stay with organizations that prioritize their health and well-being, reducing turnover costs and recruitment expenses for governments.
4. Long-Term Cost Savings: Investing in wellness programs can yield long-term cost savings by preventing or delaying the onset of chronic diseases, reducing the need for expensive medical interventions, and improving overall population health. By focusing on preventive care and wellness promotion, governments can reduce future healthcare expenditures and maintain financial sustainability.

CITY OF NORTH MIAMI BEACH, FLORIDA

RISK MANAGEMENT

LIABILITY SELF-INSURANCE FUND & WORKERS' COMPENSATION FUND (continued)

FISCAL YEAR ENDING SEPTEMBER 30, 2025

In summary, wellness programs play a critical role in achieving the Financially Sound Government strategic goal by reducing healthcare costs, improving productivity, enhancing employee retention and recruitment, and generating long-term cost savings. By prioritizing employee health and well-being, governments can create healthier, more engaged workforces while ensuring fiscal responsibility and sustainability

City Wide Strategic Plan Alignment				
Strategic Plan Goals Alignment	Core Processes/ Programs	Performance Measures	Division/ Program	Reporting Frequency
Financially Sound Government	Employee Safety and Education	Number of claims paid through subrogation	Workers' Compensation	FY/Annually
		Percentage of WC claims closed	Workers' Compensation	FY/Annually
		Citywide number of on-the job injuries (Workers' Compensation Claims filed)	Workers' Compensation	FY/Annually
	Insurance Programs	Number of liability claims received	Insurance Programs	FY/Annually
	Wellness Program	Number of Wellness events held per year	Wellness Program	FY/Annually

Performance Measures:	Actual 2023	Projected 2024	Target 2025
Number of claims closed	N/A	3	4
Percentage of WC claims closed	93%	30%	50%
Citywide number of on-the job injuries (Workers' Compensation Claims filed)	45	24	12
Number of liability claims received	37	7%	5%
Number of Wellness events held per year	5	12	12

CITY OF NORTH MIAMI BEACH, FLORIDA

LIABILITY SELF-INSURANCE FUND

FISCAL YEAR ENDING SEPTEMBER 30, 2025

DIVISION NUMBER	ACCOUNT DESCRIPTION	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	ESTIMATED ACTUAL FY 2024	PROPOSED BUDGET FY 2025
030	REVENUES				
	OTHER REVENUE	\$ 102,138	\$ -	\$ -	\$ -
	TRANSFER FROM:				
	WATER	717,239	1,701,272	1,701,272	1,728,428
	SEWER	52,481	486,077	486,077	493,836
	GENERAL FUND	874,682	1,798,487	1,798,487	1,827,193
	BUILDING	69,975	680,509	680,509	691,371
	STORMWATER	34,987	194,431	194,431	197,535
	TOTAL REVENUES	\$ 1,851,502	\$ 4,860,776	\$ 4,860,776	\$ 4,938,363
	EXPENSES				
310/311	SALARIES & BENEFITS	\$ 549,961	\$ 857,413	\$ 840,265	\$ 517,675
	OPERATING EXPENSES	1,947,809	2,984,163	3,010,337	3,420,688
	CAPITAL OUTLAY			-	
	NON-OPERATING	-	1,019,200	-	1,000,000
	TOTAL EXPENSES	\$ 2,497,770	\$ 4,860,776	\$ 3,850,602	\$ 4,938,363



CITY OF NORTH MIAMI BEACH, FLORIDA
WORKERS' COMPENSATION FUND
 FISCAL YEAR ENDING SEPTEMBER 30, 2025

DIVISION NUMBER	ACCOUNT DESCRIPTION	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	ESTIMATED ACTUAL FY 2024	PROPOSED BUDGET FY 2025
050	REVENUES				
	OTHER INCOME	\$ -	\$ 39,417	39,417	\$ 121,499
	TRANSFER FROM:				
	GENERAL FUND	625,598	635,955	635,955	635,904
	COMMUNITY REDEVELOPMENT	1,135	1,511	1,511	424
	TRANSIT SURTAX FUND	111	221	221	119
	OTHER INT SERVICE FUND	406	518	518	424
	STORMWATER	29,970	33,821	33,821	79,175
	WATER	254,148	228,490	228,490	113,966
	SEWER	10,152	27,481	27,481	42,798
	BUILDING	13,343	29,768	29,768	18,478
	SOLID WASTE	6,376	11,662	11,662	22,331
	INFORMATION TECHNOLOGY	1,316	1,101	1,101	2,084
	CUSTOMER SERVICES	14,399	15,055	15,055	13,798
	TOTAL REVENUES	\$ 956,954	\$ 1,025,000	\$ 1,025,000	\$ 1,051,000
	EXPENSES				
310	OPERATING COSTS	\$ 460,567	\$ 1,025,000	\$ 1,025,000	\$ 1,051,000
	TOTAL EXPENSES	\$ 460,567	\$ 1,025,000	\$ 1,025,000	\$ 1,051,000



CITY OF NORTH MIAMI BEACH, FLORIDA
INFORMATION TECHNOLOGY FUND
FISCAL YEAR ENDING SEPTEMBER 30, 2025

SERVICES, FUNCTIONS AND ACTIVITIES

The Information Technology Fund (IT) helps every City department by managing computer and communication technologies. It handles technical projects, equipment, and technology services for the city. This includes managing contracts, evaluation infrastructure, system design software development, implementation and related training. The department also handles the administration of all City telephone systems/services, Public Utilities radio network, and Channel 77, the City's Public Access.

IT provides Network Management as it maintains the city's computer network infrastructure ensuring that it is robust and that its peripherals are configured adequately to reduce connectivity issues and increase data security. It supports software applications used across different city departments. It manages IT help desk support team to provide technical assistance and troubleshooting for city employees experiencing IT issues. IT ensures that regular maintenance of IT systems is conducted to ensure reliability and performance.

IT provides risk assessment and management when implementing new technology initiatives or upgrades and tracks processes and manages stakeholder communication. IT is responsible for managing city data including storage, backup, and retrieval. Additional responsibility involves data management policies, necessary for scheduling routing data backups, testing data recovery procedures to ensure data integrity and availability in case of emergencies.

Accomplishments:

- Implement ProjectDox Electronic Plan Review
- Implement ESR Module Back End
- Implement Smart Boards
- Implement Open Finance Portal
- Expand NEOGOV Modules to include Onboarding
- Go Live with RecTrack for Parks and Recreation
- SmartSheet Software for Public Works Administration
- Carbyne Contact Center System for Police Department
- QLess for NMB Water Customer Service
- Digital Directory at City Hall and Public Services Administration

Departmental Goals:

Goal 1. Provide Support to Public Safety

Provide support to Police Department Staff and maintain Police Systems reliability and adoption of new technology to better support the Police Departments mission. Deployment of City Security Systems/Surveillance to provide PD with additional tools for incident/event detection.

CITY OF NORTH MIAMI BEACH, FLORIDA
INFORMATION TECHNOLOGY FUND (continued)
FISCAL YEAR ENDING SEPTEMBER 30, 2025

Goal 2. Provide Support and Training to City Departments

Implementation of Cyber Security Solutions including Multi-Factor Authentication and Cyber Security training for staff to improve our cyber security posture Citywide and provide employees with the tools they need to be better informed and protected. Maintain City Server Systems and update applications on a timely basis to provide users with tools they need to better perform their duties, while minimizing interruptions in service. Maintain the City's various Enterprise Resource Planning Systems and provide user support and training in the utilization of the various software tools.

Goal 3. Providing Innovative Digital Services to Residents

Residents are at the core of the services we provide. The City's goal is to make citizen interaction easy, and to provide residents with the tools they need to communicate their concerns or requests with the City. Through the deployment of mobile apps, and online portals that residents and businesses can use to report issues and/or apply for permits and other city services like business tax receipts. Providing Smart City Solutions like Mi-Fi's for residents, Smart Benches, and other new and innovative tools that can help bridge the digital divide and increase citizen interaction with our government.

Goal 4. Provide Reliable Communications Citywide

Procure reliable communication systems that connect our City facilities allowing us to serve our residents reliably, and effectively. Support Digital Displays, Website, and phone communications to ensure that the City is providing the right information to its residents in a timely manner to keep them informed.



