

**CITY OF NORTH MIAMI BEACH MEMORANDUM**



**PROCUREMENT MANAGEMENT DIVISION**

**TO:** Ana M. Garcia, City Manager  
**FROM:** Joel Wasserman, Chief Procurement Officer  
**DATE:** Thursday, March 09, 2017

**RE:** RFQ-2016-08, NMB Water Operations, Maintenance and Program Services

**BACKGROUND:**

In an effort to provide Excellent Municipal Services, in a financially responsible manner, consistent with our Strategic Plan, the City of North Miami Beach issued RFQ-2016-08 NMB Water Operations, Maintenance and Program Services with electronic notices posted on the City's website and DemandStar, with electronic notification sent to over 600 vendors on November 18, 2016, in accordance with Florida Statutes and the City of North Miami Beach's City Code.

The City received questions from several potential respondents and issued an addendum to provide responses, clarification, and on January 5, 2017, the City held a Non-Mandatory Respondent's Question and Answer Session, with representatives from 9 (nine) companies in attendance.

The City Manager established an Evaluation Committee comprised of the Deputy City Manager, the Director of Human Resources, the Finance Director, the Chairperson, Public Utilities Commission, a Senior Professional Engineer from Miami-Dade County Water and Sewer Department and the Director NMB Water as an ex-officio non-voting member.

On January 26, 2017, the City received an opened Submission of Qualifications from 4 respondents: CH2M Hill Engineers, Inc., Suez North America, U.S. Water/Wade Trim. LLC and Veolia Water North America-South, LLC.

Procurement Management Division conducted an administrative review of the submissions and deemed all submission responsive, and on February 8, 2017, the City and outside Legal Counsel, Bryant Miller Olive P.A., conducted an Evaluation Committee Orientation and Document Distribution meeting to review the Evaluation Committee Guidelines and Evaluation Criteria/Scoring Sheet.

On February 21, 2017, at a publicly advertised meeting, the Evaluation Committee submitted initial scoring of the responses. The Evaluation Committee conducted a public discussion, regarding the established evaluation criteria of Technical Resources, Capabilities and Proximity, Key Staffing, Organization, and Single Point Accountability, Relevant Project Experience, Project Understanding and Approach Financial, Regulatory and Contract Compliance and Certified MBE Status.

Subsequent to the public discussion the Evaluation Committee adjusted their scoring removing points from Credited MBE from Veolia Water North America-South, LLC and scored the respondents as follows:

CH2M Hill Engineers, Inc.....	91
Suez North America.....	75
U.S. Water/Wade Trim, LLC.....	82
Veolia Water North America-South, LLC.....	84

The Evaluation Committee thereafter determined it was appropriate to invite the top three ranked respondents to make oral presentations and provide clarification to their responses submitted to the City.

CH2M Hill Engineers, Inc., U.S. Water/Wade Trim. LLC and Veolia Water North America-South, LLC were notified of the request to present and address questions at the March 7, 2017, Evaluation Committee Meeting.

On March 7, 2017 the Evaluation Committee conducted oral presentations, discussion and questions with the three respondents. Following the presentations, discussion and questions, the Evaluation Committee re-scored each respondent based on the response and clarification presented. The final ranking was approved by the Evaluation Committee as follows:

CH2M Hill Engineers, Inc.....	91
U.S. Water/Wade Trim.....	82
Veolia Water North America-South.....	81

**RECOMMENDATION:**

Ranking of the respondents based on the scoring:

- 1<sup>st</sup> ..... CH2M Hill Engineering, Inc.
- 2<sup>nd</sup> ..... U.S. Water/Wade Trim, LLC
- 3<sup>rd</sup> ..... Veolia Water North America-South, LLC

The five (5) member Evaluation Committee recommends the City Manager, after conducting her due diligence, concur with the ranking of the respondents as listed above and recommend that the City Commission approve the ranking and authorize the City Manager to negotiate with the 1<sup>st</sup> ranked respondent, CH2M Hill Engineering, Inc. and in accordance with Florida Statutes then negotiate with 2<sup>nd</sup> ranked and then 3<sup>rd</sup> ranked if an impasse is reached.

**CONTACT PERSONS:**

Jeffrey Thompson, P.E. Director NMB Water  
Joel Wasserman, CPPO, Chief Procurement Officer

**Approved and may be placed on the April 3, 2017 Special Commission Meeting Agenda.**

**Approved**

**Denied**

By:   
Ana M. Garcia, ICMA-CM, City Manager

March 22, 2017  
Date



Summary of Average Scores Round 1

	C1 - Technical Resources, Capabilities and Proximity (25)	C2 - Key Staffing, Organization and Single Point Accountability (25)	C3 - Relevant Project Experience (20)	C4 - Project Understanding and Approach (20)	C5 - Financial, Regulatory and Contract Compliance (10)	C6 - Certified MBE (2)	AVG Total
CH2M Hill	23	23	18	18	9	0	91
Suez N.A.	19	18	15	16	8	0	75
US Water - WT	20	20	16	17	8	0	82
Veolia Water N.A.	21	20	18	17	8	0	84

Summary of Average Scores Respondents Presentation

	C1 - Technical Resources, Capabilities and Proximity (25)	C2 - Key Staffing, Organization and Single Point Accountability (25)	C3 - Relevant Project Experience (20)	C4 - Project Understanding and Approach (20)	C5 - Financial, Regulatory and Contract Compliance (10)	C6 - Certified MBE (2)	AVG Total
CH2M Hill	23	23	18	18	8	0	91
US Water - WT	20	20	17	17	8	0	82
Veolia Water N.A.	21	19	17	17	8	0	81



**MEMORANDUM**

To: Procurement Management Division

From: The Evaluation Committee

Re: Recommendation to Negotiate

SOLICITATION: RFQ 2016 08, NMB Water Operations, Maintenance and Program Management Services

MEETING DATE: March 7, 2017

The below signed Evaluation Committee, having reviewed the above referenced responses, make our recommendation as follows:

CH2M - 91

U.S. Water/Wade Trim - 82

Veolia Water North America - South - 81

By signing below, I am agreeing with the Committee's decision.

Reviewer 1 *[Signature]*

Reviewer 2 *Clayton M. Cernow*

Reviewer 3 *[Signature]*

Reviewer 4 *[Signature]*

Reviewer 5 *[Signature]*