



**CHANGE ORDER FORM**

PROCUREMENT MANAGEMENT DIVISION

Title: <b>JANITORIAL SUPPLIES, FOR PARKS AND RECREATION</b>	Contract No.: <u>447</u>
	Purchase Order No.: <u>230307</u>
Vendor: <b>HOME DEPOT USA INC</b>	Change Order No.: <b>1</b>
Contract Award Date:	Completion Date:
Revised Completion Date (prior to this change):	Extension(s) of Time Previously Approved:      days
Revised Completion Date (including this change):	

<b>Summary of Amount</b>	
<i>Original Amount</i>	\$ <b>48,500.00</b>
Change Orders Previously Approved	\$ <b>0.00</b>
Adjusted Value Prior to this Change Order	\$ <b>48,500.00</b>
Cost of Changes in this Change Order	\$ <b>36,300.00</b>
<i>Adjusted Amount Including this Change</i>	\$ <b>84,800.00</b>
Percentage Increase this Change Order	% <b>75%</b>
Total Percent Increase to Date	% <b>75%</b>
Extension of Time Allowed by this Change -	<b>N/A</b> days

Description of Change:

Increase required for FY23 Parks and Recreation Dept. maintenance, repair, operating supplies, and related products for Park operations.

Account Number: 010721-519520/010712-572520

Code of Ordinances – Chapter III Purchasing, 3-3.20 Change Orders

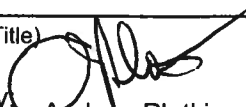
The City Manager may approve any change orders so long as the total sum of all change orders does not exceed the total amount awarded by the City Commission by more than either ten percent of the contract cost or \$50,000.00, whichever is less. The scope of any project may not be changed without prior approval of the City Commission. No increase in contract price shall be approved unless there are sufficient funds available for such purpose

This change order is hereby incorporated into and becomes a part of the Contract.

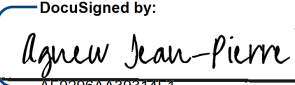
RECOMMENDED:

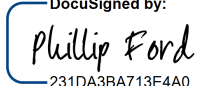
Alicia Hamm  
\_\_\_\_\_  
(Project Manager)

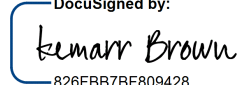
By: Alicia Hamm                      01/31/2023  
\_\_\_\_\_  
(Signature)                                      (Date)

(Title)  
By:  Andrew Plotkin                      01/31/2023  
\_\_\_\_\_  
(Department Head)                                      (Date)

APPROVED:

DocuSigned by:                      2/8/2023  
By:  \_\_\_\_\_  
(Finance Division)                                      (Date)

DocuSigned by:                      2/12/2023  
By:  \_\_\_\_\_  
(Procurement Division)                                      (Date)

DocuSigned by:                      2/22/2023  
By:  \_\_\_\_\_  
(Arthur H. Sorey, III, City Manager)                                      (Date)