



CITY OF NORTH MIAMI BEACH MEMORANDUM

PROCUREMENT MANAGEMENT DIVISION

TO: Arthur H. Sorey, III, City Manager

FROM: Phillip Ford, Chief Procurement Officer DS
PF

DATE: Thursday, August 25, 2022

RE: RFQ-22-032-MC - DESIGN SERVICES FOR ALLEN PARK / DELEONARDIS COMMUNITY CENTER

BACKGROUND:

In an effort to provide Excellent Municipal Services, in a financially responsible manner, consistent with our Strategic Plan, the City of North Miami Beach issued RFQ-22-032-MC - DESIGN SERVICES FOR ALLEN PARK / DELEONARDIS COMMUNITY CENTER with electronic notices posted on the City's website and Bidsync.com, with electronic notification sent to over 3,000 suppliers on May 18, 2022, in accordance with Florida Statute 287.055 and the City of North Miami Beach's City Code.

On June 1, 2022, at a publicly advertised meeting, the City hosted a pre-submittal conference. The City received questions from potential suppliers and issued responses and clarifications via Bidsync.com.

The City Manager established an Evaluation Committee comprised of the NMB Water Assistant Director, Senior Advisor – Emergency Manager, and the Administrative Manager of Parks & Recreation.

On June 17, 2022, the City received and opened submission of qualifications (RFQ) from eight (8) Proposers: BEA Architects Inc., CPZ Architects Inc., Gallo Herbert Architects, RE Chisholm Architects Inc., Saltz Michelson Architects, Synalovski Romanik Saye, Walters Zackria Associates PLLC and Wannemacher Jensen Architects.

Procurement Management Division conducted an administrative review of the submissions. On August 11, 2022, the Evaluation Committee was provided the eight proposals and the established evaluation criteria, including: Technical Resources and Capabilities, Key Staffing, Organization, and Single Point Accountability, Relevant Project Experience, Project Understanding and Approach and Financial, Regulatory, Contract Compliance and References.

On August 18, 2022, at a publicly advertised meeting, the Evaluation Committee meet to discuss the qualifications presented in the Proposals. After discussions, the committee completed the scoring, results are as follows.

CPZ Architects Inc.	85
Saltz Michelson Architects	75
BEA Architects Inc.	69
Walters Zackria Associates PLLC	64
RE Chisholm Architects Inc.	63
Synalovski Romanik Saye	62
Wannemacher Jensen Architects	61
Gallo Herbert Architects	60

RECOMMENDATION:

Ranking of the respondents based on the scoring:

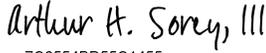
- 1st CPZ Architects Inc.
- 2nd Saltz Michelson Architects
- 3rd BEA Architects Inc.
- 4th Walters Zackria Associates PLLC
- 5th RE Chisholm Architects Inc.
- 6th Synalovski Romanik Saye
- 7th Wannemacher Jensen Architects
- 8th Gallo Herbert Architects

The three (3) member Evaluation Committee recommends the City Manager, after conducting his due diligence, concur with the ranking of the Proposers as listed above and recommend that the City Commission approve the ranking and authorize the City Manager to negotiate and execute an agreement with the 1st ranked Proposer, CPZ Architects, Inc. and in accordance with Florida Statutes should the negotiations reach an impasse then negotiate with 2nd ranked then the 3rd ranked.

CONTACT PERSONS:

Andrew Plotkin, Parks & Recreation Director

Approved and may be placed on the next Commission Meeting Agenda.

DocuSigned by:

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By: _____
Arthur H. Sorey, III, City Manager

