EXHIBIT A

PROCUREMENT MANAGEMENT DEPARTMENT

PIGGYBACK/COOPERATIVE PURCHASE REQUEST FORM

Requesting Department: NMB Water
Primary Contact Name: Christopher Walker
Primary Contact E-mail: christopher.walker@citynmb.com
Secondary Contact Name: Pedro Melo
Secondary Contact E-mail: pedro.melo@citynmb.com
Department Phone: 305-948-2967
Department Fax: ______

Company Name: Shrieve Chemical Company, Inc.
Contact Name: Chris Burns
Company Address: 1442 Lake Front Circle Suite 500
The Woodlands, TX 77380
Company Phone: 281-367-4226
Company E-mail: cburns@shrieve.com
Vendor Registration #: 506936

Piggyback Contract Details

Cooperative ☑ / Public Entity ☐

1. **Contract Title:** ITB No. 2025-016

   a. **Awarding Agency** City of Deerfield Beach **b. Contract / Solicitation #** ITB# 25-016

   c. **Solicitation included? Yes** ☐ **Awarded Letter included? Yes** ■ **Proposal/Quote from Company included? Yes** ☐

2. **Description of the Scope of Service of This Contract:** Furnish and Deliver Sulfuric Acid 93% for Water Treatment Plant Operations

3. **Total Value of Contract: $** 750,000.00

4. **Account Number(s): FY** 26 410904-533505 **FY** 27 410904-533505 - $825,000.00

Contract Verification Information

5. **Were alternative contracts evaluated to determine that the City is obtaining the most advantageous contract pricing for the required product / service? Yes** ■ **No** ☐

6. **Would this purchase(s) result in the potential of future purchases for related products/ services being restricted to a particular vendor or create a specific vendor as sole source provider for the related items? Yes** ☐ **No** ■

7. **Would this purchase(s) result in any future maintenance costs which are not included in the initial purchase?**
   Yes ☐ **No** ■ **If yes, please attach a draft maintenance plan which includes cost estimates and funding sources(s).**

Required Documents Checklist

Contract Explanation Memo ■ **Solicitation** ☐ **Award Letter/Executed Contract** ■

Proposal/Quote ☐ **Renewal Letter** ☐ **Risk Manager Approved Insurance Certificate** ☐

Grant Information *(only applicable if grant related purchase)*

8. **Provide details (expiration dates, special requirements, etc).** ______

9. **Will this require matching funds? Yes** ☐ **No** ☐

10. **Grant source?** ______ **Grant (dollar) amount?** ______

11. **Complete an advanced search of the vendor recommended for award on the federal governments System for Award Management at www.sam.gov. Attach a copy of the results.**

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	Approved	Date
Form Prepared By:	____________________	________
Department Director:	____________________	________
Finance Director:	____________________	________
Chief Procurement Officer: (Purchases/Contract up to $25,000.00)	____________________	________
City Manager: (Purchases/Contracts up to $50,000.00)	____________________	________

Purchases/Contracts exceeding $50,000.00 will be placed on the next Commission Agenda pending Procurement review

City Commission Meeting Date: ______________ Approved Resolution No:________________

3-4.3 Use of Other Governmental Entities' Contracts

Subject to the spending limitations in Section 3-3.14 and upon a determination that the supplies, materials, equipment or contractual services needed by the City are comparable to solicitation procedures substantially equivalent to the requirements of the North Miami Beach Purchasing Code, the Purchasing Agent may procure, without following formal contract procedure, all supplies, materials, equipment and contractual services which are the subject of contracts with the State of Florida, its political subdivisions, the United States government, other governmental entities, or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof; provided, however, that this section shall apply only if (i) the supplies, materials, equipment or contractual services are the subject of a price schedule negotiated by the State of Florida or the United States government, or (ii) the supplies, materials, equipment or contractual services are the subject of a contract with another governmental entity or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof, which contract is based strictly on competitive bids or competitive proposals and not on any preference.

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City of North Miami Beach NMB

TO: City Manager

VIA: Chief Procurement Officer

FROM: Hamid Nikvan
Director

Director/ Public Utilities
Title/Department

Signature

08/29/2025
Date

RE: Contract Allocation for FY26 for Sulfuric Acid 93% for Water Treatment Plant Operations

Fiscal Amount not to Exceed: $750,000.00 **Vendor #** 506936

Purpose (How does it align with City NMB Strategic Plan?):

In keeping with the City of NMB's Strategic Plan mission to provide a safe environment for residents and visitors, while being fiscally responsible, a request is being made to establish an agreement with Shrieve Chemical Company for the supply and delivery of 93% sulfuric acid.

