



MEMORANDUM

TO: Mayor and City Commission

Thru: Darvin Williams, City Manager

FROM: Hamid Nikvan, Public Utilities/Public Works Director

DATE: June 24, 2026

RE: Installation of Transit Bus Shelters at Various Locations of North Miami Beach (Change Order).

SUBJECT

Motion to approve **Change Order No. 3** with TechGroupOne, Inc., in the amount of **\$92,798.08**, to complete installation of the remaining three bus shelters planned for the current fiscal year.

BACKGROUND

- **PROJECT OVERVIEW**

The City of North Miami Beach Bus Shelter Improvement Project is a two-phase initiative designed to improve transit safety, comfort, and accessibility. The project includes:

- **Phase 1 – Retrofitting existing shelters**
- **Phase 2 – Installing new shelters at multiple citywide locations**

This work supports the City's ongoing commitment to improving the transit experience and overall quality of life for residents and transit users.

- **Phase 1: Retrofitting of Existing Bus Shelters – Completed**

Five (5) bus shelters have been successfully retrofitted at the following locations:

- 167th St & 8th Ave (2 shelters – Proof of Concept)
- 163rd St & 15th Ave
- 163rd St & 17th Ave
- 163rd St & 28th Ave

Phase 1 work is complete.

- **Phase 2: Installation of New Bus Shelters – In Progress**

- **Wave 1 – 100% Complete**

Three new shelters are currently being installed at:

- 1247 NE 167th St – North Miami Beach School
- 1536 NE 179th St – Greynolds Elementary
- 16711 W. Dixie Hwy – Spanish Monastery

- **Wave 2 – Design and Permitting Underway**

Wave 2 consists of three additional shelters scheduled to begin after permitting and approval of Change Order No. 3.

Planned locations include:

- 1980 NE 171st St
- 13621 Highland Dr – High Park
- 16666 NE 19th Ave

Estimated Completion: August 30, 2026

These Wave 2 locations correspond to the installations funded under this Change Order.

In addition to the above narrative, the original project documentation confirms that three shelters and five retrofits have already been completed.

ANALYSIS

Change Order No. 3 includes all construction tasks required for Wave 2 shelter installations at:

- 1980 NE 171st St – 15-ft shelter
- 13621 Highland Dr – High Park – 10-ft shelter
- 16666 NE 19th Ave – 10-ft shelter

Work includes MOT, demolition, site preparation, grading, limerock base, compaction testing, concrete pads, sidewalks, shelter

Funding for these improvements is provided through **CITT transit improvement allocations** already budgeted for FY2025.

Per **City Code 3-3.20**, this change order exceeds the City Manager’s approval authority because contract value modifications surpass the allowable threshold, requiring full City Commission approval.

FISCAL IMPACT

- Original Contract Amount: \$131,660.00
- Previous Change Orders: \$18,281.76
- Adjusted Amount Prior to This Change: \$149,941.76
- Change Order No. 3 Amount: **\$92,798.08**
- New Total Adjusted Contract Amount: **\$242,739.84**
- Total Percent Increase to Date: 84.36%

Funding Account: Transit Improvements Other Than Building

Account Number: 103865-549630

From Account Number	From Account Title	Amount	To Account Number	To Account Title
103865 549630	Transit Improvements Other Than Building	\$92,798.08	103865 549630	Transit Improvements Other Than Building

RECOMMENDATION

Staff recommends approval of **Change Order No. 3**, enabling completion of Wave 2 bus shelter installations in accordance with the City's transit improvement plan and available CITT funding.

ATTACHMENTS

1. Change Order Form – TechGroupOne (CO No. 3)
2. Detailed Contractor Cost Estimates (Three Locations)