CITY OF NORTH MIAMI BEACH, FLORIDA
INFORMARION TECHNOLOGY FUND (continued)
 FISCAL YEAR ENDING SEPTEMBER 30, 2025

City Wide Strategic Plan Alignment					
Strategic Plan Goals Alignment	Core Program/ Goal	Core Process	Performance Measures	Reporting Frequency	
Providing Innovative Digital Services to Residents	Provide Support to Public Safety	Police Systems Maintenance	Network Reliability	Monthly	
			Technology adaption and Innovation	Monthly	
		City Surveillance	Event Detection Accuracy	Monthly	
	Provide Support and Training to City Departments	Cyber Security	Cyber Security	Training Completion / MFA Adoption	Monthly
			Systems Maintenance	Unplanned Outages	Monthly
			ERP Support	Issue Resolution Time/ Incident Escalation	Monthly
	Providing Innovative Solutions for Resident Interaction	Mobile App	Mobile App	Inquiries / Complaints / Request Receipts	Monthly
			EDMS	Permits / Plans Received	Monthly
			Electronic Plan Review	Permits / Plans Received	Monthly
			Smart City Initiatives	E-Government Adoption	Monthly
	Provide Reliable Communication Citywide	Digital Displays	Digital Displays	Community Outreach Events	Monthly
			SDI(WAN) Wire Area Network	Uptime	Monthly
			Internet	Uptime	Monthly
			Phone Communications	Outgoing Calls	Monthly
			Website	Number of Visitors	Monthly

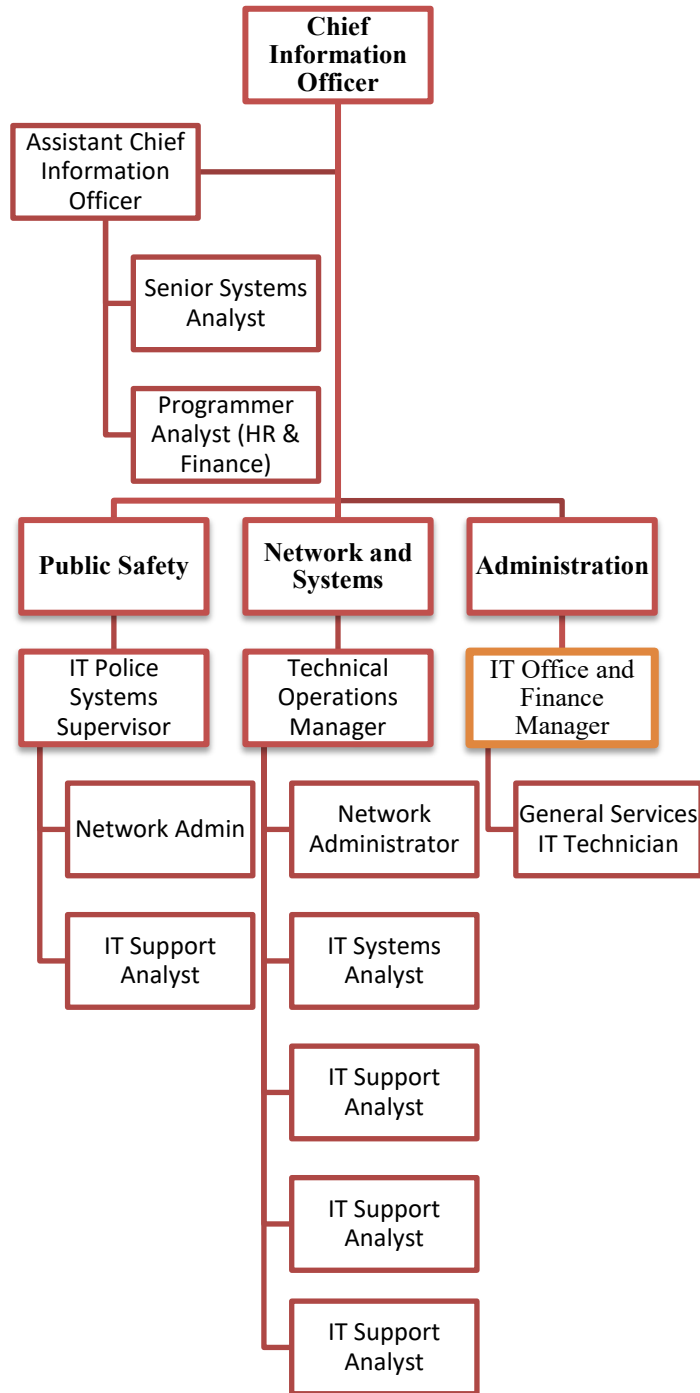


CITY OF NORTH MIAMI BEACH, FLORIDA
INFORMARION TECHNOLOGY FUND (continued)
 FISCAL YEAR ENDING SEPTEMBER 30, 2025

Performance Measures:	Projected 2024	Target 2025
Network Systems Up-time	99.90%	100%
Backup Completion Rate	100%	100%
Successful Backup Tests	> 90%	100%
Data Recovery Effectiveness	95%	100%
Number of pages accessed	> 1000	> 5000
Number of website chat interactions	100	500
Number of incoming calls answered	95%	100%
Number of calls dropped	5%	1%
Hold Time	Less than 5 minutes	2 minutes or less
Call resolution time	Less than 10 minutes	Less than 5 minutes
Number of Cyber Security Training Engagements completed	10	12
In-Person Cyber Security Training Attended per quarter	1	4
Phishing Test Fails	3	1
Projects completed on-time	90%	100%
Projects completed within budget	95%	100%
New Projects initiated	3	5



CITY OF NORTH MIAMI BEACH, FLORIDA
INFORMATION TECHNOLOGY FUND (continued)
 FISCAL YEAR ENDING SEPTEMBER 30, 2025



CITY OF NORTH MIAMI BEACH, FLORIDA
INFORMATION TECHNOLOGY FUND (continued)
 FISCAL YEAR ENDING SEPTEMBER 30, 2025

ACCOUNT DESCRIPTION	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	ESTIMATED ACTUAL FY 2024	PROPOSED BUDGET FY 2025
<u>REVENUES</u>				
IT CHARGES - BUILDING PERMIT	\$ 275,958	\$ 533,685	\$ 533,685	\$ 601,618
IT CHARGES - GENERAL FUND	2,035,186	3,042,006	3,042,006	3,429,222
IT CHARGES - SEWER	172,474	266,843	266,843	300,809
IT CHARGES - SOLID WASTE	-	-	-	-
IT CHARGES - STORMWATER	34,495	53,369	53,369	60,162
IT CHARGES - WATER	931,357	1,440,950	1,440,950	1,624,368
TOTAL REVENUES	<u>\$ 3,449,470</u>	<u>\$ 5,336,853</u>	<u>\$ 5,336,853</u>	<u>\$ 6,016,179</u>
<u>EXPENSES</u>				
SALARIES & BENEFITS	\$ (904,779)	\$ 1,400,080	\$ 1,372,078	\$ 1,696,754
OPERATING EXPENSES	1,164,960	3,477,362	3,407,815	3,928,725
CAPITAL OUTLAY	1	420,000	411,600	337,000
NON-OPERATING	640,895	39,411	38,623	53,700
TOTAL EXPENSES	<u>\$ 901,077</u>	<u>\$ 5,336,853</u>	<u>\$ 5,230,116</u>	<u>\$ 6,016,179</u>



CITY OF NORTH MIAMI BEACH, FLORIDA

CUSTOMER SERVICE FUND

FISCAL YEAR ENDING SEPTEMBER 30, 2025

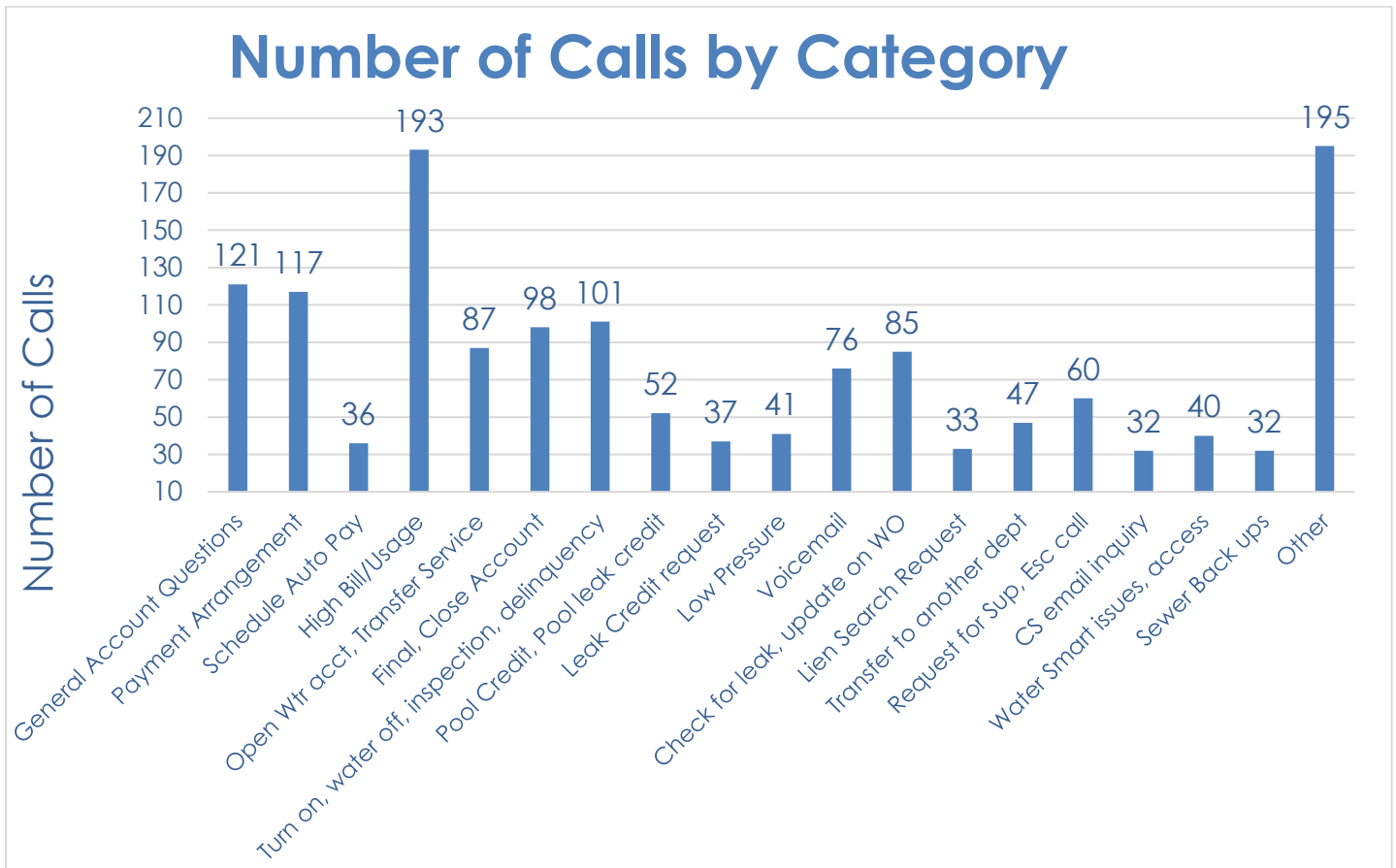
SERVICES, FUNCTIONS AND ACTIVITIES

The Customer Services Division, part of the Water Utilities Department, is responsible for providing services for meter reading and maintenance, billing for water, stormwater, and trash collection, money-collection, and call center for the City and NMB Water customers.