Background:

Sulfuric acid is used as a pretreatment to lower the pH of feed water, reducing the risk of mineral precipitation on the reverse osmosis membranes. It is essential for the operation of the water plant. This pretreatment is a critical component of the reverse osmosis system, and damage to it can result in reduced output, poor water quality, and increased production costs.

Recommendation:

Approval.

Fiscal Impact / Account Number(s):

Fiscal Impact: $750,000.00 / Account Number: 410904-533505

Finance Director: ______________________ **Date** __________

Chief Procurement Officer: ______________________ **Date** __________
(Purchases/Contract up to $25,000.00)

City Manager: ______________________ **Date** __________
(Purchases/Contracts up to $50,000.00)

Purchases/Contracts exceeding $50,000.00 will be placed on the next Commission Agenda pending Procurement review.

PROCUREMENT MANAGEMENT DEPARTMENT

City of North Miami Beach

PIGGYBACK/COOPERATIVE PURCHASE REQUEST FORM

Requesting Department: NMB Water
Primary Contact Name: Christopher Walker
Primary Contact E-mail: christopher.walker@citynmb.com
Secondary Contact Name: Pedro Melo
Secondary Contact E-mail: pedro.melo@citynmb.com
Department Phone: 305-948-2967
Department Fax: ____________

Company Name: Interacid North America
Contact Name: Katie Bain
Company Address: 10210 Highland Manor Drive
Suite 140, Tampa, FL 33610
Company Phone: ____________
Company E-mail: AR@Interacidna.com
Vendor Registration #: 526371

Piggyback Contract Details

Cooperative ☑ / Public Entity ☐

1. Contract Title: ITB No. 2025-016

   a. Awarding Agency City of Deerfield Beach b. Contract / Solicitation # ITB# 25-016

   c. Solicitation included? Yes ❑ Awarded Letter included? Yes ■ Proposal/Quote from Company included? Yes ❑

2. Description of the Scope of Service of This Contract: Furnish and Deliver Sulfuric Acid 93% for Water Treatment Plant Operations

3. Total Value of Contract: $ 25,000.00

4. Account Number(s): FY 26 410904-533505 FY ____ ____________

Contract Verification Information

5. Were alternative contracts evaluated to determine that the City is obtaining the most advantageous contract pricing for the required product / service? Yes ❑ No ■

6. Would this purchase(s) result in the potential of future purchases for related products/ services being restricted to a particular vendor or create a specific vendor as sole source provider for the related items? Yes ❑ No ■

7. Would this purchase(s) result in any future maintenance costs which are not included in the initial purchase? Yes ☐ No ■ If yes, please attach a draft maintenance plan which includes cost estimates and funding sources(s).

Required Documents Checklist

Contract Explanation Memo ■ Solicitation ❑ Award Letter/Executed Contract ■

Proposal/Quote ❑ Renewal Letter ❑ Risk Manager Approved Insurance Certificate ❑

Grant Information *(only applicable if grant related purchase)*

8. Provide details (expiration dates, special requirements, etc). ____________

9. Will this require matching funds? Yes ❑ No ❑

10. Grant source? ____________ Grant (dollar) amount? ____________

11. Complete an advanced search of the vendor recommended for award on the federal governments System for Award Management at www.sam.gov. Attach a copy of the results.

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	Approved	Date
Form Prepared By:	______________________________	__________
Department Director:	______________________________	__________
Finance Director:	______________________________	__________
Chief Procurement Officer: (Purchases/Contract up to $25,000.00)	______________________________	__________
City Manager: (Purchases/Contracts up to $50,000.00)	______________________________	__________

Purchases/Contracts exceeding $50,000.00 will be placed on the next Commission Agenda pending Procurement review

City Commission Meeting Date: ________________ Approved Resolution No:____________________

3-4.3 Use of Other Governmental Entities' Contracts

Subject to the spending limitations in Section 3-3.14 and upon a determination that the supplies, materials, equipment or contractual services needed by the City are comparable to solicitation procedures substantially equivalent to the requirements of the North Miami Beach Purchasing Code, the Purchasing Agent may procure, without following formal contract procedure, all supplies, materials, equipment and contractual services which are the subject of contracts with the State of Florida, its political subdivisions, the United States government, other governmental entities, or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof; provided, however, that this section shall apply only if (i) the supplies, materials, equipment or contractual services are the subject of a price schedule negotiated by the State of Florida or the United States government, or (ii) the supplies, materials, equipment or contractual services are the subject of a contract with another governmental entity or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof, which contract is based strictly on competitive bids or competitive proposals and not on any preference.

