

City of North Miami Beach

**PIGGYBACK/COOPERATIVE PURCHASE REQUEST FORM**

revised 4/20/2022

**PROCUREMENT MANAGEMENT DIVISION**

Requesting Department: FLEET MANAGEMENT  
 Primary Contact Name: JOSE TELLEZ  
 Primary Contact E-mail: jose.tel lez@citynmb.com  
 Secondary Contact Name: \_\_\_\_\_  
 Secondary Contact E-mail: \_\_\_\_\_  
 Department Phone: 3 0594 82905  
 Department Fax: \_\_\_\_\_

Company Name: GOODYEAR TIRE AND RUBBER CO.  
 Contact Name: JEFF GOODENOW  
 Company Address: 200 Innovation Way  
Akron, OH 4431 6  
 Company Phone: 33 079 64352  
 Company Fax: \_\_\_\_\_  
 Company E-mail: jsgoodenow@goodyear.com  
 Vendor Registration #: 473119

**Piggyback Contract Details**

- Contract Title: Tires, Tubes and Services  
 a. Awarding Agency State of Florida b. Solicitation # 25172500-19-ACS  
 c. Solicitation included? Yes ☐ Awarded Letter included? Yes ☒ Proposal/Quote from Company included? Yes ☐
- Description of the Scope of Service of This Contract: Provisions of Tires, Tubes and other Services
- Total Value of Contract: \$ \$370,000.00 annually
- Account Number(s): FY 2023 010899-552671 FY \_\_\_\_\_

**Contract Verification Information**

- Were alternative contracts evaluated to determine that the City is obtaining the most advantageous contract pricing for the required product / service? Yes ☐ No ☐ n/a
- Would this purchase(s) result in the potential of future purchases for related products/ services being restricted to a particular vendor or create a specific vendor as sole source provider for the related items? Yes ☐ No ☒
- Would this purchase(s) result in any future maintenance costs which are not included in the initial purchase? Yes ☐ No ☒  
 If yes, please attach a draft maintenance plan which includes cost estimates and funding sources(s).

**Required Documents Checklist**

Contract Explanation Memo ☐ Solicitation ☐ Award Letter ☐ Proposal/Quote ☐  
 Renewal Letter ☐ Risk Manager Approved Insurance Certificate ☐ Vendor Registration Form ☐

**Grant Information (only applicable if grant related purchase)**

- Provide details (expiration dates, special requirements, etc). \_\_\_\_\_
- Will this require matching funds? Yes ☐ No ☐
- Grant source? \_\_\_\_\_ Grant (dollar) amount? \_\_\_\_\_
- Complete an advanced search of the vendor recommended for award on the federal governments system for Award Management at [www.sam.gov](http://www.sam.gov). Attach a copy of the results.

Approved

Date

Karen Raudez for Jose Tellez 

10/14/2022

Form Prepared By:

DocuSigned by:

12/5/2022

Dept. Head:

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HR Director:  
(Employee/ Risk Only)Chief Information Officer:  
(Technology Only)

DocuSigned by:

12/5/2022

Chief Procurement Officer:  
(Purchases/Contract up to \$25,000.00)

DocuSigned by:

12/5/2022

City Manager:  
(Purchases/Contracts up to \$50,000.00)

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Purchases/Contracts exceeding \$50,000.00 will be placed on the next Commission Agenda pending Procurement review

### 3-4.3 Use of Other Governmental Entities' Contracts

Subject to the spending limitations in Section 3-3.14 and upon a determination that the supplies, materials, equipment or contractual services needed by the City are comparable to solicitation procedures substantially equivalent to the requirements of the North Miami Beach Purchasing Code, the Purchasing Agent may procure, without following formal contract procedure, all supplies, materials, equipment and contractual services which are the subject of contracts with the State of Florida, its political subdivisions, the United States government, other governmental entities, or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof; provided, however, that this section shall apply only if (i) the supplies, materials, equipment or contractual services are the subject of a price schedule negotiated by the State of Florida or the United States government, or (ii) the supplies, materials, equipment or contractual services are the subject of a contract with another governmental entity or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof, which contract is based strictly on competitive bids or competitive proposals and not on any preference.

City of North Miami Beach



PROCUREMENT EXPLANATION MEMO

PROCUREMENT MANAGEMENT DIVISION

TO: **Arthur H. Sorey, III**  
City Manager

VIA: **Phillip Ford**  
Chief Procurement Officer

FROM: Jose Tellez  
Name  
Fleet Manager  
Title/Department

DATE: 10/14/2022

RE: Provision of Tires, Tubes and Services

Fiscal Amount not to Exceed: \$ \$370,000.00 annually

Vendor # 473119

Purpose (How does it align with City NMB Strategic Plan?):

Financially Sound Purchase Tires, Tubes and Services for all City owned vehicles and equipment.

Background:

Fleet Management responsible for the maintenance of City owned vehicles and equipment, purchases tires, tubes and services on a daily basis.

Recommendation:

Approval

Fiscal Impact / Account Number(s):

FY 2023 010899-552671

Contact Person(s):

Jose Tellez ext 4152