



Procurement Management Department

Commission Agenda Staff Report

Date: March 26, 2026

Resolution No.: 2026-XX

To: Mayor and City Commission

From: Darvin Williams, City Manager

Prepared By: Shereece George Depusoir, Chief Procurement Officer

Agenda Title: Resolution Approving a Task Order for Professional Engineering Services for Traffic Calming Studies, Design, and Permitting at Various Location with Chen Moore and Associates, Inc. in an Amount Not to Exceed \$163,500.00.

Background

The City of North Miami Beach recognizes the need to implement traffic calming improvements within residential neighborhoods to enhance public safety, reduce vehicle speeds, and improve overall quality of life for residents. The Public Works Department seeks to utilize Chen Moore and Associates, Inc. to conduct traffic calming studies and provide recommendations for initiatives at various locations throughout the City.

Based on the findings of previous studies, Chen Moore and Associates, Inc. will also provide professional engineering services, including design, permitting, and preparation of construction documents, to implement the recommended traffic calming improvements. These improvements may include, but are not limited to, pavement markings, signage, speed humps, and other traffic calming measures intended to enhance pedestrian and vehicular safety and improve roadway functionality.

On July 21, 2020, the City Commission approved Resolution R2020-62, authorizing RFQ-19-082-MC, "Continuing Services Agreement for Architectural, Engineering, Landscape Architect, and Surveying Services." Pursuant to that solicitation, the City executed agreements with qualified firms that submitted responsive proposals and competitive pricing in accordance with the solicitation requirements, including an agreement with Chen Moore and Associates, Inc. executed on December 21, 2020.

Subsequently, on pursuant to Resolution R2022-98, the City Commission approved RFQ-22-018-MC, "Acquisition of Professional Architectural and Engineering Services," which authorized the co-termination of existing contracts under RFQ-19-082-MC with the current continuing services agreement through September 30, 2027.

The proposed engineering services will allow the City to advance the design phase of the traffic calming improvements and move toward construction implementation of the recommended measures to improve safety and mobility within the Aqua Bowl neighborhood.

Recommendation

The Interim Public Works Director and the Chief Procurement Officer recommend that the City Commission approve and authorize the City Manager or designee to approve the Task Order with Chen Moore and Associates, Inc. for a budgeted amount not to exceed \$163,500.00.

Fiscal Impact

Requesting a Purchase Order for the allocated amount of \$163,500.00 as approved in the adopted FY26 budget appropriation.