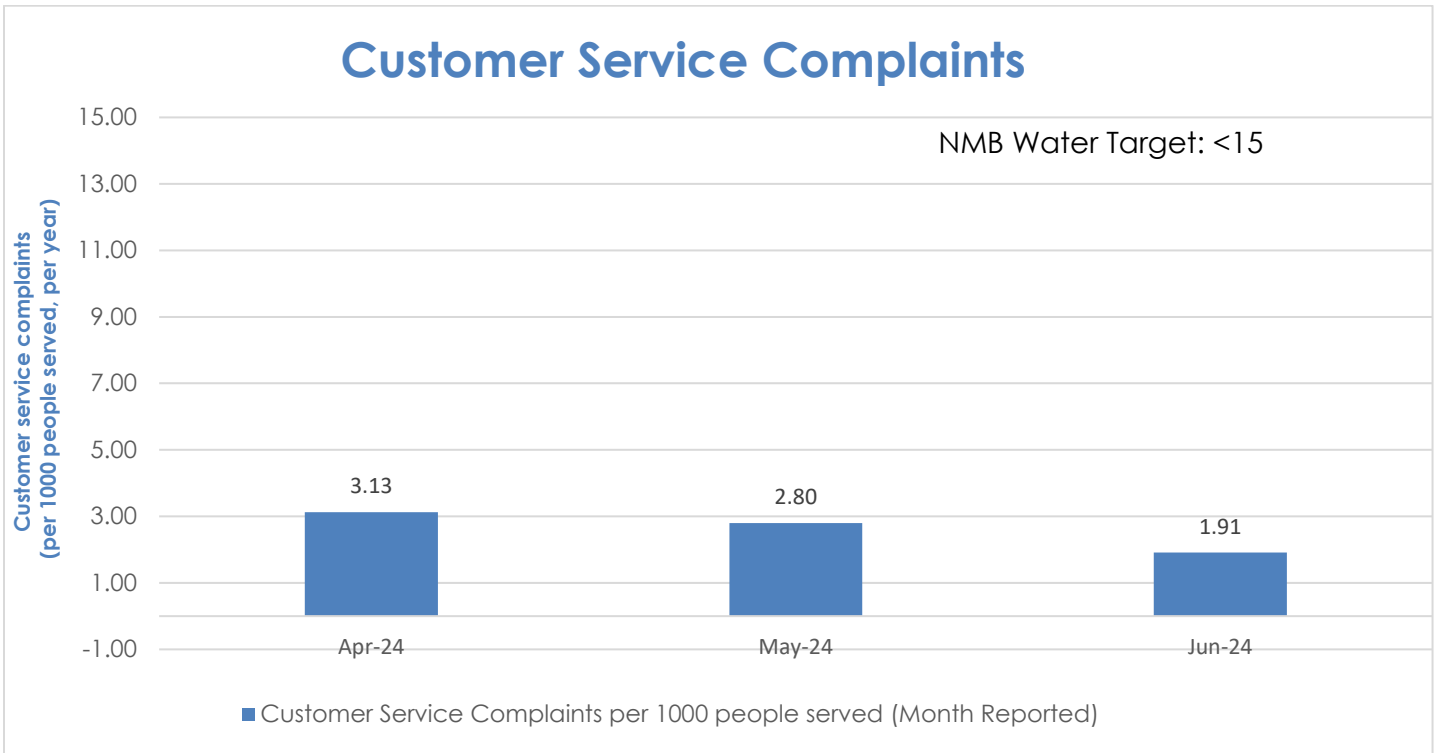
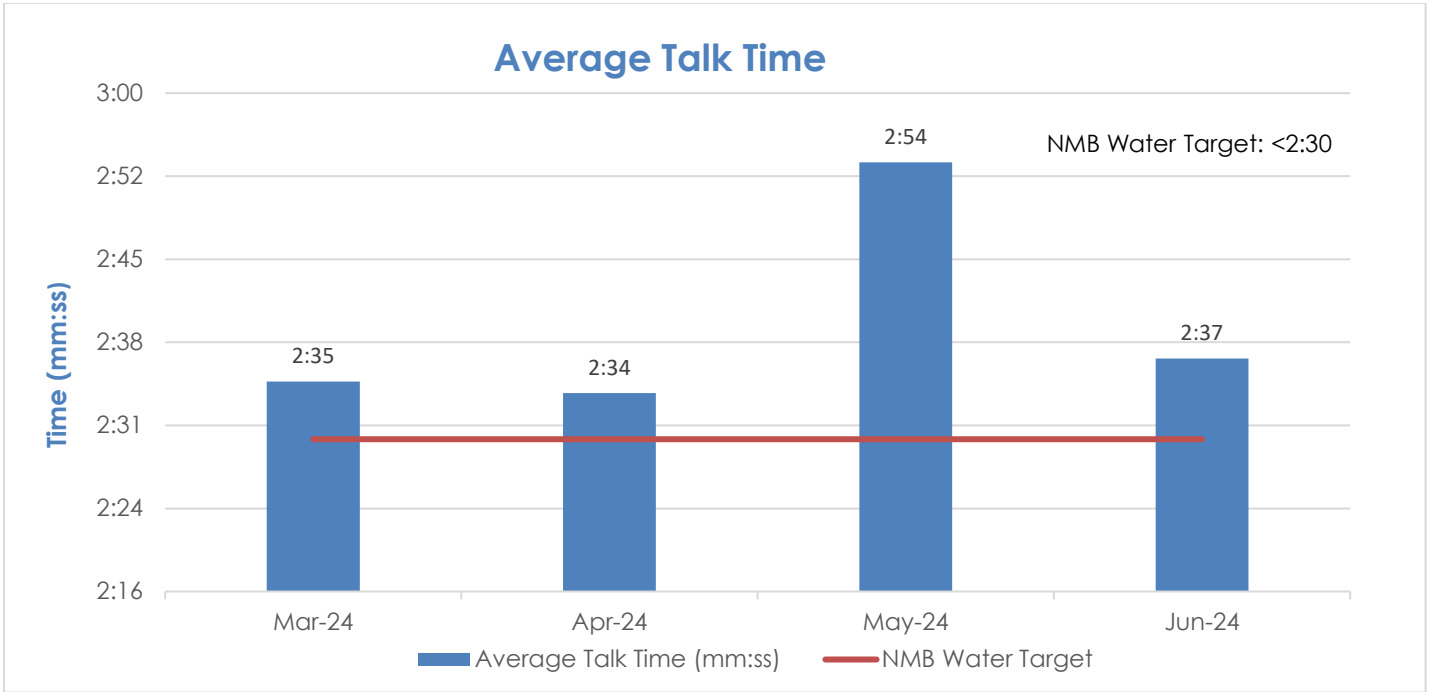
In addition, the Division is responsible for the maintenance and functionality of the Automated Meter Infrastructure (AMI) network. This technology is vital for accurately measuring water usage and is integral to our mission of providing reliable billing services.

(Strategic Goals Alignment for this division are included with the Water Utilities Department under the Water Fund)

Key Performance Measures:

