



PROCUREMENT MANAGEMENT DIVISION

TO: Horace A. McHugh
Interim City Manager

VIA: Donna Rockfeld, CPPB
Chief Procurement Officer

FROM: Judeen N Johnson

DATE: March 24, 2021

RE: Engagement of Kessler Services to Perform Professional Analysis Service

Annual Expenditure not to Exceed: \$ 44,500 **Vendor #** 516703

Waiver of Bid Justification:

Solid Waste operational management is a specialized area and not many firms provide professional assistance in its analysis and optimization, as their core business. Kessler Consulting Inc. (KCI) is a Florida based niche firm that specializes in operational efficiency for solid waste management of government entities. KCI has performed prior services for the city of North Miami Beach in 2013 and more recently in 2020. Services rendered included professional assistance and analysis of the city owned operation and also RFP assistance for outsourcing the service to an external vendor.

The desire is to have this analysis completed as soon as possible to determine our long term solid waste options. KCI has the data relative to NMB operations and it is believed that this waiving the bid process and using their service will result in the analysis being completed significantly earlier.

Donna Rockfeld, CPPB, *Chief Procurement Officer*

Horace A. McHugh, *Interim City Manager (Up to \$50,000)*

Purchases exceeding \$50,000.00 will be placed on the next Commission Agenda pending Procurement review.

Approved

Date

3-24-21

3-24-21



PROCUREMENT EXPLANATION MEMO

PROCUREMENT MANAGEMENT DIVISION

TO: Horace A. McHugh
Interim City Manager

VIA: Donna Rockfeld, CPPB
Chief Procurement Officer

FROM: Judeen N Johnson
Name
Public Works Director
Title/Department

DATE: March 24, 2021

RE: Engagement of Kessler Services to Perform Professional Analysis Services for Insourcing Solid Waste

Fiscal Amount not to Exceed: \$ 44, 500

Vendor # 516703

Purpose (How does it align with City NMB Strategic Plan?):

This aligns with the City's goal of being fiscally responsible and providing a safe and beautiful place to live.

Background:

The City Commission has charged staff with providing a timely operational and financial analysis of providing city owned solid waste and recycling collection and disposal service. Given the complexity of the task, it is recommended to engage the services of a specialized consultant to provide a comprehensive analysis and report.

Recommendation:

Staff recommends using Kessler Consulting Inc to conduct the evaluation of city provided Solid Waste and recycling Collection and Disposal Service

Fiscal Impact / Account Number(s):

\$44,500
Account# - 474810-534310

Contact Person(s):

Judeen N Johnson