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City of North Miami Beach

PROCUREMENT MANAGEMENT DEPARTMENT

TO: City Manager

VIA: Chief Procurement Officer

FROM: Hamid Nikvan — Director

Director/ Public Utilities — Title/Department

Signature: ____________________

Date: 08/29/2025

RE: Contract Allocation for FY26 for Sulfuric Acid 93% for Water Treatment Plant Operations

Fiscal Amount not to Exceed: $25,000.00 **Vendor #**526371

Purpose (How does it align with City NMB Strategic Plan?):

In keeping with the City of NMB's Strategic Plan mission to provide a safe environment for residents and visitors, while being fiscally responsible, a request is being made to establish an agreement with Interacid North America for the supply and delivery of 93% sulfuric acid.

Background:

Sulfuric acid is used as a pretreatment to lower the pH of feed water, reducing the risk of mineral precipitation on the reverse osmosis membranes. It is essential for the operation of the water plant. This pretreatment is a critical component of the reverse osmosis system, and damage to it can result in reduced output, poor water quality, and increased production costs.

Recommendation:

Approval.

Fiscal Impact / Account Number(s):

Fiscal Impact: $25,000.00/Account Number: 410904-533505

Finance Director: ____________________ **Date** __________

Chief Procurement Officer: ____________________ **Date** __________
(Purchases/Contract up to $25,000.00)

City Manager: ____________________ **Date** __________
(Purchases/Contracts up to $50,000.00)

Purchases/Contracts exceeding $50,000.00 will be placed on the next Commission Agenda pending Procurement review.

Southeast Florida Governmental Purchasing
Cooperative Group

CONTRACT AWARD

Please complete each of the applicable boxes and submit with bid documents, award notices and tabulations to info@nigpsefl.org for placement on the NIGP SEFL website Cooperative contract page.

BID/RFP No. ITB 25-016

Description/Title: Sulfuric Acid 93% for Water Treatment Plant

Initial Contract Term: Start Date: July 17, 2025 End Date: July 16, 2028

Renewal Terms of the Contract: 3 (No. of Renewals) Renewal Options for 1 year (Period of Time)

Renewal No. ____ Start Date: ________________ End Date: ______________

Renewal No. ____ Start Date: ________________ End Date: ______________

Renewal No. ____ Start Date: ________________ End Date: ______________

Renewal No. ____ Start Date: ________________ End Date: ______________

SECTION #1 **VENDOR AWARD**

Vendor Name: Shrieve Chemical Company, LLC.

Vendor Address: 1442 Lakefront Circle, The Woodlands, TX 77380

Contact: Chris Burns

Phone: 281-367-4226 Fax: ______________

Cell/Pager: 407-927-5544 Email Address: Cburns@shrieve.com

Website: ______________ FEIN: 74-1994881

VENDOR AWARD

Vendor Name: Interacid North America, Inc.

Vendor Address: 10210 Highland Manor Drive, Suite 140, Tampa, FL 33610

Contact: Brent Shonka

Phone: 813-225-2000 Fax: 813-225-1001

Cell/Pager: ______________ Email Address: contract@interacidna.com

Website: ______________ FEIN: 59-3424337

VENDOR AWARD

Vendor Name: ______________________________

Vendor Address: ______________________________

Contact: ______________________________

Phone: ______________________ Fax: ______________________

Cell/Pager: ______________________ Email Address: ______________________

Website: ______________________ FEIN: ______________________

VENDOR AWARD

Vendor Name: ______________________________

Vendor Address: ______________________________

Contact: ______________________________

Phone: ______________________ Fax: ______________________

Cell/Pager: ______________________ Email Address: ______________________

Website: ______________________ FEIN: ______________________

SECTION #2 **AWARD/BACKGROUND INFORMATION**

Award Date: ______________ Resolution/Agenda Item No.: 2025/089

Insurance Required: Yes X No ______

Performance Bond Required: Yes ______ No X

SECTION #3 **LEAD AGENCY**

Agency Name: City of Deerfield Beach

Agency Address: 150 NE 2nd Street, Deerfield Beach, FL 33441

Agency Contact: Eddyson Etienne Email procurement@deerfieldbeachfl.gov

Telephone: 954-250-4039 Fax: ______________________