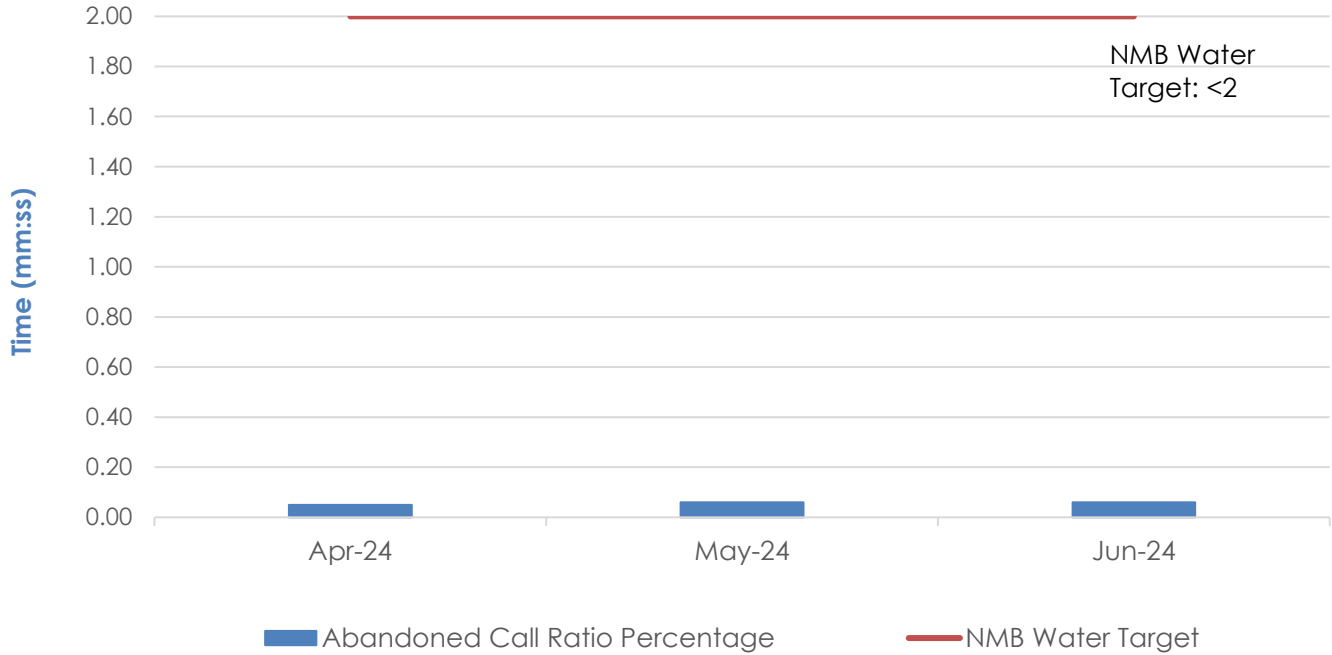


CITY OF NORTH MIAMI BEACH, FLORIDA
CUSTOMER SERVICE FUND (continued)
 FISCAL YEAR ENDING SEPTEMBER 30, 2025

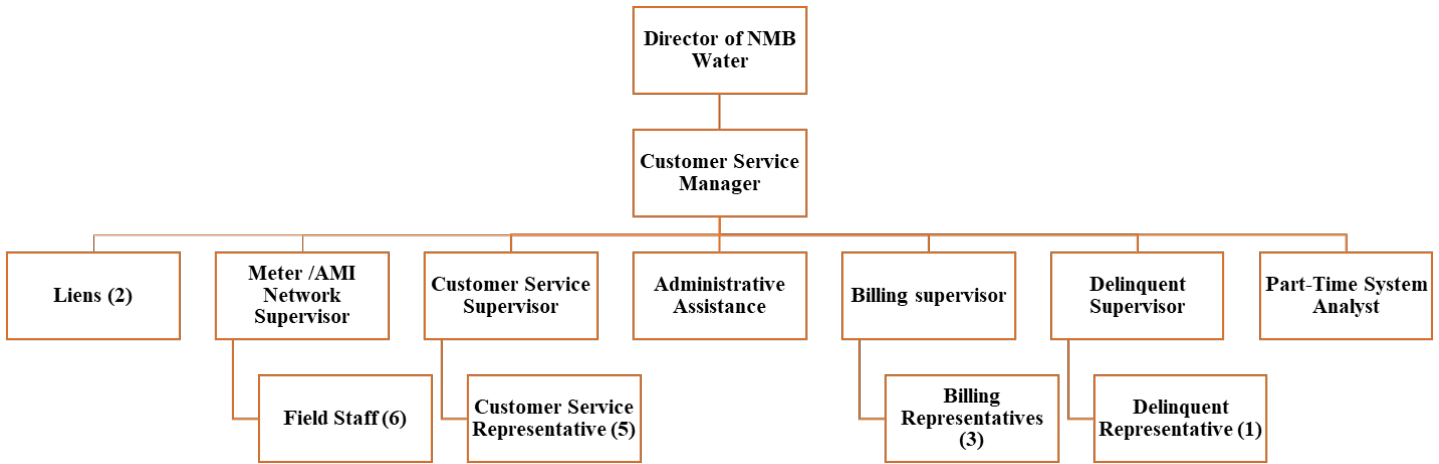


CITY OF NORTH MIAMI BEACH, FLORIDA
CUSTOMER SERVICE FUND (continued)
FISCAL YEAR ENDING SEPTEMBER 30, 2025

Abandoned Call Ratio



CITY OF NORTH MIAMI BEACH, FLORIDA
CUSTOMER SERVICE FUND (continued)
 FISCAL YEAR ENDING SEPTEMBER 30, 2025



ACCOUNT DESCRIPTION	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	ESTIMATED ACTUAL FY 2024	PROPOSED BUDGET FY 2025
REVENUES				
CS CHARGES - WATER	\$ 2,949,408	\$ 2,914,190	\$ 2,914,190	\$ 3,000,816
CS CHARGES - SEWER	723,394	714,756	714,756	736,003
CS CHARGES - SOLID WASTE	234,169	231,373	231,373	238,251
CS CHARGES - STORMWATER	109,654	108,345	108,345	111,565
LIEN FILING FEE REIMBURSEMENT	-	30,000	30,000	30,000
MISC COLLECTIONS CHARGES	-	45,396	45,396	45,396
TOTAL REVENUES	<u>\$ 4,016,625</u>	<u>\$ 4,044,060</u>	<u>\$ 4,044,060</u>	<u>\$ 4,162,031</u>
EXPENSES				
SALARIES & BENEFITS	\$ 3,799,799	\$ 1,922,585	\$ 1,884,133	\$ 2,358,155
OPERATING EXPENSES	1,105,878	1,540,675	1,509,862	1,244,771
CAPITAL OUTLAY	(1)	500,000	490,000	500,000
NON-OPERATING	17,836	80,800	79,184	59,105
TOTAL EXPENSES	<u>\$ 4,923,511</u>	<u>\$ 4,044,060</u>	<u>\$ 3,963,179</u>	<u>\$ 4,162,031</u>

CITYWIDE CAPITAL IMPROVEMENTS



CITY OF NORTH MIAMI BEACH, FLORIDA
CAPITAL IMPROVEMENT PROGRAM (CIP)
 FISCAL YEAR ENDING SEPTEMBER 30, 2025

SERVICES, FUNCTIONS AND ACTIVITIES

The Capital Improvements Projects (CIP) Division holds the responsibility for the City’s multi-million-dollar project portfolio. The division oversees projects that include Facility Renovation, Stormwater Management, Roadway and Traffic Calming Infrastructure, Landscape, Parks, Community Centers, Equipment Acquisitions and Masterplan Studies and Development. Project oversight responsibilities include design development, project management and construction execution of all city projects.

The CIP Division contributes to the City’s Strategic goals through the management of projects across multiple City departments including Parks and Recreation, Police, Library, and Public Works. Meanwhile, partnering with Water, IT and Miami-Dade County for the betterment of the City.

GOALS AND MEASUREMENTS

Through the development of robust project schedules, responsibility matrices and risk and critical path analytics, the CIP Division is preparing to drive open projects to completion and create a framework that will outline best practices and proper procedures.

Project are currently outlined by the funding based on the alignment with the City’s current Strategic Plan.

Great Place to Live: Beautiful, Safe and Livable

The CIP Division will continue to focus on delivering projects that promote beauty, safety and enhancing the overall livability of North Miami Beach.

Police	Parks	Library	Public Works
Vehicles	LittmanTheater lighting replacement	AHU-2	Restore Facility Exterior
Radio	Refurbish Little Lagoon	Install Impact Windows	Compliance Upgrade City Elevators
	Revitalize Park (Arbor Day)		Restoration of Facility Roofs
	Replace Outdoor Pool Shower		

CITY OF NORTH MIAMI BEACH, FLORIDA
CAPITAL IMPROVEMENT PROGRAM (CIP) (continued)
 FISCAL YEAR ENDING SEPTEMBER 30, 2025

Elevate The Quality of Life for Residents

Through partnership and collaboration with Department CIP delivers Facilities and amenities core to the elevation of the quality of life for residents.

Parks	Public Works
Mishcon Park Phase II	Sidewalk and ADA upgrades
Washington Park Community Center	

High Performing City Organization Providing Exceptional Customer Service

Enhancement and purchase of assets will lead to the City’s focus on excellent Customer Service.

Police	Parks	Library	Public Works
New Response Vehicles	Replace Theater Overhead Stage Speaker	RFID Self-Checkout	City Hall 1 st Fl Renovation
		Install Back-up Generator	

Fiscal Year 24 Key Performance Index Measures

- 1) % of projects on schedule by phase
 - Study
 - Planning
 - Design
 - Bid
 - Construction
- 2) % Change to Adopted Budget Cost (% Variance)
 - Adopted Budget Vs. Actual Cost
- 3) # of Change Orders
- 4) CIP Budget Transfers
- 5) Allocated Funds by Strategic Initiative

CITY OF NORTH MIAMI BEACH, FLORIDA
CAPITAL IMPROVEMENT PROGRAM (CIP) (continued)
FISCAL YEAR ENDING SEPTEMBER 30, 2025

In addition to administering the City’s CIP and developing the annual budget, Public Works updates its own annual CIP Plan by assessing and prioritizing existing and emerging needs throughout the city. This cross-departmental collaboration and global perspective are combined with a long-term outlook to provide an effective plan to meet the City’s ongoing capital needs.

IMPACT OF CIP ON OPERATING BUDGET

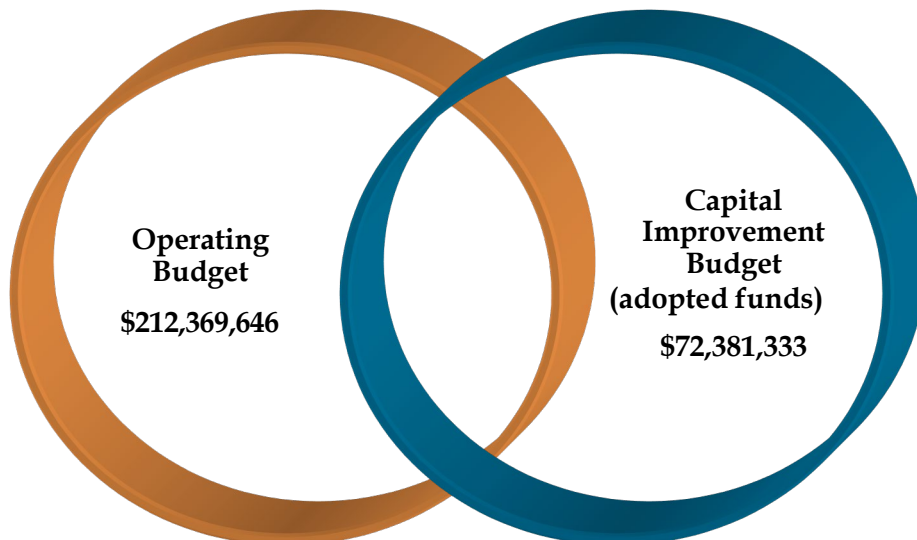
Departments must submit annual updates to the Budget Review Committee as well as new requests for evaluation and consideration for the CIP. During the budget process, consideration is given to each CIP project’s impact on operating costs during the upcoming year as well as future years.

