



**Memorandum of Understanding
BETWEEN
BIG BROTHERS BIG SISTERS OF MIAMI, INC.
AND
CITY OF NORTH MIAMI BEACH**

I. INTRODUCTION

This Memorandum of Understanding (MOU), dated March 03, 2026, sets forth the terms and understanding between Big Brothers Big Sisters of Miami, Inc., (BBBS Miami) and the City of North Miami Beach to create a formal collaboration that benefits the youth and families in the City of North Miami Beach.

II. BACKGROUND

BBBS Miami has been South Florida's premier mentoring organization since 1958, defending the potential of future leaders in the community by matching at-risk youth (Littles) with committed adult mentors (Bigs). These relationships, strategically matched based on Littles' needs and Bigs' backgrounds and skills, as well as common interests, aspirations, and personalities – empower Littles to achieve success in life and become productive members of the community. The mission of BBBS Miami is to create and support one-to-one mentoring relationships that ignite the power and promise of youth.

III. PURPOSE

The purpose of this MOU is to outline the details of the agreement between BBBS Miami and the City of North Miami Beach.

IV. PROGRAM DESCRIPTION

Big Brothers Big Sisters of Miami, Inc., (BBBS Miami) will collaborate with the City of North Miami Beach to bring positive and intentional services to the community through the full menu of mentoring options available including the award-winning School to Work (STW) workplace mentoring program. Through the School to Work Program, City of North Miami Beach employees will serve as mentors ("Bigs") to high school aged youth who are residents of the City of North Miami Beach. In addition to this program, BBBS Miami offers the City of North Miami Beach Community Based Mentoring, School Based Mentoring, Group Mentoring, and "Bigs in Blue" to engage first responders.

V. DURATION

This MOU is entered into freely and voluntarily and may be modified by mutual consent of authorized officials from BBBS Miami and the City of North Miami Beach. The term of this MOU



will begin on the effective date, which shall be the date on which this MOU is signed by authorized officials for both parties. Either Party may terminate this MOU with thirty (30) days' written notice to the other Party. Upon termination of this MOU, neither Party shall have any further obligation.

VI. REPORTING

On an annual basis, within sixty (60) days of completion of the school year, BBBS Miami will present to City Council a report track compliance, performance, and outcome of the program.

VII. ROLES AND RESPONSIBILITIES

A. BBBS Miami will:

- a) Interview, screen, and match city employee volunteers recruited through the City of North Miami Beach who are interested in becoming mentors ("Bigs") in one of the BBBS Miami" Mentoring programs.
- b) List the City of North Miami Beach as an official partner on its website and create co-branded collateral for mentor recruitment purposes.
- c) Highlight the partnership with the City of North Miami Beach on the Game of Life Mentoring Podcast with City of North Miami Beach representative(s) invited as guest(s).
- d) Recruit students who are residents of the City of North Miami Beach and attend traditional schools, including Miami-Dade County Public and Charter Schools, Private Schools, as well as Florida Virtual School and Homeschool.
- e) Coordinate and provide transportation of students to monthly mentorship meeting at City facilities within the city.
- f) Indemnify, save and hold harmless the city, its agents and employees from any claim, demand, suit, loss, cost of, expense or damage which may be asserted, claimed or recovered against or from city or agents or employees of the city by reason of any damage to property or person, including death, or invasion of privacy by use of image or likeness, sustained by any person whomsoever, which damage is incidental to, occurs as a result of, or arises out of the negligent or any act(s) or omissions of BBBS Miami or in connection with participation in the program.
- g) Procure and maintain minimum insurance standards as required by the city. The city may require additional insurance. Renewal certificates of insurance shall be provided annually until termination of this agreement.
- g)h) Maintain records of all matters related to the MOU as may be required by Florida Public Records laws.



B. The City of North Miami Beach will:

- a) Publicize the partnership with BBBS Miami to assist with mentor recruitment.
- b) Encourage businesses within the city to serve as mentor partners to match ~~Opa-locka~~City of North Miami Beach youth.
- c) Collaborate with BBBS Miami for mentor recruitment opportunities.
- d) Highlight BBBS Miami matches at select chamber meetings to show the impact of the partnership.
- e) Host School to Work matches once a month and support BBBS Miami with City of North Miami Beach locations for matches in the other BBBS Miami programs to meet (i.e. parks, recreation centers, schools, etc.)

VIII. PRINCIPAL CONTACTS

The Principal Contacts for each of the organizations are:

Lead Partner:

Name: Big Brothers Big Sisters of Miami, Inc.
Representative/Title: Gale Nelson, President & CEO
Program Contact: Gale Nelson
Email: gnelson@bbbsmiami.org
Address: 550 NW 42nd Ave., Miami, FL 33126
Tel: (305) 644-7072

Program Partner:

Name: City of North Miami Beach
Representative/Title:
Program Contact:
Email:
Address:
Tel:



Above-referenced Principal and Program Contacts may be changed in writing from time to time by their respective Partners.

Gale Nelson, President, and CEO
Big Brothers Big Sisters of Miami, Inc.

Signature

Date

City Manager
City of North Miami Beach

Signature

Date

ATTEST:

City Clerk

Approved as to Form and Legal Sufficiency:

City Attorney Office

Risk Approval:

By:_____