



EXHIBIT A

PIGGYBACK/COOPERATIVE PURCHASE REQUEST FORM

Revised 4.6.23

PROCUREMENT MANAGEMENT DIVISION

Requesting Department: _____
Primary Contact Name: _____
Primary Contact E-mail: _____
Secondary Contact Name: _____
Secondary Contact E-mail: _____
Department Phone: _____
Department Fax: _____

Company Name: _____
Contact Name: _____
Company Address: _____

Company Phone: _____
Company Fax: _____
Company E-mail: _____
Vendor Registration #: _____

Piggyback Contract Details

- 1. Contract Title: _____
 - a. Awarding Agency _____ b. Solicitation # _____
 - c. Solicitation included? Yes Awarded Letter included? Yes Proposal/Quote from Company included? Yes
- 2. Description of the Scope of Service of This Contract: _____
- 3. Total Value of Contract: \$ _____
- 4. Account Number(s): FY _____ FY _____

Contract Verification Information

- 5. Were alternative contracts evaluated to determine that the City is obtaining the most advantageous contract pricing for the required product / service? Yes No _____
- 6. Would this purchase(s) result in the potential of future purchases for related products/ services being restricted to a particular vendor or create a specific vendor as sole source provider for the related items? Yes No
- 7. Would this purchase(s) result in any future maintenance costs which are not included in the initial purchase? Yes No
If yes, please attach a draft maintenance plan which includes cost estimates and funding sources(s).

Required Documents Checklist

- Contract Explanation Memo Solicitation Award Letter Proposal/Quote
- Renewal Letter Risk Manager Approved Insurance Certificate Vendor Registration Form

Grant Information (only applicable if grant related purchase)

- 11. Provide details (expiration dates, special requirements, etc). _____
- 12. Will this require matching funds? Yes No
- 13. Grant source? _____ Grant (dollar) amount? _____
- 14. Complete an advanced search of the vendor recommended for award on the federal governments system for Award Management at www.sam.gov. Attach a copy of the results.

Approved

Date

Form Prepared By: _____

Department Director: _____

Chief Procurement Officer: _____
(Purchases/Contract up to \$25,000.00)

City Manager: _____
(Purchases/Contracts up to \$50,000.00)

Purchases/Contracts exceeding \$50,000.00 will be placed on the next Commission Agenda pending Procurement review

3-4.3 Use of Other Governmental Entities' Contracts

Subject to the spending limitations in Section 3-3.14 and upon a determination that the supplies, materials, equipment or contractual services needed by the City are comparable to solicitation procedures substantially equivalent to the requirements of the North Miami Beach Purchasing Code, the Purchasing Agent may procure, without following formal contract procedure, all supplies, materials, equipment and contractual services which are the subject of contracts with the State of Florida, its political subdivisions, the United States government, other governmental entities, or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof; provided, however, that this section shall apply only if (i) the supplies, materials, equipment or contractual services are the subject of a price schedule negotiated by the State of Florida or the United States government, or (ii) the supplies, materials, equipment or contractual services are the subject of a contract with another governmental entity or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof, which contract is based strictly on competitive bids or competitive proposals and not on any preference.



PROCUREMENT EXPLANATION MEMO

PROCUREMENT MANAGEMENT DIVISION

TO: **Mario A. Diaz**
City Manager

VIA: **Sherece George**
Chief Procurement Officer

FROM: _____
Name

Title/Department

DATE: _____

RE: _____

Fiscal Amount not to Exceed: \$ _____ Vendor # _____

Purpose (How does it align with City NMB Strategic Plan?):

Background:

Recommendation:

Fiscal Impact / Account Number(s):

Contact Person(s):

FSA Cooperative Purchasing Program



**FSA23-EQU21.0: Equipment
Final Award Contract Packet**



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FLORIDA SHERIFFS ASSOCIATION

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P.O. Box 12519 • Tallahassee, Florida 32317-2519

p: (850) 877-2165
f: (850) 878-8665
www.flsheriffs.org  

Notice of Final Award FSA23-EQU21.0: Equipment

Date: October 1, 2023
To: Bidders and Purchasers
From: Hugh Oliver, Cooperative Purchasing Program Manger
Re: Notice of Final Award for FSA23-EQU21.0: Equipment

Florida Sheriffs Association (FSA) has completed its 21st year of the cooperative purchasing equipment contract. FSA is issuing the Notice of Final Award for contract FSA23-EQU21.0: Equipment that will be effective from October 1, 2023, through September 30, 2025. This year's bid included 453 items. The contract will offer construction, material handling, transportation, all-terrain and utility vehicles, and grounds care equipment.

