

RESOLUTION NO. R2023-XX

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF NORTH MIAMI BEACH, FLORIDA ACCEPTING THE RECOMMENDATION OF THE CITY MANAGER WHO CONCURS WITH THE EVALUATION COMMITTEE AND APPROVING THE RANKING OF THE MOST HIGHLY QUALIFIED FIRMS THAT RESPONDED TO REQUEST FOR PROPOSALS RFP-22-075-MC - INSURANCE BROKERAGE SERVICES - PROPERTY INSURANCE AGENT OF RECORD; AND AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH THE TOP-RANKED, MOST-QUALIFIED FIRM AND, IF NEGOTIATIONS ARE UNSUCCESSFUL, WITH THE NEXT HIGHEST RANKED FIRM SUCCESSIVELY AND AUTHORIZING THE CITY MANAGER TO EXPEND A ANNUAL BUDGETED AMOUNT NOT TO EXCEED \$60,000; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, in an effort to provide Excellent Municipal Services, in a financially responsible manner, consistent with our Strategic Plan, the City of North Miami Beach (“City”) issued Request for Proposals (“RFP”) RFP-22-075-MC - Insurance Brokerage Services - Property Insurance Agent of Record; and

WHEREAS, on December 15, 2022, the solicitation was posted on the City’s website and Bidsync, with electronic notification sent to over 3,200 suppliers, in accordance with Florida Statute and the City of North Miami Beach’s City Code; and

WHEREAS, the City Manager established an Evaluation Committee comprised Assistant Director of HR/Risk Management, Senior Advisor / Emergency Manager and Finance Director; and

WHEREAS, on December 28, 2022, the City received and opened proposals from two (2) Proposers: Arthur J. Gallagher Risk Management Services, Inc. and Foundation Risk Partners, Corp. dba Acentria Public Risk; and

WHEREAS, on January 10, 2023, the Evaluation Committee was provided the two proposals and the established evaluation criteria, including: Proposer’s Qualifications of Professional Personnel Assigned To This Project, Project Approach, Methodology and Understanding of Scope of Services, Past Performance, Client References and Company Profile, and Total All-Inclusive Cost – Price Proposal; and

WHEREAS, on January 18, 2023, at a publicly advertised meeting, the Evaluation Committee met to discuss the qualifications presented in the Proposals. After discussions, the committee completed its evaluation and scoring, which resulted in the ranking as follows:

- 1stFoundation Risk Partners, Corp. dba Acentria Public Risk.
- 2ndArthur J. Gallagher Risk Management Services, Inc.

WHEREAS, the City Manager conducted his own due diligence concurs with the recommendation of the Evaluation Committee and the Procurement Management Department, to

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execute an agreement with the top-ranked, most-qualified firm and, if negotiations are unsuccessful, with the next highest ranked firm successively and authorizing the City Manager to expend the annual budgeted amount not to exceed \$60,000; and

WHEREAS, the requested allocation for this project is \$60,000 and funding has been approved in Account #030310-513347; and

WHEREAS, Section 3-3.14 of the City’s Code of Ordinances provides that contracts in excess of Fifty Thousand Dollars (\$50,000.00) shall be awarded by the City Commission based on recommendation of the City Manager; and

WHEREAS, the Mayor and City Commission find it to be in the best interests of the City to accept the ranking of the proposers as specified herein and authorizing the City Manager to execute an agreement with the top-ranked, most-qualified firm and, if negotiations are unsuccessful, with the next highest ranked firm successively and authorizing the City Manager to expend the annual budgeted amount not to exceed \$60,000.

NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of North Miami Beach, Florida.

Section 1. The foregoing recitals are true and correct.

Section 2. The Mayor and City Commission hereby authorize the City Manager to execute an agreement with the top-ranked, most-qualified firm and, if negotiations are unsuccessful, with the next highest ranked firm successively in an annual not to exceed \$60,000, provided such agreement is reviewed by the City Attorney for legal sufficiency.

Section 3. The Mayor and City Commission hereby provide the City Manager and City Attorney with the authority to do all things necessary to effectuate this resolution.

Section 4. This Resolution shall take effect immediately upon approval.

APPROVED AND ADOPTED by the City of North Miami Beach City Commission at the regular meeting assembled this **21st** day of **February 2023**.

ATTEST:

ANDRISE BERNARD, MMC
CITY CLERK
(CITY SEAL)

ANTHONY F. DEFILLIPO
MAYOR

APPROVED AS TO FORM, LANGUAGE
& FOR EXECUTION:

HANS OTTINOT
CITY ATTORNEY

Sponsored by: Mayor and City Commission

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