



EXHIBIT A

2301 Maitland Center Parkway, Suite 450
Maitland, Florida 32751
321-832-1400

July 7, 2025

City of North Miami Beach

Shereece George, CSCMP, Chief Procurement Officer
Procurement Management Department
via email: Shereece.George@citynmb.com

Reference: Worker's Compensation and Liability Third Party Administrator (TPA) Services - PGCS

Dear Ms George:

Please find the attached current Engagement Letter signed 7/19/2023 and "piggyback agreement" under the City of Rivera Beach agreement.

As we near the expiration of our current contract, I would like to formally request the exercise of **Renewal Option Year 4** and initiate planning for **Year 5 renewal**. In consideration of current economic conditions and inflationary trends, we propose a **modest 3% annual increase** to the current CPS rate. This adjustment is intended to account for inflation while supporting the continued success of our partnership and maintaining the high quality of service we provide.

Year 4 Renewal - September 1, 2025 through September 1, 2026. - \$59,482.50

Year 5 Renewal - September 1, 2026 through September 1, 2027. - \$61,266.98

Respectfully submitted,

President, Workers' Compensation, Managed Care & Ancillary Services
viviane.ruiz@usis-tpa.com
407.373.6240

Please execute below:

City of North Miami Beach

Sign: _____

Date: _____

Name: _____

Title: _____

Preferred Governmental Claim Solutions, Inc. (PGCS)

Sign:

Date: 7/24/2025

Name: Viviane Ruiz

Title: President, Workers' Compensation,
Managed Care & Ancillary Services

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3 **RESOLUTION NUMBER 96-25**

4 **A Resolution of the City Council of the City of Riviera Beach, Palm Beach County,**
5 **Florida, authorizing the renewal for two additional one-year periods of the contract**
6 **with Preferred Governmental Claim Solutions, Inc. (PGCS) of Lake Mary, Florida,**
7 **for professional services related to Workers Compensation and Third-Party**
8 **Administration in the total amount of \$274,254.00; authorizing the Director of**
9 **Finance and Administrative Services to make payments from Account No.**
10 **101152102-534000; and providing an effective date.**

11 **Whereas,** the City of Riviera Beach awarded a professional services contract for
12 Workers' Compensation and Third Party Administration services to Preferred
13 Governmental Claim Solutions, Inc. (PGSC) through Bid No. 1072-22-3. The resulting
14 contract was executed on August 22, 2022, for services through September 1, 2025; and
15

16 **Whereas,** included in the bid document was the option to renew for two
17 additional one-year periods. While both the City and PGCS intended for the contract to
18 offer the City the renewal options, the contract failed to specifically include the option
19 language; and
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21 **Whereas,** the contractual language in Exhibit B of the contract allows the parties
22 to negotiate for years 4 and 5, while also specifying non-negotiated dollar amounts of
23 \$135,100 for year 4 and \$139,154 for year 5; and
24

25 **Whereas,** PGCS has provided the City with the required 30-day notice and has
26 submitted a formal request to exercise the Year 4 renewal option at the specified amount
27 of \$135,100 for the period of August 17, 2025, through September 1, 2026; and
28

29 **Whereas,** the City can also accept a renewal option for Year 5 at the specified
30 amount of \$139,154 for the period of September 1, 2026, to September 1, 2027; and
31

32 **Whereas,** this request is for approval of Year 4 and Year 5 renewals in the
33 amounts of \$135,100 and \$139,154 for a total of \$274,254.
34

35 **Now, therefore, be it resolved by the City Council of the City of Riviera**
36 **Beach, Palm Beach County, Florida as follows:**
37

38 **Section 1.** The City Council hereby authorizes the Preferred Governmental
39 Claim Solutions, Inc. contract renewals for Year 4 and Year 5. A copy of the contract
40 information and Bid solicitation is attached hereto.
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42 **Section 2.** The City Council hereby authorizes the payment of \$135,100 for
43 Year 4 and \$139,154 for Year 5 for a total of \$274,254.
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Resolution No. 96-25

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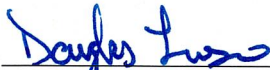
45 **Section 3.** Upon execution of two (2) original renewal agreements, one (1) fully
46 executed original shall be retained by the City Clerk for public record, and one fully
47 executed original shall be provided to Preferred Governmental Claim Solutions, Inc.
48

49 **Section 4.** This Resolution shall take effect immediately upon its passage and
50 approval by the City Council.
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53 **Passed and Adopted this 20 day of August, 2025.**
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APPROVED:



Douglas Lawson
Mayor

Attest:



Debrah Hall
Acting City Clerk
Certified Municipal Clerk

MOTIONED BY: B. GUYTON

SECONDED BY: K. MILLER-ANDERSON

B. GUYTON: AYE

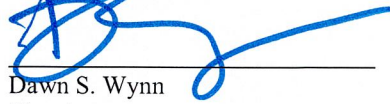
K. MILLER-ANDERSON: AYE

S. LANIER: AYE

G. SPIRITIS: AYE

F. DAVIS-PANIER: AYE

Reviewed as To Legal Sufficiency



Dawn S. Wynn
City Attorney

Date: 8/20/2025



2301 Maitland Center Parkway, Suite 450
Maitland, Florida 32751
321-832-1400

July 18, 2025

Stephen Gude, SHRM-CP, CEBS
Senior Human Resources Manager
Human Resources, Risk Management Division
City of Riviera Beach
1481 W 15th St.
Riviera Beach, FL, 33404
Via: sgude@rivierabeach.org

Reference: Worker's Compensation and Liability Third Party Administrator (TPA) Services - PGCS

Dear Mr. Gude:

Please find the attached City of Rivera Beach agreement dated August 17, 2022 through September 1, 2025.

We would formally request to exercise the Renewal Option Year 4. In line with our contract.

August 17, 2025 – September 1, 2026
Year 4: \$135,100

Respectfully submitted,

Viviane Ruiz
President, Workers' Compensation, Managed Care & Ancillary Services
viviane.ruiz@usis-tpa.com
407.373.6240

Please execute below:

City of Riviera Beach

Sign: Dagla Lauer

Date: 9/3/2025

Name: Dagla Lauer

Title: Mayor

Reviewed as to Legal Sufficiency

[Signature]
Dawn Wynn, City Attorney

Date: 8/20/2025

Preferred Governmental Claim Solutions, Inc. (PGCS)

Sign: [Signature]

Date: 7/18/2025

Name: Viviane Ruiz

Title: President, Workers' Compensation,
Managed Care & Ancillary Services

Attachment: City of Rivera Beach Agreement