

**RESOLUTION NO. R2023-XX**

**A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF NORTH MIAMI BEACH, FLORIDA ACCEPTING THE EVALUATION SELECTION COMMITTEE’S RECOMMENDATION FOR RFP NO. 23-001-PF INSURANCE BROKERAGE SERVICES FOR THE CITY OF NORTH MIAMI BEACH; FURTHER AUTHORIZING THE CITY MANAGER TO ENTER INTO NEGOTIATIONS WITH THE HIGHEST RANKED FIRM AND, IF NEGOTIATIONS SHALL COME TO AN IMPASSE, TO NEGOTIATE WITH THE NEXT HIGHEST RANKED FIRM; FURTHER AUTHORIZING THE CITY MANAGER TO EXPEND AN AMOUNT NOT TO EXCEED \$130,000; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, in an effort to provide Excellent Municipal Services, in a financially responsible manner, consistent with our Strategic Plan, the City of North Miami Beach (“City”) issued Request for Proposals Number 23-001-PF Insurance Brokerage Services for the City of North Miami Beach (“RFP”); and

**WHEREAS**, on January 9, 2023, the RFP was posted on the City’s website and Bidsync, with electronic notification sent to over 8,600 suppliers; and

**WHEREAS**, the City Manager established an Evaluation Committee comprised of the Assistant Director of Human Resources/Risk Management, the Senior Advisor / Emergency Manager and the Human Resources Administrator; and

**WHEREAS**, on February 7, 2023, the City received proposals from three (3) Proposers: Baldwin Krystyn Sherman Partners LLC, Brown & Brown of Florida, Inc., and Foundation Risk Partners Corp.; and

**WHEREAS**, On March 1, 2023, at a publicly advertised meeting, the Evaluation Committee met to evaluate and score the Proposals. After discussions, the committee completed its evaluation and scoring, which resulted in the ranking as follows:

RANKING	PROPOSER
1st	Foundation Risk Partners, Corp.
2nd	Brown & Brown of Florida, Inc.
3rd	Baldwin Krystyn Sherman Partners LLC

**WHEREAS**, the City Manager conducted his own due diligence and concurs with the recommendation of the Evaluation Committee and the Procurement Management Department, to execute an agreement with the top-ranked, most-qualified firm and, if negotiations are unsuccessful, with the next highest ranked firm successively; and

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**WHEREAS**, Section 3-3.14 of the City’s Code of Ordinances provides that contracts in excess of Fifty Thousand Dollars (\$50,000.00) shall be awarded by the City Commission based on recommendation of the City Manager; and

**WHEREAS**, the Mayor and City Commission find it to be in the best interests of the City to accept the ranking of the proposers as specified herein and authorizing the City Manager to negotiate an agreement with the top-ranked, most-qualified firm and, if negotiations are unsuccessful, with the next highest ranked firm successively and authorizing the City Manager to expend the annual budgeted amount not to exceed \$130,000.

**NOW, THEREFORE, BE IT RESOLVED** by the City Commission of the City of North Miami Beach, Florida.

**Section 1.** The foregoing recitals are true and correct.

**Section 2.** The Mayor and City Commission hereby authorize the City Manager to negotiate an agreement with the top-ranked, most-qualified firm and, if negotiations are unsuccessful, with the next highest ranked firm successively in an annual not to exceed \$130,000.

**Section 3.** The Mayor and City Commission hereby provide the City Manager and City Attorney with the authority to do all things necessary to effectuate this resolution.

**Section 4.** This Resolution shall take effect immediately upon approval.

**APPROVED AND ADOPTED** by the City of North Miami Beach City Commission at the regular meeting assembled this **21st** day of **March 2023**.

**ATTEST:**

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ANDRISE BERNARD, MMC  
CITY CLERK  
(CITY SEAL)

\_\_\_\_\_  
ANTHONY F. DEFILLIPO  
MAYOR

APPROVED AS TO FORM, LANGUAGE  
& FOR EXECUTION:

\_\_\_\_\_  
HANS OTTINOT  
CITY ATTORNEY

Sponsored by: Mayor and City Commission