



PIGGYBACK/COOPERATIVE PURCHASE REQUEST FORM

revised 4/20/2022

PROCUREMENT MANAGEMENT DIVISION

Requesting Department: NMB Water
Primary Contact Name: Andrea Suarez
Primary Contact E-mail: andrea.suarez@citynmb.com
Secondary Contact Name: David Gillis
Secondary Contact E-mail: david.gillis@citynmb.com
Department Phone: 305-624-1177
Department Fax: 305-620-3920

Company Name: LMK Pipe Renewal LLC
Contact Name: Matt Linton / Rebecca Caspari
Company Address: PO Box 22413
Ft. Lauderdale, Florida 33335
Company Phone: 954-772-0075
Company Fax: 954-772-0086
Company E-mail: lmkpiperenewal.com
Vendor Registration #: 507151

Piggyback Contract Details

- 1. Contract Title: Annual CIPP Lining FY23
a. Awarding Agency City of St. Petersburg b. Solicitation # Project 20013-111
c. Solicitation included? Yes [x] Awarded Letter included? Yes [] Proposal/Quote from Company included? Yes []
2. Description of the Scope of Service of This Contract: Blanket Purchase Order for Emergency Repairs for Sewer Lines
3. Total Value of Contract: \$ 65,000.00
4. Account Number(s): FY 2023 450910-535460 FY

Contract Verification Information

- 5. Were alternative contracts evaluated to determine that the City is obtaining the most advantageous contract pricing for the required product / service? Yes [] No []
6. Would this purchase(s) result in the potential of future purchases for related products/ services being restricted to a particular vendor or create a specific vendor as sole source provider for the related items? Yes [] No []
7. Would this purchase(s) result in any future maintenance costs which are not included in the initial purchase? Yes [] No [] If yes, please attach a draft maintenance plan which includes cost estimates and funding sources(s).

Required Documents Checklist

- Contract Explanation Memo [x] Solicitation [x] Award Letter [x] Proposal/Quote []
Renewal Letter [x] Risk Manager Approved Insurance Certificate [x] Vendor Registration Form []

Grant Information (only applicable if grant related purchase)

- 11. Provide details (expiration dates, special requirements, etc).
12. Will this require matching funds? Yes [] No []
13. Grant source? Grant (dollar) amount?
14. Complete an advanced search of the vendor recommended for award on the federal governments system for Award Management at www.sam.gov. Attach a copy of the results.

Approved


Date

Tanglia Cantey

11-04-2022

Form Prepared By:

Dept. Head:

ASuarez Abastida ^{DS} 

11/7/2022

HR Director:
(Employee/ Risk Only)

Chief Information Officer:
(Technology Only)

Chief Procurement Officer:
(Purchases/Contract up to \$25,000.00)

DocuSigned by:
Phillip Ford
231DA3BA713E4A0...

1/3/2023

City Manager:
(Purchases/Contracts up to \$50,000.00)

DocuSigned by:
Kenarr Brown
826FBB7BE809428

1/18/2023

Purchases/Contracts exceeding \$50,000.00 will be placed on the next Commission Agenda pending Procurement review

3-4.3 Use of Other Governmental Entities' Contracts

Subject to the spending limitations in Section 3-3.14 and upon a determination that the supplies, materials, equipment or contractual services needed by the City are comparable to solicitation procedures substantially equivalent to the requirements of the North Miami Beach Purchasing Code, the Purchasing Agent may procure, without following formal contract procedure, all supplies, materials, equipment and contractual services which are the subject of contracts with the State of Florida, its political subdivisions, the United States government, other governmental entities, or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof; provided, however, that this section shall apply only if (i) the supplies, materials, equipment or contractual services are the subject of a price schedule negotiated by the State of Florida or the United States government, or (ii) the supplies, materials, equipment or contractual services are the subject of a contract with another governmental entity or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof, which contract is based strictly on competitive bids or competitive proposals and not on any preference.



PROCUREMENT EXPLANATION MEMO

PROCUREMENT MANAGEMENT DIVISION

TO: **Arthur H. Sorey, III**
City Manager

VIA: **Phillip Ford**
Chief Procurement Officer

FROM: Andrea Suarez, PMP
Name
Director of NMB Water
Title/Department

DATE: 11/04/2022

RE: Annual CIPP Lining FY23

Fiscal Amount not to Exceed: \$ 65,000.00

Vendor # 507151

Purpose (How does it align with City NMB Strategic Plan?):

The purpose of this purchase requisition is to establish an emergency repairs to the sewer lines for Wastewater Collections System to continue operation for our wastewater linear assets. This request aligns with the City's Strategic Plan by following the goals of being a financially sound City Government.

Background:

In order to remain in compliance with local, state and federal regulations, the proper repair and replacement of the service lines is of high priority. Therefore, it is in our best interest to maintain our sewer lines for an efficient and accountable operation.

Recommendation:

It is recommended that this contract be approved and established for normal and safe operations at the Wastewater Collections Division and to maintain service for customers.

Fiscal Impact / Account Number(s):

FY 2023: \$65,000 - ACCT: 450910-535460

Contact Person(s):

Andrea Suarez, NMB Director & Dave Gillis, Distribution & Collection Manager