The competitive process for this award began in May 2023, when stakeholders were surveyed regarding procurement needs. Items were added based on survey results and the Fleet Advisory Committee's review of products.

An advertisement for the Invitation to Bid was published in the Florida Administrative Weekly, as well as the State of Florida's Office of Supplier Diversity and the FSA websites. On May 5, 2023, a direct notification was sent to 716 prospective bidders to participate in a voluntary bidder workshop. The ITB advertisement resulted in 149 pre-bid attendees or waivers. Of these respondents, 85 submitted bids and 78 qualified. FSA has identified intended awardees in the attached Final Award Report. The Final Award Report shows up to three lowest bidders per item, per zone.

The Florida Sheriffs Association Cooperative Purchasing Program has followed the Contract Terms and Conditions for this procurement. Bidders that become awarded vendors are governed by their manufacturer agreements and the Contract Terms and Conditions.

Contract pricing will be extended and guaranteed to the Florida Sheriffs Association, any unit of local government, political subdivision or agency of the State of Florida, or to other entities approved by manufacturers to buy from this contract, which can include out-of-state sales. Vendors that wish to extend contract pricing to entities other than those defined here are governed by their manufacturer's agreement. All purchasers are bound by state law, local ordinances, rules, and regulations for purchases made under this contract.

FSA Cooperative Purchasing Program



**FSA23-EQU21.0: Equipment
Current Contract Prices**

Bid Award**Contract:** FSA23-EQU21.0, Equipment**Group:** Loader: Loader Backhoe - 4x4**Item:** 208, John Deere, 310P, 310P**Description:** Refer to Item Group Specifications PDF document for FSA Base Specifications.**Model Upgrade/Downgrade:**

Zone	Rank	Vendor	Price	Build File	Options File
Western	Primary	Dobbs Equipment, LLC	\$104,900.00	Build	Options
Northern	Primary	Dobbs Equipment, LLC	\$104,900.00	Build	Options
Central	Primary	Dobbs Equipment, LLC	\$102,700.00	Build	Options
Southern	Primary	Dobbs Equipment, LLC	\$102,700.00	Build	Options

DOBBS

EQUIPMENT

FLORIDA SHERIFFS ASSOCIATION FLORIDA ASSOCIATION OF COUNTIES

Contract Number: FSA23-EQU21.0

ITEM: 208, JOHN DEERE, 310P

GROUP: 4X4 LOADER BACKHOE W/ CANOPY (STD STICK)



November 15, 2024

Base Unit:

One (1) John Deere 310 P Backhoe Loader (100 HP Tier 4 Engine): 104,865.00

Stated Options:

410p	MODEL UPGRADE TO 410P BACKHOE (116 HP ENGINE)	28,870.00
183E	JD LINK ULTIMATE	IN BASE
	KEYLESS START WITH 10 OPERATOR CODES	IN BASE
3009	AUTOSHIFT TRANSMISSION W/ LIMITED SLIP DIFF	IN BASE
5250	GALAXY 21L-24 12PR REAR 12.5/80-18 PR FRONT	IN BASE
6152	BATTERY DISCONNECT WITH JUMP POST	IN BASE
7859	1.39 CUBIC YARD LONG LIP BUCKET	IN BASE
7028	PILOT CONTROLS, TWO LEVER WITH PATTERN SELEC	IN BASE
8075	OIL SAMPLING PORTS	IN BASE
BUCKET	18" SEVERE DUTY ROCK BUCKET (UPGRADE)	INCLUDED
6575	450 LB FRONT COUNTERWEIGHT (UPGRADE)	INCLUDED
1003-1	ADD ENCLOSED WITH HEATER AND AIR CONDITIONER	10,690.00
6752-1	EXTENDED DIPPERSTICK	7,826.00
8146	LED LIGHT PACKAGE	850.00
8115	FULL MFWD DRIVESHAFT GUARD	389.00
8126	HEAVY DUTY GRILLE FRAME	448.00
8226	ADD STROBE LIGHT WITH MAGNETIC MOUNT	475.00

Non- Stated Options:

Warranty FIVE YEARS OR 3,000 HOURS OF COMPREHENSIVE WARRT 6,750.00

Price with the Above options to City of North Miami Beach : 161,163.00

Rafael Valdes, Governmental Sales Territory Manager

4343 NW 77th Avenue Miami, FL 33166

Phone (305) 592-5740 Cell (786) 299-2879 Fax (305) 513-4353