Based on the priorities identified and discussed, most projects requested for Fiscal Year 2023 are comprised primarily of parks constructions and improvements, stormwater drainage improvements, road resurfacing and equipment purchases, and rehabilitation and improvements to the water and sewer facilities. These projects improve and increase the level of service provided to our residents.

In prioritizing the long-term fiscal sustainability of the City, the adopted budget is structurally balanced. The FY2025 proposed CIP budget totals \$72,381,333 of the total, \$3,983,300.00 for the General Fund, reflects ongoing commitment to improvements to infrastructure and overall enhancements to safety and esthetics for North Miami Beach.

The Adopted Water and Sewer CIP includes a sustainable commitment for a long-term program to upgrade and replace aging and wastewater infrastructure.

The construction of new parks facilities will require additional staffing and maintenance costs. Thus, impacting Fiscal Year 2025 operations and continuously creating costs that must be absorbed in the operating budget.



CITY OF NORTH MIAMI BEACH, FLORIDA
CAPITAL IMPROVEMENT PROGRAM (CIP) (continued)

FUND/Project Type/Item	FY 25	FY 26	FY 27	FY28	FY29	Total Years 1-5
AMERICAN RESCUE PLAN ACT (ARPA)	\$ 1,434,100.00	\$ 670,000.00	\$ -	\$ -	\$ -	\$ 2,104,100.00
Construction - Building Improvements	1,254,300.00	670,000.00	-	-	-	1,924,300.00
Air Purifiers For City Buildings	19,000.00	-	-	-	-	19,000.00
City Hall 1st Floor Renovations	273,000.00	-	-	-	-	273,000.00
City Hall Club House Exterior Restoration	94,000.00	-	-	-	-	94,000.00
Citywide Air Handler Unit Replacement	15,000.00	-	-	-	-	15,000.00
Construction - City Hall 3rd and 4th FL Restroom (2025)	150,000.00	670,000.00	-	-	-	820,000.00
Construction - Library Impact Windows (2024)	330,000.00	-	-	-	-	330,000.00
Library Restroom Remodel (Study)	100,000.00	-	-	-	-	100,000.00
Mishcon Park Phase II Upgrades Site Improvements	95,000.00	-	-	-	-	95,000.00
Police Department 1st Floor Lobby Elevator	150,000.00	-	-	-	-	150,000.00
PSA Roof Repair	28,300.00	-	-	-	-	28,300.00
Goods & Services (Furniture, Fixture, Equipment, Hardware, Software)	179,800.00	-	-	-	-	179,800.00
Asset Purchase - Library Exterior Lighting Upgrade (2024)	19,800.00	-	-	-	-	19,800.00
Library Generator (Study & Design)	160,000.00	-	-	-	-	160,000.00
ARPA & CITT & LOGT	\$ 524,200.00	\$ 400,000.00	\$ 500,000.00	\$ 500,000.00	\$ 500,000.00	\$ 2,424,200.00
Restriping/Resurfacing	524,200.00	400,000.00	500,000.00	500,000.00	500,000.00	2,424,200.00
City Wide Restriping and resurfacing	524,200.00	400,000.00	500,000.00	500,000.00	500,000.00	2,424,200.00
BEAUTIFICATION IMPACT	\$ 422,000.00	\$ 250,000.00	\$ 275,000.00	\$ 87,000.00	\$ -	\$ 1,034,000.00
Vehicle/Equipment Purchase	422,000.00	250,000.00	275,000.00	87,000.00	-	1,034,000.00
Equipment Replacement - Beautification Dump Truck #4716 Out of Life	160,000.00	-	-	-	-	160,000.00
Vehicle Purchase (New) - Beautification - Master Plan - 1 of 2 new F-350 (New Employees)	75,000.00	75,000.00	-	-	-	150,000.00
Vehicle Purchase (New) - Beautification Master Plan -1 of 2 new RAM 1500	100,000.00	-	100,000.00	-	-	200,000.00
Vehicle Purchase (New) - Beautification Master Plan -1 of 6 new F-250 Trucks	87,000.00	175,000.00	175,000.00	87,000.00	-	524,000.00

CITY OF NORTH MIAMI BEACH, FLORIDA
CAPITAL IMPROVEMENT PROGRAM (CIP) (continued)

FUND/Project Type/Item	FY 25	FY 26	FY 27	FY28	FY29	Total Years 1-5
BUILDING	\$ 225,000.00	\$ -	\$ -	\$ -	\$ -	\$ 225,000.00
Construction - Building Improvements	225,000.00	-	-	-	-	225,000.00
PSA New Workstation Cubicles (PSA Space Optimization)	225,000.00	-	-	-	-	225,000.00
CITIZENS INDEPENDENT TRANSPORTATION TRUST (CITT)	\$ 481,640.00	\$ 175,000.00	\$ -	\$ -	\$ -	\$ 656,640.00
Construction/Infrastructure Projects Traffic Calming	405,640.00	175,000.00	-	-	-	580,640.00
Traffic Calming - NE 160-163 ST & NE 9 CT (2025)	74,040.00	-	-	-	-	74,040.00
Traffic Calming - NE 180 & NE 12 AVE (2024)	111,600.00	-	-	-	-	111,600.00
Traffic Calming - NE 2 AVE (2024)	70,000.00	175,000.00	-	-	-	245,000.00
Traffic Calming - Roadway Resurfacing (2024)	150,000.00	-	-	-	-	150,000.00
Goods & Services (Furniture, Fixture, Equipment, Hardware, Software)	76,000.00	-	-	-	-	76,000.00
NMB Line Mobile App + ETA Screens + Smart City Initiative (Dynamic Trackers)	76,000.00	-	-	-	-	76,000.00
CITT & LOGT	\$ 265,000.00	\$ -	\$ -	\$ -	\$ -	\$ 265,000.00
Construction/Infrastructure Projects Traffic Calming	265,000.00	-	-	-	-	265,000.00
Traffic Calming - Pan Uleta -651 NE 168th St (2024)	220,000.00	-	-	-	-	220,000.00
Traffic Engineering Services	45,000.00	-	-	-	-	45,000.00

CITY OF NORTH MIAMI BEACH, FLORIDA
CAPITAL IMPROVEMENT PROGRAM (CIP) (continued)

FUND/Project Type/Item	FY 25	FY 26	FY 27	FY28	FY29	Total Years 1-5
COMMUNITY REDEVELOPMENT AGENCY (CRA)	\$ 5,135,000.00	\$ 5,650,000.00	\$ -	\$ -	\$ -	\$ 10,785,000.00
Construction - Building Improvements	2,450,000.00	-	-	-	-	2,450,000.00
Allen Park Gym - RTU 1 Replacement	200,000.00	-	-	-	-	200,000.00
Allen Park Gym - RTU 2 Replacement	200,000.00	-	-	-	-	200,000.00
Allen Park Gym - RTU 3 Replacement	200,000.00	-	-	-	-	200,000.00
Allen Park Gym - RTU 4 Replacement	200,000.00	-	-	-	-	200,000.00
Allen Park Gym - Split Unit #1	200,000.00	-	-	-	-	200,000.00
Barry Silverman Park Upgrade	900,000.00	-	-	-	-	900,000.00
Library Parking Lot Plaza	200,000.00	-	-	-	-	200,000.00
Snyder Tennis Center Improvements Design	350,000.00	-	-	-	-	350,000.00
Construction/Infrastructure Projects Utility	1,450,000.00	-	-	-	-	1,450,000.00
Septic to Sewer - Corona Del Mar Phase III	1,450,000.00	-	-	-	-	1,450,000.00
Landscaping	600,000.00	5,650,000.00	-	-	-	6,250,000.00
163rd Street Tree Planting	350,000.00	650,000.00	-	-	-	1,000,000.00
165th Street Tree Planting - Tree Canopy (between Singer Building and Library)	250,000.00	-	-	-	-	250,000.00
Snake Creek Canal Promenade	-	5,000,000.00	-	-	-	5,000,000.00
Park Enhancement Planning	500,000.00	-	-	-	-	500,000.00
Taylor Park Community Based Improvement Plan (Study & Design)	500,000.00	-	-	-	-	500,000.00
ROW Signage	75,000.00	-	-	-	-	75,000.00
Wayfinding Signs	75,000.00	-	-	-	-	75,000.00
Vehicle/Equipment Purchase	60,000.00	-	-	-	-	60,000.00
CRA Code Compliance Truck	60,000.00	-	-	-	-	60,000.00
CRA & SS4A	\$ 100,000.00	\$ -	\$ -	\$ -	\$ -	\$ 100,000.00
Sidewalk and ADA Upgrades	100,000.00	-	-	-	-	100,000.00
Sidewalk and ADA Upgrades	100,000.00	-	-	-	-	100,000.00
FDEP & FY24 OBLIG BOND & GENERAL FUND & HUD & MD CTY GRANT & MD ARPA	\$ 21,890,730.00	\$ -	\$ -	\$ -	\$ -	\$ 21,890,730.00
Construction - New Building	21,890,730.00	-	-	-	-	21,890,730.00
Washington Park Community Center Project (Building & Park Construction)	21,890,730.00	-	-	-	-	21,890,730.00

