



SOLE SOURCE REQUEST FORM

PROCUREMENT MANAGEMENT DIVISION

TO: 5 fH i f < "GcfYnž==
City Manager

VIA: Chief Procurement Officer

FROM: Andrea Suarez Abastida (Name)

NMB Water (Department)

DATE: 12/16/2022

RE: Afton Pump and Motor for the Biscayne and Florida Wells

Annual Expenditure not to Exceed: \$ 290,912.00 Vendor # 525924

Section 3-4.5 Exemptions for Bidding, Purchase of the following materials and services shall be exempt from the bidding process and subject to the spending limitations provided in subsection 3-3.14, unless otherwise provided by State law: a. Sole source purchases. Sole-source supplies and services, such as unique, patented, or franchised supplies or services, are exempt if the Purchasing Agent determines, after conducting a good faith review of available sources, that the particular supply or service is available from only one (1) source.

Sole Source Justification: 3-4.8 Sole Source Purchasing. Department heads may recommend purchase of a part, commodity, or service from a sole source supplier after a reasonable search has been made to find other suppliers. The recommendation shall include a written justification documenting the potential vendors contacted, and the results. The Purchasing Agent shall either confirm the lack of additional suppliers or inform the Department of potential suppliers.

The Norwood Water Plant currently need to purchase one spare Floridan Well Pumps and Motor for the RO treatment system and one spare Biscayne well pump and motor for the Nano treatment system.

Afton Pumps, Inc. is the sole and exclusive manufacturer of the pumps. By purchase of the proposed pump from Afton pumps, the City will be purchasing like equipment to the existing pumps owned and operated by the City .

Note: The lead delivery time for this pump is six months.

Chief Procurement Officer (Up to \$25,000)

Arthur H. Sorey, III, City Manager (Up to \$50,000)

DS Approved Date 1/20/2023

DocuSigned by: Lemarr Brown 1/20/2023
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Purchases exceeding \$50,000.00 will be placed on the next Commission Agenda pending Procurement review.



PROCUREMENT EXPLANATION MEMO

PROCUREMENT MANAGEMENT DIVISION

TO: **5 fH i f' < "GcfYnž==**
City Manager

VIA: Chief Procurement Officer

FROM: Andrea Suarez Abastida
Name
Director of NMB Water
Title/Department

DATE: 12/16/2022

RE: Afton Pump and Motor for the Biscayne and Florida Wells

Fiscal Amount not to Exceed: \$ 290,912.00

Vendor # 525924

Purpose (How does it align with City NMB Strategic Plan?):

In keeping with City of NMB's Strategic Plan Mission of providing a safe environment for residents and visitors to the City, and being fiscally responsible, a request is being made to award a sole source contract to Afton Pumps Inc for the purchase of critical equipment and parts required to maintain normal plant operations.

Background:

Afton Well Pump and Motor is currently in use at the water plant for the RO and the NANO treatment system. This is an essential equipment that pumps water from the underground well into the storage tank where the first stage of water treatment begins.

Recommendation:

It is recommended that this Sole Source Request be approved and established to maintain continuous and normal operation of essential water production systems.
Note: The lead delivery time for this pump is six months.

Fiscal Impact / Account Number(s):

FY 2022 / 410904-533640 \$279,312.00
FY 2022/ 410904-533420 \$11,600.00

Contact Person(s):

Andrea Suarez Abastida, PMP Director of NMB Water; Carlos Carrazana, Water Plant Manager



Notice of Intent to Award a Sole Source Procurement

Subject: Purchase of Afton RO Well Pump and Motor

Document Number: NTS-23-003-MC

Date: January 12, 2023

Written Response Due: January 19, 2023

Time: 2:00 PM EDT

E-mail Address: bids@citynmb.com

This is not a Request for Proposals and there is no solicitation available. The proposed contract action is for product or services for which the City intends to negotiate and award with only one source under the authority of the City of North Miami Beach City Code Section 3-4.8. Any responses received as a result of this Notice of Intent shall be considered solely for the purpose of determining whether to conduct a competitive procurement. Responses will not be considered as proposals, bids, or quotes.

The City of North Miami Beach, Florida intends to negotiate a Sole Source procurement:

Request Department/Office: NMB Water

Product and/or services to be purchased: Purchase of Afton RO Well Pump and Motor

Anticipated Cost: \$ 291,000

Sole Source Justification: The Norwood Water Plant currently need to purchase two spare Afton Floridan Well Pumps and Motor for the RO treatment system. Afton Pumps, Inc. is the sole and exclusive manufacturer of the Model VST 10x12-3 pump. By purchase of the proposed pump from Afton pumps, the City will be purchasing like equipment to the existing pumps owned and operated by the City.

Active to be Taken: Interested firms or individuals may identify their interest and capability to respond to the requirement by submitting in writing their name, address, point of contact, telephone number, email, and a statement regarding capability to provide the specified procurement per the attached specifications. Interested firms will be considered only if they respond with clear and convincing documentation that they are capable of meeting or exceeding the requirements stated herein. All responses received within seven (7) calendar days after the date of publication of this synopsis will be reviewed by the City. A determination by the Chief Procurement Officer & sourcing Buyer II not to compete this proposed action based on the responses to this notice is solely within the discretion of the Chief Procurement Officer.

All responses must be in writing and returned to ATTN: City of North Miami Beach, 17011 NE 19th Ave., Suite 315, North Miami Beach, FL 33162 by: e-mail to bids@citynmb.com. Note the number of the Sole Source Information inquiry on documentation.



afton pumps, inc.

7335 Avenue N, Houston, Texas, U.S.A. 77011-1709
P.O. Box 9426, Houston, Texas, U.S.A. 77261-9426
Phone: (713) 923-9731 Fax: (713) 923-3902
E-mail: info@aftonpumps.com
Website: www.aftonpumps.com

May 3, 2022

Carlos Carrazana
Water Plant Manager
Norwood Water Plant
City of North Miami Beach
19150 NW 8th Ave.
Miami Gardens, FL 33169

Subject: Afton Sole Source Letter

Dear Mr. Carrazana:

We are pleased to provide this letter confirming that Afton Pumps, Inc. is the sole and exclusive manufacturer of the Model VST 10x12-3 pump. By purchase of the proposed pump from Afton pumps, the City will be purchasing like equipment to the existing pumps owned and operated by the City.

We appreciate this opportunity to work with City of North Miami Beach. Please contact me at your convenience at 713.923.9731 if we can be of further service.

Regards,

Roland Torres
Regional Manager
Afton Pumps Inc
713-923-9731