



EXHIBIT A

CHANGE ORDER FORM

PROCUREMENT MANAGEMENT DIVISION
(Revised 5.1.23)

Title:	Contract No.: _____ Purchase Order No.: _____
Vendor:	Change Order No.:
Contract Award Date:	Completion Date:
Revised Completion Date (prior to this change):	Extension(s) of Time Previously Approved: days
Revised Completion Date (including this change):	

Summary of Amount	
<i>Original Amount</i>	\$
Change Orders Previously Approved	\$
Adjusted Value Prior to this Change Order	\$
Cost of Changes in this Change Order	\$
<i>Adjusted Amount Including this Change</i>	\$
Percentage Increase this Change Order	%
Total Percent Increase to Date	%
Extension of Time Allowed by this Change -	days

Description of Change:

[Empty box for Description of Change]

Procurement Notes:

[Empty box for Procurement Notes]

Account Number: _____

Code of Ordinances – Chapter III Purchasing, 3-3.20 Change Orders

The City Manager may approve any change orders so long as the total sum of all change orders does not exceed the total amount awarded by the City Commission by more than either ten percent of the contract cost or \$50,000.00, whichever is less. The scope of any project may not be changed without prior approval of the City Commission. No increase in contract price shall be approved unless there are sufficient funds available for such purpose.

This change order is hereby incorporated into and becomes a part of the Contract.

RECOMMENDED:

Tom Raihl, PE, CCM

(Project Manager / Preparer)

By:

(Division Approval)
 4/2/2025

(Signature) (Date)

By: Sam Zamacona, EI

(Department Head) (Date)

APPROVED:

By:

(Finance Department) (Date)

By:

(Procurement Department) (Date)

By:

(Mario A. Diaz, City Manager) (Date)

RESOLUTION NO. R2024-73

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF NORTH MIAMI BEACH, FLORIDA, APPROVING AND AUTHORIZING THE AWARD OF INVITATION TO BID NO. ITB-24-016-SG – BUNCHE PARK WATER MAIN REPLACEMENT PROJECT; AUTHORIZING THE CITY MANAGER OR DESIGNEE TO EXECUTE AN AGREEMENT WITH THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER, SOUTHERN UNDERGROUND INDUSTRIES, INC., IN AN ESTIMATED AMOUNT NOT TO EXCEED \$3,191,524.00; AUTHORIZING THE CITY MANAGER OR DESIGNEE TO DO ALL THINGS NECESSARY TO EFFECTUATE THIS RESOLUTION; AND SUBJECT TO THE BUDGET APPROPRIATION AND AVAILABILITY OF FUNDS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, pursuant to Chapter 166, *Florida Statutes* and Section 1.4 of the Charter of the City of North Miami Beach (“City”), the City shall have all available governmental, corporate, and proprietary powers and may exercise them except when prohibited by law; and

WHEREAS, the City issued an Invitation to Bid No. ITB-24-016-SG (“ITB”) for “*Bunche Park Water Main Replacement Project*”; pursuant to the ITB, the selected contractor is required to provide all necessary project labor, machinery, materials, equipment, supplies, permits, and related incidentals necessary to install approximately 7,600 linear feet of new 8-inch and 4-inch water mains, including excavation, demolition and abandon of existing water main pipes; and

WHEREAS, solicitation was posted on the City’s website and BidSync, with electronic notification sent to over 17,000 suppliers. In addition, the solicitation was also advertised in the Daily Business Review and sent to Women/Minority Owned suppliers. On May 24, 2024, the City received three (3) bids from Southern Underground Industries Inc., JVA Engineering Contractor Inc. and Kailas Corp; and

WHEREAS, the NMB Water and Procurement Management Departments reviewed the bids and determined that Southern Underground Industries, Inc. (“Southern”) submitted the lowest responsive and responsible bid and recommend award of the ITB to Southern in an estimated not to exceed amount of \$3,191,524.00; and

WHEREAS, Section 3-3.14 of the City’s Code of Ordinances provides that contracts in excess of fifty thousand dollars (\$50,000.00) shall be awarded by the City Commission; and

WHEREAS, the City Manager and the Chief Procurement Officer recommend that the City Commission approve and authorize the City Manager or designee to award the ITB and execute a contract with Southern in an estimated not to exceed amount of \$3,191,524.00; and

WHEREAS the Mayor and City Commission believe it is in the best interests of the City to authorize the City Manager award the ITB-24-016-SG Bunche Park Water Main Replacement Project and execute a contract with Southern Underground Industries, Inc in an estimated not to

exceed amount of \$3,191,524.00 for the installation of approximately 7,600 linear feet of new 8-inch and 4-inch water mains.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COMMISSION OF THE CITY OF NORTH MIAMI BEACH, FLORIDA:

Section 1. The foregoing whereas clauses are true and correct and adopted as the legislative and administrative findings of the City Commission and made a specific part of this Resolution; all exhibits attached hereto are made a specific part of this Resolution.

Section 2. The Mayor and City Commission accept the recommendation of the City Manager and City staff and award ITB-24-016-SG Bunche Park Water Main Replacement Project and execute a contract with Southern Underground Industries, Inc in an estimated not to exceed amount of \$3,191,524.00, subject to the budget appropriation and availability of funds.

Section 3. The City Manager or designee is authorized to do all things necessary to effectuate this Resolution.

Section 4. All Resolutions or parts of Resolutions in conflict with this Resolution are repealed to the extent of such conflict.

Section 5. Any scrivener or typographical errors that do not affect intent may be corrected with notice to, and the authorization of the City Attorney and City Manager without further process.


Section 6. If any provision of this Resolution or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of this Resolution that can be given affect without the invalid provision or application, and to this end the provisions of this Resolution are declared to be severable.

Section 7. This Resolution shall take effect immediately upon adoption.


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APPROVED AND ADOPTED by the City of North Miami Beach City Commission at the regular meeting assembled this **27th day of June, 2024**.

ATTEST:



ANDRISE BERNARD, MMC
CITY CLERK



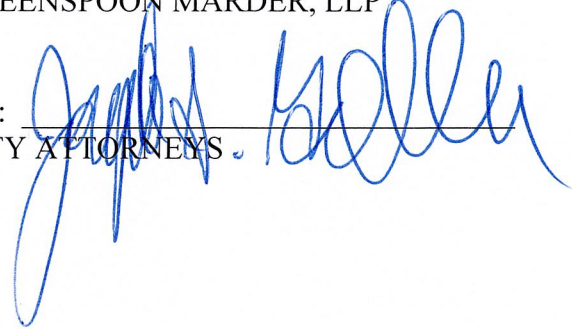
EVAN S. PIPER
MAYOR

(CITY SEAL)

APPROVED AS TO FORM AND LEGAL SUFFICIENCY FOR THE USE AND RELIANCE OF THE CITY OF NORTH MIAMI BEACH:

GREENSPOON MARDER, LLP

BY: _____
CITY ATTORNEYS



Sponsored by: Mayor & Commission