CITY OF NORTH MIAMI BEACH, FLORIDA
CAPITAL IMPROVEMENT PROGRAM (CIP) (continued)

FUND/Project Type/Item	FY 25	FY 26	FY 27	FY28	FY29	Total Years 1-5
FY24 OBLIG BOND & GENERAL FUND	\$ 3,559,270.00	\$ -	\$ -	\$ -	\$ -	\$ 3,559,270.00
Construction/Infrastructure Projects Utility	3,559,270.00	-	-	-	-	3,559,270.00
Washington Park Pump Station & Force Main	3,559,270.00	-	-	-	-	3,559,270.00
GENERAL FUND	\$ 3,983,300.00	\$ 1,633,300.00	\$ 1,833,300.00	\$ 2,033,300.00	\$ 2,233,300.00	\$ 11,716,500.00
Construction - Building Improvements	255,000.00	-	-	-	-	255,000.00
Facilities Shop - Upgrade to warehouse exhaust system & carpenter shop	20,000.00	-	-	-	-	20,000.00
McDonald Center Room Divider Replacement & Sound System Upgrade	220,000.00	-	-	-	-	220,000.00
Modification of Mechanic Bay Shop	15,000.00	-	-	-	-	15,000.00
Construction - Non Building	125,000.00	-	-	-	-	125,000.00
Kevin R. Sims Aquatic Center at Victory Park Lighting Upgrade to LED	125,000.00	-	-	-	-	125,000.00
Construction/Infrastructure Projects Traffic Calming	1,600,000.00	-	-	-	-	1,600,000.00
Eastern Shores Neighborhood Traffic Calming (FY25)	700,000.00	-	-	-	-	700,000.00
Traffic Calming - NE 153 St - 157St & NE 13 AVE (2024)	900,000.00	-	-	-	-	900,000.00
Goods & Services (Furniture, Fixture, Equipment, Hardware, Software)	703,300.00	433,300.00	433,300.00	433,300.00	433,300.00	2,436,500.00
Asset Purchase - Police Radios 5 Year Replacement Plan (Out of Life) (2025)	433,300.00	433,300.00	433,300.00	433,300.00	433,300.00	2,166,500.00
Citywide Backflow Recertification	20,000.00	-	-	-	-	20,000.00
Julius Littman Theater for the Performing Arts Lighting Equipment Replacement	50,000.00	-	-	-	-	50,000.00
Library - AHU-2 Replacement	200,000.00	-	-	-	-	200,000.00
Landscaping	500,000.00	-	-	-	-	500,000.00
Citywide Neighborhood Beautification	500,000.00	-	-	-	-	500,000.00
Vehicle/Equipment Purchase	800,000.00	1,200,000.00	1,400,000.00	1,600,000.00	1,800,000.00	6,800,000.00
Vehicle Lease (New) - Police Vehicles	800,000.00	1,200,000.00	1,400,000.00	1,600,000.00	1,800,000.00	6,800,000.00

CITY OF NORTH MIAMI BEACH, FLORIDA
CAPITAL IMPROVEMENT PROGRAM (CIP) (continued)

FUND/Project Type/Item	FY 25	FY 26	FY 27	FY28	FY29	Total Years 1-5
INFORMATION TECHNOLOGY SPECIAL REVENUE						
FUND	\$ 217,000.00	\$ -	\$ -	\$ -	\$ -	\$ 217,000.00
Goods & Services (Furniture, Fixture, Equipment, Hardware, Software)	217,000.00	-	-	-	-	217,000.00
Cloud based Phone System	125,000.00	-	-	-	-	125,000.00
Radio Consoles (Replace, End of Life)	92,000.00	-	-	-	-	92,000.00
LOCAL OPTION GAS TAX (LOGT)	\$ 250,000.00	\$ -	\$ -	\$ -	\$ -	\$ 250,000.00
Construction/Infrastructure Projects Traffic Calming	250,000.00	-	-	-	-	250,000.00
Traffic Calming - NE 168 ST & NE 20 AVE (2025)	250,000.00	-	-	-	-	250,000.00
SEWER BOND	\$ 6,700,000.00	\$ -	\$ -	\$ -	\$ -	\$ 6,700,000.00
Construction - Building Improvements	6,700,000.00	-	-	-	-	6,700,000.00
Construct Bell Gardens Force Main Replacement	3,000,000.00	-	-	-	-	3,000,000.00
Construct Corona del Mar Low Pressure Collection System - Phase 2	-	-	-	-	-	-
Construct Cravero Force Main Replacement	700,000.00	-	-	-	-	700,000.00
Construct Master PS #4 Force Main Re-routing	3,000,000.00	-	-	-	-	3,000,000.00
Construct Velda Farms Force Main Replacement	-	-	-	-	-	-
Implement Wastewater Collection System Plan of Compliance	-	-	-	-	-	-
Wastewater Collection Repairs and Replacements Program	-	-	-	-	-	-
SAFE STREETS & ROADS FOR ALL (SS4A)	\$ 179,675.00	\$ -	\$ -	\$ -	\$ -	\$ 179,675.00
Construction/Infrastructure Projects Traffic Calming	179,675.00	-	-	-	-	179,675.00
Traffic Calming - NE 163-165 St & NE 26 Ave (2024)	179,675.00	-	-	-	-	179,675.00
STORM WATER	\$ 1,375,000.00	\$ 1,200,000.00	\$ -	\$ 2,000,000.00	\$ -	\$ 4,575,000.00
Construction/Infrastructure Projects Utility	1,200,000.00	1,200,000.00	-	2,000,000.00	-	4,400,000.00
154th St Drainage Improvement	-	-	-	2,000,000.00	-	2,000,000.00
Highland Village Drainage Improvements	1,200,000.00	1,200,000.00	-	-	-	2,400,000.00
Vehicle/Equipment Purchase	175,000.00	-	-	-	-	175,000.00
Vehicle Purchase (New), Qty 2, Stormwater F250 Trucks for new staff	175,000.00	-	-	-	-	175,000.00

CITY OF NORTH MIAMI BEACH, FLORIDA
CAPITAL IMPROVEMENT PROGRAM (CIP) (continued)

FUND/Project Type/Item	FY 25	FY 26	FY 27	FY28	FY29	Total Years 1-5
WATER BOND & WATER INFRASTRUCTURE						
FINANCE & INNOVATION ACT (WIFIA)	\$ 21,420,834.00	\$ -	\$ -	\$ -	\$ -	\$ 21,420,834.00
Construction - Building Improvements	21,420,834.00	-	-	-	-	21,420,834.00
WIFIA-Design & Construct Eastern Shores Watermain System Rehabilitation	-	-	-	-	-	-
WIFIA - Design & Construct Norwood WTP Electrical System Improvements	-	-	-	-	-	-
WIFIA - Design & Construct Operations Center Pump Station Improvements	-	-	-	-	-	-
WIFIA - Design & Construct SCADA and Radio Telemetry System Upgrades	1,000,000.00	-	-	-	-	1,000,000.00
WIFIA - System-wide Transmission & Distribution Watermains Replacement Program	3,605,834.00	-	-	-	-	3,605,834.00
WIFIA-Design & Construct Norwood WTP Improvements Phase 2	16,815,000.00	-	-	-	-	16,815,000.00
WATER ENTERPRISE	\$ 4,030,694.00	\$ -	\$ -	\$ -	\$ -	\$ 4,030,694.00
Construction - Building Improvements	685,000.00	-	-	-	-	685,000.00
Norwood Old High Speed Pump RM AC replacement	160,000.00	-	-	-	-	160,000.00
PROCESS AREA TRENCH DRAIN REPAIR	525,000.00	-	-	-	-	525,000.00
Goods & Services (Furniture, Fixture, Equipment, Hardware, Software)	208,268.00	-	-	-	-	208,268.00
Norwood Plant - Roof Top AC Units	98,460.00	-	-	-	-	98,460.00
Norwood Plant A/C Controls	109,808.00	-	-	-	-	109,808.00
Vehicle/Equipment Purchase	3,137,426.00	-	-	-	-	3,137,426.00
DIGITAL TWIN IMPLEMENTATION	755,500.00	-	-	-	-	755,500.00
Equipment Purchase (New) - NMB Water Back Hoes (John Deer)	170,000.00	-	-	-	-	170,000.00
METER VAULT REPAIR & MAINTENANCE	50,000.00	-	-	-	-	50,000.00
UTILITY BILLING SOFTWARE	500,000.00	-	-	-	-	500,000.00
WELL PUMP & MOTOR REPLACEMENT	1,661,926.00	-	-	-	-	1,661,926.00
WATER SURCHARGE	\$ 187,890.00	\$ -	\$ -	\$ -	\$ -	\$ 187,890.00
Construction - Building Improvements	187,890.00	-	-	-	-	187,890.00
Norwood Plant System Security	187,890.00	-	-	-	-	187,890.00
Grand Total	\$ 72,381,333.00	\$ 9,978,300.00	\$ 2,608,300.00	\$ 4,620,300.00	\$ 2,733,300.00	\$ 92,321,533.00

CITY OF NORTH MIAMI BEACH, FLORIDA

ABBREVIATIONS AND ACRONYMS

FISCAL YEAR ENDING SEPTEMBER 30,

ACFR	Annual Comprehensive Financial Report
CITT	Citizens Independent Transit Trust
BTR	Business Tax Receipt
CIP	Capital Improvement Program
CDMP	Comprehensive Development Master Plan
CMO	City Manager's Office
CPI	Consumer Price Index
CRA	Community Redevelopment Agency
EEOC	Equal Employment Opportunity Council
ERP	Enterprise Resource Planning
FDLE	Florida Department of Law Enforcement
FLUM	Future Land Use Map
FTP	Full-Time Permanent
GAAP	Generally Accepted Accounting Principles
GASB	Governmental Accounting Standards Board
GFOA	Government Finance Officers Association
GIS	Geographic Information System
GF	General Fund
GSA	General Services Administration
ICMA	International City Managers Association
ISF	Internal Service Fund
ITB	Invitation to Bid
LETF	Law Enforcement Trust Fund
MGD	Million gallons per day
O&M	Operating and Maintenance
PAT	Performing Arts Theater
PMD	Procurement Management Division
PT	Part-time
RFP	Request for Proposal
RFQ	Request for Qualifications
RR&I	Repair, Replacement and Improvement
SFBC	South Florida Building Code
TIF	Tax Increment Funds
TIP	Transportation Improvement Plan
TRIM	Truth in Millage
YES	Youth Enrichment Service

CITY OF NORTH MIAMI BEACH, FLORIDA

GLOSSARY OF TERMS

FISCAL YEAR ENDING SEPTEMBER 30, 2025

Account - Formal record that represents, money, a unit of measurement, or a transaction.

Accounting Period - A period of time (e.g. one month, one year) where the City determines its financial position and results of operations.

Accrual Basis - Method of accounting that recognizes revenue when earned, rather than when collected. Expenses are recognized when incurred rather than when paid.

Ad Valorem (Property) Tax - A local tax levied on the assessed value of real and personal property. The term "Ad Valorem" means "according to the value of."

Adopted budget - The proposed budget after having been officially approved by the City Council.

Advisory Committees - Usually established at the request of the Council, these local government committees deal with issues and problems which are deemed worthy of special consideration and advisement; may be made up of citizens and City Council members; unlike boards and commissions, these committees lack the power to make or administer policy.

Annexation - The process by which an unincorporated area becomes an incorporated part of the City. Regulations governing annexation are established by state statute.

Annual Budget - Annual financial plan of financial operation embodying an estimate of proposed expenditures for a fiscal year and the proposed means of financing them.

Annual Comprehensive Financial Report - provides a complete overview of an organization's financial activities during a fiscal year

Appropriation - A specific amount of money (revenues) authorized by City Council for the purchase of goods and services.

Appropriated Fund Balance - The amount of surplus funds available to finance operations of that same fund in a subsequent year or years.

Balanced Budget - A budget in which planned funds available equal planned expenditures.

Boards and Commissions - Government appointed citizen groups which are sometimes assigned significant powers of policy-making and/or administration; for example, Planning and Zoning Boards, Code Enforcement Boards, and Civil Service Boards.

Bond - A certificate of debt issued by an entity, guaranteeing payment of the original investment, plus interest, by a specified future date.

Bond Covenants - Agreements made to assure bond holders that sufficient money will be available to pay bonds.

APPENDIX A

CITY OF NORTH MIAMI BEACH, FLORIDA

GLOSSARY OF TERMS

FISCAL YEAR ENDING SEPTEMBER 30, 2025

Bond Funds - Resources derived from issuance of bonds for specific purposes.

Bond Referendum - An election held to ascertain if the electorate agrees with the issuance of certain bonds (debt incurring instruments) for financing a particular local need or program.

Bond Refinancing - The early repayment of existing bonds with newly issued bonds to obtain more favorable interest rates and/ or bond covenants.

Budget - A financial plan that identifies revenues, specifies the type and level of services to be provided, and establishes the amount of money which can be spent.

Budget Calendar - A schedule of key dates which the City follows in the preparation, adoption, and administration of the budget.

Budget Message - The Budget Message, written by the City Manager and included in the opening section of the budget book, provides a summary of the most important aspects of the budget, changes from previous fiscal years, and recommendations regarding the financial policy for the upcoming period.

Business Tax Receipt - A tax charged for the privilege of engaging in or managing any business, profession or occupation within the jurisdiction of a particular local government.

Capital Budget - A financial plan that reflects the current budget year expenditures required to implement a city's capital program (construction and public works projects) and the method for financing such projects.

Capital Equipment - Equipment with an expected useful life of more than one year such as buildings, motor vehicles, computers and furniture.

Capital Expenditures - Money spent to acquire or upgrade physical assets such as buildings and machinery.

Capital Improvement Program - A projection of capital expenditures over the coming years that includes the method of financing.

Capital Project - Major construction, acquisition, or renovation activities, which add value to a government's physical assets or significantly increase their useful life.

Capital Outlay - Expenditures which result in the acquisition or addition to fixed assets.

Contractual Services - Professional services rendered to the City by private firms, individuals, or other governmental agencies.

CITY OF NORTH MIAMI BEACH, FLORIDA

GLOSSARY OF TERMS

FISCAL YEAR ENDING SEPTEMBER 30, 2025

Charter - The basic law, or constitution, of the City government issued by the State Legislature and approved by a vote of the citizens.

City - An incorporated municipality in the United States with definite boundaries and legal powers set forth in a charter granted by the state or in some instances a county.

City Council - The governing body of the City of North Miami Beach.

City Council Member - A member of the City Council, the policy-making body of City government; elected by the voters of the City of North Miami Beach.

City Manager - Appointed management official responsible for the overall operation of the City government, under the jurisdiction of the City Council; found only with the Council-City Manager form of government.

City Planning and Zoning Board - A group of citizens appointed by the elected City officials to develop and implement plans for the City's future.

Code Enforcement Board - A citizens' board that is appointed by the elected officials of the City government to hear violations of codes and ordinances that would otherwise be heard by a County Court Judge.

Codification - The process of regularly integrating new ordinances into the existing body of City or County government law in a systematic fashion.

Confiscated Property - Confiscation is the taking of private property for public use without compensation. It may occur legally when the government seizes property used in illegal practices.

Contingency - An appropriation of funds to cover unforeseen events that occur during the fiscal year.

Cost Allocation - A method used to charge a fair share of certain costs.

Debt Service - The payment of principal and interest on borrowed funds such as bonds.

Deficit - The excess of liabilities over assets - or expenditures over revenues - in a fund over an accounting period.

Department - An organizational unit responsible for carrying out a major governmental function.

Depreciation - The decrease in value of physical assets due to use or the passage of time.

CITY OF NORTH MIAMI BEACH, FLORIDA

GLOSSARY OF TERMS

FISCAL YEAR ENDING SEPTEMBER 30, 2025

Division - A further breakdown of a department for specific activities or programs within the department

Election – The selection of a person or persons for office by vote; or a public vote upon an issue or proposition.

Employee Benefits - Various non-wage compensation provided by the City to employees in addition to their normal wages or salaries.

Enterprise Fund - A self-supporting fund designed to account for activities supported by user charges; examples are Water, Wastewater and Solid Waste funds.

Expenditure - The cost of goods delivered or services rendered including operating expenses, capital outlays and debt service.

Fee - A charge imposed upon users of a particular governmental service (such as a user's fee), upon developers (such as an impact fee) or upon private parties for the right to conduct certain businesses within an area (such as a franchise fee).

Financial Policy - A government's guidelines with respect to revenues, spending, and debt management as these relate to government services, programs and capital investments.

Fines and Forfeitures - Receipts from fines and penalties imposed for the commission of statutory offenses, violation of lawful administrative rules and regulations, and for neglect of official duty.

Fiscal Year - Any period of 12 consecutive months designated as the budget year. The City of North Miami Beach's budget year begins October 1 and ends September 30, the same as all municipal governments in Florida.

Fixed Assets - Assets of a long-term character which are intended to be held or used with a minimum cost of \$500 such as land, buildings, machinery, equipment and improvements.

Forfeiture - The automatic loss of property, including cash, as a penalty for breaking the law, or as compensation for losses resulting from illegal activities. Once property has been forfeited, the City may make a claim for it, resulting in confiscation of the property.

Franchise Agreement - An agreement reached between a private business and a government, where the private company is granted an exclusive privilege to provide a service to the citizens served by that government.

Franchise Fees - A fee assessed on a business, usually a public utility, in return for giving them the exclusive right to operate inside the City limits.

APPENDIX A

CITY OF NORTH MIAMI BEACH, FLORIDA

GLOSSARY OF TERMS

FISCAL YEAR ENDING SEPTEMBER 30, 2025

Fund - A group of related accounts that is used to maintain control over resources that have been segregated for specific activities or a specific purpose.

Fund Balance - The difference between governmental fund assets and liabilities.

GAAP - Generally Accepted Accounting Principles. Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

Garbage Collection - A basic service of City government that involves "on-site" pick-up of garbage and trash (solid waste), transporting it to disposal facilities; one operation of a solid waste refuse system.

General Election - An election held on the first Tuesday after the first Monday in November, in the even-numbered years, for the purpose of filling national, state, county and district offices and for voting on constitutional amendments not otherwise provided for by law

General Fund - A fund supported by revenues, such as property taxes, not designated by law for a special purpose. Some of the departments that are part of the General Fund include Police, Administration, Public Works and Recreation.

General Law - A legislative act which is intended to have statewide application.

Goal - An attainable target; an organization's vision of the future.

Goals and Objectives - A narrative in each department which establishes a program of non-routine, or especially emphasized, intentions and tasks for each City department during a one-year period.

Grant - A contribution made by one governmental unit to another unit. The contribution is usually made to aid in the support of a specified function.

Home Rule - Local self-government (self-rule) by the people with limited interference by another level of government, within the parameters of the law.

Homestead Exemption - A deduction from the total taxable assessed value of a residence occupied by the owner in the State of Florida. The maximum exemption is \$50,000 for all property owners who qualify.

CITY OF NORTH MIAMI BEACH, FLORIDA

GLOSSARY OF TERMS

FISCAL YEAR ENDING SEPTEMBER 30, 2025

Impact Fees - Fees charged by local governments to developers as a total or partial reimbursement for the cost of providing additional facilities or services needed as a result of new development (e.g., wider roads, new sewers, more parks and police, etc.).

Incorporation - The legal act taken when a community adopts a charter and becomes a municipality (in Florida, a city, town or village).

Infrastructure - Public domain fixed assets including roads, bridges, curbs, gutters, sidewalks, drainage systems, lighting systems and other items that have value only to the City.

Inter-fund Transactions - Payments from one fund to another fund, primarily for work or services provided.

Intergovernmental Relations - The connection or involvement of one or more governments with each other; the relationship possibilities take many forms, with both positive and negative results, and may include an overlap of power or jurisdiction prescribed by law, an agreement to mutually share certain services, a shared taxing source, land issues, one or more intergovernmental committees, a cooperative partnership for a specific project and duplicative services, to name a few examples.

Intergovernmental Revenue - Often referred to as "revenue sharing" is revenue collected by one government and shared with other governmental units.

Inter-local Agreement - A contract between two governments where one government agrees to provide one or more goods or services to the citizens served by the other government for an established fee.

Levy - The imposition of a tax, stated in terms of "millage," by a governmental body authorized by law to impose ad valorem taxes.

Liabilities - Debts or other legal obligations arising out of transactions in the past, which must be liquidated, renewed, or refunded at some future date.

Line Item Budgeting - A budget development process that uses individual expenditure categories, such as the various types of salaries, fringe benefits, goods, services, and operation and maintenance costs.

Local Option Tax - Each County, subject to a referendum, may levy a tax of 1 cent per gallon on fuels which are subject to tax pursuant to Chapter 206.

CITY OF NORTH MIAMI BEACH, FLORIDA

GLOSSARY OF TERMS

FISCAL YEAR ENDING SEPTEMBER 30, 2025

Mandate - A State or Federal law that requires local governments to expand existing, or implement new programs and services; if no funding is provided to implement the law, it is referred to as an unfunded mandate.

Mayor - The presiding officer of City Council, the policy-making body of the City; at one extreme, may be solely a ceremonial figure and, at the other extreme, may be the chief executive of the City, may be elected or appointed.

Mills/Millage Rate - The rate of taxation as it applies to ad valorem property taxes; one mill is equivalent to \$1 per \$1,000 of taxable value.

Miscellaneous Revenue - Irregular or non-recurring local government revenue sources, such as permit fees, non-occupational license fees, rents, royalties, special assessments, the sale of assets and insurance settlements.

Operating Budget - An annual spending plan that uses projected revenues to fund city government operations for a given fiscal year.

Ordinance - A law of a permanent nature passed by a city or county and enforceable within that government's respective boundaries. (Note: Non-charter county government ordinances, which conflict with ordinances of a city within that county, are not effective within the boundaries of that city to the extent of the conflict.)

Primary Election - An election held, preceding the general election, for the purpose of nominating a party nominee to be voted for in the general election to fill a national, state, county or district office. The first primary is a nomination election only. The second primary is a nomination or elimination election.

Privatization - A contract between a government and a private business, where the private entity agrees to provide one or more government services for an established fee.

Program Budgeting - A budget development process where various programs and service alternatives are selected and prioritized in order to fund the total cost of goals established by the city or county officials.

Property Tax - A tax levied on the assessed value of real property. This tax is also known as ad valorem tax.

Public Office - Any federal, state, county, city, school, or other district office or position which is filled by vote of the electors.

CITY OF NORTH MIAMI BEACH, FLORIDA

GLOSSARY OF TERMS

FISCAL YEAR ENDING SEPTEMBER 30, 2025

Reserve for Vacancies - Anticipated saving resulting from authorized positions being temporarily vacant. Estimated vacancies are subtracted from the amount budgeted for salaries.

Public Services - A category of basic city services provided to citizens, which includes transportation and public works, sanitation, solid and liquid waste management, air quality, toxic and hazardous waste disposal, surface water management, parks, public recreational services, libraries, water purification, sewage treatment, cable television, airports, ports, harbors, public cemeteries and golf courses.

Recurring Expense - Expenses which continue from year to year, where a similar amount can be expected annually. Examples include personnel expenses, and charges for utilities. Non-recurring expenses comprise those that exist only for a limited period, or whose amounts vary considerably from one year to the next. Examples of non-recurring expenses include grants to private organizations or other governments, and one-time expenses for special projects.

Recurring Revenue - Revenue sources which continue from year to year, and where a similar amount can be expected annually. Examples include property taxes, utility taxes and business tax receipts. Non-recurring revenues comprise sources that exist only for a limited period of time, or whose amounts vary considerably from one year to the next. Examples of non-recurring revenue include proceeds from grants and the sale of land.

Recycling - Any process by which solid waste is collected, separated, or processed and reused, or returned to use in the form of raw materials or products; includes such items as aluminum cans, glass, newspapers and plastics.

Reserve - An account used either to set aside budgeted revenues that are not required for expenditure in the current budget year or to earmark revenues for a specific future purpose.

Resolution - An expression of a local governing body concerning matters of a temporary nature, or a method for the disposition of a particular item of the administrative business of the local governing body.

Resource Recovery - Also known as "waste-to-energy," a process where solid waste is burned in incinerators to produce electrical energy.

Recall Election - An election for the purpose of removing a member of the governing body of a city or charter county government.

Revenue - Income derived from taxes, fees, and charges. In the broader sense, "revenue" refers to all government income, regardless of source, used to fund services.

CITY OF NORTH MIAMI BEACH, FLORIDA

GLOSSARY OF TERMS

FISCAL YEAR ENDING SEPTEMBER 30, 2025

Risk Management - The identification and control of risk and liabilities incurred by a local government to conserve resources from accidental loss.

Road Right-of-Way - The width of property necessary for vehicle access, roadway drainage, sidewalks, bike paths and safety buffers associated with a transportation corridor; has multiple uses, such as utilities, transportation drainage and access to property.

Rolled-back Millage Rate - The millage necessary to raise the same amount of Ad Valorem tax revenue as the previous year excluding taxes from new construction.

Sales Tax - A 7% tax levied by the State on most goods and services. The City of North Miami Beach currently receives a percentage of the state sales tax collected in Miami-Dade County.

Self-Insurance - The underwriting of one's own insurance rather than purchasing coverage from a private provider.

Sewage - Dirty, used water (wastewater) that is poured down the drain, including dirty dish water, water from the shower or bathtub, or waste from the toilet.

Solid Waste - Under Florida law, includes "garbage, refuse, yard trash, clean debris, white goods (large appliances), special wastes, ashes, sludge, or other discarded material, including solid, liquid, semisolid, or containing gaseous material resulting from domestic, industrial, commercial, mining, agricultural, or governmental operations."

Solid Waste Management - The process by which solid waste is collected, transported, stored, separated, processed, or disposed of in any other way, according to an orderly, purposeful and planned program.

Solid Waste Management Act, 1988 Florida - Significant state legislation affecting the management of solid waste by counties and cities; encourages cooperation of two local governmental entities in consolidating solid waste management efforts to promote recycling and reduce the amount of solid waste disposed of in landfills and incinerators.

Special Assessment - A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties. All tax-exempt properties in the affected area will also have to pay the special assessment.

Special Election - An election called for the purpose of voting on a party nominee to fill a vacancy in a national, state, county or district office.

CITY OF NORTH MIAMI BEACH, FLORIDA

GLOSSARY OF TERMS

FISCAL YEAR ENDING SEPTEMBER 30, 2025

Special Taxing District - A geographic area, designated by petition or vote of the residents of that area, in which a particular service is provided exclusively to residents of the area. A special property tax or a special assessment fee pays for these services. Typically, districts include schools, park maintenance, street lighting, or security guard districts.

Stormwater Utility Fee - A fee assessed on real property established and imposed to finance design, installation, and maintenance of Stormwater Management Systems.

Strategic Planning - Development of a plan of action, including specific lobbying steps to take within an established time frame, to achieve a particular goal or goals.

"Straw-ballot" Referendum - An election by which local officials may obtain a non-binding expression of public opinion regarding a public issue.

Surplus - The portion of the fund balance, which is not reserved for specific purposes or obligations.

Tax - A charge in money imposed by government on individuals, organizations or property to raise revenue to support the operation of government and the provision of services (as contrasted with the definition of "fee").

Tax Base - Total assessed valuation of real property within the City.

Tax Levy - The total amount to be raised by general property taxes for purposes specified in the Tax Levy Ordinance.

Taxable Value - The assessed value less homestead and other exemptions, if applicable.

TRIM - The Florida Truth in Millage Act establishes a formal process whereby the ad valorem (property) tax millage is established during the local government budget process. The TRIM process requires a specific method of tax rate calculation, notice (printed form), and advertisement and proceedings for public hearings (Chapter 200, Florida Statutes).

User Charges/User Fees - The payment of a fee for direct receipt of a public service by the party benefiting from the service, such as water and sewer service.

Utility Tax - A tax levied by cities on the consumers of various utilities such as electricity, telephone, or gas.

Zoning - The division of a city or county into areas (zones) in which the use of the land is restricted by law (zoning ordinances).

